



AGENDA

Regular Meeting of the Hemet Housing Authority

City of Hemet

City Council Chamber

450 E. Latham Ave., Hemet, California 92543

Tuesday, December 10, 2019 – 7:00 p.m. or as soon thereafter

CALL TO ORDER: Chairperson Perciful

1. ROLL CALL:

Chairperson: Perciful
Vice Chairperson: Wright
Board Members: Brown, Krupa, Meyer

2. COMMUNICATIONS FROM THE PUBLIC

Welcome to a meeting of the Hemet Housing Authority

- Anyone who wishes to speak during public comment or on a particular item will be required to fill out a speaker slip. Speaker slips must be turned in to the Authority Secretary. Each request will cover one speaker. Those who wish to speak must submit their own request to be called on by the Chairperson.
- **There is a 3-minute-per-person time limit for all comments, including public or quasi-judicial hearings.**
- Written comments on any item may also be submitted to the Authority Secretary to be included in the meeting record. It will not be read aloud by the Secretary Authority.
- All who wish to speak, including Council members and staff, need to be recognized by the Chairperson before speaking.
- Members of the public shall comply with the adopted Rules of Decorum, Resolution No. 4545. A copy of the rules of Decorum can be requested through the Secretary Authority's Office.
- Please turn off or mute your **Cell Phone** while the meeting is in session

3. REORGANIZATION OF HOUSING AUTHORITY

Item 3.A: Housing Authority Reorganization – Nominations for Chairperson and Vice Chairperson to Serve to December 8, 2020.

Recommendation for Chairperson:

1. Deputy Authority Secretary James to Open the Nomination of Chairperson from the seated Authority Board Members;

2. Call for a second;
3. Ask for vote of the Board.

Recommendation for Vice Chairperson:

1. New Authority Chairperson to Open the Nomination of Vice Chairperson from the seated Authority Board Members;
2. Call for a second;
3. Ask for vote of the Board.

4. CONSENT CALENDAR

All Consent Calendar items will be acted upon by a single action of the Hemet Housing Authority unless otherwise requested by an individual Board Member for separate consideration.

Item 4.A: Approval of Minutes

Minutes of the December 12, 2019 Regular Hemet Housing Authority Meeting.

Action: Approve by vote to Consent Calendar

5. FUTURE AGENDA ITEMS

If Members of the Authority have items for consideration at a future Housing Authority meeting, please state the agenda item to provide direction to the City Manager.

None.

6. ADJOURNMENT

AFFIDAVIT OF POSTING

I, Clay James, Deputy Authority Secretary for the Hemet Housing Authority, declare under penalty of perjury that the foregoing agenda for the December 10, 2019 meeting(s) was posted on December 5, 2019 at City Hall, located at 445 E. Florida Ave, and Council Chamber at 450 E. Latham Ave., Hemet, CA as well as on the City's website.

Clay James, Deputy Secretary Authority

Time:

Authority Agendas: Agenda for Regular Meetings are available for public review on the City's website at cityofhemet.org and in the City Clerk's Office, 445 E. Florida Avenue typically by 4:00 p.m. on the Thursday prior to the meeting, but no later than 72 hours prior to the meeting. Agendas for Closed Sessions and other Special meetings are made available at least 72 hours prior to the meeting when possible, but no later than 24 hours prior to the meeting.

Broadcasting: Regular (televised) Housing Hemet Authority meetings are available for viewing 24/7 at cityofhemet.org

Use of Equipment: Please contact the City Clerk's Office if requesting to use the chamber equipment during public comment or as part of a scheduled presentation, 24 hours prior to the meeting at (951)756-2307.



Notice Regarding Americans with Disabilities Act

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need agenda documents provided in an alternative format, please contact the City Clerk's Office at 756-2689 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made (28CFR 35.102-35.104 ADA Title II)



City Council Staff Report

Agenda Item # 3.A

TO: Honorable Chairperson and Board Members of the Hemet Housing Authority

FROM: Christopher Lopez, Interim City Manager
Clay James, Deputy Authority Secretary

DATE: December 10, 2019

RE: Hemet Housing Authority Reorganization – Nominations for the Offices of Chairperson and Vice Chairperson to Serve until December 8, 2020.

RECOMMENDED ACTION:

It is respectfully recommended that the Board of the Hemet Housing Authority select a new Chairperson and Vice Chairperson to serve for the following year until December 8, 2020.

BACKGROUND:

Each December, the Hemet Housing Authority votes to appoint an Authority Member to serve as Chairperson and an Authority Member to serve as Vice Chairperson. The Chairperson presides at the Hemet Housing Authority meetings. The Vice Chairperson performs the duties of the Chairperson during their absence or disability. This reorganization usually takes place at the same regular meeting as the certification of the election or upon vacancy.

SELECTION OF CHAIRPERSON – SUGGESTED PROCESS:

1. Deputy Authority Secretary James to call for nominations for the Office of Chairperson to serve to December 8, 2020;
2. Open the nomination of Chairperson from the seated Board Members of the Hemet Housing Authority;
3. Call for a second;
4. Ask for vote of the Board.

SELECTION OF VICE CHAIRPERSON – SUGGESTED PROCESS:

1. New Chairperson to call for nominations for the Office of Vice Chairperson to serve to December 8, 2020;

2. Open the nomination of Vice Chairperson from the seated Board Members of the Hemet Housing Authority;
3. Call for a second;
4. Ask for vote of the Board.

FISCAL IMPACT:

None.

ATTACHMENTS:

None.

Respectfully Submitted,

Clay James
Deputy Authority Secretary



City Council Staff Report

Agenda # 4.A

TO: Honorable Chairperson and Board Members of the Hemet Housing Authority

FROM: Christopher Lopez, City Manager
Clay James, Deputy Authority Secretary

DATE: December 10, 2019

RE: Minutes of the December 11, 2018 Regular Hemet Housing Authority Meeting

RECOMMENDED ACTION:

Approve by roll call vote to Consent Calendar.

BACKGROUND:

Attached for your consideration are the minutes of the December 11, 2018 Regular Hemet Housing Authority Meeting.

FISCAL IMPACT:

None

OPTIONS:

1. Approve as submitted
2. Provide edits and approve

ATTACHMENTS:

1. Minutes of December 11, 2018 Regular Hemet Housing Authority Meeting

Respectfully Submitted,

Clay James
Deputy Authority Secretary



MINUTES

REGULAR MEETING OF THE HEMET HOUSING AUTHORITY
December 11, 2018

REGULAR SESSION

7:00 p.m.
City of Hemet City Council Chambers
450 E. Latham Avenue

Call to Order

Chairperson Perciful called the meeting to order at 8:59 p.m.

Roll Call

PRESENT: Board Members Brown, Krupa and Meyer, Vice Chairperson Wright
and Chairperson Perciful
ABSENT: None

Reorganization

1. Agency Secretary to Call for Nominations for Chairperson

Agency Secretary McComas called for nominations for Chairperson.

Board Member Krupa moved and Vice Chairperson Wright second the motion to nominate Board Member Perciful as Chairperson. Motion carried 5-0.

2. Chairperson to Call for Nominations for Vice Chairperson

Chairperson Perciful called for nominations for Vice Chairperson.

Board Member Krupa moved and Board Member Brown second the motion to nominate Board Member Wright as Vice Chairperson. Motion carried 5-0.

Housing Authority Business Consent Calendar

Approval of Minutes – July 24, 2018

Board Member Krupa moved and Board Member Brown second a motion to approve the Consent Calendar as presented. Motion carried 5-0.

Communications from the Public

There were no communications from the public at this time.

Future Agenda Items

There were no future agenda items requested at this time.

Adjournment

The meeting adjourned at 9:01 p.m.

APPROVAL:

ATTEST:

Chairperson Michael Perciful

Sarah McComas, City Clerk