MINUTES
REGULAR MEETING OF THE HEMET CITY COUNCIL
June 27, 2017

6:00 p.m.
City of Hemet Council Chambers    www.cityofhemet.org
450 E. Latham Avenue    Please silence all cell phones

Call to Order
Mayor Krupa called the meeting to order at 6:00 p.m.

Roll Call
PRESENT:    Council Members Brown, Meyer and Wright, Mayor Pro Tem Perciful
            and Mayor Krupa
ABSENT:    None

Work Study
Discussion regarding this item, with possible direction to staff

1. Skate Plaza Task Force Presentation – Council Member Wright and Public Works
   Director Jensen
   Council Member Wright gave an overview of the team and purpose of the Skate Plaza Task
   Force.
   Public Works Director Jensen gave a powerpoint presentation of the work items, tasks
   completed and potential funding approaches.
   Public comments:
   Nicole Tamez, Team Member
   Jesse Martinez
   Greg Wilder, Team Member
   William Whalen, Team Member
   The City Council gave direction to staff to pursue the Skate Plaza project.
   The City Council gave direction to staff to perform the feasibility as a stand alone
   study.
   The Skate Plaza Task Force will evaluate Feasibility Study proposals and bring back
   recommendation for City Council consideration.

Closed Session
Notice of Opportunity for Public Comment
There were no public comments presented at this time.
The City Council recessed to Closed Session at 6:54 p.m.

2. Conference with Labor Negotiators
   Pursuant to Government Code section 54957.6
Agency designated representatives: City Manager Meyerhoff
Employee organization: Hemet Non-Sworn Police Employees Association

3. Conference with Legal Counsel - Anticipated Litigation
   One matter of significant exposure to litigation pursuant to Government Code section 54956.9(a) & (d)(2) & (4)

4. Threat to Public Services or Facilities
   Pursuant to Government Code section 54957
   Consultation with: Police Chief Brown

REGULAR SESSION
7:00 p.m.
City of Hemet City Council Chambers
450 E. Latham Avenue

Call to Order
Mayor Krupa called the meeting to order at 7:05 p.m.

Roll Call
PRESENT: Council Members Brown, Meyer and Wright, Mayor Pro Tem Perciful and Mayor Krupa
ABSENT: None
OTHERS PRESENT: City Manager Meyerhoff, Assistant City Attorney Vega and City Clerk McComas

Invocation
Invocation was given by Megan Owens, Hemet-San Jacinto Interfaith Council.

Pledge of Allegiance
Pledge of Allegiance was led by Jim Lineberger.

City Attorney Closed Session Report

5. Conference with Labor Negotiators
   Pursuant to Government Code section 54957.6
   Agency designated representatives: City Manager Meyerhoff
   Employee organization: Hemet Non-Sworn Police Employees Association
   This item was not discussed at this time.

6. Conference with Legal Counsel - Anticipated Litigation
   One matter of significant exposure to litigation pursuant to Government Code section
This item was continued to end of Regular Session.

7. **Threat to Public Services or Facilities**
Pursuant to Government Code section 54957
Consultation with: *Police Chief Brown*
The City Attorney reported that there was no reportable action.

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**City Council Business**

**Consent Calendar**

8. **Approval of Minutes** – June 13, 2017

9. **Receive and File** – Investment Portfolio as of May 2017

10. **Receive and File** – Warrant Register  
    a. Warrant registers dated June 7, 2017 in the amount of $2,216,849.75 and June 8, 2017 in the amount of $695,969.60. Payroll for the period of May 8, 2017 to May 21, 2017 was $652,920.78.

11. **Recommendation by Finance** – Initiating proceedings for the Annual Levy of Assessments for Existing Streetlight Maintenance Districts for Fiscal Year 2017-2018  
    a. Adopt a resolution initiating proceedings and ordering the Report of the Engineer in connection with the annual levy of assessments for the existing Citywide Streetlight Maintenance Districts and the levy and collection of assessments within such districts for Fiscal Year 2017-2018, and designate PSOMAS as the Engineer for purpose of these proceedings. *Resolution No. 4748*

12. **Recommendation by Finance** – Declaring its Intention for the Levy and Collection of Assessments, preliminarily approving the Engineer’s Report for Existing Streetlight Maintenance Districts for Fiscal Year 2017-2018  
    a. Adopt a resolution of intention to order the annual assessments for the existing Citywide Streetlight Maintenance Districts and to levy and collect assessments within such districts for Fiscal Year 2017-2018, preliminarily approving the engineer’s report and appointing July 11, 2017 for a public hearing. *Resolution No. 4749*

13. **Recommendation by Finance** – Initiating proceedings for the Annual Levy of Assessments for Existing Landscape Maintenance Districts for Fiscal Year 2017-2018  
    b. Adopt a resolution initiating proceedings and ordering the Report of the Engineer in connection with the annual levy of assessments for the existing Citywide Landscape Maintenance Districts and the levy and collection of assessments within such districts for Fiscal Year 2017-2018, and designate PSOMAS as the Engineer for purpose of these proceedings. *Resolution No. 4750*
14. **Recommendation by Finance** – Declaring its Intention for the Levy and Collection of Assessments, preliminarily approving the Engineer’s Report for Existing Landscape Maintenance Districts for Fiscal Year 2017-2018
   b. Adopt a resolution of intention to order the annual assessments for the existing Citywide Landscape Maintenance Districts and to levy and collect assessments within such districts for Fiscal Year 2017-2018, preliminarily approving the engineer’s report and appointing July 11, 2017 for a public hearing.
   
   **Resolution No. 4751**

15. **Recommendation by Finance** – Additional HUD Approved Formula Allocation of 2017-2018 Program Year Community Development Block Grant entitlement funds
   a. Accept and approve the additional HUD Community Development Block Grant (CDBG) allocation of $6,428 for Program Year 2017-2018; and
   b. Accept and approve the February 28, 2017 Ad-Hoc Committee’s recommendation to increase funding allocations for City of Hemet Engineering and Care-A-Van Transit if final HUD formula allocations incase available funding for Program Year 2017-2018.

   a. Approve participation in, and authorize the City Manager to execute an Agreement for Recycled Water Retrofit Funding between Eastern Municipal Water District and City of Hemet for Four Seasons Greenbelt Project in the amount of $161,126.42; and
   b. Authorize the Finance Department to record Turf Replacement and Recycled Water Retrofit reimbursement revenues in the amount of $104,600 and $161,126.42 respectively to Landscape Maintenance District Miscellaneous Fund No. 228-0790; and
   c. Authorize the Finance Department to record a supplemental appropriation in the amount of $315,410.50 for Four Seasons Recycled Water Retrofit (CIP No. 5650) in 228-5650.

17. **Recommendation by Public Works** – Agreement with Adame Landscaping, Inc. for Four Seasons Recycle Water Retrofit – CIP 5650
   a. Award contractor agreement to Adame Landscaping, Inc. of Murrieta, CA for Four Seasons Recycle Water Retrofit CIP 5650 to convert potable water irrigation to recycled water irrigation and install drought tolerant landscape; and
   b. Authorize the City Manager to execute the contract agreement in amount not to exceed $315,410.50; and
   c. Authorize the City Manager to execute purchase orders in support of the agreement.
18. **Recommendation by Public Works** – First Amendment to Agreement with Merchants Building Maintenance for Janitorial Services

a. Approve the First Amendment to Agreement for Janitorial Services between the City of Hemet and Merchants Building Maintenance, LLC, extending the term of the agreement through June 30, 2018, and increasing the compensation by an additional $85,000 for a total compensation not to exceed amount of $159,000; and

b. Authorize the City Manager to execute the First Amendment to the Agreement for Janitorial Services with Merchants Building Maintenance LLC, with funding allocated for the services under the proposed FY 17/18 Facility Maintenance Division operating budget; and

c. Authorize the City Manager to execute necessary janitorial service change orders for a total not to exceed $90,000 for FY 17/18 janitorial services.

Item Nos. 9, 14, 16 and 17 were removed from the Consent Calendar. **Mayor Pro Tem Perciful** moved and **Council Member Meyer** seconded a motion to approve the remaining Consent Calendar Items as presented. Motion carried 5-0.

**Item No. 9**

City Manager Meyerhoff presented the item.

**Council Member Brown** moved and **Mayor Krupa** seconded a motion to approve this item as presented. Motion carried 3-2. **Council Member Meyer** and **Mayor Pro Tem Perciful** voted No.

**Item No. 14**

Public Works Director Jensen presented the staff report.

**Mayor Pro Tem Perciful** moved and **Council Member Wright** seconded a motion to approve this item as presented. Motion carried 5-0.

**Council Member Brown** recused himself for Item Nos. 16 and 17 due to potential conflict of interest.

**Item No. 16**

**Council Member Wright** abstained.

Public Comments: Marianne Derowin, Hemet

Public Works Director Jensen presented the staff report.

**Council Member Meyer** moved and **Mayor Pro Tem Perciful** seconded a motion to approve this item as presented. Motion carried 3-1. **Council Member Wright** abstained.

**Item No. 17**

Public Works Director Jensen presented the staff report.

**Council Member Meyer** moved and **Council Member Wright** seconded a motion to approve this item as presented. Motion carried 3-1. **Council Member Meyer** voted No.
Communications from the Public

Marie McDonald, Hemet
Larry Graves, Hemet
Joe Males, Hemet
Corinna Ramirez, San Jacinto
Brian Rubin, Hemet

Public Hearing

19. **Levy of Delinquent Solid Waste Hauling Fees and Charges for Calendar Year 2016** – Accounting Manager Rocha
   a. Conduct a public hearing to consider placement of Calendar Year 2016 Delinquent Solid Waste Collection Fees on the Riverside County Property Tax Roll; and
   b. Address any objections or protests received; and
   c. Adopt a resolution confirming and authorizing levy of delinquent solid waste fees as a special assessment. **Resolution Bill No. 17-030**

Accounting Manager Rocha presented the staff report.

**Mayor Krupa declared the Public Hearing opened at 8:14 p.m.**

Edward Day, Pala
Eric Koeppuntz, Hemet
Sivia Hu, Hemet
I am the Beast, Hemet
Lori VanArsdale, Hemet

Mayor Pro Tem Perciful moved and Council Member Brown seconded a motion to continue the open Public Hearing to July 11, 2017. Motion carried 5-0.

20. **Zoning Ordinance Amendment No. 16-004** – Community Development Director Elliano
   a. Introduce, read by title only and waive further reading of an ordinance amending Section 90-1275 (Temporary Signs) of Chapter 90 (Zoning Ordinance) of the Hemet Municipal Code to update the Temporary Sign Ordinance as recommended by the Planning Commission, find the project categorically exempt from CEQA and direct staff to file a Notice of Exemption with the county Clerk for CEQA purposes. **Ordinance Bill No. 17-023**

Community Development Director Elliano presented the staff report.

**Mayor Krupa declared the Public hearing opened at 8:40 p.m.**

There were no public comments presented at this time.

**Mayor Krupa declared the Public hearing closed at 8:41 p.m.**

Council Member Wright moved and Mayor Pro Tem Perciful seconded a motion to approve this item as presented. Motion carried 5-0.

Ordinance was read by title only.

21. **Five Year Capital Improvement Plan (CIP) for Fiscal Years 2017/18 to 2021/22** – Acting Engineering Director/City Engineer Abad
   a. Adopt a resolution adopting a Five Year Capital Improvement Plan (CIP) for
Fiscal Years 2017/18 and 2021/22; and
b. Authorize City Manager to include appropriations for CIP projects in the Fiscal Year 2017/18 Budget. **Resolution Bill No. 17-040**

Acting City Engineer/Engineering Director Abad presented the staff report. **Mayor Krupa declared the Public Hearing opened at 8:48 p.m.**

There were no public comments presented at this time. **Mayor Krupa declared the Public Hearing closed at 8:49 p.m.**

Mayor Pro Tem Perciful moved and Council Member Meyer seconded a motion to postpone approving the CIP at this time. Motion carried 5-0.

**Discussion/Action Item**

22. **Amendment of Fiscal Year 2016-2017 Budget** – Administrative Services Consultant Canfield
   a. Adopt a resolution amending the Fiscal Year 2016-17 Operating Budget. **Resolution No. 4752**

Administrative Services Consultant Canfield presented the staff report. **Mayor Pro Tem Perciful moved Council Member Wright seconded a motion to approve this item as presented. Motion carried 5-0.**

23. **Amendment of General Fund Reserve Policy to exclude Measure U Revenues** – Administrative Services Consultant Canfield
   a. Introduce, read by title only and waive further reading of an ordinance amending section 2-452 (General Fund Reserves) to exempt Measure U revenues from the reserve requirements. **Ordinance Bill No. 17-041**

Administrative Services Consultant Canfield presented the staff report. **Council Member Meyer moved Council Member Wright seconded a motion to approve this item as presented. Motion carried 5-0.** Ordinance was read by title only.

24. **Adopt of Fiscal Year 2017-18 Budget** - Administrative Services Consultant Canfield
   a. Adopt Fiscal Year 2017-18 Budget. **Resolution Bill No. 17-039**

City Manager Meyerhoff gave the City Council an overview of the budget process to date. Accounting Manager Rocha presented the staff report.

Public Comments:
Andrea Feodorov, Hemet
Pat Gregory, Hemet
Lori VanArsdale, Hemet

**Mayor Pro Tem Perciful moved and Council Member Meyer seconded a motion to prepare a resolution continuing the FY 16/17 budget and approve the Measure U allocations for the FY 17/18 for City Council consideration. Motion carried 3-2. Council Member Brown and Mayor Krupa voted No.**

**Council Member Meyer moved and Council Member Wright seconded a motion approving the spending limit for the FY 17/18. Motion carried 5-0.**
City Council Reports

25. CITY COUNCIL REPORTS AND COMMENTS
City Council reports were given by Council Member Brown, Council Member Meyer, Council Member Wright, Mayor Pro Tem Perciful and Mayor Krupa.
Ad-Hoc Committee report was given by Council Member Meyer.
City Manager’s report was given by City Manager Meyerhoff.

Future Agenda Items

Investment Policy
Reward Policy
City Attorney Evaluation
City Manager 3-month Evaluation

The City Council approved to continue the meeting beyond 10:00 p.m.
The City Council recessed to Closed Session at 10:26 p.m.

Continued Closed Session

3. Conference with Legal Counsel - Anticipated Litigation
One matter of significant exposure to litigation pursuant to Government Code section 54956.9(a) & (d)(2) & (4)

Reconvened at 10:48 p.m.

City Attorney Continued Closed Session Report
6. Conference with Legal Counsel - Anticipated Litigation
One matter of significant exposure to litigation pursuant to Government Code section 54956.9(a) & (d)(2) & (4)
The City Attorney reported that there was no reportable action.

Adjournment
Adjourned at 10:48 p.m. to Tuesday, July 11, 2017 at 7:00 p.m.