MINUTES
Closed Session and Regular City Council Meeting
City of Hemet
City Council Chamber
450 E. Latham, Hemet, California 92543

CLOSED SESSION
Tuesday, March 10, 2020 – 6:00 p.m.

The City Council of the City of Hemet met this date in a Closed Session at 6:00 p.m. in the City Council Chamber, 450 E. Latham Avenue, Hemet, California with Mayor Brown presiding.

CALL TO ORDER: Mayor Brown

1. ROLL CALL:

Deputy City Clerk James provided the Roll Call as follows:
Present:
Mayor: Brown
Mayor Pro Tem: Krupa
Council Members: Meyer, Perciful, Wright

Staff Present:
City Manager: Lopez
Assistant City Attorney: Vega
Deputy City Clerk: James

2. PUBLIC COMMENT PERIOD – Rules of Decorum, Resolution No. 4545
At this time, members of the public may only comment on an item appearing on the agenda. Please adhere to the following when addressing the Council:
- Comments will be limited to 3 minutes or less.
- Comments should be directed to the Council as a whole and not directed to individual Council Members.

Mayor Brown asked for Public Comments; the following citizen spoke: Judith McPherson. During Public Comment period, it was raised that the referenced California Government Code Section in Item 3.B was transposed. Assistant City Attorney Vega noted the correction as 54956.9(d)(2) for anticipated litigation.
Council convened into Closed Session at 6:02 p.m.

3. DISCUSSION ITEMS

Item 3.A: CONFERENCE WITH LABOR NEGOTIATORS
Government Code Section 54957.6
Agency Designated Representative: Christopher Lopez, City Manager
Employee Organization: HMMA, HNSPEA, and SEIU

Item 3.B: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code section 54956.9(d)(1)
One item.

Assistant City Attorney Vega noted the correct California Government Code for Item 3.B is 54956.9(d)(2).

4. ADJOURNMENT OF CLOSED SESSION

Council returned from Closed Session at 6:53 p.m.
REGULAR MEETING OF THE HEMET CITY COUNCIL
Tuesday, March 10, 2020 – 7:00 p.m.

The City Council of the City of Hemet met this date in a Regular Session at 7:00 p.m. in the City Council Chamber, 450 E. Latham Avenue, Hemet, California with Mayor Brown presiding.

CALL TO ORDER: Mayor Brown

1. ROLL CALL:

Deputy City Clerk James provided the Roll Call as follows:
Present:
Mayor: Brown
Mayor Pro Tem: Krupa
Council Members: Meyer, Perciful, Wright

Staff Present:
City Manager: Lopez
Assistant City Attorney: Vega
Deputy City Clerk: James

2. INVOCATION – Interfaith Council

Invocation was given by Jim Lineberger with the Interfaith Council.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member Perciful.

4. CITY ATTORNEY CLOSED SESSION REPORT

Item 4.A: City Attorney’s Report regarding Closed Session

Recommendation: Information Only
Assistant City Attorney Vega reported there were no reportable actions from the 6:00 p.m. Closed Session.

5. COMMUNICATIONS FROM THE PUBLIC

Welcome to a meeting of the Mayor and City Council of the City of Hemet

- Anyone who wishes to speak during public comment or on a particular item will be required to fill out a speaker slip. Speaker slips must be turned in to the City Clerk. Each request will cover one speaker. Those who wish to speak must submit their own request to be called on by the Mayor.
- There is a 3-minute-per-person time limit for all comments, including public or quasi-judicial hearings.
- Written comments on any item may also be submitted to the City Clerk to be included in the meeting record; however, they will not be read aloud.
- All who wish to speak, including Council members and staff, need to be recognized by the Mayor before speaking.
- Members of the public shall comply with the adopted Rules of Decorum, Resolution No. 4545. A copy of which can be requested through the City Clerk's Office.
- Please turn off or mute your Cell Phone while the meeting is in session

Mayor Brown asked for Public Comments; no one spoke.

6. PRESENTATIONS

None.

7. RECEIVE AND FILE

Item 7.A: Warrant Registers dated February 13, 2020 in the amount of $2,047,454.43 and February 27, 2020 in the amount of $1,261,706.85 and Payroll for the period of January 27, 2020 to February 9, 2020 in the amount of $684,233.59 and payroll for the period of February 10, 2020 to February 23, 2020 was $677,601.74. (Rocha)

Action: Receive and File.

Motion by Council Member Perciful, second by Council Member Meyer to receive and file Item 7.A. Passed 5/0.

AYES: 5 Council Members: Krupa, Meyer, Perciful, Wright, and Mayor Brown
NOES: 0

8. CONSENT CALENDAR

All Consent Calendar items will be acted upon by a single action of the City Council unless otherwise requested by an individual Council Member for separate consideration.

Item 8.A: Approval of Minutes
Minutes of the February 25, 2020 Work Study Session and Regular City Council Meeting and the February 25, 2020 Special Closed Session (James)
Action: Approve by vote to Consent Calendar.

Item 8.B: Review and Approval of Street Name Assignment for Tract 24067 (Kang)

Action: Pulled for separate consideration.

Item 8.C: Resolution No. 2020-017 Approving a Contract with Southern California EMS Training Institute for Advanced Life Support Training in the Amount of $74,880.00 and Authorizing the City Manager to Execute all Documents Regarding the Purchase Order (Brown)

Action: Pulled for separate consideration.

Motion by Council Member Perciful, second by Council Member Meyer to approve Consent Calendar Item 8.A. Passed 5/0.

AYES: 5 Council Members: Krupa, Meyer, Perciful, Wright, and Mayor Brown
NOES: 0

Pulled Consent Calendar Items for Separate Consideration:

Item 8.B: Review and Approval of Street Name Assignment for Tract 24067 (Kang)

Community Development Director Kang gave the staff report.

Motion by Council Member Wright, second by Mayor Pro Tem Krupa to approve Consent Calendar Item 8.B per staff recommendation. Passed 5/0.

AYES: 5 Council Members: Krupa, Meyer, Perciful, Wright, and Mayor Brown
NOES: 0

Item 8.C: Resolution No. 2020-017 Approving a Contract with Southern California EMS Training Institute for Advanced Life Support Training in the Amount of $74,880.00 and Authorizing the City Manager to Execute all Documents Regarding the Purchase Order (Brown)

Fire Chief Brown and Police Captain Brock gave the staff report.

Motion by Council Member Meyer, second by Council Member Perciful to adopt Resolution No. 2020-017 and amendments to the resolution to reflect the contract compensation. Passed 5/0.

AYES: 5 Council Members: Krupa, Meyer, Perciful, Wright, and Mayor Brown
NOES: 0
9. PUBLIC HEARING

The City Council's procedure for public hearings will be as follows:

- The Mayor will ask for the staff report and clarification of items presented, if needed.
- The Mayor will open the public hearing asking for comments for those IN FAVOR of or IN OPPOSITION to the item; followed by rebuttal to any comments made.
- The Mayor will then CLOSE THE PUBLIC HEARING and ask the City Manager to respond to any questions raised by the public (the public will not have the opportunity to respond).
- The Mayor will then bring the discussion back to City Council for direction or action.

**Item 9.A:** Citizen Participation Plan for the Community Development Block Grant (Allen)

**Action:**

1. Conduct a public hearing and accept public comments regarding the draft Citizen Participation Plan; and
2. Receive and consider all comments for incorporation into the City of Hemet Citizen Participation Plan draft; and
3. Approve the Citizen Participation Plan.

Management Analyst Allen gave the staff report.

Mayor Brown opened the Public Hearing at 7:16 p.m. Mayor Brown asked for Public Comments; no one spoke. The Public Hearing was closed at 7:17 p.m.

Motion by Mayor Pro Tem Krupa, second by Council Member Wright to receive and approve the City of Hemet Citizen Participation Plan. Passed 5/0.

**AYES:** 5 Council Members: Krupa, Meyer, Perciful, Wright, and Mayor Brown

**NOES:** 0

10. DISCUSSION – ACTION ITEMS

**Item 10.A:** Acceptance and Approval of Allocations for 2020-2021 Program Year Community Development Block Grant Entitlement and Previously Unexpended Funding (Allen)

**Action:** Accept and Approve Allocations for 2020-2021 Program Year Community Development Block Grant Entitlement and Previously Unexpended Funding

Management Analyst Allen gave the staff report.

Mayor Brown asked for Public Comments; the following citizen spoke: Linda Rogers from Valley Restart Shelter.
Motion by Mayor Pro Tem Krupa, second by Council Member Perciful to accept and approve allocations for the Community Development Block Grant Entitlement 2020-2021 Program Year and Previously Unexpended Funding. Passed 5/0.

AYES: 5 Council Members: Krupa, Meyer, Perciful, Wright, and Mayor Brown
NOES: 0

Item 10.B: A Resolution Awarding the Purchase for One Fire Apparatus to the Rev Group in the Amount of $738,824.00 and Authorizing the City Manager to Execute All Documents Regarding the Purchase Order (Brown)

Recommendation: Adopt a Resolution awarding the purchase for one fire apparatus to the Rev Group in the amount of $738,824.00 and authorizing the City Manager to execute all documents regarding the purchase order.

Motion by Council Member Perciful, second by Council Member Wright approving the purchase for one fire apparatus to the Rev Group in the amount of $738,824.00 and authorizing the City Manager to execute all documents regarding the purchase order. Passed 5/0.

AYES: 5 Council Members: Krupa, Meyer, Perciful, Wright, and Mayor Brown
NOES: 0

Motion by Council Member Perciful, second by Council Member Meyer to approve option 1 of the recommended actions: Purchase one (1) Fire Apparatus with a combination of earmarked FY19/20 Measure U funds ($200,000) and existing Measure U Fund balance for a total cost of $738,824. Passed 4/1.

AYES: 4 Council Members: Krupa, Meyer, Perciful, and Wright.
NOES: 1 Mayor Brown

Item 10.C: Approval of the Purchase of 911 Phone Hardware/Software with Electrical and Data Wiring Movement (Brown)

Action: Approve Purchase of 911 Phone Hardware/Software with Electrical and Data Wiring Movement

Motion by Council Member Meyer, second by Council Member Wright to approve the purchase of 911 phone hardware/software with electrical and data wiring movement at the Public Safety Dispatch Center. Passed 5/0.

AYES: 5 Council Members: Krupa, Meyer, Perciful, Wright, and Mayor Brown
NOES: 0
**Item 10.D:** A Resolution No. 2020-019 Adopting a Revised Records Retention Schedule and Records Management Program for the City of Hemet and Authorizing the City Manager to Adopt and Promulgate Further Records Retention Policies; Rescinding Resolution Nos. 3427 and 4172 (James)

**Action:** Adopt Resolution No. 2020-019 Adopting a Revised Records Retention Schedule and Records Management Program for the City of Hemet and Authorizing the City Manager to Adopt and Promulgate Further Records Retention Policies; Rescinding Resolution Nos. 3427 and 4172

Deputy City Clerk James gave the staff report.

Motion by Council Member Meyer, second by Mayor Pro Tem Krupa to adopt Resolution No. 2020-019 adopting a revised records retention schedule and records management program for the City of Hemet and authorizing the City Manager to adopt and promulgate further records retention policies; rescinding Resolution Nos. 3427 and 4172. Passed 5/0.

AYES: 5 Council Members: Krupa, Meyer, Perciful, Wright, and Mayor Brown

NOES: 0

**Item 10.E:** FY 2020/21 Budget Update and Request for Direction

**Action:** Receive update on FY 2020/21 budget and Provide direction on whether Council would like to form a Council Ad Hoc Committee to stay updated throughout the FY2020/21 budget process.

Council provided direction to staff to present budget updates at City Council Meetings throughout the FY2020/21 budget process.

11. **CITY COUNCIL AND STAFF REPORTS**

Mayor Brown asked for Council Comments. Council Member Meyer, Council Member Perciful, Council Member Wright, Mayor Pro Tem Krupa, and Mayor Brown gave reports.

**CITY COUNCIL REPORTS AND COMMENTS**

A. Council Member Meyer
   1. Community Action Commission of Riverside County
   2. Community Outreach Committee
   3. Investment Oversight Committee
   4. Riverside County Habitat Conservation Agency (RCHCA) - Alternate
B. **Council Member Perciful**
   1. Community Action Commission of Riverside County - Alternate
   2. League of California Cities – Revenue and Taxation Committee
   3. Planning Commission
   4. Western Riverside County Regional Conservation Authority (RCA)
   5. Riverside Transit Agency (RTA) - Alternate
   6. Skate Park Committee

C. **Council Member Wright**
   1. Community Outreach Committee
   2. Planning Commission
   3. Ramona Bowl Board
   4. Western Riverside Council of Governments (WRCOG) – Executive Board and Administration and Finance Board
   5. Western Riverside County Regional Conservation Authority (RCA) - Alternate
   6. Southern California Association of Governments (SCAG) – Energy and Environment
   7. Western Community Energy Board - Alternate
   8. Skate Park Committee

D. **Mayor Pro Tem Krupa**
   1. Hemet Public Library Board of Trustees
   2. Hemet San Jacinto Watermaster Board
   3. Investment Oversight Committee
   4. League of California Cities – Executive Committee, Environmental Quality
   5. Ramona Bowl Board
   6. Riverside County Airport Land Use Commission
   7. Riverside County Transportation Commission (RCTC)
   8. Riverside County Waste Management Task Force
   9. Riverside Transit Agency (RTA)
   10. Southern California Association of Governments (SCAG) - Transportation

E. **Mayor Brown**
   1. Hemet San Jacinto Watermaster Board – Alternate
   2. Infrastructure Commission
   3. League of California Cities – Transportation, Communications & Public Works Policy Committee
   4. Riverside County Habitat Conservation Agency
   5. Riverside County Transportation Commission – Alternate
   6. Western Riverside Council of Governments – Alternate (WRCOG)
   7. Western Community Energy Board

F. **Ad-Hoc Committee Reports**
   1. Florida Avenue (SR 74) Ad-Hoc Committee (Krupa/Wright Jan. 8, 2019)
   2. Community Development Based Grant (CDBG) Ad-Hoc Committee (Krupa/Perciful Dec. 10, 2019)
H. City Manager Lopez
   1. Manager’s Report

12. FUTURE AGENDA ITEMS

If Members of Council have items for consideration at a future City Council meeting, please state the agenda item to provide direction to the City Manager.

Mayor Brown asked if there were any changes to Future Agenda Items. No items were added.

- Housing Investment Opportunities/Vacant City Owned Infill Property
- Broadcasting of City Council Meetings
- Vagrancy and Pan Handling Laws
- Investment Portfolio Audit
- Council Protocols
- Special Events Funding Policy
- Street Vendor Permit Regulations and Enforcement
- Animal Control Regulations for Businesses
- Solar Feasibility

13. ADJOURNMENT

There being no further business, Mayor Brown adjourned the meeting at 9:05 p.m. The next Regular City Council Meeting will be at 7:00 p.m. on March 24, 2020.

APPROVAL: ____________________________  ATTEST: ____________________________

Mayor Russ Brown                             Clay James
                          Deputy City Clerk