



**CITY OF HEMET
RIVERSIDE COUNTY, CALIFORNIA
ENCROACHMENT APPLICATION**

DATE OF APPLICATION:

WORK ORDER NUMBER:

DESCRIPTION OF WORK:

ADDRESS OR SPECIFIC LOCATION:

ESTIMATED START DATE:

ESTIMATED COMPLETION DATE:

ESTIMATED DAYS ON PROJECT:

BY SIGNING BELOW THE APPLICANT HEREBY REQUESTS PERMISSION TO ENCROACH UPON THE CITY OF HEMET'S (COH) RIGHT-OF-WAY. UPON ISSUANCE THE APPLICANT AGREES TO THE FOLLOWING TERMS:

1. APPLICANT UNDERSTANDS AND AGREES TO INDEMNIFY, DEFEND AND HOLD HARMLESS, TO THE MAXIMUM EXTENT PROVIDED BY LAW, THE CITY OF HEMET AND ITS OFFICERS, AGENTS, EMPLOYEES AND REPRESENTATIVES, FROM AND AGAINST ANY AND ALL LIABILITY, SUITS, ACTIONS, PROCEEDINGS, JUDGEMENTS, CLAIMS, LOSSES, LEANS, DAMAGES, INJURIES (WEATHER IN CONTRACT OR IN TORT, INCLUDING PERSONAL INJURY, ACCIDENTAL DEATH OR PROPERTY DAMAGE, AND REGARDLESS OF WETHER THE ALLEGATIONS ARE FALSE, FRAUDULENT OR GROUNDLESS), COSTS AND EXPENSES (INCLUDING ATTORNEY'S FEES, LITIGATION, ARBITRATION, MEDIATION, APPEAL EXPENSES) WHICH IN WHOLE OR IN PART ARISE OUT OF OR ARE CONNECTED WITH, OR WHICH ARE ALLEGED TO HAVE ARISEN OUT OF OR TO HAVE BEEN CONNECTED WITH, THE APPLICANT'S USE, OPERATION, AND ACTIVITY UNDER ITS PERMIT (INCLUDING PERFORMANCE BY ITS AGENTS, EMPLOYEES, SUBCONTRACTORS OR BY ANYONE PERMITTEE DIRECTLY OR INDIRECTLY EMPLOYS, OR BY ANYONE WHOS ACTS ANY OF THEM MAY BE LIABLE). SUCH INDEMNIFICATION INCLUDES, WITHOUT LIMITATION, ANY ACTUAL, ALLEGED, OR THREATENED DISCHARGE, SEEPAGE, MITIGATION, RELEASE OR ESCAPE, OF ANY HAZARDOUS MATERIAL OR POLLUTANT CAUSED OR ALLOWED BY APPLICANT IN, ON, UNDER, OR ABOUT THE EXCAVATION, CONSTRUCTION, OR ENCROACHMENT SITE SUBJECT TO THIS PERMIT.
2. CITY MAY, IN ITS SOLE AND ABSOLUTE DISCRETION, SELECT COUNSEL OF ITS CHOOSING TO DEFEND AGAINST ANY ASSERTED LIABILITY, SUIT, ACTION, PRECEDING, JUDGEMENT, CLAIM, LOSS, LIEN, DAMAGE, INJURY, COST OR EXPENSE WHICH IS THE SUBJECT OF THE INDEMNIFICATION OBLIGATIONS SET FORTH ABOVE, APPLICANT SHALL BE REQUIRED TO FULLY REIMBURSE CITY FOR THE LEGAL FEES AND ALL RELATED LITIGATION AND EXPERT COST OF SUCH DEFENSE
3. THE APPLICANT SHALL OBTAIN, PAY FOR, AND MAINTAIN, IN FULL FORCE AND EFFECT THROUGHOUT THE TERM OF THE PERMIT, AN INSURANCE POLICY OR POLICIES THAT THE FULLY PROTECTS THE CITY FROM CLAIMS AND SUITS FOR BODILY INJURY AND PROPERTY DAMAGE. THE INSURANCE MUST BE ISSUED BY AN INSURANCE COMPANY SATISFACTORY TO THE CITY, AND MUST BE IN THE AMOUNT OR AMOUNTS THE CITY DETERMINES.
4. REMOVE AND RELOCATE ENCROACHMENTS, INSTALLED OR MAINTAINED UNDER THIS PERMIT, UPON WRITTEN NOTICE FROM THE ENGINEERING DIVISION.
5. NOTIFY ENGINEERING DIVISION BY CALLING 951.765.2360 AT LEAST 48 HOURS IN ADVANCE OF THE TIME WORK BEGINS AND UPON JOB COMPLETION. **CONTRACTORS SHALL REQUEST INSPECTION DAILY.**
6. COMPLY WITH ALL APPLICABLE PROVISIONS OF THE HEMET MUNICIPAL CODE, INCLUDING BUT NOT LIMITED TO SECTION 66-31, ET. SEQ, IN ALL RESPECTS AND DILIGENTLY PERSUE THE PERMITTED CONSTRUCTION TO COMPLETION IN A TIMELY MANNER. FAILURE TO COMPLETE THE WORK IN A TIMELY MANNER WILL RESULT IN REVOCATION AND A FINANCIAL OBLIGATION TO RESTORE, OR HAVE RESTORED BY OTHERS, ANY AFFECTED PUBLIC IMPROVEMENTS TO THEIR ORIGINAL CONDITION.
7. THIS PERMIT BECOMES VOID IF WORK IS NOT COMMENCED WITHIN 180 DAYS OF ISSUANCE DATE OR IF WORK IS SUSPENDED, ABANDONED, OR IF AN ENGINEERING OFFICIAL DETERMINES THAT THERE IS LACK OF SIGNIFICANT PROGRESS.
8. A TRAFFIC CONTROL PLAN IS TO TO BE PROVIDED ALONG WITH THIS COMPLETED APPLICATION FORM AT THE TIME OF SUBMITTAL
9. IT IS THE APPLICANT'S RESPONSIBILITY TO ENSURE THAT THE SUBMITTED TRAFFIC CONTROL PLAN COMPLIES WITH THE PROVISIONS OF THE CA MUTCD.
10. CITY REVIEW AND APPROVAL OF THE TRAFFIC CONTROL PLAN DOES NOT WAIVE OR ALTER THE APPLICANTS OBLIGATIONS REGARDING INDEMNIFICATION, DEFENSE, AND INSURANCE.



**CITY OF HEMET
RIVERSIDE COUNTY, CALIFORNIA
ENCROACHMENT APPLICATION**

APPLICANT NAME:

APPLICANT CONTACT PERSON:

APPLICANT ADDRESS:

APPLICANT PHONE:

APPLICANT EMAIL:

ONLY FILL OWNER AND CONTRACTOR INFORMATION IF DIFFERANT THAN APPLICANT

OWNER NAME:

OWNER CONTACT PERSON:

OWNER ADDRESS:

OWNER PHONE:

OWNER EMAIL:

CONTRACTOR NAME:

CONTRACTOR CONTACT PERSON:

CONTRACTOR ADDRESS:

CONTRACTOR PHONE:

CONTRACTOR EMAIL:

BY SIGNING BELOW YOU AGREE TO ALL TERMS AND CONDITIONS HEREIN AND SET FORTH BY THE ENGINEERING DIVISION OF THE CITY OF HEMET'S PUBLIC WORKS DEPARTMENT.

SIGNATURE OF AUTHORIZED REPRESENTATIVE:

THIS APPLICATION MUST BE ACCOMPANIED BY THE FOLLOWING ITEMS:

1. A PROPOSED TRAFFIC CONTROL PLAN THAT COMPLIES TO THE CA MUTCD.
2. A VALID CITY OF HEMET BUSINESS LICENSE
3. A VALID CA CSLB LICENSE THAT QUALIFIES YOU TO COMPLETE THE WORK YOU PROPOSE.
4. PROOF OF GENERAL LIABILITY AND WORKMAN'S COMPENSATION INSURANCE.
5. SIGNATURES ON PAGES 2 AND 3 OF THIS FORM, VALIDATING YOUR APPLICATION.

REVIEWED BY:

FOR OFFICE USE ONLY

INSPECTION COST:

PERMIT COST:

TOTAL ISSUANCE COST:



**CITY OF HEMET
RIVERSIDE COUNTY, CALIFORNIA
ENCROACHMENT APPLICATION**

GENERAL NOTES FOR TRAFFIC CONTROL

1. IT IS THE RESPONSIBILITY OF THE CONTRACTOR PERFORMING WORK ON A PUBLIC STREET TO INSTALL AND MAINTAIN TRAFFIC CONTROL DEVICES AS SHOWN HEREIN, AS WELL AS ANY SUCH ADDITIONAL TRAFFIC CONTROL DEVICES AS MAY BE REQUIRED TO INSURE THE SAFE MOVEMENT OF TRAFFIC AND PEDESTRIANS THROUGH OR AROUND THE WORK AREA AND PROVIDE MAXIMUM PROTECTION AND SAFETY TO CONSTRUCTION WORKERS.
2. ALL DELINEATORS SHALL BE EQUIPPED WITH REFLECTIVE BANDS AT NIGHT TIME.
3. THE CONTRACTOR SHALL NOTIFY CITY OF HEMET AT LEAST SEVEN (7) WORKING DAYS IN ADVANCE OF IMPLEMENTING ANY CONSTRUCTION DETOUR.
4. ALL SIGNS, DELINEATORS, BARRICADES, ETC. AND THEIR INSTALLATION SHALL CONFORM TO THE STATE OF CALIFORNIA STANDARD SPECIFICATIONS LATEST EDITION AND THE 2014 CALIFORNIA MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES (2014 CA MUTCD).
5. CITY OF HEMET RESERVES THE RIGHT TO OBSERVE THESE TRAFFIC CONTROL PLANS IN USE AND TO MAKE ANY NECESSARY CHANGES AS FIELD CONDITIONS WARRANT. ANY CHANGES SHALL SUPERCEDE THESE PLANS AND BE DONE PER 2014 CA MUTCD WITH THE APPROVAL OF CITY OF HEMET ENGINEER. REVISED TRAFFIC CONTROL PLANS MAY BE REQUIRED BY CITY OF HEMET. EXACT LOCATION OF ALL EQUIPMENT AND TRAFFIC CONTROL DEVICES SHALL BE DETERMINED BY THE ENGINEER.
6. CONTRACTOR SHALL NOTIFY RIVERSIDE TRANSIT AGENCY OR ANY OTHER AFFECTED TRANSIT SERVICES AT LEAST FIVE (5) WORKING DAYS PRIOR TO CONSTRUCTION.
7. ALL TRAFFIC CONTROL DEVICES, STRIPES, MARKINGS, LEGENDS AND RAISED PAVEMENT MARKERS SHALL CONFORM TO 2014 CA MUTCD, STANDARD PLANS, AND STANDARD SPECIFICATIONS (MOST RECENT EDITIONS).
8. ALL TRAFFIC CONTROL DEVICES SHALL BE KEPT IN THEIR PROPER POSITION AT ALL TIMES, AND SHALL BE REPAIRED, REPLACED, OR CLEANED AS NECESSARY TO PRESERVE THEIR APPEARANCE AND CONTINUITY.
9. ALL TRAFFIC LANES SHALL HAVE A MINIMUM OF 5 FEET CLEARANCE FROM OPEN EXCAVATIONS AND MINIMUM OF 2 FEET FROM VERTICAL OBSTRUCTIONS.
10. CONTRACTOR SHALL PROVIDE FLAGGERS AS DEEMED NECESSARY BY ENGINEER.
11. CONTRACTOR SHALL NOTIFY ALL AFFECTED RESIDENTS AND BUSINESSES FIVE (5) WORKING DAYS PRIOR TO CONSTRUCTION.
12. ALL ADVANCE WARNING SIGNS SHALL BE EQUIPPED WITH FLAGS DURING DAY TIME WORKING HOURS AND WITH WARNING LIGHTS AT NIGHT.
13. TRAFFIC SIGNALS SHALL REMAIN IN OPERATION AT ALL TIMES. CONFLICTING TRAFFIC SIGNAL INDICATIONS SHALL BE COVERED AND SIGNAL OPERATION DURING EACH CONSTRUCTION PHASE SHALL BE COORDINATED WITH AND APPROVED BY THE CITY OF HEMET ENGINEER. FRANCHISE UTILITIES EXEMPT ONLY IF AN EXISTING APPLICABLE FRANCHISE AGREEMENT WITH CITY IS IN PLACE.
14. PLACE ADDITIONAL "LANE CLOSED" (C30) SIGNS ON TYPE II BARRICADES AT 150 FOOT INTERVALS THROUGHOUT EXTENDED WORK AREAS IN EACH LANE THAT IS CLOSED. INSTALL "OPEN TRENCH" (C27) SIGNS WHENEVER AN OPEN EXCAVATION AREA EXISTS ADJACENT TO THE TRAVELED WAY.
15. ALL TEMPORARY TRAFFIC CONTROL DEVICES SHALL BE REMOVED FOLLOWING COMPLETION OF EACH CONSTRUCTION STAGE AND THE PERMANENT TRAFFIC CONTROL DEVICES SHALL BE RESTORED BY THE CONTRACTOR AT END OF EACH WORK DAY.
16. CONTRACTOR SHALL REPLACE/REPAIR ALL DAMAGED STRIPING WITH TEMPORARY STRIPING OR RAISED PAVEMENT MARKERS AT END OF EACH WORKING DAY.
17. CONTRACTOR SHALL COMPLY WITH THE REQUIREMENTS OF THE AMERICAN DISABILITY ACT ACCESSIBILITY GUIDELINES AND WITH THE CALIFORNIA ACCESSIBILITY GUIDELINES AS RELATED TO PEDESTRIAN ACCESS AND SHALL MAINTAIN PEDESTRIAN ACCESS AT ALL TIMES PER ADA REQUIREMENTS. SIDEWALK CLOSURE/DETOUR SHALL COMPLY WITH THE 2014 CA MUTCD STANDARDS.
18. CONTRACTOR SHALL COVER OR REMOVE ALL CONFLICTING SIGNS.
19. CONTRACTOR SHALL POST "SYMBOL" UNEVEN LANES. "STEEL PLATES AHEAD" OR "BUMP" SIGNS, FOR PAVEMENT SURFACE DISRUPTIONS OF ½" OR GREATER. PAVEMENT DISRUPTIONS OF 1" OR GREATER SHALL HAVE BEVELED EDGE OF FOUR (4) HORIZONTAL TO ONE (1) VERTICAL.
20. CONTRACTOR SHALL INSTALL "CAUTION STEEL PLATES AHEAD" AND /OR "ROUGH ROAD" SIGNS IN ADVANCE OF STEEL PLATE BRIDGING.

BY SIGNING BELOW THE APPLICANT ACKNOWLEDGES THEY UNDERSTAND AND AGREE WITH ITEMS 1-20 ABOVE

SIGNATURE OF APPLICANT AUTHORIZED REPRESENTATIVE:

DATE: