

# CITY OF HEMET BUSINESS LICENSE APPLICATION

445 E. FLORIDA AVE. • HEMET, CA 92543 • PHONE (951) 765-2358 • FAX (951) 765-2336  
www.hemetca.gov

## **BUSINESS INFORMATION:**

BUSINESS NAME \_\_\_\_\_ HEMET START DATE \_\_\_\_\_

BUSINESS ADDRESS \_\_\_\_\_ MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

BUSINESS PHONE \_\_\_\_\_ FAX NUMBER \_\_\_\_\_

BUSINESS DESCRIPTION \_\_\_\_\_ SELLERS' PERMIT # \_\_\_\_\_  
(will appear on license) (if applicable)

SSN OR TAX ID \_\_\_\_\_ PRODUCTS SOLD \_\_\_\_\_  
(will NOT be disclosed to any third party) (if applicable)

## **OWNER OR OFFICER INFORMATION:**

TYPE OF OWNERSHIP:  SOLE PROPRIETOR  CORPORATION  LLC  PARTNERSHIP  OTHER  
If not listed enter of Type Ownership

PRIMARY OWNER \_\_\_\_\_ SECONDARY OWNER \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_ HOME ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

HOME PHONE # \_\_\_\_\_ HOME PHONE # \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

EMERGENCY CONTACT NAME \_\_\_\_\_ PHONE# \_\_\_\_\_

## **BUSINESS TYPE - CHOOSE ONE & FILL IN REQUESTED INFORMATION:**

SERVICE OR RETAIL: # OF EMPLOYEES (NOT INCLUDING OWNERS): F/T \_\_\_\_\_ P/T \_\_\_\_\_ # OF PARTNERS \_\_\_\_\_

CONTRACTOR: STATE LICENSE # \_\_\_\_\_ CLASSIFICATION \_\_\_\_\_ EXP DATE \_\_\_\_\_

CONTRACTOR: **1 JOB ONLY** ONE JOB ONLY SITE ADDRESS \_\_\_\_\_  
**\*NO PORTION OF FEE WILL BE APPLIED TO ANY FUTURE LICENSE**

Industrial Business: Primary Standard Industrial Classification (SIC) code required per SB205 \_\_\_\_\_  
(Commerce.Gov for a list of codes)

OTHER: \_\_\_\_\_

\*SB 1186 Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies: The Division of the State Architect at [www.dgs.ca.gov/dsa/Home.aspx](http://www.dgs.ca.gov/dsa/Home.aspx), The Department of Rehabilitation at [www.rehab.cahwnet.gov](http://www.rehab.cahwnet.gov), The California Commission on Disability Access at [www.cdda.ca.gov](http://www.cdda.ca.gov).

₤₤₤ The acceptance of license fee/s and issuance of this business license does not entitle the license holder to carry on any business which is otherwise prohibited. Before your business may operate, it may be necessary for you to obtain one or more of the following: a Certificate of Occupancy, a Home Occupation Permit, a Conditional Use Permit, other City, State or Federal approvals applicable to your business.

₤₤₤ By signing below, I declare under penalty of perjury, that the information in this application is true and correct, that I have read and understand the above.

PRINT NAME \_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

## FOR CITY USE ONLY

**CITY BUSINESS LICENSE #**

SSN / TAX I.D. / INITIALED VERIFIED BY: \_\_\_\_\_

### HOME OCCUPATION PERMIT

SINGLE FAMILY  
 APARTMENT  MOBILE HOME

I have read and will comply with all conditions by which a Home Occupation Permit is allowed. (HMC 90-72)

APPLICANT SIGNATURE \_\_\_\_\_

PROPERTY OWNER SIGNATURE \_\_\_\_\_

PLANNING SIGNATURE \_\_\_\_\_

ZONE \_\_\_\_\_

PERMIT # \_\_\_\_\_

### PAYMENT DETAILS

1163 \_\_\_\_\_

1164 \_\_\_\_\_

1167\* 3.40

1168\* .20

1169\* .40

3601 \_\_\_\_\_

TOTAL \_\_\_\_\_

WHITE-BL YELLOW-CUST PINK-CASHIER

**City of Hemet Contractor/ Sub-Contractor Fee Schedule**  
**Based on California State Contractor Board Classification**

A City of Hemet street address has 4 digits or less, if the Hemet street address has 5 digits or more, it is located in the unincorporated area of Riverside County, this is outside our jurisdiction.

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**Classification 'A' or 'B':**

The fee for a business license is \$84.00. This includes any job in the City of Hemet. Business license will expire on December 31<sup>st</sup> of the current year. License and Renewal will be mailed. If you are based in the City of Hemet, a yearly business license and a Certificate of Occupancy permit or Home Occupancy permit is required.

Contractors based outside the City of Hemet may elect a 1 job only business license (1 address, 1 unit), the fee is \$44.00. Your application acts as your business license and expires with the job. No business license or renewal will be mailed.

PLEASE NOTE: In the event you pay for a 1 job only business license and require another City of Hemet business license, no portion of the previously paid 1 job only business license fee shall be applied to the new license.

**IF YOU HAVE ALREADY STARTED WORK WITHOUT A LICENSE:**

**Start date is date you started work on the project located in the City of Hemet. The license fee for a business license for Class 'A' or 'B' is \$124.00, which includes a penalty for working without first obtaining a business license. If you prefer to pay for 1 job only license, the fee is \$64.00, which includes a penalty for starting work without first obtaining a business license.**

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**Classification 'C', 'D', ASB' OR 'HAZ':**

If your classification includes 'A' or 'B' use the above fee schedule.

The fee for a business license is \$64.00. This includes any job in the City of Hemet. Business license will expire on December 31<sup>st</sup> of the current year. License and Renewal will be mailed. If you are based in the City of Hemet, a yearly business license and a Certificate of Occupancy permit or Home Occupancy permit is required.

Contractors based outside the City of Hemet may elect a 1 job only business license (1 address, 1 unit), the fee is \$34.00. Your application acts as your business license and expires with the job. No business license or renewal will be mailed.

PLEASE NOTE: In the event you pay for a 1 job only business license and require another City of Hemet business license, no portion of the previously paid 1 job only business license fee shall be applied to the new license.

**IF YOU HAVE ALREADY STARTED WORK WITHOUT A LICENSE:**

**Start date is date you started work on the project located in the City of Hemet. The license fee for a business license for Class 'C', 'D', ASB, or 'HAZ' is \$94.00, which includes a penalty for working without first obtaining a business license. If you prefer to pay for 1 job only license, the fee is \$49.00, which includes a penalty for starting work without first obtaining a business license.**