MINUTES
Work Study and Regular City Council Meeting
City of Hemet
City Council Chamber
450 E. Latham, Hemet, California 92543

WORK STUDY SESSION OF THE HEMET CITY COUNCIL
Tuesday, February 25, 2020 – 6:00 p.m.

The City Council of the City of Hemet met this date in a Work Study Session at 6:00 p.m. in the City Council Chamber, 450 E. Latham Avenue, Hemet, California with Mayor Brown presiding.

CALL TO ORDER: Mayor Brown

1. ROLL CALL:

Deputy City Clerk James provided the Roll Call as follows:
Present:
Mayor: Brown
Mayor Pro Tem: Krupa
Council Members: Meyer, Perciful, Wright

Staff Present:
City Manager: Lopez
City Attorney: Vail
Deputy City Clerk: James

2. PUBLIC COMMENT PERIOD — Rules of Decorum, Resolution No. 4545

At this time, members of the public may only comment on an item appearing on the agenda. Please adhere to the following when addressing the Council:
- Comments will be limited to 3 minutes or less.
- Comments should be directed to the Council as a whole and not directed to individual Council Members.

Mayor Brown asked for Public Comments; no one spoke.
3. DISCUSSION ITEMS

**Item 3.A:** Work Study: Consideration of Hemet City Council Protocols (Vail)

**Action:** Discussion and Direction

Council provided direction to proceed with the development of City Council Protocols by establishing an Ad Hoc Committee, nominating Mayor Brown and Mayor Pro Tem Krupa to the committee.

**Item 3.B:** Work Study: Consideration of a Revised Records Retention Schedule and Records Management Program for the City of Hemet (James)

**Action:** Discussion and Direction

Council provided direction to bring the Records Retention Management Program and Records Retention Schedule to the March 10, 2020 Regular City Council Meeting.

4. ADJOURNMENT OF WORK STUDY

Mayor Brown adjourned the meeting at 7:02 p.m.
REGULAR MEETING OF THE HEMET CITY COUNCIL
Tuesday, February 25, 2020 – 7:00 p.m.

The City Council of the City of Hemet met this date in a Regular Session at 7:10 p.m. in the City Council Chamber, 450 E. Latham Avenue, Hemet, California with Mayor Brown presiding.

CALL TO ORDER: Mayor Brown

1. ROLL CALL:

Deputy City Clerk James provided the Roll Call as follows:
Present:
Mayor: Brown
Mayor Pro Tem: Krupa
Council Members: Meyer, Perciful, Wright

Staff Present:
City Manager: Lopez
City Attorney: Vail
Deputy City Clerk: James

2. INVOCATION – Interfaith Council

Invocation was given by Mary Rysdale with the Interfaith Council.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Pro Tem Krupa.

4. CITY ATTORNEY CLOSED SESSION REPORT

Item 4.A: City Attorney's Report regarding Closed Session

Recommendation: Information Only

No report was given, as the Closed Session was cancelled.
5. COMMUNICATIONS FROM THE PUBLIC

Welcome to a meeting of the Mayor and City Council of the City of Hemet

- Anyone who wishes to speak during public comment or on a particular item will be required to fill out a speaker slip. Speaker slips must be turned in to the City Clerk. Each request will cover one speaker. Those who wish to speak must submit their own request to be called on by the Mayor.

- There is a 3-minute-per-person time limit for all comments, including public or quasi-judicial hearings.

- Written comments on any item may also be submitted to the City Clerk to be included in the meeting record; however, they will not be read aloud.

- All who wish to speak, including Council members and staff, need to be recognized by the Mayor before speaking.

- Members of the public shall comply with the adopted Rules of Decorum, Resolution No. 4545. A copy of which can be requested through the City Clerk’s Office.

- Please turn off or mute your Cell Phone while the meeting is in session

Mayor Brown asked for Public Comments, the following citizens spoke: Richard Contla, Dennis Fletcher, Linda Rogers, and Marianne Derouin.

6. PRESENTATIONS

Item 6.A: Black History Month Proclamation

Mayor Brown presented the Black History Month Proclamation to the Human Relations Council.

7. RECEIVE AND FILE

Item 7.A: Investment Portfolio as of January 2020 (Oltman)

Action: Receive and File.

Motion by Mayor Pro Tem Krupa, second by Council Member Meyer to receive and file Item 7.A. Passed 5/0.

AYES: 5 Council Members: Krupa, Meyer, Perciful, Wright, and Mayor Brown
NOES: 0

8. CONSENT CALENDAR

All Consent Calendar items will be acted upon by a single action of the City Council unless otherwise requested by an individual Council Member for separate consideration.

Item 8.A: Approval of Minutes
Minutes of the November 5, 2019 Special Closed Session, and February 11, 2020 Closed Session and Regular City Council Meeting. (James)

Action: Pulled for separate consideration.
Item 8.B: Ordinance No. 2020-003 Amending Sections 90-321 and 90-383 of Chapter 90 (Zoning) of the Hemet Municipal Code to Update the Regulations for Accessory Dwelling Units Based on the Findings Outlined Therein (Second Reading). (Kang)

Action: Adopt Ordinance No. 2020-003 by vote to Consent Calendar

Item 8.C: Ordinance No. 2020-004 Amending Various Sections of Chapter 90 (Zoning) of the Hemet Municipal Code to Update the Definitions of Small and Large Family Day Care Homes and to Permit Family Day Care Homes in the Residential Zones in Compliance with State Law (Second Reading). (Kang)

Action: Adopt Ordinance No. 2020-004 by vote to Consent Calendar

Item 8.D: Ordinance No. 2020-005 Amending Section 90-316 and Subsection 90-386(i) of Chapter 90 (Zoning) of the Hemet Municipal Code to Revise the Standards for Front Yard Fencing in the Single-Family and Multiple-Family Residential Zones (Second Reading). (Kang)

Action: Adopt Ordinance No. 2020-005 by vote to Consent Calendar

Item 8.E: Resolution No. 2020-013 of the City Council of the City of Hemet, California Approving a Subdivision Improvement Agreement, Improvement Security, and Final Tract Map No. 29129-7 Located Near the Southeast Corner of Warren Road and Esplanade Avenue (Loriso)

Action: Adopt Resolution No. 2020-013 by vote to Consent Calendar

Item 8.F: Resolution No. 2020-014 Approving a Subdivision Improvement Agreement, Improvement Security, and Parcel Map 37196 Located at the Northeast Corner of Sanderson Avenue and Menlo Avenue

Action: Adopt Resolution No. 2020-014 by vote to Consent Calendar

Item 8.G: Resolution No. 2020-015 Waiving Application and Processing Fees for “Nationally Recognized Veteran Organizations” to Obtain a Conditional Use Permit under the City of Hemet Municipal Code Section 90-90 (Vail)

Action: Adopt Resolution No. 2020-015 by vote to Consent Calendar
**Item 8.H:** Acceptance and Approval of Allocations for 2020-2021 Program Year Community Development Block Grant Entitlement and Previously Unexpended Funding (Allen)

**Action:** Pulled for separate consideration.

**Item 8.I:** Review Proposed Street Names and Approve the Change of Street A to Sycamore Drive, Street B to Birch Circle, and Street C to Pine Circle in Tract Map 24067 (Kang)

**Action:** Pulled by staff for separate consideration at a future meeting.


AYES: 5 Council Members: Krupa, Meyer, Perciful, Wright, and Mayor Brown
NOES: 0

**Pulled Consent Calendar Items for Separate Consideration:**

**Item 8.A:** Approval of Minutes
Minutes of the November 5, 2019 Special Closed Session, and February 11, 2020 Closed Session and Regular City Council Meeting. (James)

Motion by Mayor Pro Tem Krupa, second by Council Member Wright to approve the November 5, 2019 Special Closed Session Minutes and the February 11, 2020 City Council Minutes with corrections to Item 9.C to reflect the correct vote count. Passed 5/0.

AYES: 5 Council Members: Krupa, Meyer, Perciful, Wright, and Mayor Brown
NOES: 0

**Item 8.H:** Acceptance and Approval of Allocations for 2020-2021 Program Year Community Development Block Grant Entitlement and Previously Unexpended Funding (Allen)

Motion by Council Member Meyer, second by Council Member Perciful to continue this item to the March 10, 2020 City Council Meeting. Passed 5/0.

AYES: 5 Council Members: Krupa, Meyer, Perciful, Wright, and Mayor Brown
NOES: 0
9. **PUBLIC HEARING**

The City Council's procedure for public hearings will be as follows:
- The Mayor will ask for the staff report and clarification of items presented, if needed.
- The Mayor will open the public hearing asking for comments for those IN FAVOR of or IN OPPOSITION to the item; followed by rebuttal to any comments made.
- The Mayor will then CLOSE THE PUBLIC HEARING and ask the City Manager to respond to any questions raised by the public (the public will not have the opportunity to respond).
- The Mayor will then bring the discussion back to City Council for direction or action.

None.

10. **DISCUSSION – ACTION ITEMS**

**Item 10.A:** Resolution No. 2020-016 Approving a Restated Agreement with HR Green Pacific, Inc., and Authorizing the City Manager to Execute the Agreement through June 2021, with two Optional One Year Extensions and Authorizing the City Manager to Utilize the General Fund Salary Savings for Engineering Positions (Murphy)

**Action:** Adopt Resolution No. 2020-016 Approving a Restated Agreement with HR Green Pacific, Inc., and Authorizing the City Manager to Execute the Agreement through June 2021, with two Optional One Year Extensions and Authorizing the City Manager to Utilize the General Fund Salary Savings for Engineering Positions.

City Manager Lopez gave the staff report.

Mayor Brown asked for public comments; no one spoke.

Motion by Council Member Perciful, second by Mayor Pro Tem Krupa to adopt Resolution No. 2020-016 Approving a Restated Agreement with HR Green Pacific, Inc., and Authorizing the City Manager to Execute the Agreement through June 2021, and Authorizing the City Manager to Utilize the General Fund Salary Savings for the City Engineer and the Principal Engineer Position. Passed 5/0.

**AYES:** 5 Council Members: Krupa, Meyer, Perciful, Wright, and Mayor Brown

**NOES:** 0

**Item 10.B:** Waiver of Undergrounding Utility Lines on Lake Avenue and existing Southern California Edison (SCE) Lines on Florida Avenue, and Cable Communications Line under the SCE Lines for DR Horton for Recorded Tract 31620, 31620-1, and 25618, Generally Located at the Northeast Corner of Florida Avenue and Lake Avenue. (Kang)
Action: Approve the waiver of undergrounding utility lines on Lake Avenue and existing Southern California Edison lines and cable communications line under the SCE lines on Florida Avenue for DR Horton for recorded Tract 31620, 31620-1, and 25618 generally located at the northeast corner of Florida Avenue and Lake Avenue, based on a finding of undue hardship to the developer and granting of the waiver would not result in a negative impact to the public health, safety, or welfare.

Community Development Director Kang gave the staff report.

Mayor Brown asked for public comments; no one spoke.

Motion by Council Member Meyer, second by Council Member Perciful to approve the waiver of undergrounding utility lines on Lake Avenue and existing Southern California Edison lines and cable communications line under the SCE lines on Florida Avenue for DR Horton for recorded Tract 31620, 31620-1, and 25618 generally located at the northeast corner of Florida Avenue and Lake Avenue, based on a finding of undue hardship to the developer and granting of the waiver would not result in a negative impact to the public health, safety, or welfare. Passed 5/0.

AYES: 5 Council Members: Krupa, Meyer, Perciful, Wright, and Mayor Brown
NOES: 0

11. CITY COUNCIL AND STAFF REPORTS

Mayor Brown asked for Council Comments. Council Member Meyer, Council Member Perciful, Council Member Wright, Mayor Pro Tem Krupa, and Mayor Brown gave reports.

CITY COUNCIL REPORTS AND COMMENTS

A. Council Member Meyer
   1. Community Action Commission of Riverside County
   2. Community Outreach Committee
   3. Investment Oversight Committee
   4. Riverside County Habitat Conservation Agency (RCHCA) - Alternate

B. Council Member Perciful
   1. Community Action Commission of Riverside County - Alternate
   2. League of California Cities – Revenue and Taxation Committee
   3. Planning Commission
   4. Western Riverside County Regional Conservation Authority (RCA)
   5. Riverside Transit Agency (RTA) - Alternate
   6. Skate Park Committee
C. Council Member Wright  
1. Community Outreach Committee  
2. Planning Commission  
3. Ramona Bowl Board  
4. Western Riverside Council of Governments (WRCOG) – Executive Board and Administration and Finance Board  
5. Western Riverside County Regional Conservation Authority (RCA) - Alternate  
6. Southern California Association of Governments (SCAG) – Energy and Environment  
7. Western Community Energy Board - Alternate  
8. Skate Park Committee  

D. Mayor Pro Tem Krupa  
1. Hemet Public Library Board of Trustees  
2. Hemet San Jacinto Watermaster Board  
3. Investment Oversight Committee  
4. League of California Cities – Executive Committee, Environmental Quality  
5. Ramona Bowl Board  
6. Riverside County Airport Land Use Commission  
7. Riverside County Transportation Commission (RCTC)  
8. Riverside County Waste Management Task Force  
9. Riverside Transit Agency (RTA)  
10. Southern California Association of Governments (SCAG) - Transportation  

F. Mayor Brown  
1. Hemet San Jacinto Watermaster Board - Alternate  
2. Infrastructure Commission  
3. League of California Cities – Transportation, Communications & Public Works Policy Committee  
4. Riverside County Habitat Conservation Agency  
5. Riverside County Transportation Commission – Alternate  
6. Western Riverside Council of Governments – Alternate (WRCOG)  
7. Western Community Energy Board  

G. Ad-Hoc Committee Reports  
1. Florida Avenue (SR 74) Ad-Hoc Committee (Krupa/Wright Jan. 8, 2019)  
2. Community Development Based Grant (CDBG) Ad-Hoc Committee (Krupa/Perciful Dec. 10, 2019)  

H. City Manager Lopez  
1. Manager’s Report
12. FUTURE AGENDA ITEMS

If Members of Council have items for consideration at a future City Council meeting, please state the agenda item to provide direction to the City Manager.

Mayor Brown asked if there were any changes to Future Agenda Items.

- Housing Investment Opportunities/Vacant City Owned Infill Property
- Broadcasting of City Council Meetings
- Vagrancy and Pan Handling Laws
- Investment Portfolio Audit
- Council Protocols
- Special Events Funding Policy
- Street Vendor Permit Regulations and Enforcement
- Animal Control Regulations for Businesses
- Solar Feasibility

Council provided direction to not add a letter of support for Medicare for All to a future City Council agenda.

13. ADJOURNMENT

There being no further business, Mayor Brown adjourned the meeting at 8:19 p.m. The next Regular City Council Meeting will be at 7:00 p.m. on March 10, 2020.

APPROVAL:  ATTEST:

Mayor Russ Brown  Clay James
Deputy City Clerk