

**HEMET PUBLIC LIBRARY BOARD OF TRUSTEES  
REGULAR MEETING  
Friday, December 21, 2018  
300 E. Latham  
Hemet, CA 92543**

**Minutes**

**CALL TO ORDER/ Flag Salute** Meeting was called to order at 10:05 am by President Noah Seaton. Rollcall was taken with members in attendance President Seaton, Vice President Kuehl Trustee Covi and Peterson in attendance. Absent with regrets Trustee Day. Also attending were Councilmember Krupa, Sr. Librarian Caines and guests from the Hemacinto Assistance League President Linda Morris and members Kat Morris and Toni Martes. Flag salute was led by Councilmember Krupa.

**PRESENTATIONS, INTRODUCTIONS AND COMMUNICATIONS FROM THE PUBLIC**

– Introduced the Ladies from the Assistance League who discussed their organization and national project and how the library can participate in the project. Their project is working with the Library and Fire Department, as donation sites, a book donation program from January 30 – Feb 25 2019 with the goal being to place books in every school aged child in our valley. Chief Scott Brown will work with the media, Sr. Librarian Caines will assist with the organization to create a flyer and write a proclamation to be presented at the February 12<sup>th</sup> Council meeting. The January 30<sup>th</sup> kickoff will include students, the Library and Fire Department photo op at the Library. It is hoped that the all students from the walking schools, Acacia Middle School, Hemet Elementary, Jacob Weins Elementary and Whittier Elementary schools will be able to join us for this awesome event. Kathye will reach out to the district librarians and Board of Trustee member Stacy Bailey. Assistance League will reach out to their school liaisons.

**CONSENT CALENDAR**

1. **Approval of Minutes** – November, 2018
2. **Expenditure Report** – November, 2018
3. **Performance Report** – November, 2018

Moved to approve as submitted by Trustee Covi and seconded by Trustee Peterson approved:  
4-0

**ANNOUNCEMENTS, COMMUNICATIONS AND REPORTS**

1. **President's Report** – Noah Seaton update on medical
2. **Trustees' Reports** - Library Trustees
  - Kuehl** – Thanked the Board for their participation in preparing a luncheon to thank staff and volunteers. Woman's Club will be hosting a Mamma Mia sing-a-long at the Historic Hemet Theater
  - Covi** The friends had their installation of Officers last Wednesday with new President Linda Sutton
  - Peterson** – no report
  - Day** – no report

3. **City Council Report –**
    - a. Council Member Krupa discussed reorganization of Council. New Mayor, Bonnie Wright; Mayor Pro Tem Russ Brown, Councilmember Krupa has requested to remain as the Library Board Liaison.
    - b. RTA is offering .25 cent rides anywhere in the service area for all students, all they need to do is show their student identifications and pay the quarter.
    - c. Improvement for the old K-Mart building are in the planning stages.
    - d. The third issue of Hemet Happenings is available of the City's website.
    - e. Ethics training will be held January 30, 2019 in the council chambers all members will need to either attend for the two hour training or spend 2 hours taking the training online.
  4. **Sr. Librarian's Report –**
    - a. The Kiosk is currently nonoperational waiting for a part and should be repaired by Saturday 12-22-2019.
    - b. The State Library has subscribed to the New York Times for 18 months. They have given the opportunity for public libraries to have access. Our library will be included in this program.
    - c. The budget process will begin in January. Staff will be requesting 2 part time staff members 1 additional staff for circulation and one part time library associate for reference and information.
    - d. Additionally, staff will be requesting to replace 1 library server for our public network at midyear. Funding will come from various sources including the Gift Trust fund, Save the Library fund and possibly help from the Friends of the Library or Library Foundation.
- 5. Misc. Reports - Friends of the Library, Library Foundation, others.**

**NEW BUSINESS:**

1. Election of Officers for 2019 President Seaton and Vice President Kuehl were asked to continue in their offices. They accepted.
2. Events for January
  - a. Winter Read a Thon
  - b. Get your Comics on Vol 2
  - c. Magic show with Wacko
  - d. I've got it; Now what?

**UNFINISHED BUSINESS:**

1. FY 2017-18 annual report reference questions ware up due to the increase in computer users, specifically, job applications are filled out and submitted online and the availability to apply for benefits online.
2. Christmas Parade 12-1-2018 a great deal of fun was had by staff and a big thank you to RTA for the use of the trolley this year!

**ADJOURNMENT:** The meeting of the Library Board was adjourned at 11:40 am. All are encouraged to join the staff for lunch.

The next regular scheduled meeting will be held on  
 Friday, January 18, 2019  
 10:00am, Second floor  
 300 E. Latham Ave.  
 Hemet CA 92543

# Expenditure Status Report

expstat.rpt  
 01/16/2019 1:26PM  
 Periods: 6 through 6

City of Hemet  
 12/1/2018 through 12/31/2018

| Account Number                              | Adjusted<br>Appropriation | Year-to-date<br>Expenditures | Year-to-date<br>Expenditures | Year-to-date<br>Encumbrances | Balance           | Prct<br>Used |
|---|---------------------------|------------------------------|------------------------------|------------------------------|-------------------|--------------|
| <b>110 GENERAL</b>                          |                           |                              |                              |                              |                   |              |
| 5100 LIBRARY SERVICES                       |                           |                              |                              |                              |                   |              |
| 1100 SALARIES & WAGES                       | 321,100.00                | 38,403.41                    | 167,270.37                   | 0.00                         | 153,829.63        | 52.09        |
| 1200 SALARIES PART TIME                     | 105,489.55                | 7,907.80                     | 35,180.51                    | 4,489.55                     | 65,819.49         | 37.61        |
| 1250 TEMPORARY AGENCY STAFF                 | 0.00                      | 0.00                         | 0.00                         | 0.00                         | 0.00              | 0.00         |
| 1300 SALARIES OVERTIME                      | 0.00                      | 0.00                         | 104.82                       | 0.00                         | -104.82           | 0.00         |
| 1305 COMP TIME USED                         | 0.00                      | 0.00                         | 0.00                         | 0.00                         | 0.00              | 0.00         |
| 1310 COMP TIME PAID                         | 0.00                      | 0.00                         | 0.00                         | 0.00                         | 0.00              | 0.00         |
| 1400 OTHER FRINGE BENEFITS                  | 12,300.00                 | 2,426.84                     | 10,528.87                    | 0.00                         | 1,771.13          | 85.60        |
| 1405 PERS Pension                           | 117,100.00                | 14,366.64                    | 64,770.65                    | 0.00                         | 52,329.35         | 55.31        |
| 1410 HEALTH PLANS                           | 81,100.00                 | 14,145.72                    | 42,977.16                    | 0.00                         | 38,122.84         | 52.99        |
| 1415 WORKERS COMP CONTRIBUTION              | 40,200.00                 | 3,350.00                     | 20,100.00                    | 0.00                         | 20,100.00         | 50.00        |
| 1420 Special Pay                            | 9,500.00                  | 138.48                       | 600.08                       | 0.00                         | 8,899.92          | 6.32         |
| 1425 PTO + Holiday                          | 12,100.00                 | 481.22                       | 13,346.89                    | 0.00                         | -1,246.89         | 110.30       |
| 1430 UNEMPLOYMENT BENEFITS                  | 1,100.00                  | 91.67                        | 550.02                       | 0.00                         | 549.98            | 50.00        |
| 1450 RETIREE MEDICAL PREMIUMS               | 0.00                      | 0.00                         | 0.00                         | 0.00                         | 0.00              | 0.00         |
| 1499 PERSONNEL SAVINGS                      | -24,800.00                | 0.00                         | 0.00                         | 0.00                         | -24,800.00        | 0.00         |
| <b>Total SALARIES &amp; FRINGE BENEFITS</b> | <b>675,189.55</b>         | <b>81,311.78</b>             | <b>355,429.37</b>            | <b>4,489.55</b>              | <b>315,270.63</b> | <b>53.31</b> |
| 2100 UTILITIES                              | 0.00                      | 0.00                         | 0.00                         | 0.00                         | 0.00              | 0.00         |
| 2200 TELEPHONE/COMMUNICATION                | 15,092.50                 | 116.20                       | 580.57                       | 13,192.50                    | 1,319.43          | 91.26        |
| 2220 BOOKS-ADULT                            | 0.00                      | 0.00                         | 0.00                         | 0.00                         | 0.00              | 0.00         |
| 2221 BOOKS-ADULT REFERENCE                  | 0.00                      | 0.00                         | 0.00                         | 0.00                         | 0.00              | 0.00         |
| 2222 BOOKS-JUVENILE                         | 0.00                      | 0.00                         | 0.00                         | 0.00                         | 0.00              | 0.00         |
| 2223 BOOKS-YOUNG ADULT                      | 0.00                      | 0.00                         | 0.00                         | 0.00                         | 0.00              | 0.00         |
| 2224 BOOKS-FOREIGN LANGUAGE                 | 0.00                      | 0.00                         | 0.00                         | 0.00                         | 0.00              | 0.00         |
| 2225 BOOKS-PERIODICALS                      | 0.00                      | 0.00                         | 0.00                         | 0.00                         | 0.00              | 0.00         |
| 2226 BOOKS-AUDIO/VISUAL                     | 0.00                      | 0.00                         | 0.00                         | 0.00                         | 0.00              | 0.00         |
| 2227 BOOKS-JUVENILE REFERENCE               | 0.00                      | 0.00                         | 0.00                         | 0.00                         | 0.00              | 0.00         |
| 2228 BOOKS-BESTSELLERS                      | 0.00                      | 0.00                         | 0.00                         | 0.00                         | 0.00              | 0.00         |
| 2229 DATABASES - PATRON USE                 | 0.00                      | 0.00                         | 0.00                         | 0.00                         | 0.00              | 0.00         |
| 2250 OFFICE SUPPLIES AND MATERIALS          | 1,000.00                  | 3.74                         | 3.74                         | 0.00                         | 996.26            | 0.37         |
| 2260 SOFTWARE PURCHASES                     | 0.00                      | 0.00                         | 0.00                         | 0.00                         | 0.00              | 0.00         |

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Expenditure Status Report  
 City of Hemet  
 12/1/2018 through 12/31/2018

expstat.rpt  
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 Periods: 6 through 6

110 GENERAL

| Account Number                                 | Adjusted Appropriation | Expenditures      | Year-to-date Expenditures | Year-to-date Encumbrances | Balance           | Prct Used    |
|--|------------------------|-------------------|---------------------------|---------------------------|-------------------|--------------|
| 2270 COMPUTER HARDWARE PURCHASES               | 0.00                   | 0.00              | 0.00                      | 0.00                      | 0.00              | 0.00         |
| 2400 CONTRACTS, LEASES, RENTS, & TAXES         | 42,140.00              | 332.49            | 5,608.52                  | 0.00                      | 36,531.48         | 13.31        |
| 2450 MAINT & OPERATIONS/PARTS & SUP            | 500.00                 | 0.00              | 0.00                      | 0.00                      | 500.00            | 0.00         |
| 2460 BUILDING MAINTENANCE/REPAIRS              | 0.00                   | 0.00              | 0.00                      | 0.00                      | 0.00              | 0.00         |
| 2550 CONFERENCES                               | 25.00                  | 0.00              | 25.00                     | 0.00                      | 0.00              | 100.00       |
| 2560 TRAINING & EDUCATION                      | 100.00                 | 0.00              | 0.00                      | 0.00                      | 100.00            | 0.00         |
| 2565 CREDIT CARD FINANCE CHARGES               | 0.00                   | 0.00              | 0.00                      | 0.00                      | 0.00              | 0.00         |
| 2622 VEHICLE MAINT & REPAIRS                   | 0.00                   | 0.00              | 0.00                      | 0.00                      | 0.00              | 0.00         |
| 2623 VEHICLE FUEL                              | 0.00                   | 0.00              | 0.00                      | 0.00                      | 0.00              | 0.00         |
| 2710 PROFESSIONAL/SPECIALIZED SERV             | 4,600.00               | 0.00              | 385.28                    | 0.00                      | 4,214.72          | 8.38         |
| 2714 PRINTING SERVICES                         | 0.00                   | 0.00              | 0.00                      | 0.00                      | 0.00              | 0.00         |
| 2800 MISCELLANEOUS                             | 0.00                   | 0.00              | 0.00                      | 0.00                      | 0.00              | 0.00         |
| <b>Total OPERATING SUPPLIES &amp; SERVICES</b> | <b>63,457.50</b>       | <b>452.43</b>     | <b>6,603.11</b>           | <b>13,192.50</b>          | <b>43,661.89</b>  | <b>31.20</b> |
| 3611 MIS/TELEPHONES                            | 0.00                   | 0.00              | 0.00                      | 0.00                      | 0.00              | 0.00         |
| 3612 CITY ATTORNEY                             | 0.00                   | 0.00              | 0.00                      | 0.00                      | 0.00              | 0.00         |
| 3613 IT/COMPUTERS-TELEPHONES                   | 277,000.00             | 23,058.00         | 138,348.00                | 0.00                      | 138,652.00        | 49.95        |
| 3616 LIABILITY INSURANCE                       | 800.00                 | 66.67             | 400.02                    | 0.00                      | 399.98            | 50.00        |
| 3617 EMERGENCY SERVICES                        | 1,500.00               | 125.00            | 750.00                    | 0.00                      | 750.00            | 50.00        |
| 3640 GENERAL FUND OVERHEAD                     | 0.00                   | 0.00              | 0.00                      | 0.00                      | 0.00              | 0.00         |
| 3680 FACILITY MAINTENANCE                      | 230,100.00             | 19,175.00         | 115,050.00                | 0.00                      | 115,050.00        | 50.00        |
| <b>Total INTERNAL SERVICE CHARGES</b>          | <b>509,400.00</b>      | <b>42,424.67</b>  | <b>254,548.02</b>         | <b>0.00</b>               | <b>254,851.98</b> | <b>49.97</b> |
| 4100 DEBT SERVICE PRINCIPAL PAYMENT            | 0.00                   | 0.00              | 0.00                      | 0.00                      | 0.00              | 0.00         |
| 4200 DEBT SERVICE INTEREST PAYMENT             | 0.00                   | 0.00              | 0.00                      | 0.00                      | 0.00              | 0.00         |
| 4300 FISCAL AGENT ADMINISTRATION               | 0.00                   | 0.00              | 0.00                      | 0.00                      | 0.00              | 0.00         |
| <b>Total DEBT SERVICE</b>                      | <b>0.00</b>            | <b>0.00</b>       | <b>0.00</b>               | <b>0.00</b>               | <b>0.00</b>       | <b>0.00</b>  |
| 5300 OTHER IMPROVEMENTS                        | 0.00                   | 0.00              | 0.00                      | 0.00                      | 0.00              | 0.00         |
| 5400 MAJOR MACHINERY AND EQUIPMENT             | 0.00                   | 0.00              | 0.00                      | 0.00                      | 0.00              | 0.00         |
| <b>Total CAPITAL OUTLAY</b>                    | <b>0.00</b>            | <b>0.00</b>       | <b>0.00</b>               | <b>0.00</b>               | <b>0.00</b>       | <b>0.00</b>  |
| <b>Total GENERAL</b>                           | <b>1,248,047.05</b>    | <b>124,188.88</b> | <b>616,580.50</b>         | <b>17,682.05</b>          | <b>613,784.50</b> | <b>50.82</b> |
| <b>Grand Total</b>                             | <b>1,248,047.05</b>    | <b>124,188.88</b> | <b>616,580.50</b>         | <b>17,682.05</b>          | <b>613,784.50</b> | <b>50.82</b> |

Expenditure Status Report

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Periods: 6 through 6

City of Hemet  
12/1/2018 through 12/31/2018

363 LIBRARY FACILITIES

| Account Number                            | Adjusted Appropriation | Expenditures | Year-to-date Expenditures | Year-to-date Encumbrances | Balance   | Prct Used |
|---|------------------------|--------------|---------------------------|---------------------------|-----------|-----------|
| 6100 LIBRARY SERVICES                     |                        |              |                           |                           |           |           |
| 2220 BOOKS-ADULT                          | 32,300.00              | 1,734.36     | 7,954.96                  | 7,509.84                  | 16,835.20 | 47.88     |
| 2221 BOOKS-ADULT REFERENCE                | 2,000.00               | 56.76        | 1,027.30                  | 0.00                      | 972.70    | 51.37     |
| 2222 BOOKS-JUVENILE                       | 14,000.00              | 342.77       | 4,716.31                  | 0.00                      | 9,283.69  | 33.69     |
| 2223 BOOKS-YOUNG ADULT                    | 6,000.00               | 14.19        | 1,341.86                  | 0.00                      | 4,658.14  | 22.36     |
| 2224 BOOKS-FOREIGN LANGUAGE               | 2,500.00               | 52.89        | 595.86                    | 0.00                      | 1,904.14  | 23.83     |
| 2225 BOOKS-PERIODICALS                    | 9,500.00               | 0.00         | 4,497.00                  | 0.00                      | 5,003.00  | 47.34     |
| 2226 BOOKS-AUDIOM/ISUAL                   | 44,000.00              | 3,396.53     | 15,050.16                 | 11,725.08                 | 17,224.76 | 60.85     |
| 2227 BOOKS-JUVENILE REFERENCE             | 0.00                   | 0.00         | 0.00                      | 0.00                      | 0.00      | 0.00      |
| 2228 BOOKS-BESTSELLERS                    | 25,000.00              | 514.27       | 5,687.44                  | 0.00                      | 19,312.56 | 22.75     |
| 2229 DATABASES - PATRON USE               | 7,700.00               | 0.00         | 7,775.00                  | 0.00                      | -75.00    | 100.97    |
| 2230 Books & Materials - Literacy Program | 4,000.00               | 0.00         | 2,388.40                  | 0.00                      | 1,611.60  | 59.71     |
| 2250 OFFICE SUPPLIES AND MATERIALS        | 5,000.00               | 0.00         | 0.00                      | 0.00                      | 5,000.00  | 0.00      |
| 2260 SOFTWARE PURCHASES                   | 12,000.00              | 0.00         | 0.00                      | 12,000.00                 | 0.00      | 100.00    |
| 2710 PROFESSIONAL/SPECIALIZED SERV        | 500.00                 | 0.00         | 0.00                      | 0.00                      | 500.00    | 0.00      |
| 2775 Investment Premiums Paid             | 0.00                   | 0.00         | 0.00                      | 0.00                      | 0.00      | 0.00      |
| Total OPERATING SUPPLIES & SERVICES       | 164,500.00             | 6,111.77     | 51,034.29                 | 31,234.92                 | 82,230.79 | 50.01     |
| 4100 DEBT SERVICE PRINCIPAL PAYMENT       | 0.00                   | 0.00         | 0.00                      | 0.00                      | 0.00      | 0.00      |
| 4200 DEBT SERVICE INTEREST PAYMENT        | 0.00                   | 0.00         | 0.00                      | 0.00                      | 0.00      | 0.00      |
| 4300 FISCAL AGENT ADMINISTRATION          | 0.00                   | 0.00         | 0.00                      | 0.00                      | 0.00      | 0.00      |
| Total DEBT SERVICE                        | 0.00                   | 0.00         | 0.00                      | 0.00                      | 0.00      | 0.00      |
| 5300 OTHER IMPROVEMENTS                   | 29,008.66              | 0.00         | 0.00                      | 29,008.66                 | 0.00      | 100.00    |
| 5400 MAJOR MACHINERY AND EQUIPMENT        | 0.00                   | 0.00         | 0.00                      | 0.00                      | 0.00      | 0.00      |
| Total CAPITAL OUTLAY                      | 29,008.66              | 0.00         | 0.00                      | 29,008.66                 | 0.00      | 100.00    |
| Total LIBRARY FACILITIES                  | 193,508.66             | 6,111.77     | 51,034.29                 | 60,243.58                 | 82,230.79 | 57.51     |
| <b>Grand Total</b>                        | 193,508.66             | 6,111.77     | 51,034.29                 | 60,243.58                 | 82,230.79 | 57.51     |

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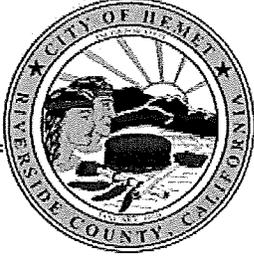
**Expenditure Status Report**  
 City of Hemet  
 12/1/2018 through 12/31/2018

expstat.rpt  
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 Periods: 6 through 6

| Account Number                     | Adjusted Appropriation | Expenditures | Year-to-date Expenditures | Year-to-date Encumbrances | Balance   | Prct Used |
|------------------------------------|------------------------|--------------|---------------------------|---------------------------|-----------|-----------|
| 160 LASALLE ENDOWMENT              |                        |              |                           |                           |           |           |
| 6100 LIBRARY SERVICES              | 30,000.00              | 2,913.62     | 12,652.34                 | 1,291.40                  | 16,056.26 | 46.48     |
| 2250 OFFICE SUPPLIES AND MATERIALS | 30,000.00              | 2,913.62     | 12,652.34                 | 1,291.40                  | 16,056.26 | 46.48     |
| Total LASALLE ENDOWMENT            | 30,000.00              | 2,913.62     | 12,652.34                 | 1,291.40                  | 16,056.26 | 46.48     |
| <b>Grand Total</b>                 |                        |              |                           |                           |           |           |

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# AGENDA # \_\_\_\_\_



## *Staff Report*

TO: Honorable Mayor and Members of the Hemet City Council

FROM: Allen J. Parker, City Manager  
Kathye Caines, Senior Librarian  
Scott Underwood, Information Technology Supervisor

DATE: January 22, 2019

RE: Replacement of Public Library Technology

### **RECOMMENDED ACTION:**

It is respectfully requested that the City Council:

Authorize the Finance Department to establish a supplemental appropriation under the Library budget in the amount of \$100,000 to be funded from various Library donation funds.

### **BACKGROUND:**

Since 2003, the Hemet Public Library's adoption of technology has made a transformative change in the way it delivers resources to community. From book sorting, Internet access and 24-hour checkout machines, automation has allowed the Library to excel in times of financial uncertainty and staffing reductions.

Within the past 15 years, Libraries have become synonymous with public Internet access. The Hemet Public Library is no different, serving 61,289 library patrons public Internet access within the last fiscal year. These patrons include students, homeschoolers, and job seekers. In times of emergency, public Internet computers assist in reuniting families and assist those seeking State and Federal disaster assistance.

The Library sustains its public Internet access by heavily investing in its technology infrastructure. Servers and specialized software has been enlisted to maintain and protect our public Internet computers, ensuring their availability and reliability. Within the last five years, a lack of refreshment funding has severely impacted the City's technology infrastructure. Deferred replacement of critical Library servers has resulted in software obsolescence, dramatically limiting access to City-funded paid online services.

With the planned obsolescence of Windows 7 only eleven months away, an investment in replacing this infrastructure is necessary to continue to provide this heavily utilized public resource.

**PROJECT DESCRIPTION:**

Replace and consolidate three public library servers in excess of 10 years old. This procurement includes new server hardware, server software and offsite backup storage. Server hardware will include a 5 year replacement warranty, with an enterprise-level 4 hour service level agreement ensuring high availability and limited downtime. Virtualization and backup software will include licensing and maintenance for the 5 year life expectancy of the server hardware.

In order to limit impact on library patrons and ongoing City projects, professional services will be utilized to assist in setting up the new hardware, transferring existing servers into the new virtual environment and reloading all public library computers with Windows 10. This one-time investment will ensure a timely completion of the project. Upon completion, ongoing maintenance of these systems will be transitioned to existing Information Technology Staff.

The City has performed a request for quotes (RFQ) covering the specific items listed above. The estimated cost of these items are as follows:

- Server Hardware \$22,894
- Server Software \$29,606
- Backup Storage \$3,900
- Professional Services \$43,600

**COORDINATION & REVIEW:**

The Hemet Library Board of Trustees have reviewed this request and recommend adoption. Additionally, the City of Hemet Finance Department has reviewed this request. The funding sources utilized have no impact on the City's General Fund. The purchase estimates listed above all fall within the City Manager's signing authority.

**FISCAL IMPACT:**

No impact on the City's General Fund. The total cost of this project is estimated at \$100,000. \$78,000 of this cost will come from the Library Gift Trust Fund number 110-2080. \$22,000 of this cost will come from the Save the Library account number 110-2108.

Respectfully submitted,

Technical Review:

Fiscal Review:

Kathye Caines  
Senior Librarian

Scott Underwood  
I.T. Supervisor

Lorena Rocha  
Finance Director

## Kathye Caines

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**From:** Calix <calix-bounces@listserv.cla-net.org> on behalf of Perera, Michelle  
<mperera@cityofpasadena.net>  
**Sent:** Tuesday, January 15, 2019 9:17 AM  
**To:** calix@listserv.cla-net.org  
**Subject:** [Calix] CLA Legislative Action  
**Attachments:** ATT00001.txt

Hello Library Colleagues,

The CLA Legislative Committee has been busy this year creating an advocacy checklist that will last you throughout the year and serve you month to month. Below are bullet points that will give you ideas on how you can advocate at the local and state level. Each month there will be a new feature about what you can do that specific month to flex your advocacy skills. January's focus is early learning and how you can highlight what you do for your legislators. We hope you will consider joining us in these advocacy efforts and use this monthly checklist. It's going to take a lot of us to speak to our local legislators to have ensure our voices are heard and our needs are supported.

Thank you all,

Michelle Perera, CLA President  
Sarah Vantrease, CLA Legislative Committee Chair

### CLA Checklist for Building Relationships with your Legislators 2019

#### All Year Long

- Follow your local legislators on social media and sign up for their email newsletters
- Attend their town meetings and open houses
- Learn about their priorities and concerns for your district
- Keep track of the ways that your library addresses the legislators' priorities and concerns
- Make note of the words your legislators use to describe issues, so you can "speak their language" when communicating with their office
- Connect with other libraries in your district to share information and multiply relationship-building efforts

#### January 2019 - Tell your legislators about early learning at your library Governor Newsom's goal: "Focus on the First Three Years of a Child's Life"

- This month, send a short message to your legislators about how children under 5 are using your library. This might be about how storytime builds the reading brain, how access to books before 5 is critical to school readiness, how families are connecting with each other because they meet at the library.
- You might want to share a story, a picture, some numbers, or an outcome about your library.
- Your message may include an "ask," general or specific, requesting the legislators' support for the library and/or affirming the library's importance as a resource to the legislators and their constituents. However, an "ask" is not required - you can also end your message by thanking your legislator for supporting libraries.
- To send the message, use the contact form on the legislator's website, send your message by postal mail, or ask the legislator's office for a direct email address (typically to a staffer). All methods are good!
- Share your message with your Friends, Commission, Board or other supporters, and invite them to reach out to your local elected officials and other decision-makers in your community.
- *Please send a copy of your message to the CLA Legislative Committee via chair Sarah Vantrease, [svantrease@sonomalibrary.org](mailto:svantrease@sonomalibrary.org); it may be used for statewide or national advocacy!*

**Example Message:**

XXX children [ages 0-3] attend a storytime at the XXX Library every year. They are learning language, counting, colors, and shapes. They are singing, and rhyming, and naming things together. They are learning to play as a group. Parents and caregivers learn to build literacy into everyday activities, discover great books to take home to read to their child every single day, and meet other caregivers to share caregiving resources. This leads to children ready to read and succeed in school, closes the word gap, and links families together so the community can support young children. For example at XXX Library, child XXX accomplished outcome XXX. Libraries are part of the education fabric in our communities, providing essential resources to help children succeed in the first years of their lives. Thank you for supporting this robust statewide early literacy work being done by your library! [Or - insert "ask".]

**Coming next month:**

**February 2019 - Plan a March visit to your legislators' local (district) offices**

**For further support and ideas, get in touch with your CLA Board, President Michelle Perera, [mperera@cityofpasadena.net](mailto:mperera@cityofpasadena.net) & CLA Legislative Committee, Chair Sarah Vantrease [svantrease@sonomalibrary.org](mailto:svantrease@sonomalibrary.org)**

**Michelle Perera**

*Director of Libraries & Information Services*

(626) 744-3867





## Memorandum

TO: Executive Team

FROM: Sarah McComas, City Clerk

DATE: January 9, 2019

SUBJECT: Mandatory Ethics Training, AB 1234

Council Members and Commissioners are required to undergo bi-annual ethics training, also known as "AB 1234 Training". This training covers a range of ethical issues, including financial conflicts of interest under the Political Reform Act, Government Code section 1090 conflicts, Brown Act issues, and Public Records Act issues. State law first imposed this training requirement in 2006. It is suggested that you and any of your employees that work with the Boards and Commissions complete the training.

Our City Attorney Eric Vail of Burke, Williams and Sorenson, LLP has offered to provide this training at no cost to the City on Wednesday, January 30, 2019 from 2:00 p.m. to 4:00 p.m. in Council Chambers, located at 450 E. Latham Avenue. This is a live, interactive training that makes the complex set of laws understandable.

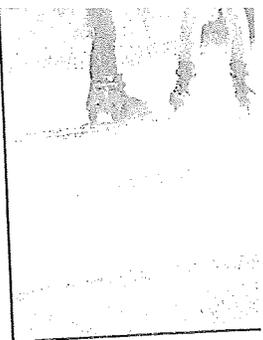
We recommend that you attend this training to learn how the City Attorney's Office interprets and applies California's transparency and conflict of interest laws. If you are unable to attend the training provided, you can complete the online training through the Fair Political Practices Commission and the Attorney General's Office at the following website <http://locaethics.fppc.ca.gov/login.aspx> . **You must complete the training as soon as possible.** Once you have completed the training, please sign the certificate and forward the original to the City Clerk's Office for retention.

Please feel free to contact me if you have any questions regarding this mandatory training at (951) 765-2395.

1-4-19



This dad pushes his son around on the ice at the Temecula skating rink.



These friends team up to

## Hemet Public Library to host second annual 'Get Your Comics-On'

**Tony Ault**  
STAFF WRITER

Little superheroes and big superheroes may be walking around the Hemet Public Library Wednesday, Jan. 12, in celebration of the library and superhero fan's second annual Get Your Comics-On Vol. 2 celebration.

The library will host the comic-themed event celebrating the love of comics, superheroes and anime according to a Hemet Public Library news release. The Hemet library is located at 300 E. Latham Ave. in Hemet.

"There are many activities including our popular superhero boot camp for preschoolers at 2 p.m., and our anime drawing classes at 11 a.m. and 12:30 p.m. Additionally, have fun with our superhero crafts, and the Western Science Center Museum will have a display of cool artifacts. Some participants are Gopherit Comics and SoCal Games

and Comics. Tabletop speakers include 9-year-old Jonathon Thieson, author of "Plasmaman 3," who will talk about his books.

"Visitors will have an opportunity to meet the Southland Ghostbusters, stroll through the vendors and artists alley, enjoy the costume contests and all the drawings for special prizes," according to the news release.

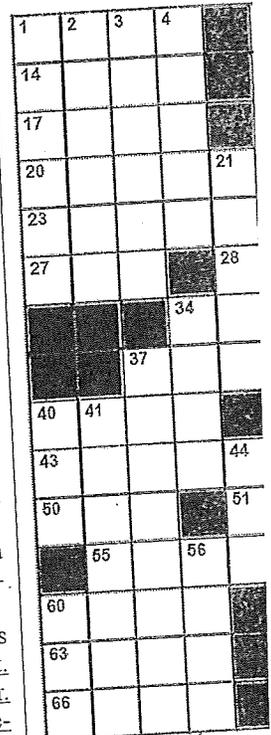
The library doors open from 10 a.m. until 4 p.m. Entry is free with a Hemet Public Library card or \$3 at the door for newcomers. All children 5 and under are free.

The first 150 guests will receive a free goodie bag with prizes including a comic book.

Hemet Public Library updates are available at [www.cityofhemet.org/library](http://www.cityofhemet.org/library) or see <https://twitter.com/hemetlibrary> or [www.facebook.com/hemetlibrary](http://www.facebook.com/hemetlibrary) or [www.facebook.com/hemetcomicon](http://www.facebook.com/hemetcomicon).

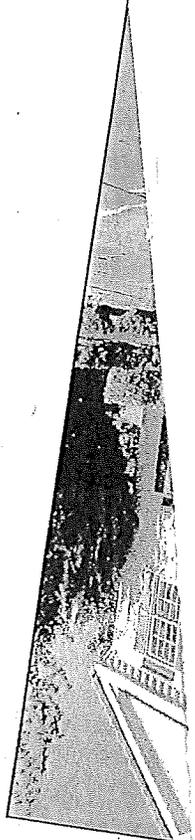
Tony Ault can be reached by email at [tault@reedermedia.com](mailto:tault@reedermedia.com).

## Crossword by Myles

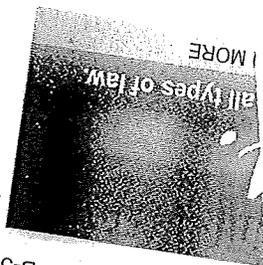


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# CALENDAR

## CHILDREN AND TEENS:

**Jan. 8** – 3 to 5 p.m. Teens Teaching Tech offers free help for parents and grandparents. Patient teens will provide one-on-one tutoring. Learn how to send and receive texts and pictures, download apps, send and receive email, design a graphic or any technical question or issue you may have for the team. Or bring a device and drop in any time until Jan. 8 at the Ronald H. Roberts Temecula Public Library, 30600 Pauba Road. Walk-ins are welcome, but RSVP to guarantee a spot, (951) 331-8861. Presented by the Heart of Temecula Leo Club and the Ronald H. Roberts Public Library.

**ONGOING** – Explore Science every Friday night from 5:30-7:30 p.m. at Pennypickle's Workshop. \$5 per person. 42081 Main St. in Temecula. Information: [www.pennypickles.org](http://www.pennypickles.org).

## ENTERTAINMENT:

**Jan. 11** – 7 p.m. The Craig Yancy Quartet will perform at the Diamond Valley Arts Center, 123 N. Harvard St., Hemet. General admission is \$20, members \$15 and students \$10. Tickets can be purchased at the door. Doors open at 6:30 p.m.

**Jan. 12** – 9 a.m. Second annual "Get Your Comics-On" convention. Rare comic books will be on display and for sale. Businesses from Temecula to Palm Springs will be in attendance at the Hemet Public Library, 300 N. Latham Ave. in Hemet.

**Jan. 21-25** – 11 a.m. to 5 p.m. Third annual Art for Youth Competition continues at the Diamond Valley Arts Center 123 N. Harvard in Hemet. The 2D and 3D art from local high school age youth is on display at different businesses throughout Hemet. Winners will be announced after Jan. 25. For information, email [youthartcompetition@gmail.com](mailto:youthartcompetition@gmail.com) or call (951) 331-0817. The program is made

art centers at 123 N. Harvard St. in Hemet.

**Feb. 16** – 10 a.m. to 2 p.m. St. Thomas of Canterbury Episcopal Church in Temecula, 44651 Avenida de Misiones, will be holding its seventh annual Sweetheart Car Show. Hotrods, classic cars, muscle cars, vintage cars, trucks and motorcycles from around So-Cal. Free admission to walk the show or register to show off a car and compete for awards with early bird discount for pre-registration. Event T-shirts, prizes, food and fun for the whole family in a pet-friendly environment. Free event T-shirt given to entrants who pre-register. Visit [www.episcopalchurchtemecula.org/carshow](http://www.episcopalchurchtemecula.org/carshow).

**ONGOING** – 7 p.m. Second Saturday of the month. Speak-easy at the Merc presents live Traditional Jazz of the 20s-40s. Performances feature the house band, Second Hand Jazz with vocalist Rosalie Porter, in rotation with prominent southern California Traditional Jazz artists. 42051 Main St., Temecula. Tickets: [www.tickets.temeculatheater.org](http://www.tickets.temeculatheater.org).

**ONGOING** – 7-9 p.m. Country Live at the Merc, presented by Gwyn Sanborn. Every first and third Saturday for a live country music show featuring the house band backing up the valley's hottest country artists. Check the schedule online at [www.countryatthemerc.info](http://www.countryatthemerc.info). A second show will be added at 9 p.m. if first show sells out. 42051 Main St., Temecula. Information: (866) 653-8696 or email: [tickets@temeculaca.gov](mailto:tickets@temeculaca.gov).

**ONGOING** – 3 p.m. Classics at The Merc. Presented by California Chamber Orchestra association with Temecula Presents. Co-produced by the California Chamber Orchestra and Temecula Presents. Every second and fourth Sunday afternoon. Features an individual musician or small ensemble performing a

lery, 144 N are coming day through a.m. to 4 p.m. with oil, jewelry-making intermediate to the public class schedule

**ONGOING** – raising blood for Wildomato raise five Boy Scouts the Lodge month. Call for child

**ONGOING** – p.m. Tuesday: Thursday: March Elks Club at 33700 telephoning serving public tables and able as

## WORK AND ART

**Jan.** Astronomical meeting at the Temecula P. Road.

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# Comics will be heroes of Hemet Library event

By Diane A. Rhodes | Press-Enterprise

PUBLISHED: January 9, 2019 at 4:00 pm | UPDATED: January 9, 2019 at 4:00 pm

**The Hemet Public Library will host Get Your Comic-On, which celebrates comic books and graphic novels, on Saturday, Jan. 12.**



Last year's first Get Your Comic-On event at the Hemet Public Library attracted 400 people for a day of workshops, lessons and activities related to comic books and graphic novels. This year's event is set for Saturday, Jan. 12. (Courtesy of Kathy Caines)

Visitors to the Hemet Public Library on Saturday, Jan. 12, can hear from a 9-year-old comic book creator, get a free comic and see the Ghostbusters.

It's all part of the Get Your Comic-On, the library's second annual comics convention.

The event will feature workshops, presentations and vendors between 10 a.m. and 4 p.m. An anime drawing class and a super hero training camp will be included, as will as a cosplay costume contest.



About 400 people attended last year's event, said Senior Librarian Kathye Caines, who expects this year's session to attract more. The first 150 guests will get a free goodie bag with prizes, including a comic book.

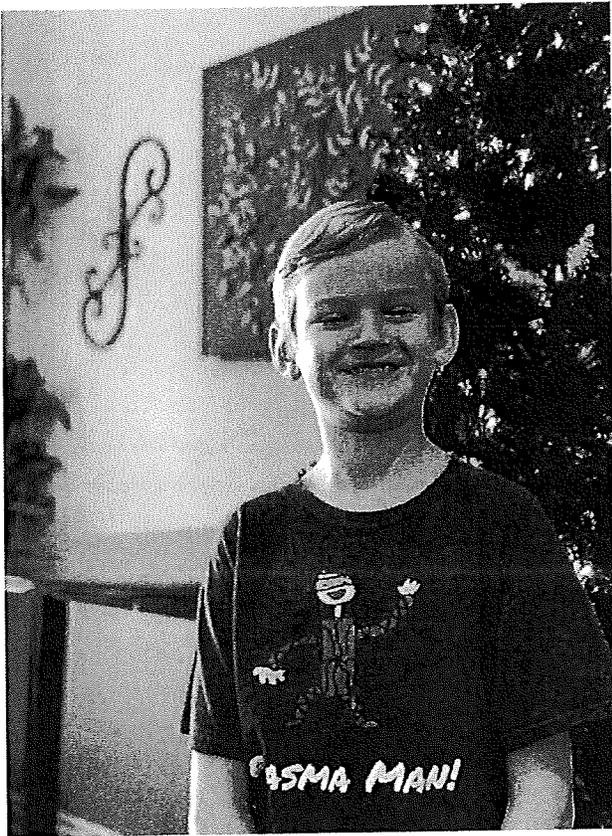
"We have an ever-growing graphic novel section for both children and young adults in the library and a large selection from Hoopla, a subscription service that the library has and is free with your Hemet Public Library card," Caines said.

Caines said that, for several years, she wanted to host a comic festival, so when local artist Brandon Noel pitched the event idea to her about a year and a half ago, she was all for it.

"He has participated in other comic events throughout the Inland Empire and did a great job organizing and finding artists and comic people for us," said Caines, who has overseen the Hemet Public Library since 2012.

Graphic novel author Jonathan Thiessen, 9, will share his publishing experience for his Plasma Man creation at the Saturday, Jan. 12, event "Get Your Comic-On" at the Hemet Public Library. (Courtesy of Reuben Thiessen)

The Southland Ghostbusters are set to return this year, but new to the event will be the young author of the "Plasma Man" graphic novel series, Jonathan Thiessen.



Graphic novel author Jonathan Thiessen, 9, will share his publishing experience for his Plasma Man creation at the Saturday, Jan. 12, event "Get Your Comic-On" at the Hemet Public Library. (Courtesy

"Plasma Man is John's' secret identity," the 9-year-old San Jacinto boy said. "He got his powers by being touched by a special plasma ball. He is a super hero that saves the city from my villain I made, Dr. Destroyer."

Jonathan's hero shoots plasma balls, has plasma lasers and — while wearing his suit — can glide. He also has a plasma shield that Jonathan said "can resist many things."

The third-grader created the character when he was in first grade.

"He drew a lot when he was little but then stopped because he was frustrated at his ability," his father, Reuben Thiessen, said. "When he came home with the idea for Plasma Man and I encouraged him to draw the story, he got back into it and started to flourish."

His [plasma-man.net](http://plasma-man.net) website includes a link on how to create one's own comic book.

Jonathan has also branched into character merchandising that includes T-shirts, hoodies, mugs and phone cases.

"I love to hear about people reading my books," Jonathan said. "The more comics people buy, the more encouraged I feel to keep going."

He has sold 60 books so far and said the money he has earned allowed him to open a bank account.

Reuben Thiessen said he has used the experience to teach his son about handling money and publishing a promoting a book.

The first two volumes were published last year. "Plasma Man, Vol. 3" was just released and will be on sale Saturday. At the event, Jonathan will also discuss the process of getting his books published.

### **IF YOU GO**

**What:** Hemet Library Comic-On

**When:** 10 a.m. to 4 p.m. Saturday, Jan. 12

**Where:** Hemet Public Library, 300 E. Latham Ave., Hemet

**Cost:** Free with a library card, \$3 without, children 5