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**CITY OF HEMET  
HEMET, CALIFORNIA  
RESOLUTION NO. 2021-115**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY  
OF HEMET, CALIFORNIA, ADOPTING A SCHEDULE OF  
USER AND REGULATORY FEES FOR VARIOUS CITY  
SERVICES**

The City Council of the City of Hemet, California (hereafter referred to as the "City Council") does resolve as follows:

**WHEREAS**, user and regulatory fees are established by the City Council; and

**WHEREAS**, the City recently completed a study to identify the cost of providing various user and regulatory fee-related services; and

**WHEREAS**, the study examined fee-related services provided by the City, the costs reasonably borne by the City in providing those services, the beneficiaries of those services, and the revenues produced by those paying fees and charges for special services; and

**WHEREAS**, the City Council finds that providing these services is of special benefit to applicants both separate and apart from the general benefit to the public; and therefore, in the interests of fairness to the general public, the City desires to better recover the costs of providing these services from applicants who have sought or require the City's services by revising its schedule of fees; and

**WHEREAS**, the City Council hereby finds that the study provides adequate evidence to conclude that the revised fees do not exceed the cost to provide the services for which the fees are charged; and

**WHEREAS**, the City Council desires that annually the City Manager may update the fees based on the annual percentage change in the all-urban Consumer Price Index for Riverside-San Bernardino-Ontario (CPI). If the CPI does not change or goes down in a given year, no change shall be made to the fee schedule that year; and

1           **WHEREAS**, in adopting this Resolution, the City Council is acting only on those  
2 fees for the services, programs or products set forth in Exhibit "A" which have been  
3 modified from prior resolutions of the City Council. The remaining fees that have not  
4 been modified from prior resolutions shall remain in full force and effect.

5           **NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HEMET FINDS,**  
6 **DETERMINES, ORDERS AND RESOLVES AS FOLLOWS:**

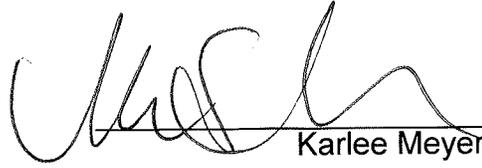
7           **SECTION 1.** The City Council hereby finds the recitals set forth above are true  
8 and correct; and,

9           **SECTION 2.** Any new or adjusted fees adopted by this Resolution shall go into  
10 effect January 1, 2022; and,

11           **SECTION 3.** The City Clerk shall attest to and certify the vote adopting  
12 this resolution.  
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**PASSED, APPROVED AND ADOPTED** this 9 day of November 2021.

  
\_\_\_\_\_  
Karlee Meyer, Mayor

**ATTEST:**

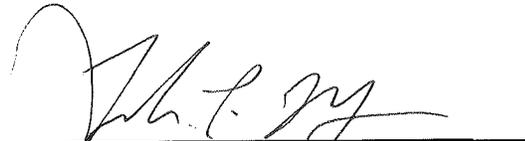
  
\_\_\_\_\_  
John Paul Maier, City Clerk

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State of California        )  
County of Riverside       )  
City of Hemet             )

I, John Paul Maier, City Clerk of the City of Hemet, do hereby certify that the foregoing resolution was adopted by the Hemet City Council on the 9 day of November 2021, and was passed by the following vote:

AYES:                    Council Members: Krupa, Brown, Mayor Pro Tem Lilienthal, Mayor Meyer  
NOES:                    Council Members: None.  
ABSTAIN:                Council Members: None.  
ABSENT:                 Council Members: None.

  
\_\_\_\_\_  
John Paul Maier, City Clerk

**Schedule of User and Regulatory Fees**

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# City of Hemet

## MASTER FEE SCHEDULE - BUILDING FEES

Permit Processing and Other Fees			
Activity Description	Fee	Unit	Note
1 Permit Processing Fee (Applies to All Permits Issued)	\$80		
2 Minimum Permit Fee - Commercial	\$360		
3 Minimum Permit Fee - Residential	\$200		
4 Technology Fee (% of valuation)	valuation x .002		
5 Strong Motion Instrumentation (SMI) Fee Calculation			
a) Residential	\$0.50 or valuation x .00013		
b) Commercial	\$0.50 or valuation x .00028		
6 Building Standards (SB 1473) Fee Calculation (Valuation)			
a) \$1 - \$25,000	\$1		
b) Each Add'l \$25,000 or fraction thereof	Add \$1		
7 Certificate of Occupancy			
a) Temporary Certificate of Occupancy	\$640		
b) Certificate of Occupancy			
i) 1 - 5000 sq ft	\$213		
ii) 5001 - 25,000 sq ft	\$320		
iii) each additional 25,000 sq ft	\$80		
8 Change of Use	\$320		
9 Change of Address	\$160		
<b>Copies, Re-Print, Change Of Contractor</b>			
10 Printing Scanned / Archived Drawings	actual cost plus \$40 per 15 min. of staff time		[a]
11 Job Card / Permit Re-Print	\$40		
<b>Violation Fees</b>			
12 Work Done Without Permits	Per Hemet Municipal Code.		
<b>Other Fees</b>			
13 Permit / Plan Review Extension	\$80	each	
14 Planning & Fire Plan Review Processing Fee	\$80	each	
15 Planning & Fire Permit Processing Fee	\$80	each	
16 Excess Plan Review Fee (for 3rd and subsequent reviews)	\$160	per hour	

# City of Hemet

## MASTER FEE SCHEDULE - BUILDING FEES

Permit Processing and Other Fees			
Activity Description	Fee	Unit	Note
17 Expedited Plan Review	1.5x Base Plan Review Fee		
18 Partial Inspection / Extra Inspection Fee (per inspection)	\$80	each	
19 Re-inspection Fee Per California Building Code and Hemet Municipal Code as Amended	\$80	each	
20 Missed inspection Fee	\$80	each	
21 After Hours Inspections (Overtime)	\$192	per hour	
22 Records Research	\$160	per hour	
23 Month or Yearly Building Permit Activity	\$80		
24 Microfilm Fee			
a) 11" x 17" or less (per page)	\$1	per page	
b) Over 11" x 17" (per sheet)	\$6	per sheet	
25 Plan Storage	valuation x .00018		
26 Training Fee (% of valuation)	valuation x .0003		
27 Credit Card Transaction Processing Fee (% of Fees Paid by Credit Card)	3%		
28 Fees for Services Not Listed in this Fee Schedule (per 1/2 hour)	\$80		

[a] Printing Scanned / Archived Drawings-Price of printing service, consultant services actual fee plus \$160/hour of staff time, charged in 15 minute increments, to research, review, and pick up from service.

# City of Hemet

## MASTER FEE SCHEDULE - BUILDING FEES

### Commonly Requested Minor Permits

Fees for Commonly Requested Building Permit Types. Fees shown in this section include all applicable inspection, and plan review fees). Additional fees apply for permit processing and services provided by other City Departments (e.g. Planning Review), Technology Enhancement Fees, and Fees Collected on Behalf of Other Agencies (e.g. State of California).

Activity Description	Plan Review Fee	Permit Inspection Fee	Note
<b>Electrical Panel/Pedestal</b>			
1 Electrical Pedestal/Panel Install or Upgrade (Max 200 AMP)		\$280	
<b>HVAC Change-Out</b>			
2 HVAC Change-Out (Residential)		\$240	
3 HVAC Change-Out (Commercial)			
a) First Unit		\$280	
b) Each Additional Unit		\$40	
<b>Re-Pipe</b>			
4 Re-Pipe of SFR	\$80	\$360	
<b>Reroof</b>			
5 Reroof Of Non Habitable Space <500 SF		\$240	
6 Reroof SFR			
a) <4,000 SF		\$320	
b) <4,000 SF From Composition To Tile	\$120	\$400	
7 Reroof Commercial			
a) 25,000 SF or less		\$400	
b) Each additional 25,000 SF		\$80	
<b>Solar / Photovoltaic</b>			
8 Solar Streamline Permit		\$360	
9 Solar / Photovoltaic Roof Mounted			
a) Less than 50kw	\$160	\$160	
b) 50kw - 250kw	\$240	\$320	
c) Above 250kW	\$640	\$800	
10 Solar / Photovoltaic Ground Mounted			
a) Less than 50kw	\$240	\$240	
b) 50kw - 250kw	\$320	\$400	
c) Above 250kW	\$800	\$960	
11 Battery Storage			
a) First Battery	\$120	\$280	
b) Each Additional	\$40		
12 Battery Storage with Solar Installation			
a) First Battery	\$80	\$40	
b) Each Additional	\$40		

# City of Hemet

## MASTER FEE SCHEDULE - BUILDING FEES

### Commonly Requested Minor Permits

Fees for Commonly Requested Building Permit Types. Fees shown in this section include all applicable inspection, and plan review fees). Additional fees apply for permit processing and services provided by other City Departments (e.g. Planning Review), Technology Enhancement Fees, and Fees Collected on Behalf of Other Agencies (e.g. State of California).

Activity Description	Plan Review Fee	Permit Inspection Fee	Note
13 Residential EV Charging Plug	\$80	\$160	
<b>Tub to Walk-In Shower</b>			
14 Tub To Walk In Shower	\$80	\$240	
<b>Wall Heater Replacement</b>			
15 Wall Heater Residential Replacement		\$200	
<b>Water Heater Replacement</b>			
16 Water Heater Residential Replacement		\$120	
<b>Window Change-Out</b>			
17 Window Change-out	\$80	\$120	
<b>Block and Retaining Walls</b>			
18 Block 50' or less 6' in height or less	\$240	\$240	
a) Each additional 100'		\$40	
19 Block Wall Over 6' in height 50' in length	\$320	\$320	
a) Each additional 100'		\$53	
20 Retaining Wall 50' or less 6' in height or less	\$320	\$320	
a) Each additional 100'		\$53	
21 Retaining Wall Over 6' in height 50' in length	\$400	\$400	
a) Each additional 100'		\$67	
<b>Special Inspection and Housing Assessment</b>			
22 Special Housing Inspection		\$240	
23 Housing Assessment Permit		\$400	

**City of Hemet**

**MASTER FEE SCHEDULE - BUILDING FEES**

New Construction and Residential Additions									
Occupancy Classification		Threshold SqFt	Plan Review Base Fee	Add'l 100 SF or Fraction Thereof	Permit Inspection Base Fee	Add'l 100 SF or Fraction Thereof	Total Base Fee	Add'l 100 SF or Fraction Thereof	Note
1	R3 - Single-Family, Duplex, Additional Dwelling Units	100	\$480		\$1,120		\$1,600	\$0	
		200	\$480		\$1,280		\$1,760	\$0	
	New Construction, Room Addition, Garage	300	\$480		\$1,360		\$1,840	\$0	
		400	\$560		\$1,440		\$2,000	\$0	
		500	\$640	\$32	\$1,520	\$80	\$2,160	\$112	
		1,000	\$800	\$32	\$1,920	\$64	\$2,720	\$96	
		1,500	\$960	\$64	\$2,240	\$64	\$3,200	\$128	
		2,000	\$1,280	\$64	\$2,560	\$128	\$3,840	\$192	
		2,500	\$1,600	\$64	\$3,200	\$128	\$4,800	\$192	
		3,000	\$1,920	\$32	\$3,840	\$64	\$5,760	\$96	
		4,000	\$2,240	\$32	\$4,480	\$32	\$6,720	\$64	
5,000	\$2,560	\$24	\$4,800	\$24	\$7,360	\$48			
2	Electrical Plan Review and Permitting, if Required		10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee		
3	Mechanical Plan Review and Permitting, if Required		10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee		
4	Plumbing Plan Review and Permitting, if Required		10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee		
5	Production Phase Units / Identical Buildings		10% of Base Plan Review Fee for Master Unit		Same as Above		10% of Base Plan Review Fee; 100% of Base Permit Inspection Fee		[a]

[a] For identical buildings built by the same builder on the same lot or in the same tract and for which building permits are issued at the same time.

\* Plan review fees include up to two plan checks. The City will bill hourly for additional plan review required.

\*\* Amounts exclude City of Hemet standard permitting fees and State of California fees.

**City of Hemet**

**MASTER FEE SCHEDULE - BUILDING FEES**

**Garage/Room Conversions and Residential Remodels with Structural Improvements**

Occupancy Classification		Threshold SqFt	Plan Review Base Fee	Add'l 100 SF or Fraction Thereof	Permit Inspection Base Fee	Add'l 100 SF or Fraction Thereof	Total Base Fee	Add'l 100 SF or Fraction Thereof	Note
1	R3 - Single-Family, Duplex, Additional Dwelling Units	100	\$240		\$400		\$640	\$0	
		200	\$320		\$640		\$960	\$0	
	Garage/Room Conversions and Residential Remodels with Structural Improvements	300	\$440		\$1,040		\$1,480	\$0	
		400	\$480		\$1,120		\$1,600	\$0	
		500	\$520	\$24	\$1,240	\$40	\$1,760	\$64	
		1,000	\$640	\$18	\$1,440	\$30	\$2,080	\$48	
2	Electrical Plan Review and Permitting, if Required		10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee		
3	Mechanical Plan Review and Permitting, if Required		10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee		
4	Plumbing Plan Review and Permitting, if Required		10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee		

\* Plan review fees include up to two plan checks. The City will bill hourly for additional plan review required.

\*\* Amounts exclude City of Hemet standard permitting fees and State of California fees.

**City of Hemet**

**MASTER FEE SCHEDULE - BUILDING FEES**

**Garage/Room Conversions and Residential Remodels without Structural Improvements**

Occupancy Classification		Threshold SqFt	Plan Review Base Fee	Add'l 100 SF or Fraction Thereof	Permit Inspection Base Fee	Add'l 100 SF or Fraction Thereof	Total Base Fee	Add'l 100 SF or Fraction Thereof	Note
1	R3 - Single-Family, Duplex, Additional Dwelling Units	100	\$160		\$400		\$560	\$0	
		200	\$240		\$640		\$880	\$0	
	Garage/Room Conversions and Residential Remodels without Structural Improvements	300	\$280		\$1,040		\$1,320	\$0	
		400	\$320		\$1,120		\$1,440	\$0	
		500	\$360	\$24	\$1,240	\$40	\$1,600	\$64	
		1,000	\$480	\$18	\$1,440	\$30	\$1,920	\$48	
2	Electrical Plan Review and Permitting, if Required		10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee		
3	Mechanical Plan Review and Permitting, if Required		10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee		
4	Plumbing Plan Review and Permitting, if Required		10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee		

\* Plan review fees include up to two plan checks. The City will bill hourly for additional plan review required.

\*\* Amounts exclude City of Hemet standard permitting fees and State of California fees.

City of Hemet

MASTER FEE SCHEDULE - BUILDING FEES

Commercial / Non-Residential - New Construction, Tenant Improvement, and Shell

Occupancy Classification	Threshold SqFt	Plan Review Base Fee	Add'l 100 SF or Fraction Thereof	Permit Inspection Base Fee	Add'l 100 SF or Fraction Thereof	Total Base Fee	Add'l 100 SF or Fraction Thereof	Note
1 A, B, E, F, H, I, M, R4, S - Assembly; Business; Care / Assisted Living; Educational; Factory; Hazard; Institutional; Mercantile; Storage  <u>New Construction / SF Addition</u>	500	\$1,920	\$28.44	\$2,880	\$78.22	\$4,800	\$106.67	
	1,000	\$2,240	\$17.78	\$3,200	\$64.00	\$5,440	\$81.78	
	5,000	\$3,200	\$12.80	\$6,400	\$51.20	\$9,600	\$64.00	
	10,000	\$3,840	\$6.40	\$8,960	\$25.60	\$12,800	\$32.00	
	20,000	\$4,480	\$14.93	\$11,520	\$46.93	\$16,000	\$61.87	
	50,000	\$8,960	\$10.24	\$25,600	\$40.96	\$34,560	\$51.20	
	100,000	\$14,080	\$7.68	\$46,080	\$30.72	\$60,160	\$38.40	
2 A, B, E, F, H, I, M, R1, R2, R4, S - Assembly; Business; Care / Assisted Living; Educational; Factory; Hazard; Institutional; Mercantile; Hotel/Motel; Apartment; Storage  <u>Tenant Improvement</u>	500	\$960	\$144.00	\$2,160	\$48.00	\$3,120	\$192.00	
	1,000	\$1,680	\$18.00	\$2,400	\$60.00	\$4,080	\$78.00	
	5,000	\$2,400	\$9.60	\$4,800	\$38.40	\$7,200	\$48.00	
	10,000	\$2,880	\$3.20	\$6,720	\$12.80	\$9,600	\$16.00	
	25,000	\$3,360	\$13.44	\$8,640	\$42.24	\$12,000	\$55.68	
	50,000	\$6,720	\$10.08	\$19,200	\$31.68	\$25,920	\$41.76	
3 A, B, E, F, H, I, M, R4, S - Assembly; Business; Care / Assisted Living; Educational; Factory; Hazard; Institutional; Mercantile; Hotel/Motel; Apartment; Storage  <u>Shell</u>	500	\$1,280	\$7.11	\$3,200	\$14.22	\$4,480	\$21.33	
	1,000	\$1,440	\$5.33	\$3,520	\$10.67	\$4,960	\$16.00	
	5,000	\$1,600	\$6.40	\$3,840	\$12.80	\$5,440	\$19.20	
	10,000	\$1,920	\$3.20	\$4,480	\$12.80	\$6,400	\$16.00	
	20,000	\$2,240	\$7.47	\$5,760	\$23.47	\$8,000	\$30.93	
	50,000	\$4,480	\$5.12	\$12,800	\$20.48	\$17,280	\$25.60	
	100,000	\$7,040	\$3.84	\$23,040	\$15.36	\$30,080	\$19.20	
4	Electrical Plan Review and Permitting, if Required	10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee		
5	Mechanical Plan Review and Permitting, if Required	10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee		
6	Plumbing Plan Review and Permitting, if Required	10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee		
7	Projects that Include SF Addition and Tenant Improvement	See Note [a]		See Note [a]		See Note [a]		
8	Foundation Only Permit			See Note [b]		See Note [b]		

# City of Hemet

## MASTER FEE SCHEDULE - BUILDING FEES

### Commercial / Non-Residential - New Construction, Tenant Improvement, and Shell

Occupancy Classification	Threshold SqFt	Plan Review Base Fee	Add'l 100 SF or Fraction Thereof	Permit Inspection Base Fee	Add'l 100 SF or Fraction Thereof	Total Base Fee	Add'l 100 SF or Fraction Thereof	Note
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[a] For projects that include square footage addition and tenant improvements, fee calculated shall be 100% of the square footage addition or tenant improvement fee, whichever is greater, and 25% of the lower fee.

[b] For foundation only permits, fee shall be 25% of regularly applicable permit fee. 100% of base fees will apply when actual permit is pulled.

\* Plan review fees include up to two plan checks. The City will bill hourly for additional plan review required.

\* Amounts exclude City of Hemet standard permitting fees and State of California fees.

City of Hemet

MASTER FEE SCHEDULE - BUILDING FEES

New Construction - R1 and R2 Occupancies

Occupancy Classification		# of Units	Plan Review Base Fee	Fee Per Add'l Unit	Permit Inspection Base Fee	Fee Per Add'l Unit	Total Base Fee	Fee Per Add'l Unit	Note
1	<b>R1 Occupancy</b> Hotel/Motel/Other  <u>New Construction / SF Addition</u>	1 - 25	\$3,040		\$14,880		\$17,920	\$0	
		26 - 50	\$5,920	\$127	\$29,600	\$620	\$35,520	\$747	
		51 - 75	\$8,960	\$120	\$44,480	\$613	\$53,440	\$733	
		76 - 100	\$11,840	\$127	\$59,200	\$573	\$71,040	\$700	
		101+ Units	\$14,880	\$95	\$72,960	\$430	\$87,840	\$525	
2	<b>R2 Occupancy</b> Apartment/Other  <u>New Construction / SF Addition</u>	1 - 10	\$1,920		\$7,680		\$9,600	\$0	
		11 - 25	\$5,760	\$251	\$18,560	\$1,326	\$24,320	\$1,577	
		26 - 50	\$9,280	\$200	\$37,120	\$773	\$46,400	\$973	
		51 - 75	\$14,080	\$187	\$55,680	\$760	\$69,760	\$947	
		76 - 100	\$18,560	\$187	\$73,920	\$760	\$92,480	\$947	
		101+ Units	\$23,040	\$140	\$92,160	\$570	\$115,200	\$710	
3	Electrical Plan Review and Permitting, if Required		10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee		
4	Mechanical Plan Review and Permitting, if Required		10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee		
5	Plumbing Plan Review and Permitting, if Required		10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee		
6	Production Phase Units / Identical Buildings		10% of Base Plan Review Fee for Master Unit		Same as Above		10% of Base Plan Review Fee; 100% of Base Permit Inspection Fee		[a]
7	Tenant Improvement or Shell		See Commerical / Non-Residential Fees		See Commerical / Non-Residential Fees		See Commerical / Non-Residential Fees		

[a] For identical buildings built by the same builder on the same lot or in the same tract and for which building permits are issued at the same time.

\* Plan review fees include up to two plan checks. The City will bill hourly for additional plan review required.

\* Amounts exclude City of Hemet standard permitting fees and State of California fees.

**City of Hemet**

**MASTER FEE SCHEDULE - BUILDING FEES**

**Awning / Balcony / Carport / Patio / Deck / Screen Room**

Occupancy Classification		Threshold SqFt	Plan Review Base Fee	Add'l 100 SF or Fraction Thereof	Permit Inspection Base Fee	Add'l 100 SF or Fraction Thereof	Total Base Fee	Add'l 100 SF or Fraction Thereof	Note
1	Awning / Balcony / Carport / Patio / Deck / Screen Room / Patio Enclosure	100	\$160		\$240		\$400	\$0	
		200	\$200		\$280		\$480	\$0	
		300	\$240		\$320		\$560	\$0	
		400	\$280		\$400		\$680	\$0	
		500	\$320	\$8	\$480	\$80	\$800	\$88	
		1,000	\$360	\$2	\$880	\$20	\$1,240	\$22	
2	Patio, Carport, Awning - Nationally Recognized Approved Plan Set				\$160		\$160		
3	Electrical Plan Review and Permitting, if Required		10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee		
4	Mechanical Plan Review and Permitting, if Required		10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee		
5	Plumbing Plan Review and Permitting, if Required		10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee		

\* Plan review fees include up to two plan checks. The City will bill hourly for additional plan review required.

\*\* Amounts exclude City of Hemet standard permitting fees and State of California fees.

# City of Hemet

## MASTER FEE SCHEDULE - BUILDING FEES

### Miscellaneous Items Permits

Fees for Miscellaneous Building Permit Types. Fees shown in this section include all applicable inspection, and plan review fees). Additional fees apply for permit processing and services provided by other City Departments (e.g. Planning Review), Technology Enhancement Fees, and Fees Collected on Behalf of Other Agencies (e.g. State of California).

Activity Description	Plan Review Fee	Permit Inspection Fee	Note
<b>Accessibility Ramp</b>			
1 Accessibility Ramp	\$160	\$280	
<b>Cellular Antenna/Pole</b>			
2 Cellular Antenna/Pole	\$360	\$320	
3 Cellular Antenna/Pole Modification	\$160	\$200	
<b>Christmas Tree Lot/Pumpkin Patch/Similar Event</b>			
4 Christmas Tree/Pumpkin Patch	\$160	\$240	
<b>Construction Trailer</b>			
5 Construction Trailer		\$280	
<b>Demolition</b>			
6 Demolition - Patio Cover or Room		\$120	
7 Demolition - Swimming Pool or Building		\$320	
<b>Residential Building - New Door, Window, or Skylight</b>			
8 Door, Window or Skylight (Addition of New)	\$160	\$360	
<b>Drywall Repair</b>			
9 Drywall Repair			
a) Up To 1,000 SF		\$200	
b) Each Add'l 1,000 SF or Fraction Thereof		\$40	
<b>EVR System Upgrade</b>			
10 EVR System Upgrade	\$240	\$480	
<b>Fence Building Permit</b>			
11 Fence - Residential		\$120	
12 Fence - Commercial	\$240	\$320	

# City of Hemet

## MASTER FEE SCHEDULE - BUILDING FEES

### Miscellaneous Items Permits

Fees for Miscellaneous Building Permit Types. Fees shown in this section include all applicable inspection, and plan review fees). Additional fees apply for permit processing and services provided by other City Departments (e.g. Planning Review), Technology Enhancement Fees, and Fees Collected on Behalf of Other Agencies (e.g. State of California).

Activity Description	Plan Review Fee	Permit Inspection Fee	Note
<b>Flag Pole</b>			
13 Flag Pole - Greater Than Or Equal To 25'	\$240	\$360	
14 Flag Pole - Less Than 25'	\$160	\$240	
<b>Fireplace</b>			
15 Fireplace	\$160	\$560	
<b>Food Truck or Carnival Event</b>			
16 Food Truck or Carnival Event	\$160	\$320	
<b>Gas Line Building Permit - Max 500'</b>			
17 Gas Line Building Permit - Max 500'		\$120	
<b>Generator</b>			
18 Generator			
a) 10kW or less	\$80	\$120	
b) Over 10kW	\$120	\$160	
<b>Landscape</b>			
19 Landscape - Minor Or Modification Of Existing	\$40	\$160	
20 Landscape - Major - New Construction	\$160	\$160	
<b>Meter Reset Residential</b>			
21 Meter Reset Residential		\$72	
<b>Mobilehome Plan Review and Permit Fees</b>			
22 Standard Plan Mobile Home Park: Building Plan Check and Permit Fees (Fee Per Title 25 of California Code of Regulations)	See Title 25 CA Code of Regulations	See Title 25 CA Code of Regulations	
<b>Model Home Conversion to SFR</b>			
23 Model Home Conversion to SFR	\$0	\$360	
<b>Parking Lot Re-Stripe</b>			
24 Parking Lot Re-Stripe			
a) 1-2 Accessible Stalls	\$80	\$120	
b) Each Additional 2 Accessible Stalls	\$13	\$13	

# City of Hemet

## MASTER FEE SCHEDULE - BUILDING FEES

### Miscellaneous Items Permits

Fees for Miscellaneous Building Permit Types. Fees shown in this section include all applicable inspection, and plan review fees). Additional fees apply for permit processing and services provided by other City Departments (e.g. Planning Review), Technology Enhancement Fees, and Fees Collected on Behalf of Other Agencies (e.g. State of California).

Activity Description	Plan Review Fee	Permit Inspection Fee	Note
<b>Sales Office and Model Home Complex for Tract</b>			
25 Sales Office and Model Home Complex For Tract	\$280	\$560	
<b>Septic System (New or Replace)</b>			
26 Septic System (New or Replace)	\$160	\$320	
<b>Sewer Hook Up</b>			
27 Sewer Hook Up		\$520	
<b>Sewer Repair</b>			
28 Sewer Repair		\$280	
<b>Siding / Stucco Repair</b>			
29 Siding / Stucco Repair		\$320	
<b>Signs</b>			
30 Wall Sign	\$120	\$120	
31 Wall Sign Illuminated	\$200	\$200	
32 Monument Sign	\$160	\$320	
33 Monument Sign Illuminated	\$240	\$360	
34 Site Signage	\$320	\$400	
<b>Spray Booth</b>			
35 Spray Booth	\$760	\$400	
<b>Storage Racks</b>			
36 Storage Racks			
a) Storage Racks - First 100 LF	\$160	\$160	
b) Storage Racks - Each Additional 100 LF		\$13	
<b>Swimming Pool - Commercial</b>			
37 Swimming Pool - Commercial	\$240	\$1,200	
<b>Swimming Pool and Spa - Residential</b>			
38 Swimming Pool Residential		\$720	
39 Spa/Hot Tub Above Ground		\$400	

# City of Hemet

## MASTER FEE SCHEDULE - BUILDING FEES

### Miscellaneous Items Permits

Fees for Miscellaneous Building Permit Types. Fees shown in this section include all applicable inspection, and plan review fees). Additional fees apply for permit processing and services provided by other City Departments (e.g. Planning Review), Technology Enhancement Fees, and Fees Collected on Behalf of Other Agencies (e.g. State of California).

Activity Description	Plan Review Fee	Permit Inspection Fee	Note
<b>Tent Sale</b>			
40 Tent Sale No Generator	\$160	\$320	
41 Tent Sale W/Generator	\$200	\$400	
<b>Trash Enclosure</b>			
42 Trash Enclosure	\$240	\$400	
<b>Utilities - Temporary Commercial Electrical and Gas</b>			
43 Utilities - Temporary Commercial Electrical and Gas		\$240	
<b>Utilities to Shed</b>			
44 Utilities To Shed Elec Plumb Gas Building Permit	\$80	\$200	
<b>Wall Addition</b>			
45 Wall Addition - Interior Residential	\$240	\$480	
46 Wall Addition With Plumbing - Interior Residential	\$320	\$640	
47 Wall Addition - Interior Commercial	\$320	\$680	
48 Wall Addition With Plumbing - Interior Commercial	\$400	\$1,120	

# City of Hemet

## MASTER FEE SCHEDULE - BUILDING FEES

Electrical Permit Fees			
Activity Description	Fee	Charge Basis	Note
<b>STAND ALONE PERMIT FEES</b>			
<b>Temporary Electrical Service</b>			
1 Temporary Electrical, Prior To Final	\$240		
2 Temporary Electrical W/Gas Release	\$320		
3 Temporary Power Pole	\$160		
4 Span Poles	\$13		
<b>ALL OTHER PERMIT FEES</b>			
<b>Receptacles, Switches, Fixtures, and Outlets</b>			
5 Each receptacle, switch, fixture, or outlet, lights	\$5	each	
<b>Residential Appliances</b>			
6 For fixed residential appliances or receptacle outlets for same, including wall-mounted electric ovens; counter-mounted cooking tops; electric ranges; self-contained room, console or through-wall air conditions; space heater; food waste grinders; dishwashers; washing machines; water heaters; clothes dryers; or other motor-operated appliances not exceeding 1 horsepower (HP)	\$8	each	
<b>Non-Residential Appliances</b>			
7 For nonresidential appliances and self-contained factory-wired, nonresidential appliances not exceeding 1 horsepower (HP), kilowatt (kW) or kilovolt-ampere (kVA) in rating, including medical and dental devices; food, beverage and ice cream cabinets; illuminated show cases; drinking fountains; vending machines; laundry machines; or other similar types of equipment.	\$8	each	
<b>Power Apparatus</b>			
8 Power Apparatus: Up To 1 HP, kW, Or kVA	\$8	each	
9 Power Apparatus: 1- 10 HP, kW, Or kVA	\$27	each	
10 Power Apparatus: 11 - 50 HP, kW, Or kVA	\$40	each	
11 Power Apparatus: 50 - 100 HP, kW, Or kVA	\$80	each	
12 Power Apparatus: > 100 HP, kW, Or kVA	\$120	each	
<b>Busways and Trolley</b>			
13 Busways-Plug In Type, Each 100 FT	\$8	each	
14 Trolley, Each 100 FT	\$8	each	
<b>Signs, Outline Lighting and Marquees</b>			
15 For signs, outline lighting systems or marquees supplied from one branch circuit	\$40	each	
16 For additional branch circuits within the same sign, outline lighting system or marquee	\$8	each	

# City of Hemet

## MASTER FEE SCHEDULE - BUILDING FEES

<u>Electrical Permit Fees</u>			
Activity Description	Fee	Charge Basis	Note
<b>Services (Service Change)</b>			
17 Service: Up To 600 Volts And 200 Amperes	\$40	each	
18 Services: Up To 600 Volts And 201-1,000 Amperes	\$80	each	
19 Service: Over 600 Volts Or Over 1,000 Amperes	\$120	each	
<b>Temporary Power Service</b>			
20 Temporary Pedestal	\$40	each	
21 Temporary Distribution System	\$13	each	
22 Temporary Lighting	\$13	each	
<b>Carnivals and Circuses</b>			
23 Generator	\$27	each	
24 For electrical generators and electrically drive rides	\$27	each	
25 For mechanically driven rides and walk-through attractions or displays having	\$8	each	
26 For a system of area and booth lighting	\$8	each	
<b>Miscellaneous Apparatus, Conduits and Conductors</b>			
27 For electrical apparatus, conduits and conductors for which a permit is required but for which no fee is herein set forth.	\$27	each	

# City of Hemet

## MASTER FEE SCHEDULE - BUILDING FEES

<u>Mechanical Permit Fees</u>			
Activity Description	Fee	Charge Basis	Note
<b>STAND ALONE PERMIT FEES</b>			
<b>Commercial Hood &amp; Duct</b>			
1 Commercial Hood & Duct	\$400	each	\$0
<b>ALL OTHER PERMIT FEES</b>			
<b>Furnaces</b>			
2 For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance,			
a) Up to and including 100,000 Btu/h (29.3 kW)	\$19	each	
b) Over 100,000 Btu/h (29.3 kW)	\$27	each	
3 For the installation or relocation of each floor furnace, including vent.	\$19	each	
4 For the installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit heater.	\$19	each	
<b>Appliance Vents</b>			
5 For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit.	\$8	each	
<b>Repairs or Additions</b>			
6 For the repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code.	\$19	each	
<b>Boilers, Compressor and Absorption Systems</b>			
7 For the installation or relocation of each boiler or compressor or absorption			
a) Up to 3 HP; and including 100,000 Btu/h (29.3 kW)	\$19	each	
b) Over 3 HP; Over 100,000 Btu/h (29.3 kW)	\$32	each	
<b>Air Handlers</b>			
8 For each air-handling units to and including 10,000 cubic feet per minute (CFM), including ducts attached thereto.	\$13	each	
9 For each air-handling unit over 10,000 CFM	\$27	each	
<b>Evaporative Coolers</b>			
10 For each evaporative cooler other than portable type	\$13	each	
<b>Ventilation and Exhaust</b>			
11 For each ventilation fan connected to a single duct	\$8	each	
12 For each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit	\$13	each	
13 For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood.	\$13	each	

# City of Hemet

## MASTER FEE SCHEDULE - BUILDING FEES

<u>Mechanical Permit Fees</u>			
Activity Description	Fee	Charge Basis	Note
<b>Incinerators</b>			
14 For the installation or relocation of each domestic-type incinerator	\$27	each	
15 For the installation or relocation of each commercial of industrial-type incinerator	\$80	each	
<b>Miscellaneous</b>			
16 For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which other fee is listed in the table.	\$13	each	

# City of Hemet

## MASTER FEE SCHEDULE - BUILDING FEES

Plumbing Permit Fees			
Activity Description	Fee	Charge Basis	Note
<b>STAND ALONE PERMIT FEES</b>			
<b>Gas Connection / Release Prior To Final</b>			
1 Gas Connection Prior To Final	\$240		
2 Gas Release Prior To Final W/Elec Release	\$320		
<b>ALL OTHER PERMIT FEES</b>			
<b>Fixtures and Vents</b>			
3 For each plumbing fixture or trap or set of fixtures on one trap (including water, drainage piping and backflow protection thereof)	\$13	each	
4 For repair or alteration of drainage or vent piping	\$5	each	
<b>Sewers, Disposal Systems and Interceptors</b>			
5 For each residential building sewer and each trailer park sewer	\$40	each	
6 For each cesspool	\$40	each	
7 For each private sewage disposal system, ex: septic tank	\$80	each	
8 For each industrial waste pretreatment interceptor, including its trap and vent, excepting kitchen-type grease interceptors functioning as fixture traps	\$40	each	
9 Rainwater systems - per drain (inside building)	\$13	each	
<b>Water Piping and Water Heaters</b>			
10 For installation, alteration, or repair of water piping or water-treating equipment, or both	\$5	each	
11 For each water heater including vent	\$19	each	
<b>Gas Piping Systems</b>			
12 Gas Piping: 1-4 Outlets	\$5	each	
13 Gas Piping: 5 Or More, Per Outlet	\$3	each	
<b>Lawn Sprinklers, Vacuum Breakers and Backflow Protection Devices</b>			
14 For each lawn sprinkler system on any one meter, including backflow protection devices thereof	\$19	each	
15 For each backflow-protection device 2 inches and smaller	\$19	each	
16 For each backflow-protection device over 2 inches	\$40	each	
<b>Miscellaneous</b>			
17 For each appliance or piece of equipment regulated by the Plumbing Code but not classed in other appliance categories, or for which no other fee is listed in this code.	\$19	each	

# City of Hemet

## MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee	Charge Basis	Note
1 Permit Processing Fee	\$67	per permit	
FIRE SPECIFIC ITEMS			
2 Water Based Fire Protection Systems (1)			
a) Fire Sprinkler Commercial/Multi Family/Other - New System			
i) Plan Review (up to 100 heads)	\$400	per installation	
ii) Inspection (up to 100 heads)	\$480	per installation	
b) Fire Sprinkler Commercial/Multi Family/Other - Alteration			
i) Plan Review (up to 25 heads)	\$200	per installation	
ii) Inspection (up to 25 heads)	\$240	per installation	
c) Fire Sprinkler, Per additional head - New or Alteration			
i) Plan Review	\$2	per head	
ii) Inspection	\$2	per head	
d) Fire Sprinkler Single Family/Duplex - New System			
i) Plan Review	\$320	per installation	
ii) Inspection	\$480	per installation	
e) Fire Sprinkler Single Family/Duplex - Alteration of Existing System			
i) Plan Review	\$120	per installation	
ii) Inspection	\$240	per installation	
f) Standpipe			
i) Plan Review (per standpipe system)	\$320	per system	
ii) Inspection (per standpipe system)	\$640	per system	
g) Fire Protection Underground System			
i) Plan Review	\$480	each	
ii) Inspection	\$640	each	
h) Fire Pump			
i) Plan Review	\$320	each	
ii) Inspection	\$320	each	
i) Per Additional Sprinkler Riser or Hydrant			
i) Plan Review	\$160	each	
ii) Inspection	\$320	each	

# City of Hemet

## MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee	Charge Basis	Note
3 Fire Alarm System (1):			
a) Fire Alarm - New System			
i) Plan Review (up to 25 devices)	\$280	per system	
ii) Inspection (up to 25 devices)	\$400	per system	
b) Fire Alarm - New System			
i) Plan Review (> 25 devices)	\$480	per system	
ii) Inspection (> 25 devices)	\$480	per system	
c) Fire Alarm - Alteration			
i) Plan Review (up to 5 devices)	\$160	per system	
ii) Inspection (up to 5 devices)	\$240	per system	
4 Alternative Automatic Extinguishing Systems (2):			
a) Dry, Wet, CO2, Halon, UL 300, Clean Agent, Spray Booth, Other			
i) Plan Review	\$240	per system	
ii) Inspection	\$360	per system	
5 Other Fire Construction Reviews and Inspections (2):			
a) LPG, Cryogenics, Compressed Gas, Medical Gas, Battery Storage Systems,			
i) Plan Review	\$400	per system	
ii) Inspection	\$480	per system	
b) Emergency Responder Radio Coverage			
i) Plan Review & Coordination Deposit (3)	\$480	per system	
ii) Inspection & Coordination Deposit (3)	\$960	per system	
c) Public School Access & Water Supply Plan Check (hourly) - Minimum 1 hour review deposit required (3)	\$160	per review	
d) Alternative Materials & Methods of Construction (hourly) - Minimum 1 hour review deposit required (3)	\$160	per review	
6 Hazardous Activities Installation/Removal Permits (4):			
a) Above Ground - Hazardous Materials Tank and/or Pipe Installation or	\$640	per tank system	
b) Under Ground - Hazardous Materials Tank Installation, New System (1 tank)	\$640	per tank system	
c) Under Ground - Hazardous Materials Tank Removal (1 tank)	\$640	per tank system	
d) Under Ground - Hazardous Materials Tank Pipe Installation or Removal (per additional tank)	\$640	per tank	
e) Above Ground Tank or Underground Tank installation or removal (per additional tank)	\$320	per tank	
7 Fire Code Verification:			
a) Operational permit Plan Review/Application Code Review and Presubmittal Planning Related Reviews (hourly) - Minimum 1/2 hour review deposit, additional time billed at hourly rate (3)	\$80	per 1/2 hour	
b) Operational permit inspection (hourly) - Minimum 2 hour review deposit,	\$160	per hour	
c) Special Events or Temporary Use Events (hourly) - Minimum 2 hour review	\$160	per hour	
d) Inspection Outside of Normal Work Hours - Hourly Rate (7)	\$192	per hour	

# City of Hemet

## MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee	Charge Basis	Note
8 Annual Inspection:			
a) Above Ground - Flammable / Combustible Liquid Tank and/or Pipe (>10,000 gallons)	\$640	per tank system	
b) Above Ground - Flammable / Combustible Liquid Tank and/or Pipe (<10,000 gallons)	\$320	per tank system	
c) Underground Hazardous Materials Tank Inspection	\$600	per tank system	
d) CalARP Facility	\$480	per site	
9 California Fire Code Verification	\$160	per hour	
OTHER MISCELLANEOUS FEES			
10 Annual R-1/R-2 Occupancy Inspection (2):			
a) Base Fee (Per Building)	\$80	per building	
b) Per additional Unit Fee	\$5	per unit beyond 3	
11 High Rise Building	\$200	per floor	
12 Day Care Inspection			
a) Residential (Child / Elderly / Community) Less Than 26 (per hour)	\$160		
b) Residential (Child / Elderly / Community) 26 & Over (per hour)	\$160		
13 Detention Facilities	\$320		
14 Educational Facilities			
a) 1 - 250 Students	\$0		
b) 251 - 500 Students	\$0		
c) > 500 Students	\$0		
15 Fire Clearance Inspection (5):			
a) Less than 500 SqFt	\$120	per certificate	
b) 501 - 1,000 SqFt	\$160	per certificate	
c) 1,001 - 3,000 SqFt	\$240	per certificate	
d) Greater than 3,000 SqFt	\$440	per certificate	
16 Research	\$80	per half-hour	
17 Re-Inspection Fee	\$160	per hour	
18 Service Required in Excess of Standard. Applies to all fees listed in schedule. See footnote (6)	\$160	per hour	
19 Supplemental Plan Check Fee (per hour for more than two reviews)	\$160	per hour	

# City of Hemet

## MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee	Charge Basis	Note
20 Certificate of Occupancy			
a) Temporary Certificate of Occupancy	\$120	each	
b) Certificate of Occupancy	\$120	each	
21 Change of Use Inspection			
a) Change of Use - 5,000 SF or Less	\$120	each	
b) Change of Use - Greater than 5,000 SF	\$240	each	
22 New Construction Plan Check (8):			
a) A - Assembly	\$400	each	
b) B, I, M - Business, Institutional, Mercantile	\$320	each	
c) F, S, H - Factory, Storage, Hazardous	\$400	each	
d) All Tenant Improvements	\$240	each	
e) U - Utility Structures and Buildings	\$160	each	
23 Technology Fee (percent of permit fee)	5%	% of fee	
24 Work Without a Permit	2x applicable fee		
25 Special Request for Fire Department Personnel Services			
a) Fire Prevention Personnel and Contract Support	\$160	per person; per hr.	
b) Fire Operations Staff	overtime rate by rank	per person; per hr.	
26 Fees for Services Not Listed in this Fee Schedule	\$160	per person; per hr.	

(1) Fee includes up to two plan checks or three inspections. Additional costs to be recovered at staff hourly rate.

(2) Fee includes up to two plan checks or two inspections. Additional costs to be recovered at staff hourly rate.

(3) Actual costs - may also be charged by actual costs using the fully burdened hourly rates plus any outside consultant costs if applicable. Review time exceeding initial hours assumed for establishing deposit is billed at hourly rate.

(4) Fee includes plan check and up to two inspections. Additional costs to be recovered at staff hourly rate.

(5) Fee includes research and up to two inspections. Additional costs to be recovered at staff hourly rate.

(6) Each fee listed in this schedule is based on the estimated number of hours required to perform a standard service request.

The standard number of hours estimated can be calculated by dividing the fee amount by \$160, the Division's fully-burdened hourly rate.

For example, a fee amount of \$320 assumes roughly 2.00 hours will be required to perform a standard request for the fee related service.

Review and inspection efforts that exceed the standard number of hours used to calculate the fee by more than one hour will be billed hourly for any time spent in excess of the standard hours built into the fee.

(7) Inspection outside normal work hours will require hourly fees in addition to other required fees.

(8) Planning submittals for fire review and related correspondence, meetings, etc. may be charged for at hourly rate during the construction plan review.

# City of Hemet

## MASTER FEE SCHEDULE - PLANNING FEES

Activity Description	Fee	Initial Deposit	Charge Basis	Note
<b>Agreement</b>				
1 Density bonus Agreement	\$3,209			[a]
2 Development Agreement				
a) Agreement		\$20,000	Deposit	[a]
b) Agreement Amendment		\$10,000	Deposit	[a]
<b>Application</b>				
3 SDR Modification - Minor (CDDR)	\$2,279			
4 Administrative Adjustment (Zoning standards)	\$866			
5 Administrative Use				
a) Permit (CDDR)	\$3,948			
b) Permit Modification	\$1,967			
6 Adult Business Permit	\$7,794			
7 Alcoholic Beverage Control Review - Finding of Public Convenience or Necessity (CDDR)	\$1,976			
8 Annexation		\$10,000	Deposit	[b]
9 Appeals				
a) Community Development Director Decision	\$1,386			
b) Planning Commission Decision	\$1,386			
10 Certificate of Compliance (Not Including Lot Line Adjustment)	\$793			
11 Conditional Use Permit (CUP)				
a) Major	\$8,363			
b) Minor	\$5,962			
c) Modification	\$5,379			
12 Conditions of Approval - Amendment	\$3,239			
13 Conversion from Senior Housing Permit- (PC)	\$7,506			
14 Conversion to Condominiums	\$7,297			
15 Determination of Use (CDDR)	\$448			

# City of Hemet

## MASTER FEE SCHEDULE - PLANNING FEES

Activity Description	Fee	Initial Deposit	Charge Basis	Note
16 Downtown Project Review				
a) Major - PC	\$3,043			
b) Minor - CDDR	\$1,213			
17 Extension of Time - Community Development Director Review	\$2,106			
18 Extension of Time - Planning Commission Review	\$3,319			
19 General Plan Amendment (GPA)				
a) Text/Policy Change - Major		\$10,000	Deposit	[c]
b) Text/Policy Change - Minor	\$4,175			
c) Land Use or Circulation Map Change		\$8,000	Deposit	[d]
20 Habitat Acquisition and Negotiation Strategy (HANS) Application Review	\$1,733			
21 Lot Line Adjustment	\$1,693			
22 Mobile Home Park Conversion	\$8,845			
23 Model Home Complex/Sales Office: Model Home Plan Complex	\$2,376			
24 Parcel Map Waiver	\$3,382			
25 Planned Community Development (PCD)		\$15,000	Deposit	
26 Planned Community Development (PCD) Amendment		\$5,000	Deposit	
27 Planned Unit Development (PUD)		\$10,000	Deposit	
28 Planned Unit Development (PUD) Amendment		\$5,000	Deposit	
29 Preliminary Application Review - conceptual	\$1,407			
30 SDR Modification - Major (PC)				
a) Major (PC)	\$3,106			
b) Minor	\$1,379			
31 Sign Program				
a) Minor Amendment (CDDR)	\$733			
b) Major Amendment (PC)	\$1,466			

# City of Hemet

## MASTER FEE SCHEDULE - PLANNING FEES

Activity Description	Fee	Initial Deposit	Charge Basis	Note
32 Site Development Review (SDR)				
a) Minor - CDDR	\$6,579			
b) Major- Commercial/industrial (PC)	\$9,693		Base Fee Plus \$15.00 per acre	
c) Auto Center Review	\$4,093			
33 Site Development Review Major- residential (PC)	\$9,693		Base Fee Plus \$10.00 per unit	
34 Small Group Home Permit	\$1,244			
35 Specific Plan		\$20,000	Deposit	[c]
36 Specific Plan Amendment		\$10,000	Deposit	[c]
37 Sphere Of Influence Amendment		\$15,000	Deposit	[c]
38 Subdivision				
a) Reversion to acreage/lot merger	\$4,119			
b) Amended Final Map	\$4,369			
39 Substantial Conformance Determination (Subdivision, SDR,CUP) (CDDR)	\$4,585			
40 Tentative Map Revision/Resubmittal	\$5,959			
41 Tentative Parcel Map				
a) Commercial/Industrial	\$7,145			
b) Residential	\$6,072			
42 Tentative Tract Map				
a) Commercial/Industrial	\$10,271		Base Fee + \$25/lot	
b) Condominium or Conveyance	\$8,764		Base Fee + \$15/acre	
c) Residential	\$10,884		Base Fee + \$15/lot	
43 Variance (Major)	\$3,812			
44 Vesting Tentative Tract Map			Actual Cost @ FBHR	[c]
45 Zone Change - map designation	\$7,677		Plus GIS mapping fee	[e]

# City of Hemet

## MASTER FEE SCHEDULE - PLANNING FEES

Activity Description	Fee	Initial Deposit	Charge Basis	Note
46 Zoning				
a) Planning Letter- basic	\$260			
b) Zoning Ordinance Amendment		\$3,000	Deposit	[c]
<b>Direct Cost</b>				
47 Public Hearing Notice	\$300			
<b>Permit</b>				
48 Home Occupation Permit	\$87			
49 Homemade Food Operator				
a) Permit	\$202			
b) Annual Renewal	\$87			
50 Sign Permit Review	\$173			
51 Temporary Sign/Banner Permit	\$87			
52 Temporary Use Permit				
a) Permit	\$347		Plus cost for inspections, if needed	
b) Permit for Non-Profit			Council Determination for no cost recovery	
<b>Professional Services</b>				
53 City Attorney Review/Meeting Time		FBHR	Deposit	
54 Planning Division Hourly Rate for other services		Actual Cost	Deposit	[c]
55 Planning Research Fee		Actual Cost	Deposit	[c]
56 Public Hearing Notice - mailed notice	\$347		Plus postage costs	
<b>Review</b>				
57 Airport Compatibility Study Review	\$910			
58 Airport Influence Area Review	\$347			
<b>Technical Review</b>				
59 GIS - Mapping Fee	\$187		Base Fee + \$10/acre	

# City of Hemet

## MASTER FEE SCHEDULE - PLANNING FEES

Activity Description	Fee	Initial Deposit	Charge Basis	Note
60 Mitigation Monitoring		\$2,000	Deposit	[c]
61 Technical Study review			Deposit for FBHR - 1 hour minimum	
62 CEQA				
a) Categorical Exemption	\$260			
b) Environmental Impact Report		\$20,000	Deposit	[f]
c) Initial Study w/Mitigated Negative Declaration		\$5,000	Deposit	[f]
d) Initial Study w/Negative Declaration		\$2,000	Deposit	[f]
63 Credit Card Transaction Processing Fee	3%		% of fees paid by credit card	
64 Building Plan Check	\$87			
65 Planning Final Inspection	\$347			
66 Sidewalk Vendor Permit	\$347			
67 Food Truck Permit	\$347			
68 Commercial Cannabis / Hemp Permit	\$347			
69 Special Events Permit	\$173			
70 Fees for Services Not Listed in this Fee Schedule				
a) In-house Planning personnel	\$173		per person; per hr.	
b) Contract Service Support	Actual Cost		passthrough of actual cost	

[a] Plus city attorney costs at fully burdened hourly rate.

[b] Full cost deposit for staff time + deposit for city attorney time (minimum \$10,000.00 + gis mapping fee).

[c] Actual cost at fully burdened hourly rate.

[d] Deposit for full cost plus gis mapping fee.

[e] Plus GIS mapping fee.

[f] Full cost deposit + staff time deposit at 20% of contract amount + deposit for city attorney time.

# City of Hemet

## MASTER FEE SCHEDULE - ENGINEERING FEES

Activity Description	Fee	Charge Basis	Note
<b>Land Subdivision</b>			
1 Parcel Map:			
a) Final Parcel Map (up to 3 reviews)			
i) Initial Sheet	\$3,740		
ii) Each Additional Sheet	\$1,122		
b) Final Parcel Map - Amendment			
i) Initial Sheet	\$2,712		
ii) Each Additional Sheet	\$748		
c) Substantial Conformance Review			
i) Initial Sheet	\$2,244		
ii) Each Additional Sheet	\$748		
2 Tract Map: (up to 3 reviews)			
a) Final Tract Map			
i) Initial Sheet	\$4,862		
ii) Each Additional Sheet	\$1,496		
b) Final Tract Map - Amendment			
i) Initial Sheet	\$2,899		
ii) Each Additional Sheet	\$842		
c) Substantial Conformance Review			
i) Initial Sheet	\$2,618		
ii) Each Additional Sheet	\$1,122		
3 Reversion to Acreage: (up to 3 reviews)			
a) Initial Sheet	\$3,740		
b) Each Additional Sheet	\$748		
4 Lot Line Adjustment/Parcel Merger (up to 3 reviews)			
a) Lot Line Adjustment	\$2,244		
b) Parcel Merger	\$2,244		
5 Street Dedication/Vacation			
a) Summary	\$5,236		
b) Detailed	\$6,919		

# City of Hemet

## MASTER FEE SCHEDULE - ENGINEERING FEES

Activity Description	Fee	Charge Basis	Note
<b>6 Land Survey (up to 3 reviews)</b>			
a) Record of Survey	\$3,740		
b) Certificate of Correction	\$1,496		
<hr/>			
<b>Grading / Project Improvements</b>			
<b>7 Plan Review (First 3 Reviews):</b>			
a) Mass Grading / Stockpile			
i) Initial Sheet	\$561		
ii) Each Additional Sheet	\$187		
iii) Revisions - Initial Sheet	\$94		
iv) Revisions - Each Additional Sheet	\$94		
b) Rough Grading			
i) Initial Sheet	\$1,543		
ii) Each Additional Sheet	\$842		
iii) Revisions - Initial Sheet	\$1,309		
iv) Revisions - Each Additional Sheet	\$935		
c) Precise Grading - Commercial			
i) Initial Sheet	\$1,683		
ii) Each Additional Sheet	\$1,309		
iii) Revisions - Initial Sheet	\$1,122		
iv) Revisions - Each Additional Sheet	\$935		
d) Precise Grading - Tract Homes			
i) Initial Sheet	\$1,216		
ii) Each Additional Sheet	\$374		
iii) Revisions - Initial Sheet	\$655		
iv) Revisions - Each Additional Sheet	\$234		
e) Precise Grading			
i) Precise Grading - Infill Home	\$935		
ii) Precise Grading - Custom Home	\$1,122		
<hr/>			
f) PM 10 (Fugitive Dust Control)			
i) PM 10 Packet	\$468		
ii) PM 10 Full Size Plan	\$748		
iii) Revisions - Packet	\$374		
iv) Revisions - Full Size Plan	\$281		
<hr/>			

# City of Hemet

## MASTER FEE SCHEDULE - ENGINEERING FEES

Activity Description	Fee	Charge Basis	Note
g) Street Improvements			
i) Initial Sheet	\$1,683		
ii) Each Additional Sheet	\$748		
iii) Revisions - Initial Sheet	\$1,122		
iv) Revisions - Each Additional Sheet	\$561		
h) Storm Drain			
i) Initial Sheet	\$1,683		
ii) Each Additional Sheet	\$748		
iii) Revisions - Initial Sheet	\$1,122		
iv) Revisions - Each Additional Sheet	\$561		
i) Signing and Striping			
i) Initial Sheet	\$1,496		
ii) Each Additional Sheet	\$748		
iii) Revisions - Initial Sheet	\$1,309		
iv) Revisions - Each Additional Sheet	\$748		
j) Traffic Signal			
i) Initial Sheet	\$2,244		
ii) Each Additional Sheet	\$1,122		
iii) Revisions - Initial Sheet	\$935		
iv) Revisions - Each Additional Sheet	\$561		
k) Sidewalk (when submitted separately from grading plan)			
i) Initial Sheet	\$561		
ii) Each Additional Sheet	\$281		
iii) Revisions - Initial Sheet	\$748		
iv) Revisions - Each Additional Sheet	\$374		
l) Traffic Control Plan	\$561		
m) Record Drawings Review			
i) Initial Sheet	\$935		
ii) Each Additional Sheet	\$187		
n) Hydrology Report	\$2,244		
i) Revisions	\$935		

# City of Hemet

## MASTER FEE SCHEDULE - ENGINEERING FEES

Activity Description	Fee	Charge Basis	Note
o) Traffic Study	\$2,244		
p) Traffic Letter	\$374		
q) Water Quality Mgmt. Plan Report (WQMP)	\$2,244		
i) Revisions	\$935		
r) Stormwater Pollution Prevention Plan (SWPPP)	\$561		
i) Revisions	\$187		
s) Sewer and Water - Onsite or Offsite			
i) Initial Sheet	\$187		
ii) Each Additional Sheet	\$94		
iii) Revisions - Initial Sheet	\$94		
iv) Revisions - Each Additional Sheet	\$94		
8 Plan Review (per review>3 Reviews)	\$187		
9 Expedited Plan Review Fee	1.5x fee		[a]
10 Easements			
a) Dedication/Quitclaim	\$2,618		
b) Vacation	\$3,366		
11 Centerline Ties Review	\$1,496		
12 Special Financing District Formation (LMD, CFD, Etc.)	\$20,000	Deposit	[b]

# City of Hemet

## MASTER FEE SCHEDULE - ENGINEERING FEES

Activity Description	Fee	Charge Basis	Note
<b>13 Permit Inspection (per permit)</b>			
a) Mass Grading / Stockpile			
i) Per 1,000 CY	\$139		
b) Rough Grading			
i) First 3 Acres	\$693		
ii) Each Additional Acre	\$104		
c) Precise Grading			
i) Single Family Infill Lot	\$416		
ii) Single Family Custom Home Lot	\$554		
iii) Tract Home (per lot)	\$277		
iv) All Others			
a) Without Rough Grading			
i) First 3 Acres	\$693		
ii) Each Additional Acre	\$139		
b) Subsequent to Rough Grading			
i) First 3 Acres	\$416		
ii) Each Additional Acre	\$69		
d) Sewer and Water - Private On Site	\$208		
e) All Other (Including Public Improvements and Private Street Improvements)			
i) Engineer's Estimate - for first \$250,000			
a) Minimum Fee	\$1,108		
b) Percent of Engineer's Estimate	6%		
ii) Engineer's Estimate - for next \$250,000			
a) Base Fee	\$11,358		
b) plus, Percent of Engineer's Estimate > \$250,000	3%		
iii) Engineer's Estimate - for amount exceeding \$500,000			
a) Base Fee	\$18,561		
b) plus, Percent of Engineer's Estimate > \$500,000	2%		
f) PM10 (per year)			
i) Single Family Infill Lot <10,000 Sq Ft	\$554		[c]
ii) > 10,000 Sq Ft - < 10 Acres	\$1,662		[c] , [d]
iii) 10 - 50 Acres	\$2,493		[c] , [d]
iv) 51 - 200 Acres	\$3,324		[c] , [d]
v) > 200 Acres	\$4,155		[c] , [d]

# City of Hemet

## MASTER FEE SCHEDULE - ENGINEERING FEES

Activity Description	Fee	Charge Basis	Note
<b>14 Encroachment Permits</b>			
a) Minor Encroachment Work Inspection	\$346		
b) Street Improvements - Off-Site			
i) Up to 500 LF	\$547		[e]
ii) 500 - 1,000 LF	\$820		[e] , [f]
iii) Each Additional 1,000 LF	\$547		[e] , [f]
c) Storm Drain Line			
i) Up to 500 LF	\$1,093		
ii) 500 - 1,000 LF	\$1,913		[f]
iii) Each Additional 1,000 LF	\$820		[f]
d) Storm Drain Inlet/Outlet Structures			
i) Up to 5	\$547		
ii) Each Additional	\$137		
e) Off-site Signing and Striping			
i) Up to 500 LF	\$547		[g]
ii) 500 - 1,000 LF	\$1,093		[f] , [g]
iii) Each Additional 1,000 LF	\$205		[f] , [g]
f) Traffic Signal	\$2,186		
g) Bond Reduction Request	\$1,571		
h) Final Inspection/Acceptance			
i) Single Family Lot <10,000 Sq Ft	\$137		[h]
ii) > 10,000 Sq Ft - < 2 Acres	\$410		[i]
ii) > 2 Acres - < 10 Acres	\$547		[i]
iii) > 10 - < 50 Acres	\$820		[i]
iv) > 50 - 200 Acres	\$1,093		[i]
v) > 200 Acres	\$1,366		[i]
i) Traffic Control			
i) Up to Two Consecutive Days	\$171		[j]
ii) Three - Five Consecutive Days	\$410		
iii) Each Additional Consecutive Day (Up to 10 Days)	\$102		
iv) 11+ Days (Up to 60 Calendar Days Max)	\$1,366		
j) Cut/Bore/Vault/Pot Hole	\$273		
k) Driveway			
i) Residential	\$171		
ii) Commercial	\$547		

# City of Hemet

## MASTER FEE SCHEDULE - ENGINEERING FEES

Activity Description	Fee	Charge Basis	Note
l) Excavation / Trenching			
i) First 100 LF	\$410		
ii) Each Additional 100 LF	\$68		
<hr/>			
m) Sidewalk			
i) Up to 20 Lineal Feet	\$102		
ii) 20 - 100 Lineal Feet	\$137		
iii) Each Additional 100 Lineal Feet	\$137		
<hr/>			
n) Night Work (per night)	\$1,108		
<hr/>			
o) Excess Inspection / Missed Inspection / Re-Inspection / Re-Call Compliance Inspections	\$139		
<hr/>			
p) Stop Work Notice Release	\$416		
<hr/>			
<b>15 Research/Administrative</b>			
a) Subdivision Improvement Agreement (SIA)	\$1,640		
b) SIA - Time Extension	\$957		
c) Assignment & Assumptions Agreement	\$1,776		
d) Flood Plain			
i) Research/FEMA App	\$410		
ii) Community Acknowledgement Form	\$205		
e) Bid Protest Review	\$1,093		
f) Misc Research (per request, per hour)	\$137		[k]
g) Misc Covenant Review & Approval	\$342		
h) CC&R Review (per request)	\$2,186		
i) Streetlight Application Review and Covenant	\$342		
<hr/>			
<b>16 Reactivation of Permit</b>			
a) Reactivation of an Expired Minor Permit	\$137		[l]
b) Reactivation of an Expired Major Permit	\$273		[l]
<hr/>			
<b>17 Technology Enhancement Fee (percent of permit fee)</b>	5%		
<hr/>			
<b>18 Transportation Permits</b>			
a) Annual	\$90		
b) Single Event	\$16		
<hr/>			

# City of Hemet

## MASTER FEE SCHEDULE - ENGINEERING FEES

Activity Description	Fee	Charge Basis	Note
19 <b>Plan Review - Water and Sewer</b>			
a) Residential Tract - per 500 LF Water	\$94		
b) Residential Tract - per 500 LF Sewer	\$94		
20 Fees for Services Not Listed in this Fee Schedule	\$187	per person; per hr.	

[a] Expedited Plan Review request is subject to City Engineer approval. It is dependent on staff availability and workload.

[b] Deposit amount may be adjusted based on consultant estimate.

[c] For PM10 annual permit.

[d] Fee generally assumes one inspection per month. Additional inspections billed using re-inspection fee.

[e] Includes, curb, gutter, and sidewalk. Excludes driveways.

[f] Rounded up to nearest thousand feet.

[g] Footage based on centerline street length.

[h] Includes tract single family homes, does not include tract final.

[i] Includes tract finals.

[j] Permanent patching of pavement at same location will count as a subsequent consecutive day.

[k] Estimate provided up front.

[l] Assumes no changes to original permit.

# City of Hemet

## MASTER FEE SCHEDULE - PUBLIC WORKS - PUBLIC WATER UTILITY SERVICES FEES

Activity Description	Fee	Note
1 Utility account set up	\$36	
2 Shut Off Notice		
a) First Unit	\$50	
b) Each Additional Unit	\$10	
3 Delinquent Shut-Off/Reconnect		
a) Low Income		
i) During normal work hours	\$50	
ii) After normal work hours	\$125	
b) All Others		
i) During normal hours (Before 3pm)	\$75	
ii) After normal hours (After 3pm)	\$230	
4 Non-Sufficient Funds/Returned Check Fee		
a) First	\$25	[a]
b) Each Additional	\$35	[a]
5 Temporary Construction Water Meter		
a) Temporary Construction Water Meter	\$130, plus cost of water; \$1,200 deposit for meter and water	
b) Temporary Construction Water Meter and Backflow device with test	\$210, plus cost of water; \$2,200 deposit for meter and water	
c) Temporary Construction Meter Relocation	\$75	
d) Temporary Construction Meter and backflow Device with Test Relocation	\$210	
6 Temporary Service	\$53	
7 Water Turn-On/Turn-Off by Customer Request - Out of Schedule		
a) During normal work hours (Before 3pm)	\$50	
b) After normal work hours (After 3pm)	\$125	
8 Illegal Reconnect		
a) Broken Lock	\$100	
b) Removal of Meter w/ plug	\$100	
c) Removal of Jumper	\$100	

# City of Hemet

## MASTER FEE SCHEDULE - PUBLIC WORKS - PUBLIC WATER UTILITY SERVICES FEES

Activity Description	Fee	Note
9 Meter Purchase		
a) 5/8" x 3/4"	Actual Cost	
b) 1"	Actual Cost	
c) 2"	Actual Cost	
d) Larger than 2"	Actual Cost	
10 Backflow Testing Program - Annual Fees		
a) Backflow device inspection (new/replaced)	\$120	
b) Backflow Inspection and Test	\$195	
c) Backflow non-compliance test	\$255	
d) Backflow non-compliance shut-off	\$240	
11 Fire Flow Testing for New Fire Services	\$150	
12 Meter Testing		
a) 5/8" to 1"	\$100	
b) 1.5" or 2"	\$130	
c) Larger than 2"	\$130	
13 Collection Agency Processing	\$50	
14 Dye Test	\$160	
15 Fees for Services Not Listed in this Fee Schedule		
a) Maint Worker II	\$98	[b]
b) Water/Fin. - Cust Serv Rep	\$109	[b]
c) Water Quality/ conservat.	\$123	[b]
d) Backflow Cross-Connection	\$120	[b]
e) Water Customer Service Field	\$103	[b]

[a] California Civil Code Section 1719.

[b] Per person, per hour.

# City of Hemet

## MASTER FEE SCHEDULE - PUBLIC WORKS - MAINTENANCE FEES

Activity Description	Fee	Note
1 Banner Installation and Removal		
a) Banner (Across Street)	\$225	[a]
b) Pennants/Flag Banners (per pole)	\$190	[b]
2 Graffiti Removal		
a) Up to 250 SF	\$175	
b) Each Additional 100 SF	\$20	
3 Response and cleanup of sewer spills, spills affecting the storm drains, nuisance abatement, etc.	Actual Cost	[c]
4 NPDES Ongoing Inspection Fee		
a) Industrial		
i) High Priority	\$250	[d]
ii) Medium Priority	\$250	[d]
b) Commercial		
i) High Priority	\$205	[d]
ii) Medium Priority	\$205	[d]
iii) Low Priority	\$175	[d]
c) Restaurant		
i) High Priority	\$205	[d]
ii) Medium Priority	\$205	[d]
iii) Low Priority	\$175	[d]
d) Re-inspections	\$175	[d]
e) Post Construction BMPs	\$280	[d]
5 Equipment Supplied by City	See FEMA rate schedule	[e]
6 Fees for Services Not Listed in this Fee Schedule	\$114	[f]

[a] Banner to be provided to City by fee payer.

[b] Fee amount per pole includes cost of materials.

[c] Actual cost including materials, equipment, and labor time billed at fully-burdened hourly rates.

[d] Per inspection.

[e] [fema.gov/assistance/public/schedule-equipment-rates](https://www.fema.gov/assistance/public/schedule-equipment-rates)

[f] Billed at fully-burdened hourly rate of staff providing services.

# City of Hemet

## MASTER FEE SCHEDULE - POLICE FEES

Activity Description	Fee	Charge Basis	Note
1 DUI Accident Investigation	direct costs + staff FBHR	fbhr + testing costs	
2 Crime Scene Photo Reproduction (digital only, no paper reproduction)	\$37		[a]
3 Concealed Weapons Investigation	\$52	plus vendor costs	[a]
4 False 911 calls	\$100		
5 Civil Subpoenas	Maximum Allowed by Law	per hour; per person; per mile	
6 Massage Establishment Inspection	\$200		
7 Firearms Dealers	\$40		
8 Photographs (Digital Media)	\$29		[a]
9 Citation Sign-Off (Non Hemet PD citation)	\$26		
10 Duplicate Citations	\$6		
11 Massage Technician/Establishment Hearing	\$365		
12 Gun Storage Admin Fee	\$50		
13 Storage of Vendor Equipment or Products	\$50		
14 Police Report - Non-Collision Report	\$10		[b]
15 Police Report - Call for Service	\$5		[a]
16 Police Report - Traffic Collision w / injury	\$32		[a]
17 Police Report - Traffic Collision without injury	\$15		[a]
18 Agency Live-scan fee	\$35		[a]
19 Subpoena Fee			
a) Clerical Retrieval	\$24	per hour	[c]
b) Copies up to 8.5 x 14	\$0.10	per page	[c]
20 Bicycle License	\$8	for 3 years	[a]

# City of Hemet

## MASTER FEE SCHEDULE - POLICE FEES

Activity Description	Fee	Charge Basis	Note
21 Repossession Fee	\$15		[a]
22 VIN Verification	\$40		[a]
23 Vehicle Impound Fee	\$200		[d]
24 Statistical Report (per location)	\$10		[a]
25 Clearance Letter	\$35		[a]
26 Witness Fee (Civil)	\$275	per person; per day	[e]
27 HPD Inspection/Admin Processing - Ice Cream / Food Truck Vendors	\$80	per cart / vehicle	[f]
28 2nd Hand Dealer / Pawn Broker - HPD Clerical/Admin DOJ License Processing Recovery	\$60	per license	[f]
29 Fees for Services Not Listed in this Fee Schedule	Varies	per person; per hour	[g]

[a] Per Resolution 3891.

[b] Per California Government Code 6253(b).

[c] Per California Evidence Code Section 1563.

[d] Per California Vehicle Code 22850.5.

[e] Per Government Code 68097.2

[f] Does not include business license fees.

[g] Billed at fully-burdened hourly rate of staff providing services.

# City of Hemet

## MASTER FEE SCHEDULE - CODE ENFORCEMENT FEES

Activity Description	Fee	Charge Basis	Note
1 Foreclosure			
a) Registration	\$365		
b) Foreclosure Re-registration	\$140		
2 Garage Sale Permit	\$20		
3 Abandoned Vehicle Removal	\$120		
4 Code Enforcement Inspection (per hour)	\$136	per hour	

# City of Hemet

## MASTER FEE SCHEDULE - FINANCE

Activity Description	Fee	Charge Basis	Note
1 Non-Sufficient Funds Processing			
a) First	\$25	Each	[a]
b) Each Additional	\$35	Each	[a]

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[a] California Civil Code Section 1719.

# City of Hemet

## MASTER FEE SCHEDULE - CITY CLERK

Activity Description	Fee	Charge Basis	Note
1 Copying and Printing Service a) Documents 8.5" x 14" or less (per single-sided page) b) Oversize Documents	\$0.10 Actual Cost	per page	
2 Digital Media Fee	\$10		[a]
3 Research Service	\$24	per hour	
4 Minute/Agenda Mailing Service a) With Stamped Envelopes Provided by Requestor b) Without Stamped Envelope Provided by Requestor	\$88 \$112		
5 Subpoena Document Preparation and Witness Fees	Maximum Allowed by Law	per hour, per mile, per person	
6 Fee for Services Not Otherwise Specified	\$88	per hour	

[a] Applies when digital media device provided by City.

# City of Hemet

## MASTER FEE SCHEDULE - LIBRARY

Activity Description	Fee	Charge Basis	Note
1 Late fees for all materials	\$0.50	Per day	
2 Maximum late fees for all material	\$10	Per item	
3 Replacement fees	\$10 processing fee plus cost of materials	Per item	
4 Copies and printing			
a) Black and white	\$0.15	Per page	
b) Color	\$0.35	Per page	
5 Public fax - National			
a) First page	\$1.75	Per page	
b) Each Add'l page	\$1.00	Per page	
6 Public fax - International			
a) First page	\$3.95	Per page	
b) Each Add'l page	\$3.45	Per page	
7 Collection agency fees	\$15	Per Account	
8 Replacement Card	\$3		
9 Visitors Card	\$5		
10 Buying Computer Time (additional time)	\$8	Per hour	
11 Study Room	\$5	Per Hour	
12 Passport processing	\$35	Set by Dept of State	

# City of Hemet

## SCHEDULE OF FACILITY RENTAL RATES AND CHARGES

Activity Description	Reservation Fee	Facility Setup / Teardown Fee	Facility Attendant Fee	Cleaning / Damage Deposit	Note
1 Conference Room Rental	\$55 per hour for up to 3 hours; \$25 each additional hour	No Charge	No Charge	n/a	[a]
2 Hall Rental	\$525 per hour for up to 3 hours; \$125 each additional hour	\$150 per rental	\$35 per hour	\$500 per rental	[a]
3 Kitchen Use Fee (in addition to base rental fee)	\$25 per hour				
4 Dance Floor Use Fee (in addition to base rental fee)	\$300 flat fee per use				
5 Patio Use Fee (in addition to base rental fee)	\$75 per hour				

[a] The City reserves the right to collect additional amounts to cover all costs of cleaning, repair, and damage.

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# **User and Regulatory Fee Study**

**ClearSource** Financial Consulting

**TERRY MADSEN | PRINCIPAL CONSULTANT**

tmadsen@clearsourcefinancial.com | 831.288.0608

7960 B Soquel Drive, Suite 363 | Aptos, California 95003

www.clearsourcefinancial.com

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- 7 PROJECT ORIENTATION | Scope, Guidance, Methods

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- B SCHEDULE OF CURRENT FEES, PROPOSED FEES, AND PROPOSED COST RECOVERY
- C REGIONAL FEE COMPARISON

September 2021

**CITY OF HEMET**

Attn: Lorena Rocha, Finance Director  
445 E Florida Avenue  
Hemet, CA 92543

**User and Regulatory Fee Study**

Dear Lorena:

ClearSource Financial Consulting submits the following report describing the findings of our preparation of a User and Regulatory Fee Study for the City of Hemet.

Please refer to the Executive Summary for the key findings of the analysis and estimated impacts to City funds. The balance of the report and its appendices provide the necessary documentation to support those outcomes.

Thank you for the opportunity to serve the City on this topic. We are happy to continue discussion on this study as the need arises or consult with you on additional topics.

Sincerely,



**TERRY MADSEN, PRESIDENT | CLEARSOURCE FINANCIAL CONSULTING**

PHONE NUMBER: 831.288.0608  
EMAIL ADDRESS: [tmadsen@clearsourcefinancial.com](mailto:tmadsen@clearsourcefinancial.com)

# EXECUTIVE SUMMARY

## STUDY OVERVIEW

The City of Hemet has completed a **User and Regulatory Fee Study**. California cities regularly conduct these studies to justify fee amounts imposed and to optimize the overall portfolio of revenues available to the municipality to fund its services.

Industry practice and fiscal conditions in the state have led most cities to link cost recovery for services of individual action, cause, or benefit to that same individual through user fee revenue, relieving the agency's general revenues as much as possible for use toward services of broader community benefit.

## USER AND REGULATORY FEES

Cities derive annual revenue from a number of sources. These include, but are not limited to, property taxes, sales taxes, license fees, franchise fees, fines, rents, and user and regulatory fees. **User and regulatory fees are intended to cover all, or a portion of, the costs incurred by the City for providing fee-related services and activities that are not otherwise provided to those not paying the fee.**

California law provides guidance regarding the amounts the City may charge for fee-related services and activities. Specifically, in order to avoid being considered taxes, the **fees charged shall not exceed the estimated reasonable cost of providing the services**, activities, or materials for which fees are charged.

At its conclusion, this study proposes for City Council review and consideration at public hearing a new **Schedule of User Fees and Charges** for application in Fiscal Year 2021-2022 and continued update in subsequent years.

## COST RECOVERY POLICY AND PRACTICE

Recovering the costs of providing fee-related services directly influences the City's fiscal health and increases the City's ability to meet the service level expectations of fee payers.

The services for which the City imposes a user or regulatory fee typically derive from an individual person or entity's action, request, or behavior. Therefore, except in cases where there is an overwhelming public benefit generated by the City's involvement in the individual action, **a fee for service ensures that the individual bears most, if not all, of the cost incurred by the City to provide that service.** When a fee targets "100% or full cost recovery," the individual is bearing the entirety of the cost. When a fee targets less than full cost recovery, another City revenue source – in most cases, the General Fund – subsidizes the individualized activity.

Generally, **fees for service are targeted to full cost recovery, inclusive of operating, direct, indirect, and capital costs, except in cases where the City Council cites a public interest in lower fees.** The City may also be influenced by market conditions, comparing to municipalities of similar size and service profile.

# EXECUTIVE SUMMARY

## ILLUSTRATION OF COST RECOVERY SCENARIOS

### EXHIBIT 1 | ILLUSTRATION OF COST RECOVERY SCENARIOS

COST RECOVERY THRESHOLD	CHARACTERISTIC OF THE SERVICE / ACTION
<p><b>“NONE”</b></p> <p>No Recovery of the Costs of Service</p>	<ul style="list-style-type: none"> <li>• Acute interest in protecting:                             <ul style="list-style-type: none"> <li>– Public safety</li> <li>– Integrity of City infrastructure, assets, and operations</li> <li>– Vulnerable populations</li> </ul> </li> <li>• Collection of fees is not feasible or cost-effective</li> </ul>
<p><b>“LOW”</b></p> <p>Up to 50% of the Full Cost of Service</p>	<ul style="list-style-type: none"> <li>• The broader public benefits greatly from the individual service provided</li> <li>• Larger fee amounts may discourage compliance with City requirements</li> <li>• Market sensitivities may negatively impact demand for services deemed important to the character of the community</li> <li>• City policy directs an influence on fee amounts for:                             <ul style="list-style-type: none"> <li>– Concern for low-income participation</li> <li>– Concern for specific sectors, such as owner-occupied residences or small business</li> <li>– Priority for resident participation, versus non-resident</li> </ul> </li> </ul>
<p><b>“MODERATE”</b></p> <p>Greater than 50% of the Full Cost of Service</p>	<ul style="list-style-type: none"> <li>• While the individual benefits greatly from service provided, public benefit or public interest in compliance/participation is present</li> <li>• Factors described in lower thresholds retain some influence</li> <li>• Though service benefits the individual to a high degree, fee levels should be sensitive to the encouragement of current City initiatives</li> </ul>
<p><b>“FULL”</b></p> <p>100% of the Full Cost of Service</p>	<ul style="list-style-type: none"> <li>• Service benefits the individual to a great degree</li> <li>• Service is highly regulatory</li> <li>• Fee amounts do not materially impact compliance or demand</li> <li>• Fee amounts for comparable service are in line with other regional communities</li> <li>• The City discourages the activity</li> </ul>
<p><b>“PENALTY”</b></p> <p>Greater than Full Cost</p>	<ul style="list-style-type: none"> <li>• Must be a fine/penalty for non-compliance with City code</li> </ul>

# EXECUTIVE SUMMARY

## FINDINGS AND PROPOSED ACTION

During the course of study, information and analysis was generated and is discussed substantively throughout this report and its technical appendices. However, summarized in the following findings statements by broad fee category, are outcomes and proposals of particular interest to City leaders and policymakers.

### Building Fees

#	Finding / Recommendation	Description
1	Current fees recover the less than the full cost of providing fee-related services	<ul style="list-style-type: none"><li>• Cities throughout the State typically target full cost recovery from building permit fees.</li><li>• Full cost recovery is targeted from proposed fees.</li></ul>
2	Restructure fees and/or reformat fee schedule to facilitate more consistent application of the fee schedule	<ul style="list-style-type: none"><li>• The building fee schedule is proposed to be simplified to facilitate application of fees to projects and assist customers in estimating permit fees.</li><li>• Establish fixed fees for the City's most common minor permits. This will allow applicants to estimate permit fees more easily, and allow staff to administer the fee calculation and collection process more efficiently.</li><li>• Use fee methodology that results in lower fees for less complex projects and higher fees for more complex projects (i.e., establish a nexus between fees and typical service requirements).</li></ul>

### Planning Fees

#	Finding / Recommendation	Description
1	Current fees recover less than the full cost of providing services	<ul style="list-style-type: none"><li>• Due to the nature of development within California, many projects take a significant amount of resources over a multi-month and potentially multi-year timeframe, depending on project complexity and magnitude.</li><li>• The division has many fees in place that have not been modified for several years. During that time costs have increased significantly resulting in under-recovery for several of the City's application review services.</li><li>• Flat fees are collected for projects that typically exhibit less variability in processing time than deposit-based fee services. Current recovery for flat (fixed) fee services varies widely.</li></ul>

# EXECUTIVE SUMMARY

2	Targeting full cost recovery for development projects, including Planning fees has become more common throughout the State	<ul style="list-style-type: none"> <li>Costs of service have been recalibrated and proposed fees target full cost recovery.</li> <li>For deposit-based billings, the City should focus on billing for consultant effort, plus City staff time. In order for a deposit-based billing system to function properly, the City must have systems in place to track time amongst the various development requests examined by staff and contractors. For deposit-based projects the City should bill project applicants for effort including intake, processing, technical reviews, inspections, meetings, and issuance activities.</li> </ul>
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## Land Development Engineering and Encroachment Fees

#	Finding / Recommendation	Description
1	Restructure fees to encourage cost recovery of City staff and outside service provider costs	<ul style="list-style-type: none"> <li>The department uses a combination of outside service providers and internal staff to perform certain plan review and inspection activities. The proposed fee structure encourages recovery of City costs in addition to contract service provider costs, while developing fixed fees intended to scale to reflect project complexity.</li> </ul>
2	Align fee structures to project characteristics	<ul style="list-style-type: none"> <li>The proposed fees are calculated based on project characteristics such as the number of sheets reviewed, the number of acres inspected, or the type of project reviewed and inspected. These modifications are consistent with industry trends in calculating fees for service.</li> </ul>

## Fire Prevention Fees

#	Finding / Recommendation	Description
1	Modify fee schedule to allow for scaling of fees	<ul style="list-style-type: none"> <li>Use fee methodology that results in lower fees for less complex projects and higher fees for more complex projects (i.e., a nexus between fees and typical service requirements).</li> </ul>
2	Adopt broad schedule of fees to reflect the array of services provided by the division	<ul style="list-style-type: none"> <li>Adopting a comprehensive array of fees will allow the City to continue to use fixed fee billings rather than deposit-based billings while continuing to focus on recovery of contract service provider costs.</li> </ul>

# EXECUTIVE SUMMARY

Similar fees are collected by communities throughout the region and the State. The proposed fee amounts do not exceed the City's cost of service and are in-range of amounts charged by other jurisdictions.

**Additional revenues expected from the Proposed Master Fee Schedule are intended to offset the cost of providing existing services associated with those fee-related regulatory functions and other programs. Additional fee revenue is not intended to fund new services.**

Fairly allocating costs to the services provided and recovering some, or all, of these costs from service recipients creates value and predictability for City customers and reimburses the City for services provided to a single party, as compared to the public at large. Collecting fees for services:

- Increases the availability of General Fund revenues to be used for services and activities available to all residents and businesses, such as public safety and public works services.
- Helps meet fee-payer service level expectations by collecting fees to fund the existing level of services provided.

Please continue to the following technical report and appendices for further discussion of this Comprehensive User Fee Study.

# PROJECT ORIENTATION

## SCOPE OF STUDY

The City of Hemet has completed a **User and Regulatory Fee Study**, which represents an external review of prevailing practices and development of a new **Schedule of User Fees and Charges**. ClearSource Financial Consulting has prepared this analysis during Fiscal Years 2020/21 and 2021/22 and will be available to answer questions as the City proceeds in implementing findings as it chooses.

Key tasks expected by the City from this study included the following:

- Review eligible fee-related services citywide to establish the reasonable relationship between current fees for service and the underlying costs of service.
- Calculate the full cost of service, including estimated citywide overhead costs.
- Recommend fees to be charged for each service.
- Recommend cost recovery strategies and best practices in setting fees, while considering the complexities and demands of responsible programs or departments.
- Identify new fees and/or revenue sources for eligible services, where discovered and applicable.
- Identify underlying billable rates for cost recovery opportunities and as the basis for user fees.
- Maintain a thoroughly documented analysis to ensure compliance with Proposition 26, and other statutes, as applicable.

## DIRECT SERVICES UNDER REVIEW

### Fee Categories

City fees under review in this project focused on direct services eligible for user fee methodology, as listed in the City's published fee schedules. Additionally, the project was tasked with identifying any relevant additions for services performed without a fee or for under-quantified or ineffectively structured fees. Current services shown in the City's various prevailing fee schedules and addressed in this study are summarized as follows:

- **Building** – Services include building permits for construction and sub-trades.
- **Planning** – Services include development review/current planning, other community permitting, and miscellaneous labor.
- **Engineering** – Services include land development review and encroachment permitting.
- **Fire Prevention** – Services include review of business operations, construction, fire sprinkler and alarm systems for compliance with Fire Code.

# PROJECT ORIENTATION

## REASON FOR STUDY

Cities derive annual revenue from a number of sources. These include, but are not limited to, property taxes, sales taxes, franchise fees, fines, rents, and user and regulatory fees. User and regulatory fees are intended to cover all, or a portion of, the costs incurred by a city for providing fee-related services and activities that are not otherwise provided to those not paying the fee.

California cities regularly conduct fee studies to justify fee amounts imposed and to optimize the overall body of revenues available to the municipality to fund its services. Widespread industry practice and fiscal conditions in the state have led most cities to link cost recovery for services of individual action, cause, or benefit to that individual through user fee revenue, relieving the agency's general revenues for services of broader community benefit.

## PREVAILING GUIDANCE

The objectives of this study, the methodology used to complete the study, and the formulation of outcomes and recommendations for future consideration were significantly influenced by Article 13C of the California Constitution and Section 66014 of the California Government Code.

Article 13C states that the local government bears the burden of proving by a preponderance of the evidence that a levy, charge, or other exaction is not a tax, that the amount is no more than necessary to cover the reasonable costs of the governmental activity, and that the manner in which those costs are allocated to a payer bear a fair or reasonable relationship to the payer's burdens on, or benefits received from, the governmental activity. Additionally, Article 13C identifies the following as items that are not defined as taxes:

- A charge imposed for a specific benefit conferred or privilege granted directly to the payer that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of conferring the benefit or granting the privilege.
- A charge imposed for a specific government service or product provided directly to the payer that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of providing the service or product.
- A charge imposed for the reasonable regulatory costs to a local government for issuing licenses and permits, performing investigations, inspections, and audits, enforcing agricultural marketing orders, and the administrative enforcement and adjudication thereof.
- A charge imposed for entrance to or use of local government property, or the purchase, rental, or lease of local government property.
- A fine, penalty, or other monetary charge imposed by the judicial branch of government or a local government, as a result of a violation of law.
- A charge imposed as a condition of property development.
- Assessments and property-related fees imposed in accordance with the provisions of Article XIII D.

# PROJECT ORIENTATION

Section 66014(a) of the California Government Code includes the following, “Notwithstanding any other provision of law, when a local agency charges fees for zoning variances; zoning changes; use permits; building inspections; building permits; ...the processing of maps under the provisions of the Subdivision Map Act...; or planning services...; those fees may not exceed the estimated reasonable cost of providing the service for which the fee is charged, unless a question regarding the amount of the fee charged in excess of the estimated reasonable cost of providing the services or materials is submitted to, and approved by, a popular vote of two-thirds of those electors voting on the issue.

The outcomes and recommendations of the study are intended to comply with applicable federal, state, and local laws including providing confirmation that the proposed fees (“charges”) recommended as a result of this study are not taxes as defined in Article 13C of the California Constitution and that the proposed fees are no more than necessary to cover the reasonable costs of the City’s activities and services addressed in the fees. Additionally, this report is intended to show that the manner in which the costs are allocated to a payer bear a fair and reasonable relationship to the payer’s burdens on, or benefits received from the activities and services provided by the City.

## METHODOLOGY AND DATA SOURCES

This study calculated the estimated reasonable cost of providing various fee-related services across the City organization. Generally, the estimated reasonable cost of providing the fee-related services and activities examined in this study can be calculated as the product of the composite fully-burdened hourly labor rate of the division responsible for providing services and the estimated labor time required to process a typical request for service.

The composite fully-burdened hourly rates calculated in this study are based on the estimated annual hours spent providing fee related services, and estimated labor, services and supplies, and citywide overhead expenditures, sourced as follows:

- Estimated annual hours spent providing fee related services were developed based on interviews with City staff and are in-line with typical direct service ratios experienced by the consultant via studies of similar municipalities throughout California.
- Labor expenditures for in-house personnel were based on budgeted salary and benefits expenditures.
- Contract service personnel related costs were based on the rates currently used by the City’s contract service providers.
- All other services and supplies expenditures were based on historical actual expenditures.
- Citywide overhead cost allocations were based on actual expenditures for the most recently completed fiscal year.
- Estimated labor times were developed based on responses from the staff primarily responsible for the provision of services examined in the study. Commonly used industry data also aided in the development of time estimates and proposed fee structures.

# PROJECT ORIENTATION

Once cost of service levels are identified, the City may use this information to inform targeted cost recovery from fees. Fees set at the cost of service target full cost recovery. Fees set at any amount less than the cost of service target less than full cost recovery.

An illustration of the methods used in this analysis is shown below.

## EXHIBIT 4 | STEPS IN ANALYZING COSTS OF SERVICE AND USER FEES



# PROJECT ORIENTATION

## CONSIDERATIONS FOR IMPLEMENTATION

If the City decides to adopt or otherwise utilize outcomes generated through this study, it should:

- **Update Systems for Fee Outcomes** – Ensure that City staff begin using updated fees and associated outcomes once the updated schedule of fees becomes effective. Values should be included in all official fee schedules used throughout the City (e.g., departmental pamphlets, counter schedules, and online information). Additionally, ensure collections processes are updated, which may include coding in billing systems and training for personnel who handle fees directly with the public.
- **Actively Monitor the Use of Fees** – In order to recover accurate and eligible amounts expected, the City should be diligent about tracking time to projects and ensuring fees are applied in the correct amount and using the correct and intended basis.
- **Monitor Feedback and Permit Statistics** – Monitor permit and application volume and applicant feedback to determine if fee modifications are resulting in any unanticipated changes in project frequency and to increase the level of detail available for revenue forecasting.
- **Annually Review and Adjust Fee Values** – In order to generally maintain pace with regional cost inflation and/or the City's salary cost inflation, the City should adjust its fees on an annual basis. A commonly used, reasonable inflation index is the annual change in the all-urban Consumer Price Index (CPI) representative of the region.
- **Periodically Perform Comprehensive Analysis** – A comprehensive fee study should be conducted periodically (e.g., every three to five years) to ensure fee levels remain at or below legal limits and are consistent with evolving service practices and local conditions.

## COST OF SERVICE ANALYSIS

**User and Regulatory Fees**  
**Fee-Related Cost of Service Analysis**

**City of Hemet  
Cost of Service Analysis**

<b>COST OF SERVICE ANALYSIS</b>	<b>PAGE</b>
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City Clerk Fees	92
Library Fees	97

**User and Regulatory Fees**

***Cost of Service Calculations***

**[Building Fees](#)**

**Calculation of Benefit Ratio (Billing Factor)**

FundNo	FundDesc	Div#	DivDesc	AccountNo	AccountDesc	Total	Salaries	Benefits	Notes
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	1100	SALARIES & WAGES	\$383,839	\$383,839	\$0	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	1400	OTHER FRINGE BENEFITS	\$17,624	\$0	\$17,624	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	1405	PERS Pension	\$128,843	\$0	\$128,843	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	1410	HEALTH PLANS	\$55,748	\$0	\$55,748	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	1415	WORKERS COMP CONTRIBUTION	\$48,050	\$0	\$48,050	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	1420	Special Pay	\$4,068	\$0	\$4,068	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	1425	PTO + Holiday	\$15,898	\$0	\$15,898	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	1430	UNEMPLOYMENT BENEFITS	\$1,150	\$0	\$1,150	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	1450	RETIREE MEDICAL PREMIUMS	\$45,650	\$0	\$45,650	
<b>Total</b>						<b>\$700,871</b>	<b>\$383,839</b>	<b>\$317,032</b>	
<b>Benefit Bill Factor (For Every \$ of Salary Add this amount for Recovery of Benefits)</b>								<b>0.83</b>	

**Calculation of Divisional Indirect Cost Ratio (Billing Factor)**

FundNo	FundDesc	Div#	DivDesc	AccountNo	AccountDesc	Total	Initial Adjustment	Subtotal	Salaries	Divisional Indirect	Notes
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	1100	SALARIES & WAGES	383,839	\$0	\$383,839	\$383,839	\$0	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	1200	SALARIES PART TIME	\$15,230	\$0	\$15,230	\$15,230	\$0	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	1300	SALARIES OVERTIME	\$2,504	\$0	\$2,504	\$2,504	\$0	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	1305	COMP TIME USED	\$721	\$0	\$721	\$721	\$0	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	1310	COMP TIME PAID	\$164	\$0	\$164	\$164	\$0	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	1400	OTHER FRINGE BENEFITS	\$17,624	(\$17,624)	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	1405	PERS Pension	\$128,843	(\$128,843)	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	1410	HEALTH PLANS	\$55,748	(\$55,748)	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	1415	WORKERS COMP CONTRIBUTION	\$48,050	(\$48,050)	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	1420	Special Pay	\$4,068	(\$4,068)	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	1425	PTO + Holiday	\$15,898	(\$15,898)	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	1430	UNEMPLOYMENT BENEFITS	\$1,150	(\$1,150)	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	1450	RETIREE MEDICAL PREMIUMS	\$45,650	(\$45,650)	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	2200	TELEPHONE/COMMUNICATION	\$4,708	\$0	\$4,708	\$0	\$4,708	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	2220	ADVERTISING AND PUBLICATIONS	\$2,396	\$0	\$2,396	\$0	\$2,396	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	2250	OFFICE SUPPLIES AND MATERIALS	\$4,637	\$0	\$4,637	\$0	\$4,637	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	2260	SOFTWARE PURCHASES	\$668	\$0	\$668	\$0	\$668	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	2400	CONTRACTS,LEASES,RENTS,& TAXES	\$1,559	\$0	\$1,559	\$0	\$1,559	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	2560	TRAINING & EDUCATION	\$7,213	\$0	\$7,213	\$0	\$7,213	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	2610	CONTRACT INSP/PLAN CHECK SERV	\$98,030	(\$98,030)	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	2623	VEHICLE FUEL	\$4,947	\$0	\$4,947	\$0	\$4,947	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	2700	UNIFORMS AND SAFETY EQUIPMENT	\$810	\$0	\$810	\$0	\$810	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	2710	PROFESSIONAL/SPECIALIZED SERV	\$1,845	\$0	\$1,845	\$0	\$1,845	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	2714	PRINTING SERVICES	\$942	\$0	\$942	\$0	\$942	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	2850	SMALL TOOLS	\$213	\$0	\$213	\$0	\$213	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	3600	EQUIPMENT REPLACEMENT	\$5,250	\$0	\$5,250	\$0	\$5,250	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	3612	CITY ATTORNEY	\$5,502	\$0	\$5,502	\$0	\$5,502	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	3613	IT/COMPUTERS-TELEPHONES	\$83,048	\$0	\$83,048	\$0	\$83,048	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	3616	LIABILITY INSURANCE	\$9,400	\$0	\$9,400	\$0	\$9,400	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	3617	EMERGENCY SERVICES	\$1,446	\$0	\$1,446	\$0	\$1,446	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	3622	VEHICLE MAINT & REPAIRS	\$15,102	\$0	\$15,102	\$0	\$15,102	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	3680	FACILITY MAINTENANCE	\$15,800	\$0	\$15,800	\$0	\$15,800	
120	COMMUNITY DEVELOPMENT	3300	BUILDING DIVISION	4250	OTHER FISCL FEES	\$31,322	\$0	\$31,322	\$0	\$31,322	
<b>Total</b>						<b>\$1,014,330</b>	<b>(\$415,062)</b>	<b>\$599,268</b>	<b>\$402,459</b>	<b>\$196,809</b>	
<b>Divisional Indirect Cost Bill Factor (For Every \$ of Salary Add this amount for Recovery of Divisional Indirect Costs)</b>										<b>0.49</b>	

**Calculation of Citywide Overhead Cost Ratio (Billing Factor)**

Description	Indirect Rate	Salaries	Citywide Overhead	Notes
Citywide Overhead Rate	25%	\$402,459	\$100,615	
<b>Total</b>		<b>\$402,459</b>	<b>\$100,615</b>	Rate calculated as % of salary for ease of administration.
<b>Citywide Overhead Bill Factor (For Every \$ of Salary Add this amount for Recovery of C'Wide OH)</b>			<b>0.25</b>	

**Allocation of Annual Labor Effort**

Description	Total	Notes
Indirect (Admin; Training; Div Leadership; Policies and Procedures Update; Public Info)	40%	
Direct (Plan Review, Permitting, Inspection)	60%	
<b>Total</b>	<b>100%</b>	

**Calculation of Direct Hours Ratio (Billing Factor)**

Description	Base Hrs Per FTE	Adjust for Typical Leave	Productive Hours	Direct Hours %	Direct Hours Per FTE	Notes
Hours	2,080	(216)	1,864	60%	1,118	
<b>Direct Hours Bill Factor (For Every \$ of Salary Add this amount to account for Direct Hrs v. Total Hrs.)</b>					<b>1.86</b>	

**Summary of Billing Ratios (Billing Factors)**

Description	Total	Notes
Benefit Bill Factor (For Every \$ of Salary Add this amount for Recovery of Benefits)	0.83	
Divisional Indirect Cost Bill Factor (For Every \$ of Salary Add this amount for Recovery of Divisional Indirect Costs)	0.49	
Citywide Overhead Bill Factor (For Every \$ of Salary Add this amount for Recovery of C'Wide OH)	0.25	
<b>Bill Factor (For Every \$ of Salary Add this amount for Recovery of Fully-Burdened Rate)</b>	<b>1.56</b>	

**Calculation of Fully-Burdened Hourly Rates by Position**

Position	Salary	Salary Adjustment for Direct Hours	Salary for Direct Hours	Bill Factor for Indirects	Fully-Burdened Hourly Rate	Final Hourly Bill Factor	Notes
Building Inspector I	\$27.72	1.86	\$51.56	1.56	\$132	4.77	
Building Official	\$66.27	1.86	\$123.26	1.56	\$316	4.77	
Building Tech I	\$24.02	1.86	\$44.66	1.56	\$115	4.77	
Building Tech II	\$24.16	1.86	\$44.94	1.56	\$115	4.77	
Office Specialist III	\$18.11	1.86	\$33.67	1.56	\$86	4.77	
Sr. Building Inspector	\$36.37	1.86	\$67.65	1.56	\$174	4.77	
<b>Bill Factor (For Every \$ of Salary Add this amount for Recovery of Fully-Burdened Rate)</b>							

Hourly Rates are shown above. To manually calculate rates multiply step salary rate per hour by final hourly bill factor shown above

**Calculation of Composite Fully-Burdened Hourly Rate**

Description	Current Staff Allocation (In-House)	Direct Hours Per FTE	Direct Hours x FTE	Fully-Burdened Hourly Rate	Rate x Hours	Notes
Building Inspector I	1.00	1,118	1,118	\$132	\$147,629	
Building Official	1.00	1,118	1,118	\$316	\$353,414	
Building Tech I	1.00	1,118	1,118	\$115	\$128,616	
Building Tech II	0.50	1,118	559	\$115	\$64,308	
Office Specialist III	1.00	1,118	1,118	\$86	\$96,182	
Sr. Building Inspector	1.00	1,118	1,118	\$174	\$194,602	
<b>Total</b>	<b>5.50</b>	<b>6,710</b>	<b>6,151</b>		<b>\$984,751</b>	
<b>Composite Hourly Billing Rate</b>					<b>\$160</b>	

<<< Divisional Hourly Rate

City of Hemet  
 User and Regulatory Fee Study  
 Cost of Service Calculation - Building

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Activity Description	Time Est.	Hourly Rate	Cost of Svc	Current Fee	Current Cost Rec.	Proposed Fee	Fee Change	Charge Basis	Note
1 Permit Processing Fee (Applies to All Permits Issued)	0.50	\$160	\$80	varies		\$80	varies		
2 Minimum Permit Fee - Commercial	2.25	\$160	\$360	\$250	69%	\$360	\$110		
3 Minimum Permit Fee - Residential	1.25	\$160	\$200	\$143	72%	\$200	\$57		
4 Technology Fee (% of valuation)			\$0.003	\$7.25 per permit	varies	valuation x .002	varies		
5 Strong Motion Instrumentation (SMI) Fee Calculation									
a) Residential			\$0.50 or valuation x .00013			\$0.50 or valuation x .00013			
b) Commercial			\$0.50 or valuation x .00028			\$0.50 or valuation x .00028			
6 Building Standards (SB 1473) Fee Calculation (Valuation)									
a) \$1 - \$25,000			\$1			\$1			
b) Each Add'l \$25,000 or fraction thereof			Add \$1			Add \$1			
7 Certificate of Occupancy									
a) Temporary Certificate of Occupancy	4.00	\$160	\$640	\$410	64%	\$640	\$230		
b) Certificate of Occupancy									
i) 1 - 5000 sq ft	1.33	\$160	\$213	\$146	69%	\$213	\$67		
ii) 5001 - 25,000 sq ft	2.00	\$160	\$320	\$263	82%	\$320	\$57		
iii) each additional 25,000 sq ft	0.50	\$160	\$80	\$79	98%	\$80	\$1		
8 Change of Use	2.00	\$160	\$320			\$320	\$320		
9 Change of Address	1.00	\$160	\$160	varies	varies	\$160			
<b>Copies, Re-Print, Change Of Contractor</b>									
10 Printing Scanned / Archived Drawings			varies			actual cost plus \$40 per 15 min. of staff time			[a]
11 Job Card / Permit Re-Print	0.25	\$160	\$40		0%	\$40	\$40		
<b>Violation Fees</b>									
12 Work Done Without Permits						Per Hemet Municipal Code.			
<b>Other Fees</b>									
13 Permit / Plan Review Extension	0.50	\$160	\$80			\$80		each	
14 Planning & Fire Plan Review Processing Fee	0.50	\$160	\$80	\$78	97%	\$80	\$2	each	
15 Planning & Fire Permit Processing Fee	0.50	\$160	\$80	\$78	97%	\$80	\$2	each	
16 Excess Plan Review Fee (for 3rd and subsequent reviews)	1.00	\$160	\$160		0%	\$160		per hour	
17 Expedited Plan Review						1.5x Base Plan Review Fee			
18 Partial Inspection / Extra Inspection Fee (per inspection)	0.50	\$160	\$80		0%	\$80		each	
19 Re-inspection Fee Per California Building Code and Hemet Municipal Code as Amended	0.50	\$160	\$80		0%	\$80		each	
20 Missed inspection Fee	0.50	\$160	\$80		0%	\$80		each	
21 After Hours Inspections (Overtime)	1.20	\$160	\$192		0%	\$192		per hour	

City of Hemet  
 User and Regulatory Fee Study  
 Cost of Service Calculation - Building

Activity Description	Time Est.	Hourly Rate	Cost of Svc	Current Fee	Current Cost Rec.	Proposed Fee	Fee Change	Charge Basis	Note
22 Records Research	1.00	\$160	\$160		0%	\$160		per hour	
23 Month or Yearly Building Permit Activity	0.50	\$160	\$80		0%	\$80			
24 Microfilm Fee									
a) 11" x 17" or less (per page)				\$1		\$1		per page	
b) Over 11" x 17" (per sheet)				\$6		\$6		per sheet	
25 Plan Storage				valuation x .00018		valuation x .00018			
26 Training Fee (% of valuation)			\$0.0003	valuation x .0003		valuation x .0003			
27 Credit Card Transaction Processing Fee (% of Fees Paid by Credit Card)			3%	3%	100%	3%			
28 Fees for Services Not Listed in this Fee Schedule (per 1/2 hour)	0.50	\$160	\$80		0%	\$80			

[a] Printing Scanned / Archived Drawings-Price of printing service, consultant services actual fee plus \$160/hour of staff time, charged in 15 minute increments, to research, review, and pick up from service.

Activity Description	Time Estimate			Hrly Rate	Cost of Service		Current Fee		Current Cost Recovery		Proposed Fee		Fee Change		Charge Basis	Note
	Plan Review	Permit Inspection	Total		Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection		
<b>Electrical Panel/Pedestal</b>																
1 Electrical Pedestal/Panel Install or Upgrade (Max 200 AMP)		1.75	1.75	\$160	\$0	\$280		\$247		88%	\$0	\$280	\$0	\$33		
<b>HVAC Change-Out</b>																
2 HVAC Change-Out (Residential)		1.50	1.50	\$160	\$0	\$240		\$172		72%	\$0	\$240	\$0	\$68		
3 HVAC Change-Out (Commercial)																
a) First Unit		1.75	1.75	\$160	\$0	\$280		\$209		75%	\$0	\$280	\$0	\$71		
b) Each Additional Unit		0.25	0.25	\$160	\$0	\$40		\$24		59%	\$0	\$40	\$0	\$16		
<b>Re-Pipe</b>																
4 Re-Pipe of SFR	0.50	2.25	2.75	\$160	\$80	\$360	\$73	\$257	91%	71%	\$80	\$360	\$7	\$103		
<b>Reroof</b>																
5 Reroof Of Non Habitable Space <500 SF		1.50	1.50	\$160	\$0	\$240		\$141		59%	\$0	\$240	\$0	\$99		
6 Reroof SFR																
a) <4,000 SF		2.00	2.00	\$160	\$0	\$320		\$233		73%	\$0	\$320	\$0	\$87		
b) <4,000 SF From Composition To Tile	0.75	2.50	3.25	\$160	\$120	\$400	\$233	\$227	194%	57%	\$120	\$400	-\$113	\$173		
7 Reroof Commercial																
a) 25,000 SF or less		2.50	2.50	\$160	\$0	\$400					\$0	\$400	\$0	\$400		
b) Each additional 25,000 SF		0.50	0.50	\$160	\$0	\$80					\$0	\$80	\$0	\$80		
<b>Solar / Photovoltaic</b>																
8 Solar Streamline Permit		2.25	2.25	\$160	\$0	\$360		\$260		72%	\$0	\$360	\$0	\$100		
9 Solar / Photovoltaic Roof Mounted																
a) Less than 50kw	1.00	1.00	2.00	\$160	\$160	\$160	\$110	\$186	69%	116%	\$160	\$160	\$50	-\$26		
b) 50kw - 250kw	1.50	2.00	3.50	\$160	\$240	\$320	\$110	\$186	46%	58%	\$240	\$320	\$130	\$134		
c) Above 250kW	4.00	5.00	9.00	\$160	\$640	\$800	\$110	\$186	17%	23%	\$640	\$800	\$530	\$614		
10 Solar / Photovoltaic Ground Mounted																
a) Less than 50kw	1.50	1.50	3.00	\$160	\$240	\$240	\$147	\$257	61%	107%	\$240	\$240	\$93	-\$17		
b) 50kw - 250kw	2.00	2.50	4.50	\$160	\$320	\$400	\$147	\$257	46%	64%	\$320	\$400	\$173	\$143		
c) Above 250kW	5.00	6.00	11.00	\$160	\$800	\$960	\$147	\$257	18%	27%	\$800	\$960	\$653	\$703		
11 Battery Storage																
a) First Battery	0.75	1.75	2.50	\$160	\$120	\$280					\$120	\$280				
b) Each Additional	0.25		0.25	\$160	\$40	\$0					\$40	\$0				
12 Battery Storage with Solar Installation																
a) First Battery	0.50	0.25	0.75	\$160	\$80	\$40					\$80	\$40				
b) Each Additional	0.25		0.25	\$160	\$40	\$0					\$40	\$0				
13 Residential EV Charging Plug	0.50	1.00	1.50	\$160	\$80	\$160					\$80	\$160				
<b>Tub to Walk-In Shower</b>																
14 Tub To Walk In Shower	0.50	1.50	2.00	\$160	\$80	\$240		\$235		98%	\$80	\$240	\$80	\$5		
<b>Wall Heater Replacement</b>																
15 Wall Heater Residential Replacement		1.25	1.25	\$160	\$0	\$200		\$214		107%	\$0	\$200	\$0	-\$14		

Activity Description	Time Estimate			Hrly Rate	Cost of Service		Current Fee		Current Cost Recovery		Proposed Fee		Fee Change		Charge Basis	Note
	Plan Review	Permit Inspection	Total		Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection		
<b>Water Heater Replacement</b>																
16 Water Heater Residential Replacement		0.75	0.75	\$160	\$0	\$120		\$50		42%	\$0	\$120	\$0	\$70		
<b>Window Change-Out</b>																
17 Window Change-out	0.50	0.75	1.25	\$160	\$80	\$120		\$189		158%	\$80	\$120	\$80	-\$69		
<b>Block and Retaining Walls</b>																
18 Block 50' or less 6' in height or less	1.50	1.50	3.00	\$160	\$240	\$240					\$240	\$240	\$240	\$240		
a) Each additional 100'		0.25	0.25	\$160	\$0	\$40					\$0	\$40	\$0	\$40		
19 Block Wall Over 6' in height 50' in length	2.00	2.00	4.00	\$160	\$320	\$320					\$320	\$320	\$320	\$320		
a) Each additional 100'		0.33	0.33	\$160	\$0	\$53					\$0	\$53	\$0	\$53		
20 Retaining Wall 50' or less 6' in height or less	2.00	2.00	4.00	\$160	\$320	\$320					\$320	\$320	\$320	\$320		
a) Each additional 100'		0.33	0.33	\$160	\$0	\$53					\$0	\$53	\$0	\$53		
21 Retaining Wall Over 6' in height 50' in length	2.50	2.50	5.00	\$160	\$400	\$400					\$400	\$400	\$400	\$400		
a) Each additional 100'		0.42	0.42	\$160	\$0	\$67					\$0	\$67	\$0	\$67		
<b>Special Inspection and Housing Assessment</b>																
22 Special Housing Inspection		1.50	1.50	\$160	\$0	\$240					\$0	\$240	\$0	\$240		
23 Housing Assessment Permit		2.50	2.50	\$160	\$0	\$400					\$0	\$400	\$0	\$400		

New Construction and Residential Additions

Occupancy Classification	Threshold SqFt	Time Estimate		Hrly Rate	Cost of Service		Current Fee		Current Cost Recovery		Proposed Fee		Proposed Fee		Proposed Fee		Note
		Plan Review	Permit Inspection		Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Fee Per Add'l 100 SF or Fraction Thereof	Permit Inspection Base Fee	Fee Per Add'l 100 SF or Fraction Thereof	Total Base Fee	Fee Per Add'l 100 SF or Fraction Thereof	
1 R3 - Single-Family, Duplex, Additional Dwelling Units  New Construction, Room Addition, Garage	100	3.00	7.00	\$160	\$480	\$1,120	\$312	\$824	65%	74%	\$480		\$1,120		\$1,600	\$0	
	200	3.00	8.00	\$160	\$480	\$1,280	\$333	\$875	69%	68%	\$480		\$1,280		\$1,760	\$0	
	300	3.00	8.50	\$160	\$480	\$1,360	\$354	\$927	74%	68%	\$480		\$1,360		\$1,840	\$0	
	400	3.50	9.00	\$160	\$560	\$1,440	\$375	\$978	67%	68%	\$560		\$1,440		\$2,000	\$0	
	500	4.00	9.50	\$160	\$640	\$1,520	\$396	\$1,030	62%	68%	\$640	\$32	\$1,520	\$80	\$2,160	\$112	
	1,000	5.00	12.00	\$160	\$800	\$1,920	\$502	\$1,288	63%	67%	\$800	\$32	\$1,920	\$64	\$2,720	\$96	
	1,500	6.00	14.00	\$160	\$960	\$2,240	\$608	\$1,546	63%	69%	\$960	\$64	\$2,240	\$64	\$3,200	\$128	
	2,000	8.00	16.00	\$160	\$1,280	\$2,560	\$713	\$1,804	56%	70%	\$1,280	\$64	\$2,560	\$128	\$3,840	\$192	
	2,500	10.00	20.00	\$160	\$1,600	\$3,200	\$819	\$2,062	51%	64%	\$1,600	\$64	\$3,200	\$128	\$4,800	\$192	
	3,000	12.00	24.00	\$160	\$1,920	\$3,840	\$924	\$2,320	48%	60%	\$1,920	\$32	\$3,840	\$64	\$5,760	\$96	
4,000	14.00	28.00	\$160	\$2,240	\$4,480	\$1,135	\$2,835	51%	63%	\$2,240	\$32	\$4,480	\$32	\$6,720	\$64		
5,000	16.00	30.00	\$160	\$2,560	\$4,800	\$1,347	\$3,351	53%	70%	\$2,560	\$24	\$4,800	\$24	\$7,360	\$48		
2 Electrical Plan Review and Permitting, if Required												10% of Base Plan Review Fee	10% of Base Permit Inspection Fee	10% of Plan Review and Permit Inspection Fee			
3 Mechanical Plan Review and Permitting, if Required												10% of Base Plan Review Fee	10% of Base Permit Inspection Fee	10% of Plan Review and Permit Inspection Fee			
4 Plumbing Plan Review and Permitting, if Required												10% of Base Plan Review Fee	10% of Base Permit Inspection Fee	10% of Plan Review and Permit Inspection Fee			
5 Production Phase Units / Identical Buildings												10% of Base Plan Review Fee for Master Unit	Same as Above	10% of Base Plan Review Fee; 100% of Base Permit Inspection Fee			[a]

[a] For identical buildings built by the same builder on the same lot or in the same tract and for which building permits are issued at the same time.

\* Plan review fees include up to two plan checks. The City will bill hourly for additional plan review required.

\*\* Amounts exclude City of Hemet standard permitting fees and State of California fees.

Garage/Room Conversions and Residential Remodels with Structural Improvements

Occupancy Classification	Threshold SqFt	Time Estimate		Hrly Rate	Cost of Service		Current Fee		Current Cost Recovery		Proposed Fee		Proposed Fee		Proposed Fee		Note
		Plan Review	Permit Inspection		Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Fee Per Add'l 100 SF or Fraction Thereof	Permit Inspection	Fee Per Add'l 100 SF or Fraction Thereof	Total Base Fee	Fee Per Add'l 100 SF or Fraction Thereof	
1 R3 - Single-Family, Duplex, Additional Dwelling Units  Garage/Room Conversions and Residential Remodels with Structural Improvements	100	1.50	2.50	\$160	\$240	\$400	\$114	\$330 - \$658	48%	varies	\$240		\$400		\$640	\$0	
	200	2.00	4.00	\$160	\$320	\$640	\$162	\$330 - \$658	51%	varies	\$320		\$640		\$960	\$0	
	300	2.75	6.50	\$160	\$440	\$1,040	\$196	\$330 - \$1,046	45%	varies	\$440		\$1,040		\$1,480	\$0	
	400	3.00	7.00	\$160	\$480	\$1,120	\$196	\$330 - \$1,046	41%	varies	\$480		\$1,120		\$1,600	\$0	
	500	3.25	7.75	\$160	\$520	\$1,240	\$286	\$330 - \$1,641	55%	varies	\$520	\$24	\$1,240	\$40	\$1,760	\$64	
	1,000	4.00	9.00	\$160	\$640	\$1,440	\$359	\$330 - \$2,193	56%	varies	\$640	\$18	\$1,440	\$30	\$2,080	\$48	
2 Electrical Plan Review and Permitting, if Required												10% of Base Plan Review Fee	10% of Base Permit Inspection Fee	10% of Plan Review and Permit Inspection Fee			
3 Mechanical Plan Review and Permitting, if Required												10% of Base Plan Review Fee	10% of Base Permit Inspection Fee	10% of Plan Review and Permit Inspection Fee			
4 Plumbing Plan Review and Permitting, if Required												10% of Base Plan Review Fee	10% of Base Permit Inspection Fee	10% of Plan Review and Permit Inspection Fee			

\* Plan review fees include up to two plan checks. The City will bill hourly for additional plan review required.

\*\* Amounts exclude City of Hemet standard permitting fees and State of California fees.

Garage/Room Conversions and Residential Remodels without Structural Improvements

Occupancy Classification	Threshold SqFt	Time Estimate		Hrly Rate	Cost of Service		Current Fee		Current Cost Recovery		Proposed Fee		Proposed Fee		Proposed Fee		Note
		Plan Review	Permit Inspection		Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Fee Per Add'l 100 SF or Fraction Thereof	Permit Inspection	Fee Per Add'l 100 SF or Fraction Thereof	Total Base Fee	Fee Per Add'l 100 SF or Fraction Thereof	
1 R3 - Single-Family, Duplex, Additional Dwelling Units  Garage/Room Conversions and Residential Remodels without Structural Improvements	100	1.00	2.50	\$160	\$160	\$400	\$114	\$330 - \$658	71%	varies	\$160		\$400		\$560	\$0	
	200	1.50	4.00	\$160	\$240	\$640	\$162	\$330 - \$658	68%	varies	\$240		\$640		\$880	\$0	
	300	1.75	6.50	\$160	\$280	\$1,040	\$196	\$330 - \$1,046	70%	varies	\$280		\$1,040		\$1,320	\$0	
	400	2.00	7.00	\$160	\$320	\$1,120	\$196	\$330 - \$1,046	61%	varies	\$320		\$1,120		\$1,440	\$0	
	500	2.25	7.75	\$160	\$360	\$1,240	\$286	\$330 - \$1,641	79%	varies	\$360	\$24	\$1,240	\$40	\$1,600	\$64	
	1,000	3.00	9.00	\$160	\$480	\$1,440	\$359	\$330 - \$2,193	75%	varies	\$480	\$18	\$1,440	\$30	\$1,920	\$48	
2	Electrical Plan Review and Permitting, if Required											10% of Base Plan Review Fee	10% of Base Permit Inspection Fee	10% of Plan Review and Permit Inspection Fee			
3	Mechanical Plan Review and Permitting, if Required											10% of Base Plan Review Fee	10% of Base Permit Inspection Fee	10% of Plan Review and Permit Inspection Fee			
4	Plumbing Plan Review and Permitting, if Required											10% of Base Plan Review Fee	10% of Base Permit Inspection Fee	10% of Plan Review and Permit Inspection Fee			

\* Plan review fees include up to two plan checks. The City will bill hourly for additional plan review required.

\*\* Amounts exclude City of Hemet standard permitting fees and State of California fees.

Commercial / Non-Residential - New Construction, Tenant Improvement, and Shell

Occupancy Classification	Threshold SqFt	Time Estimate		Hourly Rate	Cost of Service		Current Fee		Current Cost Recovery		Proposed Fee		Proposed Fee		Proposed Fee		Note	
		Plan Review	Permit Inspection		Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Fee Per Add'l 100 SF or Fraction Thereof	Permit Inspection Base Fee	Fee Per Add'l 100 SF or Fraction Thereof	Total Base Fee	Fee Per Add'l 100 SF or Fraction Thereof		
1 A, B, E, F, H, I, M, R4, S - Assembly; Business; Care / Assisted Living; Educational; Factory; Hazard; Institutional; Mercantile; Storage  <u>New Construction / SF Addition</u>	500	12.00	18.00	\$160	\$1,920	\$2,880	\$1,214	\$1,843	63%	64%	\$1,920	\$28.44	\$2,880	\$78.22	\$4,800	\$106.67		
	1,000	14.00	20.00	\$160	\$2,240	\$3,200	\$1,252	\$1,985	56%	62%	\$2,240	\$17.78	\$3,200	\$64.00	\$5,440	\$81.78		
	5,000	20.00	40.00	\$160	\$3,200	\$6,400	\$1,559	\$3,115	49%	49%	\$3,200	\$12.80	\$6,400	\$51.20	\$9,600	\$64.00		
	10,000	24.00	56.00	\$160	\$3,840	\$8,960	\$1,943	\$4,529	51%	51%	\$3,840	\$6.40	\$8,960	\$25.60	\$12,800	\$32.00		
	20,000	28.00	72.00	\$160	\$4,480	\$11,520	\$2,711	\$7,356	61%	64%	\$4,480	\$14.93	\$11,520	\$46.93	\$16,000	\$61.87		
	50,000	56.00	160.00	\$160	\$8,960	\$25,600	\$5,014	\$15,837	56%	62%	\$8,960	\$10.24	\$25,600	\$40.96	\$34,560	\$51.20		
	100,000	88.00	288.00	\$160	\$14,080	\$46,080	\$8,852	\$29,972	63%	65%	\$14,080	\$7.68	\$46,080	\$30.72	\$60,160	\$38.40		
2 A, B, E, F, H, I, M, R1, R2, R4, S Assembly; Business; Care / Assisted Living; Educational; Factory; Hazard; Institutional; Mercantile; Hotel/Motel; Apartment; Storage  <u>Tenant Improvement</u>	500	6.00	13.50	\$160	\$960	\$2,160	\$617	\$1,692	64%	78%	\$960	\$144.00	\$2,160	\$48.00	\$3,120	\$192.00		
	1,000	10.50	15.00	\$160	\$1,680	\$2,400	\$657	\$1,988	39%	83%	\$1,680	\$18.00	\$2,400	\$60.00	\$4,080	\$78.00		
	5,000	15.00	30.00	\$160	\$2,400	\$4,800	\$976	\$4,355	41%	91%	\$2,400	\$9.60	\$4,800	\$38.40	\$7,200	\$48.00		
	10,000	18.00	42.00	\$160	\$2,880	\$6,720	\$1,376	\$7,314	48%	109%	\$2,880	\$3.20	\$6,720	\$12.80	\$9,600	\$16.00		
	25,000	21.00	54.00	\$160	\$3,360	\$8,640	\$2,574	\$16,189	77%	187%	\$3,360	\$13.44	\$8,640	\$42.24	\$12,000	\$55.68		
	50,000	42.00	120.00	\$160	\$6,720	\$19,200	\$4,570	\$30,982	68%	161%	\$6,720	\$10.08	\$19,200	\$31.68	\$25,920	\$41.76		
3 A, B, E, F, H, I, M, R4, S - Assembly; Business; Care / Assisted Living; Educational; Factory; Hazard; Institutional; Mercantile; Hotel/Motel; Apartment; Storage  <u>Shell</u>	500	8.00	20.00	\$160	\$1,280	\$3,200	\$928	\$2,143	72%	67%	\$1,280	\$7.11	\$3,200	\$14.22	\$4,480	\$21.33		
	1,000	9.00	22.00	\$160	\$1,440	\$3,520	\$935	\$2,186	65%	62%	\$1,440	\$5.33	\$3,520	\$10.67	\$4,960	\$16.00		
	5,000	10.00	24.00	\$160	\$1,600	\$3,840	\$995	\$2,523	62%	66%	\$1,600	\$6.40	\$3,840	\$12.80	\$5,440	\$19.20		
	10,000	12.00	28.00	\$160	\$1,920	\$4,480	\$1,070	\$2,946	56%	66%	\$1,920	\$3.20	\$4,480	\$12.80	\$6,400	\$16.00		
	20,000	14.00	36.00	\$160	\$2,240	\$5,760	\$1,220	\$3,790	54%	66%	\$2,240	\$7.47	\$5,760	\$23.47	\$8,000	\$30.93		
	50,000	28.00	80.00	\$160	\$4,480	\$12,800	\$1,670	\$6,324	37%	49%	\$4,480	\$5.12	\$12,800	\$20.48	\$17,280	\$25.60		
	100,000	44.00	144.00	\$160	\$7,040	\$23,040	\$2,419	\$10,547	34%	46%	\$7,040	\$3.84	\$23,040	\$15.36	\$30,080	\$19.20		
4	Electrical Plan Review and Permitting, if Required											10% of Base Plan Review Fee	10% of Base Permit Inspection Fee	10% of Plan Review and Permit Inspection Fee				
5	Mechanical Plan Review and Permitting, if Required											10% of Base Plan Review Fee	10% of Base Permit Inspection Fee	10% of Plan Review and Permit Inspection Fee				
6	Plumbing Plan Review and Permitting, if Required											10% of Base Plan Review Fee	10% of Base Permit Inspection Fee	10% of Plan Review and Permit Inspection Fee				
7	Projects that Include SF Addition and Tenant Improvement											See Note [a]	See Note [a]	See Note [a]				
8	Foundation Only Permit												See Note [b]	See Note [b]	See Note [b]			

**Commercial / Non-Residential - New Construction, Tenant Improvement, and Shell**

Occupancy Classification	Threshold SqFt	Time Estimate		Hrly Rate	Cost of Service		Current Fee		Current Cost Recovery		Proposed Fee		Proposed Fee		Proposed Fee		Note
		Plan Review	Permit Inspection	Hourly Rate	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review Base Fee	Fee Per Add'l 100 SF or Fraction Thereof	Permit Inspection Base Fee	Fee Per Add'l 100 SF or Fraction Thereof	Total Base Fee	Fee Per Add'l 100 SF or Fraction Thereof	

[a] For projects that include square footage addition and tenant improvements, fee calculated shall be 100% of the square footage addition or tenant improvement fee, whichever is greater, and 25% of the lower fee.

[b] For foundation only permits, fee shall be 25% of regularly applicable permit fee. 100% of base fees will apply when actual permit is pulled.

\* Plan review fees include up to two plan checks. The City will bill hourly for additional plan review required.

\* Amounts exclude City of Hemet standard permitting fees and State of California fees.

Note: Current fee amount is average current fee for various construction types. Amount is shown for illustrative purposes.

New Construction - R1 and R2 Occupancies

Occupancy Classification	# of Units	Time Estimate		Hrly Rate	Cost of Service		Current Fee		Current Cost Recovery		Proposed Fee		Proposed Fee		Proposed Fee		Note
		Plan Review	Permit Inspection		Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review Base Fee	Fee Per Add'l Unit	Permit Inspection Base Fee	Fee Per Add'l Unit	Total Base Fee	Fee Per Add'l Unit	
1 R1 Occupancy Hotel/Motel/Other  New Construction / SF Addition	1 - 25	19.00	93.00	\$160	\$3,040	\$14,880	\$3,160	\$12,347	104%	83%	\$3,040		\$14,880		\$17,920	\$0	
	26 - 50	37.00	185.00	\$160	\$5,920	\$29,600	\$6,320	\$24,695	107%	83%	\$5,920	\$127	\$29,600	\$620	\$35,520	\$747	
	51 - 75	56.00	278.00	\$160	\$8,960	\$44,480	\$9,480	\$37,043	106%	83%	\$8,960	\$120	\$44,480	\$613	\$53,440	\$733	
	76 - 100	74.00	370.00	\$160	\$11,840	\$59,200	\$12,640	\$49,376	107%	83%	\$11,840	\$127	\$59,200	\$573	\$71,040	\$700	
	101+ Units	93.00	456.00	\$160	\$14,880	\$72,960	\$15,800	\$61,739	106%	85%	\$14,880	\$95	\$72,960	\$430	\$87,840	\$525	
2 R2 Occupancy Apartment/Other  New Construction / SF Addition	1 - 10	12.00	48.00	\$160	\$1,920	\$7,680	\$1,532	\$5,562	80%	72%	\$1,920		\$7,680		\$9,600	\$0	
	11 - 25	36.00	116.00	\$160	\$5,760	\$18,560	\$4,787	\$16,126	83%	87%	\$5,760	\$251	\$18,560	\$1,326	\$24,320	\$1,577	
	26 - 50	58.00	232.00	\$160	\$9,280	\$37,120	\$9,576	\$32,253	103%	87%	\$9,280	\$200	\$37,120	\$773	\$46,400	\$973	
	51 - 75	88.00	348.00	\$160	\$14,080	\$55,680	\$14,365	\$48,378	102%	87%	\$14,080	\$187	\$55,680	\$760	\$69,760	\$947	
	76 - 100	116.00	462.00	\$160	\$18,560	\$73,920	\$19,152	\$64,505	103%	87%	\$18,560	\$187	\$73,920	\$760	\$92,480	\$947	
101+ Units	144.00	576.00	\$160	\$23,040	\$92,160	\$23,940	\$80,631	104%	87%	\$23,040	\$140	\$92,160	\$570	\$115,200	\$710		
3	Electrical Plan Review and Permitting, if Required											10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee	
4	Mechanical Plan Review and Permitting, if Required											10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee	
5	Plumbing Plan Review and Permitting, if Required											10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee	
6	Production Phase Units / Identical Buildings											10% of Base Plan Review Fee for Master Unit		Same as Above		10% of Base Plan Review Fee; 100% of Base Permit Inspection Fee	[a]
7	Tenant Improvement or Shell											See Commerical / Non-Residential Fees		See Commerical / Non-Residential Fees		See Commerical / Non-Residential Fees	

[a] For identical buildings built by the same builder on the same lot or in the same tract and for which building permits are issued at the same time.

\* Plan review fees include up to two plan checks. The City will bill hourly for additional plan review required.

\* Amounts exclude City of Hemet standard permitting fees and State of California fees.

Awning / Balcony / Carport / Patio / Deck / Screen Room

Occupancy Classification	Threshold SqFt	Time Estimate		Hrly Rate	Cost of Service		Current Fee		Current Cost Recovery		Proposed Fee		Proposed Fee		Proposed Fee		Note
		Plan Review	Permit Inspection		Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review Base Fee	Fee Per Add'l 100 SF or Fraction Thereof	Permit Inspection Base Fee	Fee Per Add'l 100 SF or Fraction Thereof	Total Base Fee	Fee Per Add'l 100 SF or Fraction Thereof	
1 Awning / Balcony / Carport / Patio / Deck / Screen Room / Patio Enclosure	100	1.00	1.50	\$160	\$160	\$240	\$112	\$143	70%	60%	\$160		\$240		\$400	\$0	
	200	1.25	1.75	\$160	\$200	\$280	\$126	\$196	63%	70%	\$200		\$280		\$480	\$0	
	300	1.50	2.00	\$160	\$240	\$320	\$140	\$249	58%	78%	\$240		\$320		\$560	\$0	
	400	1.75	2.50	\$160	\$280	\$400	\$153	\$302	55%	76%	\$280		\$400		\$680	\$0	
	500	2.00	3.00	\$160	\$320	\$480	\$167	\$355	52%	74%	\$320	\$8	\$480	\$80	\$800	\$88	
	1,000	2.25	5.50	\$160	\$360	\$880	\$236	\$620	66%	71%	\$360	\$2	\$880	\$20	\$1,240	\$22	
2 Patio, Carport, Awning - Nationally Recognized Approved Plan Set			1.00	\$160	\$0	\$160			0%	0%	\$0		\$160		\$160	\$0	
3 Electrical Plan Review and Permitting, if Required											10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee		
4 Mechanical Plan Review and Permitting, if Required											10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee		
5 Plumbing Plan Review and Permitting, if Required											10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee		

\* Plan review fees include up to two plan checks. The City will bill hourly for additional plan review required.

\*\* Amounts exclude City of Hemet standard permitting fees and State of California fees.

Activity Description	Time Estimate			Hrly Rate	Cost of Service		Current Fee		Current Cost Recovery		Proposed Fee		Fee Change		Charge Basis	Note
	Plan Review	Permit Inspection	Total		Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection		
<b>Accessibility Ramp</b>																
1 Accessibility Ramp	1.00	1.75	2.75	\$160	\$160	\$280	\$155	\$204	97%	73%	\$160	\$280	\$5	\$76	each	
<b>Cellular Antenna/Pole</b>																
2 Cellular Antenna/Pole	2.25	2.00	4.25	\$160	\$360	\$320	\$243	\$224	68%	70%	\$360	\$320	\$117	\$96		
3 Cellular Antenna/Pole Modification	1.00	1.25	2.25	\$160	\$160	\$200	\$121	\$157	76%	79%	\$160	\$200	\$39	\$43		
<b>Christmas Tree Lot/Pumpkin Patch/Similar Event</b>																
4 Christmas Tree/Pumpkin Patch	1.00	1.50	2.50	\$160	\$160	\$240	\$105	\$169	65%	70%	\$160	\$240	\$55	\$71	each	
<b>Construction Trailer</b>																
5 Construction Trailer		1.75	1.75	\$160	\$0	\$280		\$193		69%	\$0	\$280	\$0	\$87		
<b>Demolition</b>																
6 Demolition - Patio Cover or Room		0.75	0.75	\$160	\$0	\$120		\$153		128%	\$0	\$120	\$0	-\$33	each	
7 Demolition - Swimming Pool or Building		2.00	2.00	\$160	\$0	\$320		\$227		71%	\$0	\$320	\$0	\$93	each	
<b>Residential Building - New Door, Window, or Skylight</b>																
8 Door, Window or Skylight (Addition of New)	1.00	2.25	3.25	\$160	\$160	\$360	\$122	\$257	76%	71%	\$160	\$360	\$38	\$103	each	
<b>Drywall Repair</b>																
9 Drywall Repair																
a) Up To 1,000 SF		1.25	1.25	\$160	\$0	\$200		\$172		86%	\$0	\$200	\$0	\$28		
b) Each Add'l 1,000 SF or Fraction Thereof		0.25	0.25	\$160	\$0	\$40		\$72		179%	\$0	\$40	\$0	-\$32		
<b>EVR System Upgrade</b>																
10 EVR System Upgrade	1.50	3.00	4.50	\$160	\$240	\$480	\$300	\$347	125%	72%	\$240	\$480	-\$60	\$133		
<b>Fence Building Permit</b>																
11 Fence - Residential		0.75	0.75	\$160	\$0	\$120		\$129		108%	\$0	\$120	\$0	-\$9		
12 Fence - Commercial	1.50	2.00	3.50	\$160	\$240	\$320		\$129		40%	\$240	\$320	\$240	\$191		
<b>Flag Pole</b>																
13 Flag Pole - Greater Than Or Equal To 25'	1.50	2.25	3.75	\$160	\$240	\$360	\$172	\$254	72%	71%	\$240	\$360	\$68	\$106	each	
14 Flag Pole - Less Than 25'	1.00	1.50	2.50	\$160	\$160	\$240	\$85	\$174	53%	73%	\$160	\$240	\$75	\$66	each	
<b>Fireplace</b>																
15 Fireplace	1.00	3.50	4.50	\$160	\$160	\$560	\$135	\$392	84%	70%	\$160	\$560	\$25	\$168	each	
<b>Food Truck or Carnival Event</b>																
16 Food Truck or Carnival Event	1.00	2.00	3.00	\$160	\$160	\$320	\$104	\$234	65%	73%	\$160	\$320	\$56	\$86		
<b>Gas Line Building Permit - Max 500'</b>																
17 Gas Line Building Permit - Max 500'	0.50	0.75	1.25	\$160	\$80	\$120		\$246		205%	\$80	\$120	\$80	-\$126		

Activity Description	Time Estimate			Hrly Rate	Cost of Service		Current Fee		Current Cost Recovery		Proposed Fee		Fee Change		Charge Basis	Note
	Plan Review	Permit Inspection	Total		Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection		
<b>Generator</b>																
18 Generator																
a) 10kW or less	0.50	0.75	1.25	\$160	\$80	\$120			0%	0%	\$80	\$120	\$80	\$120		
b) Over 10kW	0.75	1.00	1.75	\$160	\$120	\$160			0%	0%	\$120	\$160	\$120	\$160		
<b>Landscape</b>																
19 Landscape - Minor Or Modification Of Existing	0.25	1.00	1.25	\$160	\$40	\$160	\$38	\$107	96%	67%	\$40	\$160	\$2	\$53		
20 Landscape - Major - New Construction	1.00	1.00	2.00	\$160	\$160	\$160	\$102	\$107	64%	67%	\$160	\$160	\$58	\$53		
<b>Meter Reset Residential</b>																
21 Meter Reset Residential		0.45	0.45	\$160	\$0	\$72		\$221		307%	\$0	\$72	\$0	-\$149		
<b>Mobilehome Plan Review and Permit Fees</b>																
22 Standard Plan Mobile Home Park: Building Plan Check and Permit Fees (Fee Per Title 25 of California Code of Regulations)							See Title 25 CA Code of	See Title 25 CA Code of	n/a	n/a	See Title 25 CA Code of	See Title 25 CA Code of	n/a	n/a		
<b>Model Home Conversion to SFR</b>																
23 Model Home Conversion to SFR		2.25	2.25	\$160	\$0	\$360	\$134	\$253	n/a	70%	\$0	\$360	-\$134	\$107		
<b>Parking Lot Re-Stripe</b>																
24 Parking Lot Re-Stripe																
a) 1-2 Accessible Stalls	0.50	0.75	1.25	\$160	\$80	\$120		\$130		108%	\$80	\$120	\$80	-\$10		
b) Each Additional 2 Accessible Stalls	0.08	0.08	0.16	\$160	\$13	\$13		\$8		63%	\$13	\$13	\$13	\$5		
<b>Sales Office and Model Home Complex for Tract</b>																
25 Sales Office and Model Home Complex For Tract	1.75	3.50	5.25	\$160	\$280	\$560	\$202	\$391	72%	70%	\$280	\$560	\$78	\$169		
<b>Septic System (New or Replace)</b>																
26 Septic System (New or Replace)	1.00	2.00	3.00	\$160	\$160	\$320	\$153	\$227	96%	71%	\$160	\$320	\$7	\$93		
<b>Sewer Hook Up</b>																
27 Sewer Hook Up		3.25	3.25	\$160	\$0	\$520		\$364		70%	\$0	\$520	\$0	\$156		
<b>Sewer Repair</b>																
28 Sewer Repair		1.75	1.75	\$160	\$0	\$280		\$301		108%	\$0	\$280	\$0	-\$21		
<b>Siding / Stucco Repair</b>																
29 Siding / Stucco Repair		2.00	2.00	\$160	\$0	\$320		\$264		83%	\$0	\$320	\$0	\$56		
<b>Signs</b>																
30 Wall Sign	0.75	0.75	1.50	\$160	\$120	\$120	\$104	\$176	87%	147%	\$120	\$120	\$16	-\$56		
31 Wall Sign Illuminated	1.25	1.25	2.50	\$160	\$200	\$200	\$129	\$229	65%	115%	\$200	\$200	\$71	-\$29		
32 Monument Sign	1.00	2.00	3.00	\$160	\$160	\$320	\$104	\$342	65%	107%	\$160	\$320	\$56	-\$22		
33 Monument Sign Illuminated	1.50	2.25	3.75	\$160	\$240	\$360	\$129	\$367	54%	102%	\$240	\$360	\$111	-\$7		
34 Site Signage	2.00	2.50	4.50	\$160	\$320	\$400	\$172	\$399	54%	100%	\$320	\$400	\$148	\$1		
<b>Spray Booth</b>																
35 Spray Booth	4.75	2.50	7.25	\$160	\$760	\$400	\$551	\$274	73%	69%	\$760	\$400	\$209	\$126		

Activity Description	Time Estimate			Hrly Rate	Cost of Service		Current Fee		Current Cost Recovery		Proposed Fee		Fee Change		Charge Basis	Note
	Plan Review	Permit Inspection	Total	Hourly Rate	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection		
<b>Storage Racks</b>																
36 Storage Racks																
a) Storage Racks - First 100 LF	1.00	1.00	2.00	\$160	\$160	\$160	varies	varies	varies	varies	\$160	\$160	varies	varies		
b) Storage Racks - Each Additional 100 LF		0.08	0.08	\$160	\$0	\$13	varies	varies	varies	varies	\$0	\$13	varies	varies		
<b>Swimming Pool - Commercial</b>																
37 Swimming Pool - Commercial	1.50	7.50	9.00	\$160	\$240	\$1,200	\$170	\$859	71%	72%	\$240	\$1,200	\$70	\$341	each	
<b>Swimming Pool and Spa - Residential</b>																
38 Swimming Pool Residential		4.50	4.50	\$160	\$0	\$720		\$527		73%	\$0	\$720	\$0	\$193		
39 Spa/Hot Tub Above Ground		2.50	2.50	\$160	\$0	\$400		\$298		75%	\$0	\$400	\$0	\$102		
<b>Tent Sale</b>																
40 Tent Sale No Generator	1.00	2.00	3.00	\$160	\$160	\$320	\$104	\$221	65%	69%	\$160	\$320	\$56	\$99		
41 Tent Sale W/Generator	1.25	2.50	3.75	\$160	\$200	\$400	\$129	\$286	64%	71%	\$200	\$400	\$71	\$114		
<b>Trash Enclosure</b>																
42 Trash Enclosure	1.50	2.50	4.00	\$160	\$240	\$400	\$104	\$293	43%	73%	\$240	\$400	\$136	\$107	each	
Trash Enclosure- City Standard	0.50	2.50	3.00	\$160	\$80	\$400					\$80	\$400	\$80	\$400	each	
<b>Utilities - Temporary Commercial Electrical and Gas</b>																
43 Utilities - Temporary Commercial Electrical and Gas		1.50	1.50	\$160	\$0	\$240		\$170		71%	\$0	\$240	\$0	\$70		
<b>Utilities to Shed</b>																
44 Utilities To Shed Elec Plumb Gas Building Permit	0.50	1.25	1.75	\$160	\$80	\$200		\$251		90%	\$80	\$200	\$80	-\$51		
<b>Wall Addition</b>																
45 Wall Addition - Interior Residential	1.50	3.00	4.50	\$160	\$240	\$480	\$172	\$330	72%	69%	\$240	\$480	\$68	\$150		
46 Wall Addition With Plumbing - Interior Residential	2.00	4.00	6.00	\$160	\$320	\$640	\$319	\$460	100%	72%	\$320	\$640	\$1	\$180		
47 Wall Addition - Interior Commercial	2.00	4.25	6.25	\$160	\$320	\$680	\$221	\$485	69%	71%	\$320	\$680	\$99	\$195		
48 Wall Addition With Plumbing - Interior Commercial	2.50	7.00	9.50	\$160	\$400	\$1,120	\$270	\$795	67%	71%	\$400	\$1,120	\$130	\$325		

Activity Description	Time Estimate			Hrly Rate	Cost of Service		Current Fee		Current Cost Recovery		Proposed Fee		Fee Change		Charge Basis	Note
	Plan Review	Permit Inspection	Total	Hourly Rate	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection		
<b>STAND ALONE PERMIT FEES</b>																
<u>Temporary Electrical Service</u>																
1	Temporary Electrical, Prior To Final	1.50	1.50	\$160	\$0	\$240		\$215		89%	\$0	\$240	\$0	\$25		
2	Temporary Electrical W/Gas Release	2.00	2.00	\$160	\$0	\$320		\$186		58%	\$0	\$320	\$0	\$134		
3	Temporary Power Pole	1.00	1.00	\$160	\$0	\$160		varies		varies	\$0	\$160	\$0	varies		
4	Span Poles	0.08	0.08	\$160	\$0	\$13		varies		varies	\$0	\$13	\$0	varies		
<b>ALL OTHER PERMIT FEES</b>																
<u>Receptacles, Switches, Fixtures, and Outlets</u>																
5	Each receptacle, switch, fixture, or outlet, lights	0.03	0.03	\$160	\$0	\$5		varies		varies	\$0	\$5	\$0	varies	each	
<u>Residential Appliances</u>																
6	For fixed residential appliances or receptacle outlets for same, including wall-mounted electric ovens; counter-mounted cooking tops; electric ranges; self-contained room, console or through-wall air conditions; space heater; food waste grinders; dishwashers; washing machines; water heaters; clothes dryers; or other motor-operated appliances not exceeding 1 horsepower (HP)	0.05	0.05	\$160	\$0	\$8		\$4		50%	\$0	\$8	\$0	\$4	each	
<u>Non-Residential Appliances</u>																
7	For nonresidential appliances and self-contained factory-wired, nonresidential appliances not exceeding 1 horsepower (HP), kilowatt (kW) or kilovolt-ampere (kVA) in rating, including medical and dental devices; food, beverage and ice cream cabinets; illuminated show cases; drinking fountains; vending machines; laundry machines; or other similar types of equipment.	0.05	0.05	\$160	\$0	\$8		\$4		50%	\$0	\$8	\$0	\$4	each	
<u>Power Apparatus</u>																
8	Power Apparatus: Up To 1 HP, kW, Or kVA	0.05	0.05	\$160	\$0	\$8		varies		varies	\$0	\$8	\$0	varies	each	
9	Power Apparatus: 1- 10 HP, kW, Or kVA	0.17	0.17	\$160	\$0	\$27		varies		varies	\$0	\$27	\$0	varies	each	
10	Power Apparatus: 11 - 50 HP, kW, Or kVA	0.25	0.25	\$160	\$0	\$40		varies		varies	\$0	\$40	\$0	varies	each	
11	Power Apparatus: 50 - 100 HP, kW, Or kVA	0.50	0.50	\$160	\$0	\$80		varies		varies	\$0	\$80	\$0	varies	each	
12	Power Apparatus: > 100 HP, kW, Or kVA	0.75	0.75	\$160	\$0	\$120		varies		varies	\$0	\$120	\$0	varies	each	
<u>Busways and Trolley</u>																
13	Busways-Plug In Type, Each 100 FT	0.05	0.05	\$160	\$0	\$8		\$6		75%	\$0	\$8	\$0	\$2	each	
14	Trolley, Each 100 FT	0.05	0.05	\$160	\$0	\$8		\$6		75%	\$0	\$8	\$0	\$2	each	
<u>Signs, Outline Lighting and Marquees</u>																
15	For signs, outline lighting systems or marquees supplied from one branch	0.25	0.25	\$160	\$0	\$40		\$20		50%	\$0	\$40	\$0	\$20	each	
16	For additional branch circuits within the same sign, outline lighting system or marquee	0.05	0.05	\$160	\$0	\$8		\$5		67%	\$0	\$8	\$0	\$3	each	
<u>Services (Service Change)</u>																
17	Service: Up To 600 Volts And 200 Amperes	0.25	0.25	\$160	\$0	\$40		\$25		61%	\$0	\$40	\$0	\$15	each	
18	Services: Up To 600 Volts And 201-1,000 Amperes	0.50	0.50	\$160	\$0	\$80		\$50		62%	\$0	\$80	\$0	\$30	each	
19	Service: Over 600 Volts Or Over 1,000 Amperes	0.75	0.75	\$160	\$0	\$120		\$99		83%	\$0	\$120	\$0	\$21	each	
<u>Temporary Power Service</u>																
20	Temporary Pedestal	0.25	0.25	\$160	\$0	\$40		\$20		50%	\$0	\$40	\$0	\$20	each	
21	Temporary Distribution System	0.08	0.08	\$160	\$0	\$13		\$10		75%	\$0	\$13	\$0	\$3	each	
22	Temporary Lighting	0.08	0.08	\$160	\$0	\$13		\$10		75%	\$0	\$13	\$0	\$3	each	
<u>Carnivals and Circuses</u>																
23	Generator	0.17	0.17	\$160	\$0	\$27		\$20		75%	\$0	\$27	\$0	\$7	each	
24	For electrical generators and electrically drive rides	0.17	0.17	\$160	\$0	\$27		\$20		75%	\$0	\$27	\$0	\$7	each	
25	For mechanically driven rides and walk-through attractions or displays	0.05	0.05	\$160	\$0	\$8		\$6		75%	\$0	\$8	\$0	\$2	each	
26	For a system of area and booth lighting	0.05	0.05	\$160	\$0	\$8		\$6		75%	\$0	\$8	\$0	\$2	each	

Activity Description	Time Estimate			Hrly Rate	Cost of Service		Current Fee		Current Cost Recovery		Proposed Fee		Fee Change		Charge Basis	Note
	Plan Review	Permit Inspection	Total	Hourly Rate	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection		
<u>Miscellaneous Apparatus, Conduits and Conductors</u> 27 For electrical apparatus, conduits and conductors for which a permit is		0.17	0.17	\$160	\$0	\$27		\$15		55%	\$0	\$27	\$0	\$12	each	

Activity Description	Time Estimate			Hrly Rate	Cost of Service		Current Fee		Current Cost Recovery		Proposed Fee		Fee Change		Charge Basis	Note
	Plan Review	Permit Inspection	Total		Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection		
<b>STAND ALONE PERMIT FEES</b>																
<u>Commercial Hood &amp; Duct</u>																
1 Commercial Hood & Duct	2.00	2.50	4.50	\$160	\$320	\$400	varies	varies	varies	varies	\$320	\$400	varies	varies	each	
<b>ALL OTHER PERMIT FEES</b>																
<u>Furnaces</u>																
2 For the installation or relocation of each forced-air or gravity-type furnace or																
a) Up to and including 100,000 Btu/h (29.3 kW)		0.12	0.12	\$160	\$0	\$19	\$12		64%	\$0	\$19	\$0	\$7	each		
b) Over 100,000 Btu/h (29.3 kW)		0.17	0.17	\$160	\$0	\$27	\$15		55%	\$0	\$27	\$0	\$12	each		
3 For the installation or relocation of each floor furnace, including vent.		0.12	0.12	\$160	\$0	\$19	\$12		64%	\$0	\$19	\$0	\$7	each		
4 For the installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit heater.		0.12	0.12	\$160	\$0	\$19	\$12		64%	\$0	\$19	\$0	\$7	each		
<u>Appliance Vents</u>																
5 For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit.		0.05	0.05	\$160	\$0	\$8	\$6		75%	\$0	\$8	\$0	\$2	each		
<u>Repairs or Additions</u>																
6 For the repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code.		0.12	0.12	\$160	\$0	\$19	\$12		64%	\$0	\$19	\$0	\$7	each		
<u>Boilers, Compressor and Absorption Systems</u>																
7 For the installation or relocation of each boiler or compressor or absorption system:																
a) Up to 3 HP; and including 100,000 Btu/h (29.3 kW)		0.12	0.12	\$160	\$0	\$19	\$12		64%	\$0	\$19	\$0	\$7	each		
b) Over 3 HP; Over 100,000 Btu/h (29.3 kW)		0.20	0.20	\$160	\$0	\$32	\$22		68%	\$0	\$32	\$0	\$10	each		
<u>Air Handlers</u>																
8 For each air-handling units to and including 10,000 cubic feet per minute (CFM), including ducts attached thereto.		0.08	0.08	\$160	\$0	\$13	\$9		65%	\$0	\$13	\$0	\$5	each		
9 For each air-handling unit over 10,000 CFM		0.17	0.17	\$160	\$0	\$27	\$15		55%	\$0	\$27	\$0	\$12	each		
<u>Evaporative Coolers</u>																
10 For each evaporative cooler other than portable type		0.08	0.08	\$160	\$0	\$13	\$9		65%	\$0	\$13	\$0	\$5	each		
<u>Ventilation and Exhaust</u>																
11 For each ventilation fan connected to a single duct		0.05	0.05	\$160	\$0	\$8	\$6		75%	\$0	\$8	\$0	\$2	each		
12 For each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit		0.08	0.08	\$160	\$0	\$13	\$9		65%	\$0	\$13	\$0	\$5	each		
13 For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood.		0.08	0.08	\$160	\$0	\$13	\$9		65%	\$0	\$13	\$0	\$5	each		
<u>Incinerators</u>																
14 For the installation or relocation of each domestic-type incinerator		0.17	0.17	\$160	\$0	\$27	\$15		55%	\$0	\$27	\$0	\$12	each		
15 For the installation or relocation of each commercial of industrial-type incinerator		0.50	0.50	\$160	\$0	\$80	\$60		75%	\$0	\$80	\$0	\$20	each		
<u>Miscellaneous</u>																
16 For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which other fee is listed in the table.		0.08	0.08	\$160	\$0	\$13	\$9		65%	\$0	\$13	\$0	\$5	each		

Activity Description	Time Estimate			Hrly Rate	Cost of Service		Current Fee		Current Cost Recovery		Proposed Fee		Fee Change		Charge Basis	Note
	Plan Review	Permit Inspection	Total		Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection		
<b>STAND ALONE PERMIT FEES</b>																
<u>Gas Connection / Release Prior To Final</u>																
1 Gas Connection Prior To Final		1.50	1.50	\$160	\$0	\$240		\$215		89%	\$0	\$240	\$0	\$25		
2 Gas Release Prior To Final W/Elec Release		2.00	2.00	\$160	\$0	\$320		\$186		58%	\$0	\$320	\$0	\$134		
<b>ALL OTHER PERMIT FEES</b>																
<u>Fixtures and Vents</u>																
3 For each plumbing fixture or trap or set of fixtures on one trap (including water, drainage piping and backflow protection thereof)		0.08	0.08	\$160	\$0	\$13		\$8		60%	\$0	\$13	\$0	\$5	each	
4 For repair or alteration of drainage or vent piping		0.03	0.03	\$160	\$0	\$5		\$4		74%	\$0	\$5	\$0	\$1	each	
<u>Sewers, Disposal Systems and Interceptors</u>																
5 For each residential building sewer and each trailer park sewer		0.25	0.25	\$160	\$0	\$40		\$20		50%	\$0	\$40	\$0	\$20	each	
6 For each cesspool		0.25	0.25	\$160	\$0	\$40		\$30		75%	\$0	\$40	\$0	\$10	each	
7 For each private sewage disposal system, ex: septic tank		0.50	0.50	\$160	\$0	\$80		\$60		75%	\$0	\$80	\$0	\$20	each	
8 For each industrial waste pretreatment interceptor, including its trap and vent, excepting kitchen-type grease interceptors functioning as fixture traps		0.25	0.25	\$160	\$0	\$40		\$16		40%	\$0	\$40	\$0	\$24	each	
9 Rainwater systems - per drain (inside building)		0.08	0.08	\$160	\$0	\$13		\$8		60%	\$0	\$13	\$0	\$5	each	
<u>Water Piping and Water Heaters</u>																
10 For installation, alteration, or repair of water piping or water-treating equipment, or both		0.03	0.03	\$160	\$0	\$5		\$4		74%	\$0	\$5	\$0	\$1	each	
11 For each water heater including vent		0.12	0.12	\$160	\$0	\$19		\$12		64%	\$0	\$19	\$0	\$7	each	
<u>Gas Piping Systems</u>																
12 Gas Piping: 1-4 Outlets		0.03	0.03	\$160	\$0	\$5		\$4		74%	\$0	\$5	\$0	\$1	each	
13 Gas Piping: 5 Or More, Per Outlet		0.02	0.02	\$160	\$0	\$3		\$1		37%	\$0	\$3	\$0	\$2	each	
<u>Lawn Sprinklers, Vacuum Breakers and Backflow Protection Devices</u>																
14 For each lawn sprinkler system on any one meter, including backflow protection devices thereof		0.12	0.12	\$160	\$0	\$19		\$12		64%	\$0	\$19	\$0	\$7	each	
15 For each backflow-protection device 2 inches and smaller		0.12	0.12	\$160	\$0	\$19		\$10		53%	\$0	\$19	\$0	\$9	each	
16 For each backflow-protection device over 2 inches		0.25	0.25	\$160	\$0	\$40		\$20		50%	\$0	\$40	\$0	\$20	each	
<u>Miscellaneous</u>																
17 For each appliance or piece of equipment regulated by the Plumbing Code but not classed in other appliance categories, or for which no other fee is listed in this code.		0.12	0.12	\$160	\$0	\$19		\$15		78%	\$0	\$19	\$0	\$4	each	

**Estimated Expenditures**

#	Description	Total	Amortization / Update Frequency	Annual Cost	Note
1	Target Annual Training Expenditures	\$12,000	1	\$12,000	[a]
2	Total	\$12,000		\$12,000	

**Estimated Base for Revenue**

#	Acct Desc	Total	Note
3	Estimated Construction Valuation	\$42,731,685	[b]
4		\$42,731,685	

**Calculation of Fee at Full Cost Recovery**

#	Description	Total
5	Annual Revenue Requirement	\$12,000
6	Estimated Annual Permit Fees	\$42,731,685
7	Training Fee Factor of Valuation	\$0.0003

**Cost Recovery Analysis**

#	Description	Current Fee	Fee at Full Cost Recovery	Proposed Fee	Notes
8	Training Fee	varies	\$0.0003	\$0.0003	

**Revenue Analysis**

#	Description	Current Revenue	Revenue at Full Cost Recovery	Revenue at Targeted Fee	GF Subsidy at Current Fee	GF Subsidy at Proposed Fee
9	Training Fee	n/a	\$12,000	\$12,000	\$12,000	\$0
10	Cost Recovery %			100%		

[a] Training expenses will vary from year-to-year based on type of training, staffing, etc. Amount intended to serve as reasonable on-going estimate.

[b] Construction value will vary from year-to-year based on annual volume.

**User and Regulatory Fees**

***Cost of Service Calculations***

**[Fire Prevention Fees](#)**

Fee Description	Estimated Labor Hours	Hourly Rate	Cost Recovery Information						
		\$160	Estimated Cost of Service	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
1 Permit Processing Fee	0.42	\$67	\$28	43%	\$67	100%	per permit		
FIRE SPECIFIC ITEMS									
2 Water Based Fire Protection Systems (1)									
a) Fire Sprinkler Commercial/Multi Family/Other - New System									
i) Plan Review (up to 100 heads)	2.50	\$400	\$165 - \$360		\$400	100%	per installation		
ii) Inspection (up to 100 heads)	3.00	\$480	\$179 - \$360		\$480	100%	per installation		
b) Fire Sprinkler Commercial/Multi Family/Other - Alteration									
i) Plan Review (up to 25 heads)	1.25	\$200	\$120 - \$268		\$200	100%	per installation		
ii) Inspection (up to 25 heads)	1.50	\$240	\$134 - \$225		\$240	100%	per installation		
c) Fire Sprinkler, Per additional head - New or Alteration									
i) Plan Review	0.01	\$2			\$2	100%	per head		
ii) Inspection	0.01	\$2			\$2	100%	per head		
d) Fire Sprinkler Single Family/Duplex - New System									
i) Plan Review	2.00	\$320	\$165 - \$360		\$320	100%	per installation		
ii) Inspection	3.00	\$480	\$179 - \$360		\$480	100%	per installation		
e) Fire Sprinkler Single Family/Duplex - Alteration of Existing System									
i) Plan Review	0.75	\$120	\$120 - \$268		\$120	100%	per installation		
ii) Inspection	1.50	\$240	\$134 - \$225		\$240	100%	per installation		
f) Standpipe									
i) Plan Review (per standpipe system)	2.00	\$320			\$320	100%	per system		
ii) Inspection (per standpipe system)	4.00	\$640			\$640	100%	per system		
g) Fire Protection Underground System									
i) Plan Review	3.00	\$480			\$480	100%	each		
ii) Inspection	4.00	\$640			\$640	100%	each		
h) Fire Pump									
i) Plan Review	2.00	\$320			\$320	100%	each		
ii) Inspection	2.00	\$320			\$320	100%	each		
i) Per Additional Sprinkler Riser or Hydrant									
i) Plan Review	1.00	\$160			\$160	100%	each		
ii) Inspection	2.00	\$320			\$320	100%	each		

Fee Description	Estimated Labor Hours	Hourly Rate	Cost Recovery Information					Unit	Notes
		\$160	Estimated Cost of Service	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery		
3 Fire Alarm System (1):									
a) Fire Alarm - New System									
i) Plan Review (up to 25 devices)	1.75	\$280	\$165 - \$210		\$280	100%	per system		
ii) Inspection (up to 25 devices)	2.50	\$400	\$133 - \$179		\$400	100%	per system		
b) Fire Alarm - New System									
i) Plan Review (> 25 devices)	3.00	\$480	\$210 - \$300		\$480	100%	per system		
ii) Inspection (> 25 devices)	3.00	\$480	\$179 - \$269		\$480	100%	per system		
c) Fire Alarm - Alteration									
i) Plan Review (up to 5 devices)	1.00	\$160	\$53 - \$78		\$160	100%	per system		
ii) Inspection (up to 5 devices)	1.50	\$240	\$119 - \$255		\$240	100%	per system		
4 Alternative Automatic Extinguishing Systems (2):									
a) Dry, Wet, CO2, Halon, UL 300, Clean Agent, Spray Booth, Other									
i) Plan Review	1.50	\$240			\$240	100%	per system		
ii) Inspection	2.25	\$360			\$360	100%	per system		
5 Other Fire Construction Reviews and Inspections (2):									
a) LPG, Cryogenics, Compressed Gas, Medical Gas, Battery Storage Systems, Industrial Oven, High-Piled Storage, and other Fire Construction Permit									
i) Plan Review	2.50	\$400			\$400	100%	per system		
ii) Inspection	3.00	\$480			\$480	100%	per system		
b) Emergency Responder Radio Coverage									
i) Plan Review & Coordination Deposit (3)	3.00	\$480			\$480	100%	per system		
ii) Inspection & Coordination Deposit (3)	6.00	\$960			\$960	100%	per system		
c) Public School Access & Water Supply Plan Check (hourly) - Minimum 1 hour review deposit required (3)	1.00	\$160			\$160	100%	per review		
d) Alternative Materials & Methods of Construction (hourly) - Minimum 1 hour review deposit required (3)	1.00	\$160			\$160	100%	per review		
6 Hazardous Activities Installation/Removal Permits (4):									
a) Above Ground - Hazardous Materials Tank and/or Pipe Installation or Removal (1 tank)	4.00	\$640			\$640	100%	per tank system		
b) Under Ground - Hazardous Materials Tank Installation, New System (1 tank)	4.00	\$640			\$640	100%	per tank system		
c) Under Ground - Hazardous Materials Tank Removal (1 tank)	4.00	\$640			\$640	100%	per tank system		
d) Under Ground - Hazardous Materials Tank Pipe Installation or Removal (per additional tank)	4.00	\$640			\$640	100%	per tank		
e) Above Ground Tank or Underground Tank installation or removal (per additional tank)	2.00	\$320			\$320	100%	per tank		

Fee Description	Estimated Labor Hours	Hourly Rate	Cost Recovery Information					Unit	Notes
		\$160	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery			
7 Fire Code Verification:		Estimated Cost of Service							
a) Operational permit Plan Review/Application Code Review and Presubmittal Planning Related Reviews (hourly) - Minimum 1/2 hour review deposit, additional time billed at hourly rate (3)	0.50	\$80			\$80	100%	per 1/2 hour		
b) Operational permit inspection (hourly) - Minimum 2 hour review deposit, additional time billed at hourly rate (3)	1.00	\$160			\$160	100%	per hour		
c) Special Events or Temporary Use Events (hourly) - Minimum 2 hour review deposit, additional time billed at hourly rate (3)	1.00	\$160			\$160	100%	per hour		
d) Inspection Outside of Normal Work Hours - Hourly Rate (7)	1.00	\$192			\$192	100%	per hour		
8 Annual Inspection:									
a) Above Ground - Flammable / Combustible Liquid Tank and/or Pipe (>10,000 gallons)	4.00	\$640			\$640	100%	per tank system		
b) Above Ground - Flammable / Combustible Liquid Tank and/or Pipe (<10,000 gallons)	2.00	\$320			\$320	100%	per tank system		
c) Underground Hazardous Materials Tank Inspection	3.75	\$600			\$600	100%	per tank system		
d) CalARP Facility	3.00	\$480			\$480	100%	per site		
9 California Fire Code Verification	1.00	\$160			\$160	100%	per hour		
OTHER MISCELLANEOUS FEES									
10 Annual R-1/R-2 Occupancy Inspection (2):									
a) Base Fee (Per Building)	0.50	\$80			\$80	100%	per building		
b) Per additional Unit Fee	0.03	\$5			\$5	100%	per unit beyond 3		
11 High Rise Building	1.25	\$200			\$200	100%	per floor		
12 Day Care Inspection									
a) Residential (Child / Elderly / Community) Less Than 26 (per hour)	1.00	\$160			\$160	100%			
b) Residential (Child / Elderly / Community) 26 & Over (per hour)	1.00	\$160			\$160	100%			
13 Detention Facilities	2.00	\$320			\$320	100%			
14 Educational Facilities									
a) 1 - 250 Students	3.00	\$480			\$0	0%			
b) 251 - 500 Students	5.00	\$800			\$0	0%			
c) > 500 Students	10.00	\$1,600			\$0	0%			
15 Fire Clearance Inspection (5):									
a) Less than 500 SqFt	0.75	\$120			\$120	100%	per certificate		
b) 501 - 1,000 SqFt	1.00	\$160			\$160	100%	per certificate		
c) 1,001 - 3,000 SqFt	1.50	\$240			\$240	100%	per certificate		
d) Greater than 3,000 SqFt	2.75	\$440			\$440	100%	per certificate		
16 Research	0.50	\$80			\$80	100%	per half-hour		

Fee Description	Estimated Labor Hours	Hourly Rate	Cost Recovery Information					
		\$160	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
		Estimated Cost of Service						
17 Re-Inspection Fee	1.00	\$160			\$160	100%	per hour	
18 Service Required in Excess of Standard. Applies to all fees listed in schedule. See footnote (6)	1.00	\$160			\$160	100%	per hour	
19 Supplemental Plan Check Fee (per hour for more than two reviews)	1.00	\$160			\$160	100%	per hour	
20 Certificate of Occupancy								
a) Temporary Certificate of Occupancy	0.75	\$120			\$120	100%	each	
b) Certificate of Occupancy	0.75	\$120			\$120	100%	each	
21 Change of Use Inspection								
a) Change of Use - 5,000 SF or Less	0.75	\$120			\$120	100%	each	
b) Change of Use - Greater than 5,000 SF	1.50	\$240			\$240	100%	each	
22 New Construction Plan Check (8):								
a) A - Assembly	2.50	\$400			\$400	100%	each	
b) B, I, M - Business, Institutional, Mercantile	2.00	\$320			\$320	100%	each	
c) F, S, H - Factory, Storage, Hazardous	2.50	\$400			\$400	100%	each	
d) All Tenant Improvements	1.50	\$240			\$240	100%	each	
e) U - Utility Structures and Buildings	1.00	\$160			\$160	100%	each	
23 Technology Fee (percent of permit fee)		10%			5%		% of fee	
24 Work Without a Permit					2x applicable fee			
25 Special Request for Fire Department Personnel Services								
a) Fire Prevention Personnel and Contract Support	1.00	\$160			\$160	100%	per person; per hr.	
b) Fire Operations Staff	overtime rate by rank	overtime rate by rank			overtime rate by rank	overtime rate by rank	per person; per hr.	
26 Fees for Services Not Listed in this Fee Schedule	1.00	\$160			\$160		per person; per hr.	

- (1) Fee includes up to two plan checks or three inspections. Additional costs to be recovered at staff hourly rate.
- (2) Fee includes up to two plan checks or two inspections. Additional costs to be recovered at staff hourly rate.
- (3) Actual costs - may also be charged by actual costs using the fully burdened hourly rates plus any outside consultant costs if applicable.  
Review time exceeding initial hours assumed for establishing deposit is billed at hourly rate.
- (4) Fee includes plan check and up to two inspections. Additional costs to be recovered at staff hourly rate.
- (5) Fee includes research and up to two inspections. Additional costs to be recovered at staff hourly rate.
- (6) Each fee listed in this schedule is based on the estimated number of hours required to perform a standard service request.  
The standard number of hours estimated can be calculated by dividing the fee amount by \$160, the Division's fully-burdened hourly rate.  
For example, a fee amount of \$320 assumes roughly 2.00 hours will be required to perform a standard request for the fee related service.  
Review and inspection efforts that exceed the standard number of hours used to calculate the fee by more than one hour will be billed hourly for any time spent in excess of the standard hours built into the fee.
- (7) Inspection outside normal work hours will require hourly fees in addition to other required fees.
- (8) Planning submittals for fire review and related correspondence, meetings, etc. may be charged for at hourly rate during the construction plan review.

**User and Regulatory Fees**

***Cost of Service Calculations***

**[Planning Fees](#)**

**Calculation of Benefit Ratio (Billing Factor)**

FundNo	FundDesc	Div#	DivDesc	AccountNo	AccountDesc	Total	Salaries	Benefits	Notes
120	COMMUNITY DEVELOPMENT	1700	PLANNING DIVISION	1100	SALARIES & WAGES	\$412,408	\$412,408	\$0	
120	COMMUNITY DEVELOPMENT	1700	PLANNING DIVISION	1400	OTHER FRINGE BENEFITS	\$22,009	\$0	\$22,009	
120	COMMUNITY DEVELOPMENT	1700	PLANNING DIVISION	1405	PERS Pension	\$141,521	\$0	\$141,521	
120	COMMUNITY DEVELOPMENT	1700	PLANNING DIVISION	1410	HEALTH PLANS	\$72,892	\$0	\$72,892	
120	COMMUNITY DEVELOPMENT	1700	PLANNING DIVISION	1415	WORKERS COMP CONTRIBUTION	\$42,350	\$0	\$42,350	
120	COMMUNITY DEVELOPMENT	1700	PLANNING DIVISION	1420	Special Pay	\$9,644	\$0	\$9,644	
120	COMMUNITY DEVELOPMENT	1700	PLANNING DIVISION	1425	PTO + Holiday	\$27,518	\$0	\$27,518	
120	COMMUNITY DEVELOPMENT	1700	PLANNING DIVISION	1430	UNEMPLOYMENT BENEFITS	\$1,000	\$0	\$1,000	
120	COMMUNITY DEVELOPMENT	1700	PLANNING DIVISION	1450	RETIREE MEDICAL PREMIUMS	\$39,400	\$0	\$39,400	
<b>Total</b>						<b>\$768,741</b>	<b>\$412,408</b>	<b>\$356,334</b>	
<b>Benefit Bill Factor (For Every \$ of Salary Add this amount for Recovery of Benefits)</b>								<b>0.86</b>	

**Calculation of Divisional Indirect Cost Ratio (Billing Factor)**

FundNo	FundDesc	Div#	DivDesc	AccountNo	AccountDesc	Total	Initial Adjustment	Subtotal	Salaries	Divisional Indirect	Notes
120	COMMUNITY DEVELOPMENT	1700	PLANNING DIVISION	1100	SALARIES & WAGES	\$ 412,408	\$0	\$412,408	\$412,408	\$0	
120	COMMUNITY DEVELOPMENT	1700	PLANNING DIVISION	1300	SALARIES OVERTIME	\$ 1,345	\$0	\$1,345	\$1,345	\$0	
120	COMMUNITY DEVELOPMENT	1700	PLANNING DIVISION	1305	COMP TIME USED	\$ 389	\$0	\$389	\$389	\$0	
120	COMMUNITY DEVELOPMENT	1700	PLANNING DIVISION	1310	COMP TIME PAID	\$ 895	\$0	\$895	\$895	\$0	
120	COMMUNITY DEVELOPMENT	1700	PLANNING DIVISION	1400	OTHER FRINGE BENEFITS	\$ 22,009	\$ (22,009)	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	1700	PLANNING DIVISION	1405	PERS Pension	\$ 141,521	\$ (141,521)	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	1700	PLANNING DIVISION	1410	HEALTH PLANS	\$ 72,892	\$ (72,892)	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	1700	PLANNING DIVISION	1415	WORKERS COMP CONTRIBUTION	\$ 42,350	\$ (42,350)	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	1700	PLANNING DIVISION	1420	Special Pay	\$ 9,644	\$ (9,644)	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	1700	PLANNING DIVISION	1425	PTO + Holiday	\$ 27,518	\$ (27,518)	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	1700	PLANNING DIVISION	1430	UNEMPLOYMENT BENEFITS	\$ 1,000	\$ (1,000)	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	1700	PLANNING DIVISION	1450	RETIREE MEDICAL PREMIUMS	\$ 39,400	\$ (39,400)	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	1700	PLANNING DIVISION	2200	TELEPHONE/COMMUNICATION	\$ 1,772	\$0	\$1,772	\$0	\$1,772	
120	COMMUNITY DEVELOPMENT	1700	PLANNING DIVISION	2220	ADVERTISING AND PUBLICATIONS	\$ 6,448	\$0	\$6,448	\$0	\$6,448	
120	COMMUNITY DEVELOPMENT	1700	PLANNING DIVISION	2250	OFFICE SUPPLIES AND MATERIALS	\$ 8,616	\$0	\$8,616	\$0	\$8,616	
120	COMMUNITY DEVELOPMENT	1700	PLANNING DIVISION	2260	SOFTWARE PURCHASES	\$ -	\$0	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	1700	PLANNING DIVISION	2270	COMPUTER HARDWARE PURCHASES	\$ 758	\$0	\$758	\$0	\$758	
120	COMMUNITY DEVELOPMENT	1700	PLANNING DIVISION	2400	CONTRACTS,LEASES,RENTS,& TAXES	\$ 3,017	\$0	\$3,017	\$0	\$3,017	
120	COMMUNITY DEVELOPMENT	1700	PLANNING DIVISION	2450	MAINT & OPERATIONS/PARTS & SUP	\$ 5	\$0	\$5	\$0	\$5	
120	COMMUNITY DEVELOPMENT	1700	PLANNING DIVISION	2560	TRAINING & EDUCATION	\$ 2,479	\$0	\$2,479	\$0	\$2,479	
120	COMMUNITY DEVELOPMENT	1700	PLANNING DIVISION	2706	Downtown Specific Plan	\$ 16,088	\$ (16,088)	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	1700	PLANNING DIVISION	2710	PROFESSIONAL/SPECIALIZED SERV	\$ 108,208	\$ (108,208)	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	1700	PLANNING DIVISION	2714	PRINTING SERVICES	\$ 656	\$0	\$656	\$0	\$656	
120	COMMUNITY DEVELOPMENT	1700	PLANNING DIVISION	3612	CITY ATTORNEY	\$ 6,750	\$ -	\$6,750	\$0	\$6,750	
120	COMMUNITY DEVELOPMENT	1700	PLANNING DIVISION	3613	IT/COMPUTERS-TELEPHONES	\$ 62,452	\$ -	\$62,452	\$0	\$62,452	
120	COMMUNITY DEVELOPMENT	1700	PLANNING DIVISION	3616	LIABILITY INSURANCE	\$ 9,400	\$ -	\$9,400	\$0	\$9,400	
120	COMMUNITY DEVELOPMENT	1700	PLANNING DIVISION	3617	EMERGENCY SERVICES	\$ 1,446	\$ -	\$1,446	\$0	\$1,446	
120	COMMUNITY DEVELOPMENT	1700	PLANNING DIVISION	3680	FACILITY MAINTENANCE	\$ 14,950	\$ -	\$14,950	\$0	\$14,950	
120	COMMUNITY DEVELOPMENT	1700	PLANNING DIVISION	5400	MAJOR MACHINERY AND EQUIPMENT	\$ -	\$ -	\$0	\$0	\$0	
<b>Total</b>						<b>\$1,014,415</b>	<b>(\$480,630)</b>	<b>\$533,785</b>	<b>\$415,036</b>	<b>\$118,749</b>	
<b>Divisional Indirect Cost Bill Factor (For Every \$ of Salary Add this amount for Recovery of Divisional Indirect Costs)</b>										<b>0.29</b>	

**Calculation of Citywide Overhead Cost Ratio (Billing Factor)**

Description	Indirect Rate	Salaries	Citywide Overhead	Notes
Citywide Overhead Rate	25%	\$412,408	\$103,102	
<b>Total</b>		<b>\$412,408</b>	<b>\$103,102</b>	
<b>Citywide Overhead Bill Factor (For Every \$ of Salary Add this amount for Recovery of C'Wide OH)</b>			<b>0.25</b>	

**Allocation of Annual Labor Effort**

Description	Total	Notes
Indirect (Admin; Training; Div Leadership; Policies and Procedures Update; Public Info)	40%	
Direct (Plan Review, Permitting, Inspection)	60%	
<b>Total</b>	<b>100%</b>	

**Calculation of Direct Hours Ratio (Billing Factor)**

Description	Base Hrs Per FTE	Adjust for Typical Leave	Productive Hours	Direct Hours %	Direct Hours Per FTE	Notes
Hours	2,080	(216)	1,864	60%	1,118	
<b>Direct Hours Bill Factor (For Every \$ of Salary Add this amount to account for Direct Hrs v. Total Hrs.)</b>					<b>1.86</b>	

**Summary of Billing Ratios (Billing Factors)**

Description	Total	Notes
Benefit Bill Factor (For Every \$ of Salary Add this amount for Recovery of Benefits)	0.86	
Divisional Indirect Cost Bill Factor (For Every \$ of Salary Add this amount for Recovery of Divisional Indirect Costs)	0.29	
Citywide Overhead Bill Factor (For Every \$ of Salary Add this amount for Recovery of C'Wide OH)	0.25	
<b>Bill Factor (For Every \$ of Salary Add this amount for Recovery of Fully-Burdened Rate)</b>	<b>1.40</b>	

**Calculation of Fully-Burdened Hourly Rates by Position**

Position	Salary	Salary Adjustment for Direct Hours	Salary for Direct Hours	Bill Factor for Indirects	Fully-Burdened Hourly Rate	Final Hourly Bill Factor	Notes
Administrative Assistant	\$31.60	1.86	\$58.76	1.40	\$141	4.46	
Assistant Planner	\$32.95	1.86	\$61.29	1.40	\$147	4.46	
Community Development Director	\$71.22	1.86	\$132.45	1.40	\$318	4.46	
Planning Tech	\$27.05	1.86	\$50.30	1.40	\$121	4.46	
Principal Planner	\$45.69	1.86	\$84.97	1.40	\$204	4.46	
Senior Planner	\$40.52	1.86	\$75.35	1.40	\$181	4.46	
<b>Bill Factor (For Every \$ of Salary Add this amount for Recovery of Fully-Burdened Rate)</b>							

Hourly Rates are shown above. To manually calculate rates multiply step salary rate per hour by final hourly bill factor shown above

**Calculation of Composite Fully-Burdened Hourly Rate**

Description	Current Staff Allocation (In-House)	Direct Hours Per FTE	Direct Hours x FTE	Fully-Burdened Hourly Rate	Rate x Hours	Notes
Administrative Assistant	1.00	1,118	1,118	\$141	\$157,694	
Assistant Planner	1.00	1,118	1,118	\$147	\$164,405	
Community Development Director	0.50	1,118	559	\$318	\$177,826	
Planning Tech	1.00	1,118	1,118	\$121	\$135,326	
Principal Planner	1.00	1,118	1,118	\$204	\$228,154	
Senior Planner	1.00	1,118	1,118	\$181	\$202,430	
<b>Total</b>	<b>5.50</b>	<b>6,710</b>	<b>6,151</b>		<b>\$1,065,835</b>	
<b>Composite Hourly Billing Rate</b>					<b>\$173</b>	

<<< Divisional Hourly Rate

Fee Description		Fully-Burdened Hourly Rate								Est. Cost of Service	
		\$173	\$160	\$136	\$187	\$160	\$243	\$187	\$250		\$130
		Est. Planning Labor Hrs	Est. Building Labor Hrs	Est. Code Enf Labor Hrs	Est. Eng Labor Hrs	Est. Fire Labor Hrs	Est. Police Sgt Labor Hrs	Est. PW Operations Labor Hrs	Est. City Atty Labor Hrs	Est. Finance Labor Hrs	
<b>Agreement</b>											
1	Density bonus Agreement	15.75	3.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$3,209
2	Development Agreement										
	a) Agreement	0.00	0.00	0.00	15.00	0.00	0.00	0.00	0.00	0.00	\$2,799
	b) Agreement Amendment	0.00	0.00	0.00	10.00	0.00	0.00	0.00	0.00	0.00	\$1,866
<b>Application</b>											
3	SDR Modification - Minor (CDDR)	10.00	0.75	0.00	2.00	0.33	0.00	0.00	0.00	0.00	\$2,279
4	Administrative Adjustment (Zoning standards)	5.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$866
5	Administrative Use										
	a) Permit (CDDR)	14.50	3.00	0.00	3.50	0.75	0.75	0.00	0.00	0.00	\$3,948
	b) Permit Modification	10.00	0.50	0.00	0.50	0.00	0.25	0.00	0.00	0.00	\$1,967
6	Adult Business Permit	25.00	2.00	0.00	1.00	1.50	5.00	0.00	6.00	0.00	\$7,794
7	Alcoholic Beverage Control Review - Finding of Public Convenience or Necessity (CDDR)	10.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	\$1,976
8	Annexation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0
9	Appeals										
	a) Community Development Director Decision	8.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$1,386
	b) Planning Commission Decision	8.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$1,386
10	Certificate of Compliance (Not Including Lot Line Adjustment)	2.50	0.50	0.00	1.50	0.00	0.00	0.00	0.00	0.00	\$793
11	Conditional Use Permit (CUP)										
	a) Major	30.00	5.00	0.00	9.00	2.00	1.50	0.00	0.00	0.00	\$8,363
	b) Minor	25.00	3.00	0.00	4.00	1.00	1.00	0.00	0.00	0.00	\$5,962
	c) Modification	25.00	1.00	0.00	4.00	0.50	0.25	0.00	0.00	0.00	\$5,379
12	Conditions of Approval - Amendment	15.00	0.25	0.00	3.00	0.25	0.00	0.00	0.00	0.00	\$3,239
13	Conversion from Senior Housing Permit- (PC)	24.83	4.50	0.00	0.50	1.00	3.00	0.00	6.00	0.00	\$7,506
14	Conversion to Condominiums	22.33	6.00	0.00	7.00	1.00	0.00	0.00	4.00	0.00	\$7,297
15	Determination of Use (CDDR)	2.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$448
16	Downtown Project Review										
	a) Major - PC	12.75	3.25	0.00	0.50	0.50	0.00	0.75	0.00	0.00	\$3,043
	b) Minor - CDDR	6.00	0.50	0.00	0.50	0.00	0.00	0.00	0.00	0.00	\$1,213

Fee Description	Current Fixed Fee or Minimum Fee	Current Initial Deposit	Current Fee Structure	Current Cost Recovery	Targeted Cost Recovery	Proposed Fixed Fee or Minimum Fee	Proposed Initial Deposit	Proposed Fee Structure	Note
<b>Agreement</b>									
1 Density bonus Agreement	\$2,884			90%	100%	\$3,209			[a]
2 Development Agreement									
a) Agreement		\$20,000	Deposit	714%	100%		\$20,000	Deposit	[a]
b) Agreement Amendment		\$10,000	Deposit	536%	100%		\$10,000	Deposit	[a]
<b>Application</b>									
3 SDR Modification - Minor (CDDR)	\$960			42%	100%	\$2,279			
4 Administrative Adjustment (Zoning standards)	\$390			45%	100%	\$866			
5 Administrative Use									
a) Permit (CDDR)	\$3,058			77%	100%	\$3,948			
b) Permit Modification	\$697			35%	100%	\$1,967			
6 Adult Business Permit	\$6,100			78%	100%	\$7,794			
7 Alcoholic Beverage Control Review - Finding of Public Convenience or Necessity (CDDR)	\$570			29%	100%	\$1,976			
8 Annexation		\$10,000	Deposit	n/a	100%		\$10,000	Deposit	[b]
9 Appeals									
a) Community Development Director Decision	\$582			42%	100%	\$1,386			
b) Planning Commission Decision	\$951			69%	100%	\$1,386			
10 Certificate of Compliance (Not Including Lot Line Adjustment)	\$633			80%	100%	\$793			
11 Conditional Use Permit (CUP)									
a) Major	\$5,971			71%	100%	\$8,363			
b) Minor	\$2,218			37%	100%	\$5,962			
c) Modification	\$1,782			33%	100%	\$5,379			
12 Conditions of Approval - Amendment	\$1,069			33%	100%	\$3,239			
13 Conversion from Senior Housing Permit- (PC)	\$6,130			82%	100%	\$7,506			
14 Conversion to Condominiums	\$5,767			79%	100%	\$7,297			
15 Determination of Use (CDDR)	\$389			87%	100%	\$448			
16 Downtown Project Review									
a) Major - PC	\$2,698			89%	100%	\$3,043			
b) Minor - CDDR	\$664			55%	100%	\$1,213			

		Fully-Burdened Hourly Rate									
		\$173	\$160	\$136	\$187	\$160	\$243	\$187	\$250	\$130	
Fee Description	Est. Planning Labor Hrs	Est. Building Labor Hrs	Est. Code Enf Labor Hrs	Est. Eng Labor Hrs	Est. Fire Labor Hrs	Est. Police Sgt Labor Hrs	Est. PW Operations Labor Hrs	Est. City Atty Labor Hrs	Est. Finance Labor Hrs	Est. Cost of Service	
17	Extension of Time - Community Development Director Review	10.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	\$2,106	
18	Extension of Time - Planning Commission Review	15.00	0.50	0.00	3.00	0.50	0.00	0.00	0.00	\$3,319	
19	General Plan Amendment (GPA)										
	a) Text/Policy Change - Major	0.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	\$1,493	
	b) Text/Policy Change - Minor	20.50	0.00	0.00	2.00	0.00	0.00	1.00	0.00	\$4,175	
	c) Land Use or Circulation Map Change	0.00	0.00	0.00	4.00	0.00	0.00	0.00	0.00	\$747	
20	Habitat Acquisition and Negotiation Strategy (HANS) Application Review	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$1,733	
21	Lot Line Adjustment	3.00	1.50	0.00	5.00	0.00	0.00	0.00	0.00	\$1,693	
22	Mobile Home Park Conversion	30.00	4.25	0.00	7.00	1.00	0.00	6.00	0.00	\$8,845	
23	Model Home Complex/Sales Office: Model Home Plan Complex	8.25	2.00	0.00	2.50	1.00	0.00	0.00	0.00	\$2,376	
24	Parcel Map Waiver	10.00	0.00	0.00	7.50	0.00	0.00	1.00	0.00	\$3,382	
25	Planned Community Development (PCD)	0.00	0.00	0.00	10.00	0.00	0.00	0.00	0.00	\$1,866	
26	Planned Community Development (PCD) Amendment	0.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	\$1,493	
27	Planned Unit Development (PUD)	0.00	0.00	0.00	10.00	0.00	0.00	0.00	0.00	\$1,866	
28	Planned Unit Development (PUD) Amendment	0.00	0.00	0.00	5.00	0.00	0.00	0.00	0.00	\$933	
29	Preliminary Application Review - conceptual	5.00	1.25	0.00	1.00	0.58	0.25	0.00	0.00	\$1,407	
30	SDR Modification - Major (PC)										
	a) Major (PC)	12.00	1.25	0.00	4.00	0.50	0.00	0.00	0.00	\$3,106	
	b) Minor	5.33	0.56	0.00	1.78	0.22	0.00	0.00	0.00	\$1,379	
31	Sign Program										
	a) Minor Amendment (CDDR)	4.00	0.25	0.00	0.00	0.00	0.00	0.00	0.00	\$733	
	b) Major Amendment (PC)	8.00	0.50	0.00	0.00	0.00	0.00	0.00	0.00	\$1,466	
32	Site Development Review (SDR)										
	a) Minor - CDDR	25.00	3.25	0.00	8.00	1.08	0.25	0.00	0.00	\$6,579	
	b) Major- Commercial/Industrial (PC)	40.00	3.25	0.00	10.00	1.58	0.50	0.00	0.00	\$9,693	
	c) Auto Center Review	14.00	3.00	0.00	4.50	1.00	1.00	0.00	0.00	\$4,093	
33	Site Development Review Major- residential (PC)	40.00	3.25	0.00	10.00	1.58	0.50	0.00	0.00	\$9,693	
34	Small Group Home Permit	4.00	2.17	1.50	0.00	0.00	0.00	0.00	0.00	\$1,244	
35	Specific Plan	0.00	0.00	0.00	6.00	0.00	0.00	0.00	0.00	varies	
36	Specific Plan Amendment	0.00	0.00	0.00	1.50	0.00	0.00	0.00	0.00	varies	

Fee Description	Current Fixed Fee or Minimum Fee	Current Initial Deposit	Current Fee Structure	Current Cost Recovery	Targeted Cost Recovery	Proposed Fixed Fee or Minimum Fee	Proposed Initial Deposit	Proposed Fee Structure	Note
17 Extension of Time - Community Development Director Review	\$805			38%	100%	\$2,106			
18 Extension of Time - Planning Commission Review	\$1,855			56%	100%	\$3,319			
19 General Plan Amendment (GPA)									
a) Text/Policy Change - Major		\$10,000	Deposit	670%	100%		\$10,000	Deposit	[c]
b) Text/Policy Change - Minor	\$3,617			87%	100%	\$4,175			
c) Land Use or Circulation Map Change		\$8,000	Deposit	1072%	100%		\$8,000	Deposit	[d]
20 Habitat Acquisition and Negotiation Strategy (HANS) Application Review	\$1,593			92%	100%	\$1,733			
21 Lot Line Adjustment	\$1,010			60%	100%	\$1,693			
22 Mobile Home Park Conversion	\$7,600			86%	100%	\$8,845			
23 Model Home Complex/Sales Office: Model Home Plan Complex	\$1,827			77%	100%	\$2,376			
24 Parcel Map Waiver	\$2,497			74%	100%	\$3,382			
25 Planned Community Development (PCD)		\$15,000	Deposit	804%	100%		\$15,000	Deposit	
26 Planned Community Development (PCD) Amendment		\$5,000	Deposit	335%	100%		\$5,000	Deposit	
27 Planned Unit Development (PUD)		\$10,000	Deposit	536%	100%		\$10,000	Deposit	
28 Planned Unit Development (PUD) Amendment		\$5,000	Deposit	536%	100%		\$5,000	Deposit	
29 Preliminary Application Review - conceptual	\$846			60%	100%	\$1,407			
30 SDR Modification - Major (PC)									
a) Major (PC)	\$2,162			70%	100%	\$3,106			
b) Minor	\$960			70%	100%	\$1,379			
31 Sign Program									
a) Minor Amendment (CDDR)	\$330			45%	100%	\$733			
b) Major Amendment (PC)	\$902			62%	100%	\$1,466			
32 Site Development Review (SDR)									
a) Minor - CDDR	\$2,805			43%	100%	\$6,579			
b) Major- Commercial/industrial (PC)	\$4,799		Base Fee Plus \$15.00 per acre	50%	100%	\$9,693		Base Fee Plus \$15.00 per acre	
c) Auto Center Review	\$3,340			82%	100%	\$4,093			
33 Site Development Review Major- residential (PC)	\$5,386		Base Fee Plus \$10.00 per unit	56%	100%	\$9,693		Base Fee Plus \$10.00 per unit	
34 Small Group Home Permit	\$875			70%	100%	\$1,244			
35 Specific Plan		\$20,000	Deposit	n/a	100%		\$20,000	Deposit	[c]
36 Specific Plan Amendment		\$10,000	Deposit	n/a	100%		\$10,000	Deposit	[c]

		Fully-Burdened Hourly Rate									
		\$173	\$160	\$136	\$187	\$160	\$243	\$187	\$250	\$130	
Fee Description		Est. Planning Labor Hrs	Est. Building Labor Hrs	Est. Code Enf Labor Hrs	Est. Eng Labor Hrs	Est. Fire Labor Hrs	Est. Police Sgt Labor Hrs	Est. PW Operations Labor Hrs	Est. City Atty Labor Hrs	Est. Finance Labor Hrs	Est. Cost of Service
37	Sphere Of Influence Amendment	0.00	0.00	0.00	4.00	0.00	0.00	0.00	0.00	0.00	varies
38	Subdivision										
	a) Reversion to acreage/lot merger	13.00	0.00	0.00	10.00	0.00	0.00	0.00	0.00	0.00	\$4,119
	b) Amended Final Map	13.00	0.00	0.00	10.00	0.00	0.00	0.00	1.00	0.00	\$4,369
39	Substantial Conformance Determination (Subdivision, SDR,CUP) (CDDR)	20.00	0.00	0.00	6.00	0.00	0.00	0.00	0.00	0.00	\$4,585
40	Tentative Map Revision/Resubmittal	21.50	0.00	0.00	10.00	2.00	0.00	0.25	0.00	0.00	\$5,959
41	Tentative Parcel Map										
	a) Commercial/Industrial	28.00	0.50	0.00	10.00	1.58	0.00	0.50	0.00	0.00	\$7,145
	b) Residential	22.00	0.50	0.00	10.00	1.08	0.00	0.75	0.00	0.00	\$6,072
42	Tentative Tract Map										
	a) Commercial/Industrial	40.00	1.50	0.00	15.00	1.58	0.00	0.25	0.00	0.00	\$10,271
	b) Condominium or Conveyance	32.50	1.00	0.00	15.00	1.08	0.00	0.00	0.00	0.00	\$8,764
	c) Residential	40.00	3.00	0.00	15.00	1.58	0.00	2.25	0.00	0.00	\$10,884
43	Variance (Major)	20.00	0.50	0.00	1.00	0.50	0.00	0.00	0.00	0.00	\$3,812
44	Vesting Tentative Tract Map	0.00	0.00	0.00	12.00	0.00	0.00	0.00	0.00	0.00	\$2,240
45	Zone Change - map designation	40.00	0.00	0.00	4.00	0.00	0.00	0.00	0.00	0.00	\$7,677
46	Zoning										
	a) Planning Letter- basic	1.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$260
	b) Zoning Ordinance Amendment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0
	<b>Direct Cost</b>										
47	Public Hearing Notice	1.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$303
	<b>Permit</b>										
48	Home Occupation Permit	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$87
49	Homemade Food Operator										
	a) Permit	1.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$202
	b) Annual Renewal	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$87
50	Sign Permit Review	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$173
51	Temporary Sign/Banner Permit	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$87

Fee Description	Current Fixed Fee or Minimum Fee	Current Initial Deposit	Current Fee Structure	Current Cost Recovery	Targeted Cost Recovery	Proposed Fixed Fee or Minimum Fee	Proposed Initial Deposit	Proposed Fee Structure	Note
37 Sphere Of Influence Amendment		\$15,000	Deposit	n/a	100%		\$15,000	Deposit	[c]
38 Subdivision									
a) Reversion to acreage/lot merger	\$2,038			49%	100%	\$4,119			
b) Amended Final Map	\$2,428			56%	100%	\$4,369			
39 Substantial Conformance Determination (Subdivision, SDR,CUP) (CDDR)	\$829			18%	100%	\$4,585			
40 Tentative Map Revision/Resubmittal	\$4,086			69%	100%	\$5,959			
41 Tentative Parcel Map									
a) Commercial/Industrial	\$4,796			67%	100%	\$7,145			
b) Residential	\$3,753			62%	100%	\$6,072			
42 Tentative Tract Map									
a) Commercial/Industrial	\$6,861		Base Fee + \$25/lot	67%	100%	\$10,271		Base Fee + \$25/lot	
b) Condominium or Conveyance	\$5,951		Base Fee + \$15/acre	68%	100%	\$8,764		Base Fee + \$15/acre	
c) Residential	\$7,805		Base Fee + \$15/lot	72%	100%	\$10,884		Base Fee + \$15/lot	
43 Variance (Major)	\$2,256			59%	100%	\$3,812			
44 Vesting Tentative Tract Map		\$15,000		670%	100%			Actual Cost @ FBHR	[c]
45 Zone Change - map designation	\$4,429			58%	100%	\$7,677		Plus GIS mapping fee	[e]
46 Zoning									
a) Planning Letter- basic	\$161			62%	100%	\$260			
b) Zoning Ordinance Amendment		\$3,000	Deposit	n/a	100%		\$3,000	Deposit	[c]
<b>Direct Cost</b>									
47 Public Hearing Notice	\$33 plus \$75 for add			0%	100%	\$300			
<b>Permit</b>									
48 Home Occupation Permit	\$43			50%	100%	\$87			
49 Homemade Food Operator									
a) Permit	\$101			50%	100%	\$202			
b) Annual Renewal	\$43			50%	100%	\$87			
50 Sign Permit Review	\$86			50%	100%	\$173			
51 Temporary Sign/Banner Permit	\$43			50%	100%	\$87			

		Fully-Burdened Hourly Rate								Est. Cost of Service
		\$173	\$160	\$136	\$187	\$160	\$243	\$187	\$250	
Fee Description	Est. Planning Labor Hrs	Est. Building Labor Hrs	Est. Code Enf Labor Hrs	Est. Eng Labor Hrs	Est. Fire Labor Hrs	Est. Police Sgt Labor Hrs	Est. PW Operations Labor Hrs	Est. City Atty Labor Hrs	Est. Finance Labor Hrs	
52	Temporary Use Permit									
	a) Permit	1.00	0.25	0.00	0.50	0.25	0.00	0.00	0.00	\$347
	b) Permit for Non-Profit	1.00	0.25	0.00	0.50	0.25	0.00	0.00	0.00	\$347
	<b>Professional Services</b>									
53	City Attorney Review/Meeting Time	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$87
54	Planning Division Hourly Rate for other services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0
55	Planning Research Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0
56	Public Hearing Notice - mailed notice	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$347
	<b>Review</b>									
57	Airport Compatibility Study Review	5.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$910
58	Airport Influence Area Review	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$347
	<b>Technical Review</b>									
59	GIS - Mapping Fee	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	\$187
60	Mitigation Monitoring	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0
61	Technical Study review	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0
62	CEQA									
	a) Categorical Exemption	1.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$260
	b) Environmental Impact Report	45.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$7,797
	c) Initial Study w/Mitigated Negative Declaration	30.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$5,198
	d) Initial Study w/Negative Declaration	30.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$5,198
63	Credit Card Transaction Processing Fee	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3%
64	Building Plan Check	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$87
65	Planning Final Inspection	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$347
66	Sidewalk Vendor Permit	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$347
67	Food Truck Permit	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$347
68	Commercial Cannabis / Hemp Permit	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$347
69	Special Events Permit	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$173
70	Fees for Services Not Listed in this Fee Schedule									
	a) In-house Planning personnel	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$173
	b) Contract Service Support									

Fee Description	Current Fixed Fee or Minimum Fee	Current Initial Deposit	Current Fee Structure	Current Cost Recovery	Targeted Cost Recovery	Proposed Fixed Fee or Minimum Fee	Proposed Initial Deposit	Proposed Fee Structure	Note
52 Temporary Use Permit									
a) Permit	\$139			40%	100%	\$347		Plus cost for inspections, if needed	
b) Permit for Non-Profit	\$0			0%	100%			Council Determination for no cost recovery for processing	
<b>Professional Services</b>									
53 City Attorney Review/Meeting Time		FBHR	Deposit	0%	100%		FBHR	Deposit	
54 Planning Division Hourly Rate for other services		Actual Cost	Deposit	n/a	100%		Actual Cost	Deposit	[c]
55 Planning Research Fee		Actual Cost	Deposit	n/a	100%		Actual Cost	Deposit	[c]
56 Public Hearing Notice - mailed notice	\$66			19%	100%	\$347		Plus postage costs	
<b>Review</b>									
57 Airport Compatibility Study Review	\$842			93%	100%	\$910			
58 Airport Influence Area Review	\$229			66%	100%	\$347			
<b>Technical Review</b>									
59 GIS - Mapping Fee	\$105		Base Fee + \$10/acre	56%	100%	\$187		Base Fee + \$10/acre	
60 Mitigation Monitoring		\$2,000	Deposit	n/a	100%		\$2,000	Deposit	[c]
61 Technical Study review	Actual Cost		Deposit	n/a	100%	\$0	\$0	Deposit for FBHR - 1 hour minimum	
62 CEQA									
a) Categorical Exemption	\$229			88%	100%	\$260			
b) Environmental Impact Report		\$20,000	Deposit	256%	100%		\$20,000	Deposit	[f]
c) Initial Study w/Mitigated Negative Declaration		\$5,000	Deposit	96%	100%		\$5,000	Deposit	[f]
d) Initial Study w/Negative Declaration		\$2,000	Deposit	38%	100%		\$2,000	Deposit	[f]
63 Credit Card Transaction Processing Fee	n/a	n/a	n/a	n/a	100%	3%		% of fees paid by credit card	
64 Building Plan Check	n/a	n/a	n/a	n/a	100%	\$87			
65 Planning Final Inspection	n/a	n/a	n/a	n/a	100%	\$347			
66 Sidewalk Vendor Permit	n/a	n/a	n/a	n/a	100%	\$347			
67 Food Truck Permit	n/a	n/a	n/a	n/a	100%	\$347			
68 Commercial Cannabis / Hemp Permit	n/a	n/a	n/a	n/a	100%	\$347			
69 Special Events Permit	n/a	n/a	n/a	n/a	100%	\$173			
70 Fees for Services Not Listed in this Fee Schedule									
a) In-house Planning personnel	n/a	n/a	n/a	n/a	100%	\$173		per person; per hr.	
b) Contract Service Support						Actual Cost		passthrough of actual cost	

Fee Description	Fully-Burdened Hourly Rate									Est. Cost of Service
	\$173	\$160	\$136	\$187	\$160	\$243	\$187	\$250	\$130	
	Est. Planning Labor Hrs	Est. Building Labor Hrs	Est. Code Enf Labor Hrs	Est. Eng Labor Hrs	Est. Fire Labor Hrs	Est. Police Sgt Labor Hrs	Est. PW Operations Labor Hrs	Est. City Atty Labor Hrs	Est. Finance Labor Hrs	

- [a] Plus city attorney costs at fully burdened hourly rate.
- [b] Full cost deposit for staff time + deposit for city attorney time (minimum \$10,000.00 + gis mapping fee).
- [c] Actual cost at fully burdened hourly rate.
- [d] Deposit for full cost plus gis mapping fee.
- [e] Plus GIS mapping fee.
- [f] Full cost deposit + staff time deposit at 20% of contract amount + deposit for city attorney time.

Fee Description	Current Fixed Fee or Minimum Fee	Current Initial Deposit	Current Fee Structure	Current Cost Recovery	Targeted Cost Recovery	Proposed Fixed Fee or Minimum Fee	Proposed Initial Deposit	Proposed Fee Structure	Note
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- [a] Plus city attorney costs at fully burdened hourly rate.
- [b] Full cost deposit for staff time + deposit for city attorney time (n
- [c] Actual cost at fully burdened hourly rate.
- [d] Deposit for full cost plus gis mapping fee.
- [e] Plus GIS mapping fee.
- [f] Full cost deposit + staff time deposit at 20% of contract amount +

**User and Regulatory Fees**

***Cost of Service Calculations***

**[Engineering and Encroachment Permit Fees](#)**

**Calculation of Benefit Ratio (Billing Factor)**

FundNo	FundDesc	Div#	DivDesc	AccountNo	AccountDesc	Total	Salaries	Benefits	Notes
100	General Fund	4100	ENGINEERING	1100	SALARIES & WAGES	\$131,374	\$131,374	\$0	
100	General Fund	4100	ENGINEERING	1400	OTHER FRINGE BENEFITS	\$6,769	\$0	\$6,769	
100	General Fund	4100	ENGINEERING	1405	PERS Pension	\$48,752	\$0	\$48,752	
100	General Fund	4100	ENGINEERING	1410	HEALTH PLANS	\$31,341	\$0	\$31,341	
100	General Fund	4100	ENGINEERING	1415	WORKERS COMP CONTRIBUTION	\$22,200	\$0	\$22,200	
100	General Fund	4100	ENGINEERING	1420	Special Pay	\$4,986	\$0	\$4,986	
100	General Fund	4100	ENGINEERING	1425	PTO + Holiday	\$10,627	\$0	\$10,627	
100	General Fund	4100	ENGINEERING	1430	UNEMPLOYMENT BENEFITS	\$550	\$0	\$550	
100	General Fund	4100	ENGINEERING	1450	RETIREE MEDICAL PREMIUMS	\$20,050	\$0	\$20,050	
100	General Fund	4100	ENGINEERING	1499	PERSONNEL SAVINGS	\$0	\$0	\$0	
<b>Total</b>						<b>\$276,648</b>	<b>\$131,374</b>	<b>\$145,274</b>	
<b>Benefit Bill Factor (For Every \$ of Salary Add this amount for Recovery of Benefits)</b>								<b>1.11</b>	

Calculation of Divisional Indirect Cost Ratio (Billing Factor)

FundNo	FundDesc	Div#	DivDesc	AccountNo	AccountDesc	Total	Initial Adjustment	Subtotal	Salaries	Divisional Indirect	Notes
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	1100	SALARIES & WAGES	\$ 131,374	\$0	\$131,374	\$131,374	\$0	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	1200	SALARIES PART TIME	\$19,514	\$0	\$19,514	\$19,514	\$0	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	1250	TEMPORARY AGENCY STAFF	\$0	\$0	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	1300	SALARIES OVERTIME	\$1,709	\$0	\$1,709	\$1,709	\$1,709	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	1305	COMP TIME USED	\$1,393	\$0	\$1,393	\$1,393	\$1,393	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	1310	COMP TIME PAID	\$739	\$0	\$739	\$739	\$739	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	1400	OTHER FRINGE BENEFITS	\$6,769	(\$6,769)	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	1405	PERS Pension	\$48,752	(\$48,752)	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	1410	HEALTH PLANS	\$31,341	(\$31,341)	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	1415	WORKERS COMP CONTRIBUTION	\$22,200	(\$22,200)	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	1420	Special Pay	\$4,986	(\$4,986)	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	1425	PTO + Holiday	\$10,627	(\$10,627)	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	1430	UNEMPLOYMENT BENEFITS	\$550	(\$550)	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	1450	RETIREE MEDICAL PREMIUMS	\$20,050	(\$20,050)	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	1499	PERSONNEL SAVINGS	\$0	\$0	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	2200	TELEPHONE/COMMUNICATIONS	\$2,549	\$0	\$2,549	\$0	\$2,549	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	2220	ADVERTISING AND PUBLICATIONS	\$124	\$0	\$124	\$0	\$124	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	2250	OFFICE SUPPLIES AND MATERIALS	\$5,477	\$0	\$5,477	\$0	\$5,477	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	2270	COMPUTER HARDWARE PURCHASES	\$0	\$0	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	2400	CONTRACTS & LEASES	\$2,066	\$0	\$2,066	\$0	\$2,066	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	2550	CONFERENCES	\$0	\$0	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	2560	TRAINING & EDUCATION	\$75	\$0	\$75	\$0	\$75	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	2610	CONTRACT INSP/PLAN CHECK SERV	\$0	\$0	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	2615	POOL CARS	\$0	\$0	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	2622	VEHICLE MAINT & REPAIRS	\$0	\$0	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	2623	VEHICLE FUEL	\$246	\$0	\$246	\$0	\$246	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	2700	UNIFORMS AND SAFETY EQUIPMENT	\$197	\$0	\$197	\$0	\$197	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	2710	PROFESSIONAL/SPECIALIZED SERV	\$183,656	(\$183,656)	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	2714	PRINTING SERVICES	\$17	\$0	\$17	\$0	\$17	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	2800	MISCELLANEOUS	\$0	\$0	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	2850	SMALL TOOLS	\$85	\$0	\$85	\$0	\$85	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	3600	EQUIPMENT REPLACEMENT	\$0	\$0	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	3610	CONTRACT INSP/PLAN CHECK SERV	\$0	\$0	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	3611	MIS/TELEPHONES	\$0	\$0	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	3612	CITY ATTORNEY	\$4,350	\$0	\$4,350	\$0	\$4,350	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	3613	IT/COMPUTERS-TELEPHONES	\$33,552	\$0	\$33,552	\$0	\$33,552	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	3616	LIABILITY INSURANCE	\$4,600	\$0	\$4,600	\$0	\$4,600	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	3617	EMERGENCY SERVICES	\$750	\$0	\$750	\$0	\$750	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	3622	VEHICLE MAINT & REPAIRS	\$3,396	\$0	\$3,396	\$0	\$3,396	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	3640	GENERAL FUND OVERHEAD	\$0	\$0	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	3680	FACILITY MAINTENANCE	\$10,200	\$0	\$10,200	\$0	\$10,200	
120	COMMUNITY DEVELOPMENT	4100	ENGINEERING	5400	MAJOR MACHINERY AND EQUIPMENT	\$0	\$0	\$0	\$0	\$0	
<b>Total</b>						<b>\$551,343</b>	<b>(\$328,930)</b>	<b>\$222,413</b>	<b>\$154,729</b>	<b>\$71,525</b>	
<b>Divisional Indirect Cost Bill Factor (For Every \$ of Salary Add this amount for Recovery of Divisional Indirect Costs)</b>										<b>0.46</b>	

**Calculation of Citywide Overhead Cost Ratio (Billing Factor)**

Description	Indirect Rate	Salaries	Citywide Overhead	Notes
Citywide Overhead Rate	25%	\$131,374	\$32,844	Alternative expression of rate is 19% of modified operating expenses.
<b>Total</b>		<b>\$131,374</b>	<b>\$32,844</b>	Rate calculated as % of salary for ease of administration.
<b>Citywide Overhead Bill Factor (For Every \$ of Salary Add this amount for Recovery of C'Wide OH)</b>			<b>0.25</b>	

**Allocation of Annual Labor Effort**

Description	Total	Notes
Indirect (Admin; Training; Div Leadership; Policies and Procedures Update; Public Info)	40%	
Direct (Plan Review, Permitting, Inspection)	60%	
<b>Total</b>	<b>100%</b>	

**Calculation of Direct Hours Ratio (Billing Factor)**

Description	Base Hrs Per FTE	Adjust for Typical Leave	Productive Hours	Direct Hours %	Direct Hours Per FTE	Notes
Hours	2,080	(216)	1,864	60%	1,118	
<b>Direct Hours Bill Factor (For Every \$ of Salary Add this amount to account for Direct Hrs v. Total Hrs.)</b>					<b>1.86</b>	

**Summary of Billing Ratios (Billing Factors)**

Description	Total	Notes
Benefit Bill Factor (For Every \$ of Salary Add this amount for Recovery of Benefits)	1.11	
Divisional Indirect Cost Bill Factor (For Every \$ of Salary Add this amount for Recovery of Divisional Indirect Costs)	0.46	
Citywide Overhead Bill Factor (For Every \$ of Salary Add this amount for Recovery of C'Wide OH)	0.25	
<b>Bill Factor (For Every \$ of Salary Add this amount for Recovery of Fully-Burdened Rate)</b>	<b>1.82</b>	

**Calculation of Fully-Burdened Hourly Rates by Position**

Position	Salary	Salary Adjustment for Direct Hours	Salary for Direct Hours	Bill Factor for Indirects	Fully-Burdened Hourly Rate	Final Hourly Bill Factor	Notes
Asst Civil Engineer	\$36.37	1.86	\$67.65	1.82	\$191	5.24	
Engineering Tech I	\$26.07	1.86	\$48.49	1.82	\$137	5.24	
Management Assistant	\$37.56	1.86	\$69.85	1.82	\$197	5.24	
Principal Engineer	\$53.16	1.86	\$98.87	1.82	\$279	5.24	
Public Works Inspector II	\$31.24	1.86	\$58.10	1.82	\$164	5.24	
PW Director/City Engineer	\$71.16	1.86	\$132.33	1.82	\$373	5.24	
Sr. Public Works Inspector	\$37.28	1.86	\$69.34	1.82	\$195	5.24	
Public Works Inspector I	\$26.43	1.86	\$49.15	1.82	\$139	5.24	
<b>Bill Factor (For Every \$ of Salary Add this amount for Recovery of Fully-Burdened Rate)</b>							

Hourly Rates are shown above. To manually calculate rates multiply step salary rate per hour by final hourly bill factor shown above

**Calculation of Composite Fully-Burdened Hourly Rate**

Description	Current Staff Allocation (In-House)	Direct Hours Per FTE	Direct Hours x FTE	Fully-Burdened Hourly Rate	Rate x Hours	Notes
Asst Civil Engineer	0.10	1,118	112	\$191	\$21,361	
Engineering Tech I	1.00	1,118	1,118	\$137	\$153,221	
Management Assistant	0.25	1,118	280	\$197	\$55,081	
Principal Engineer	0.10	1,118	112	\$279	\$31,203	
Public Works Inspector II	0.50	1,118	559	\$164	\$91,709	
PW Director/City Engineer	0.25	1,118	280	\$373	\$104,291	
Sr. Public Works Inspector	0.25	1,118	280	\$195	\$54,522	
<b>Total</b>	<b>2.45</b>	<b>7,829</b>	<b>2,740</b>		<b>\$511,388</b>	
<b>Composite Hourly Billing Rate</b>					<b>\$187</b>	

<<< Divisional Hourly Rate

Fee Description		Fully-Burdened Hourly Rate				Cost of Service	Current Fee	Current Cost Recovery	Proposed Cost Recovery	Proposed Fee	Proposed Fee Structure	Note
		\$187 Est. Eng Dept Labor Hrs	\$139 Public Works Inspector I	\$137 Engineering Tech I	\$187 Est. PW Operations Labor Hrs							
1	<b>Land Subdivision</b>											
	Parcel Map:											
	a) Final Parcel Map (up to 3 reviews)											
	i) Initial Sheet	20.00				\$3,740	n/a	n/a	100%	\$3,740		
	ii) Each Additional Sheet	6.00				\$1,122	n/a	n/a	100%	\$1,122		
	b) Final Parcel Map - Amendment											
	i) Initial Sheet	14.50				\$2,712	n/a	n/a	100%	\$2,712		
	ii) Each Additional Sheet	4.00				\$748	n/a	n/a	100%	\$748		
	c) Substantial Conformance Review											
	i) Initial Sheet	12.00				\$2,244	n/a	n/a	100%	\$2,244		
	ii) Each Additional Sheet	4.00				\$748	n/a	n/a	100%	\$748		
2	<b>Tract Map: (up to 3 reviews)</b>											
	a) Final Tract Map											
	i) Initial Sheet	26.00				\$4,862	n/a	n/a	100%	\$4,862		
	ii) Each Additional Sheet	8.00				\$1,496	n/a	n/a	100%	\$1,496		
	b) Final Tract Map - Amendment											
	i) Initial Sheet	15.50				\$2,899	n/a	n/a	100%	\$2,899		
	ii) Each Additional Sheet	4.50				\$842	n/a	n/a	100%	\$842		
	c) Substantial Conformance Review											
	i) Initial Sheet	14.00				\$2,618	n/a	n/a	100%	\$2,618		
	ii) Each Additional Sheet	6.00				\$1,122	n/a	n/a	100%	\$1,122		
3	<b>Reversion to Acreage: (up to 3 reviews)</b>											
	a) Initial Sheet	20.00				\$3,740	n/a	n/a	100%	\$3,740		
	b) Each Additional Sheet	4.00				\$748	n/a	n/a	100%	\$748		
4	<b>Lot Line Adjustment/Parcel Merger (up to 3 reviews)</b>											
	a) Lot Line Adjustment	12.00				\$2,244	n/a	n/a	100%	\$2,244		
	b) Parcel Merger	12.00				\$2,244	n/a	n/a	100%	\$2,244		

Fee Description	Fully-Burdened Hourly Rate				Cost of Service	Current Fee	Current Cost Recovery	Proposed Cost Recovery	Proposed Fee	Proposed Fee Structure	Note
	\$187	\$139	\$137	\$187							
	Est. Eng Dept Labor Hrs	Public Works Inspector I	Engineering Tech I	Est. PW Operations Labor Hrs							
<b>5 Street Dedication/Vacation</b>											
a) Summary	28.00				\$5,236	n/a	n/a	100%	\$5,236		
b) Detailed	37.00				\$6,919	n/a	n/a	100%	\$6,919		
<b>6 Land Survey (up to 3 reviews)</b>											
a) Record of Survey	20.00				\$3,740	n/a	n/a	100%	\$3,740		
b) Certificate of Correction	8.00				\$1,496	n/a	n/a	100%	\$1,496		
<b>Grading / Project Improvements</b>											
<b>7 Plan Review (First 3 Reviews):</b>											
a) Mass Grading / Stockpile											
i) Initial Sheet	3.00				\$561	n/a	n/a	100%	\$561		
ii) Each Additional Sheet	1.00				\$187	n/a	n/a	100%	\$187		
iii) Revisions - Initial Sheet	0.50				\$94	n/a	n/a	100%	\$94		
iv) Revisions - Each Additional Sheet	0.50				\$94	n/a	n/a	100%	\$94		
b) Rough Grading											
i) Initial Sheet	8.25				\$1,543	n/a	n/a	100%	\$1,543		
ii) Each Additional Sheet	4.50				\$842	n/a	n/a	100%	\$842		
iii) Revisions - Initial Sheet	7.00				\$1,309	n/a	n/a	100%	\$1,309		
iv) Revisions - Each Additional Sheet	5.00				\$935	n/a	n/a	100%	\$935		
c) Precise Grading - Commercial											
i) Initial Sheet	9.00				\$1,683	n/a	n/a	100%	\$1,683		
ii) Each Additional Sheet	7.00				\$1,309	n/a	n/a	100%	\$1,309		
iii) Revisions - Initial Sheet	6.00				\$1,122	n/a	n/a	100%	\$1,122		
iv) Revisions - Each Additional Sheet	5.00				\$935	n/a	n/a	100%	\$935		
d) Precise Grading - Tract Homes											
i) Initial Sheet	6.50				\$1,216	n/a	n/a	100%	\$1,216		
ii) Each Additional Sheet	2.00				\$374	n/a	n/a	100%	\$374		
iii) Revisions - Initial Sheet	3.50				\$655	n/a	n/a	100%	\$655		
iv) Revisions - Each Additional Sheet	1.25				\$234	n/a	n/a	100%	\$234		
e) Precise Grading											
i) Precise Grading - Infill Home	5.00				\$935	n/a	n/a	100%	\$935		
ii) Precise Grading - Custom Home	6.00				\$1,122	n/a	n/a	100%	\$1,122		

Fee Description	Fully-Burdened Hourly Rate				Cost of Service	Current Fee	Current Cost Recovery	Proposed Cost Recovery	Proposed Fee	Proposed Fee Structure	Note
	\$187	\$139	\$137	\$187							
	Est. Eng Dept Labor Hrs	Public Works Inspector I	Engineering Tech I	Est. PW Operations Labor Hrs							
f) PM 10 (Fugitive Dust Control)											
i) PM 10 Packet	2.50				\$468	n/a	n/a	100%	\$468		
ii) PM 10 Full Size Plan	4.00				\$748	n/a	n/a	100%	\$748		
iii) Revisions - Packet	2.00				\$374	n/a	n/a	100%	\$374		
iv) Revisions - Full Size Plan	1.50				\$281	n/a	n/a	100%	\$281		
g) Street Improvements											
i) Initial Sheet	9.00				\$1,683	n/a	n/a	100%	\$1,683		
ii) Each Additional Sheet	4.00				\$748	n/a	n/a	100%	\$748		
iii) Revisions - Initial Sheet	6.00				\$1,122	n/a	n/a	100%	\$1,122		
iv) Revisions - Each Additional Sheet	3.00				\$561	n/a	n/a	100%	\$561		
h) Storm Drain											
i) Initial Sheet	9.00				\$1,683	n/a	n/a	100%	\$1,683		
ii) Each Additional Sheet	4.00				\$748	n/a	n/a	100%	\$748		
iii) Revisions - Initial Sheet	6.00				\$1,122	n/a	n/a	100%	\$1,122		
iv) Revisions - Each Additional Sheet	3.00				\$561	n/a	n/a	100%	\$561		
i) Signing and Striping											
i) Initial Sheet	8.00				\$1,496	n/a	n/a	100%	\$1,496		
ii) Each Additional Sheet	4.00				\$748	n/a	n/a	100%	\$748		
iii) Revisions - Initial Sheet	7.00				\$1,309	n/a	n/a	100%	\$1,309		
iv) Revisions - Each Additional Sheet	4.00				\$748	n/a	n/a	100%	\$748		
j) Traffic Signal											
i) Initial Sheet	12.00				\$2,244	n/a	n/a	100%	\$2,244		
ii) Each Additional Sheet	6.00				\$1,122	n/a	n/a	100%	\$1,122		
iii) Revisions - Initial Sheet	5.00				\$935	n/a	n/a	100%	\$935		
iv) Revisions - Each Additional Sheet	3.00				\$561	n/a	n/a	100%	\$561		
k) Sidewalk (when submitted separately from grading plan)											
i) Initial Sheet	3.00				\$561	n/a	n/a	100%	\$561		
ii) Each Additional Sheet	1.50				\$281	n/a	n/a	100%	\$281		
iii) Revisions - Initial Sheet	4.00				\$748	n/a	n/a	100%	\$748		
iv) Revisions - Each Additional Sheet	2.00				\$374	n/a	n/a	100%	\$374		
l) Traffic Control Plan	3.00				\$561	n/a	n/a	100%	\$561		

Fee Description		Fully-Burdened Hourly Rate				Cost of Service	Current Fee	Current Cost Recovery	Proposed Cost Recovery	Proposed Fee	Proposed Fee Structure	Note
		\$187	\$139	\$137	\$187							
		Est. Eng Dept Labor Hrs	Public Works Inspector I	Engineering Tech I	Est. PW Operations Labor Hrs							
m)	Record Drawings Review											
	i) Initial Sheet	5.00				\$935	n/a	n/a	100%	\$935		
	ii) Each Additional Sheet	1.00				\$187	n/a	n/a	100%	\$187		
n)	Hydrology Report	12.00				\$2,244	n/a	n/a	100%	\$2,244		
	i) Revisions	5.00				\$935	n/a	n/a	100%	\$935		
o)	Traffic Study	12.00				\$2,244	n/a	n/a	100%	\$2,244		
p)	Traffic Letter	2.00				\$374	n/a	n/a	100%	\$374		
q)	Water Quality Mgmt. Plan Report (WQMP)	12.00				\$2,244	n/a	n/a	100%	\$2,244		
	i) Revisions	5.00				\$935	n/a	n/a	100%	\$935		
r)	Stormwater Pollution Prevention Plan (SWPPP)	3.00				\$561	n/a	n/a	100%	\$561		
	i) Revisions	1.00				\$187	n/a	n/a	100%	\$187		
s)	Sewer and Water - Onsite or Offsite											
	i) Initial Sheet	1.00				\$187	n/a	n/a	100%	\$187		
	ii) Each Additional Sheet	0.50				\$94	n/a	n/a	100%	\$94		
	iii) Revisions - Initial Sheet	0.50				\$94	n/a	n/a	100%	\$94		
	iv) Revisions - Each Additional Sheet	0.50				\$94	n/a	n/a	100%	\$94		
8	Plan Review (per review>3 Reviews)	1.00				\$187	n/a	n/a	100%	\$187		
9	Expedited Plan Review Fee	varies				varies	n/a	n/a	100%	1.5x fee	[a]	
10	Easements											
	a) Dedication/Quitclaim	14.00				\$2,618	\$791	30%	100%	\$2,618		
	b) Vacation	18.00				\$3,366	\$1,354	40%	100%	\$3,366		
11	Centerline Ties Review	8.00				\$1,496	\$239	16%	100%	\$1,496		
12	Special Financing District Formation (LMD, CFD, Etc.)						varies			\$20,000	Deposit	[b]

Fee Description		Fully-Burdened Hourly Rate				Cost of Service	Current Fee	Current Cost Recovery	Proposed Cost Recovery	Proposed Fee	Proposed Fee Structure	Note
		\$187 Est. Eng Dept Labor Hrs	\$139 Public Works Inspector I	\$137 Engineering Tech I	\$187 Est. PW Operations Labor Hrs							
13	<b>Permit Inspection (per permit)</b>											
	a) Mass Grading / Stockpile											
	i) Per 1,000 CY		1.00			\$139	n/a	n/a	100%	\$139		
	b) Rough Grading											
	i) First 3 Acres		5.00			\$693	n/a	n/a	100%	\$693		
	ii) Each Additional Acre		0.75			\$104	n/a	n/a	100%	\$104		
	c) Precise Grading											
	i) Single Family Infill Lot		3.00			\$416	n/a	n/a	100%	\$416		
	ii) Single Family Custom Home Lot		4.00			\$554	n/a	n/a	100%	\$554		
	iii) Tract Home (per lot)		2.00			\$277	n/a	n/a	100%	\$277		
	iv) All Others											
	a) Without Rough Grading											
	i) First 3 Acres		5.00			\$693	n/a	n/a	100%	\$693		
	ii) Each Additional Acre		1.00			\$139	n/a	n/a	100%	\$139		
	b) Subsequent to Rough Grading											
	i) First 3 Acres		3.00			\$416	n/a	n/a	100%	\$416		
	ii) Each Additional Acre		0.50			\$69	n/a	n/a	100%	\$69		
	d) Sewer and Water - Private On Site		3.00			\$416	n/a	n/a	50%	\$208		
	e) All Other (Including Public Improvements and Private Street Improvements)											
	i) Engineer's Estimate - for first \$250,000											
	a) Minimum Fee		8.00			\$1,108			100%	\$1,108		
	b) Percent of Engineer's Estimate		16.00			4%			100%	6%		
	ii) Engineer's Estimate - for next \$250,000											
	a) Base Fee		82.00			\$11,358			100%	\$11,358		
	b) plus, Percent of Engineer's Estimate > \$250,000		10.00			3%			100%	3%		
	iii) Engineer's Estimate - for amount exceeding \$500,000											
	a) Base Fee		134.00			\$18,561			100%	\$18,561		
	b) plus, Percent of Engineer's Estimate > \$500,000		8.00			2%			100%	2%		

Fee Description		Fully-Burdened Hourly Rate				Cost of Service	Current Fee	Current Cost Recovery	Proposed Cost Recovery	Proposed Fee	Proposed Fee Structure	Note
		\$187 Est. Eng Dept Labor Hrs	\$139 Public Works Inspector I	\$137 Engineering Tech I	\$187 Est. PW Operations Labor Hrs							
f) PM10 (per year)												
i) Single Family Infill Lot <10,000 Sq Ft			4.00		\$554	n/a	n/a	100%	\$554		[c]	
ii) > 10,000 Sq Ft - < 10 Acres			12.00		\$1,662	n/a	n/a	100%	\$1,662		[c], [d]	
iii) 10 - 50 Acres			18.00		\$2,493	n/a	n/a	100%	\$2,493		[c], [d]	
iv) 51 - 200 Acres			24.00		\$3,324	n/a	n/a	100%	\$3,324		[c], [d]	
v) > 200 Acres			30.00		\$4,155	n/a	n/a	100%	\$4,155		[c], [d]	
<b>14 Encroachment Permits</b>												
a) Minor Encroachment Work Inspection			2.50		\$346	n/a	n/a	100%	\$346			
b) Street Improvements - Off-Site												
i) Up to 500 LF				4.00	\$547	n/a	n/a	100%	\$547		[e]	
ii) 500 - 1,000 LF				6.00	\$820	n/a	n/a	100%	\$820		[e], [f]	
iii) Each Additional 1,000 LF				4.00	\$547	n/a	n/a	100%	\$547		[e], [f]	
c) Storm Drain Line												
i) Up to 500 LF				8.00	\$1,093	n/a	n/a	100%	\$1,093			
ii) 500 - 1,000 LF				14.00	\$1,913	n/a	n/a	100%	\$1,913		[f]	
iii) Each Additional 1,000 LF				6.00	\$820	n/a	n/a	100%	\$820		[f]	
d) Storm Drain Inlet/Outlet Structures												
i) Up to 5				4.00	\$547	n/a	n/a	100%	\$547			
ii) Each Additional				1.00	\$137	n/a	n/a	100%	\$137			
e) Off-site Signing and Striping												
i) Up to 500 LF				4.00	\$547	n/a	n/a	100%	\$547		[g]	
ii) 500 - 1,000 LF				8.00	\$1,093	n/a	n/a	100%	\$1,093		[f], [g]	
iii) Each Additional 1,000 LF				1.50	\$205	n/a	n/a	100%	\$205		[f], [g]	
f) Traffic Signal				16.00	\$2,186	n/a	n/a	100%	\$2,186			
g) Bond Reduction Request				11.50	\$1,571	n/a	n/a	100%	\$1,571			
h) Final Inspection/Acceptance												
i) Single Family Lot <10,000 Sq Ft				1.00	\$137	n/a	n/a	100%	\$137		[h]	
ii) > 10,000 Sq Ft - < 2 Acres				3.00	\$410	n/a	n/a	100%	\$410		[i]	
ii) > 2 Acres - < 10 Acres				4.00	\$547	n/a	n/a	100%	\$547		[i]	
iii) > 10 - < 50 Acres				6.00	\$820	n/a	n/a	100%	\$820		[i]	
iv) > 50 - 200 Acres				8.00	\$1,093	n/a	n/a	100%	\$1,093		[i]	
v) > 200 Acres				10.00	\$1,366	n/a	n/a	100%	\$1,366		[i]	

Fee Description		Fully-Burdened Hourly Rate				Cost of Service	Current Fee	Current Cost Recovery	Proposed Cost Recovery	Proposed Fee	Proposed Fee Structure	Note
		\$187	\$139	\$137	\$187							
		Est. Eng Dept Labor Hrs	Public Works Inspector I	Engineering Tech I	Est. PW Operations Labor Hrs							
i) Traffic Control												
i) Up to Two Consecutive Days				1.25	\$171	n/a	n/a	100%	\$171		[j]	
ii) Three - Five Consecutive Days				3.00	\$410	n/a	n/a	100%	\$410			
iii) Each Additional Consecutive Day (Up to 10 Days)				0.75	\$102	n/a	n/a	100%	\$102			
iv) 11+ Days (Up to 60 Calendar Days Max)				10.00	\$1,366	n/a	n/a	100%	\$1,366			
j) Cut/Bore/Vault/Pot Hole				2.00	\$273	n/a	n/a	100%	\$273			
k) Driveway												
i) Residential				2.50	\$342	n/a	n/a	50%	\$171			
ii) Commercial				4.00	\$547	n/a	n/a	100%	\$547			
l) Excavation / Trenching												
i) First 100 LF				3.00	\$410	n/a	n/a	100%	\$410			
ii) Each Additional 100 LF				0.50	\$68	n/a	n/a	100%	\$68			
m) Sidewalk												
i) Up to 20 Lineal Feet				1.50	\$205	n/a	n/a	50%	\$102			
ii) 20 - 100 Lineal Feet				2.00	\$273	n/a	n/a	50%	\$137			
iii) Each Additional 100 Lineal Feet				1.00	\$137	n/a	n/a	100%	\$137			
n) Night Work (per night)			8.00		\$1,108	n/a	n/a	100%	\$1,108			
o) Excess Inspection / Missed Inspection / Re-Inspection / Re-Call Compliance Inspections			1.00		\$139	n/a	n/a	100%	\$139			
p) Stop Work Notice Release			3.00		\$416	n/a	n/a	100%	\$416			
15	<b>Research/Administrative</b>											
	a) Subdivision Improvement Agreement (SIA)			12.00	\$1,640	n/a	n/a	100%	\$1,640			
	b) SIA - Time Extension			7.00	\$957	n/a	n/a	100%	\$957			
	c) Assignment & Assumptions Agreement			13.00	\$1,776	n/a	n/a	100%	\$1,776			
	d) Flood Plain											
	i) Research/FEMA App			3.00	\$410	n/a	n/a	100%	\$410			
	ii) Community Acknowledgement Form			1.50	\$205	n/a	n/a	100%	\$205			
	e) Bid Protest Review			8.00	\$1,093	n/a	n/a	100%	\$1,093			

Fee Description	Fully-Burdened Hourly Rate				Cost of Service	Current Fee	Current Cost Recovery	Proposed Cost Recovery	Proposed Fee	Proposed Fee Structure	Note
	\$187	\$139	\$137	\$187							
	Est. Eng Dept Labor Hrs	Public Works Inspector I	Engineering Tech I	Est. PW Operations Labor Hrs							
f) Misc Research (per request, per hour)			1.00		\$137	n/a	n/a	100%	\$137		[k]
g) Misc Covenant Review & Approval			2.50		\$342	n/a	n/a	100%	\$342		
h) CC&R Review (per request)			16.00		\$2,186	n/a	n/a	100%	\$2,186		
i) Streetlight Application Review and Covenant			2.50		\$342	n/a	n/a	100%	\$342		
<b>16 Reactivation of Permit</b>											
a) Reactivation of an Expired Minor Permit			1.00		\$137	n/a	n/a	100%	\$137		[l]
b) Reactivation of an Expired Major Permit			2.00		\$273	n/a	n/a	100%	\$273		[l]
<b>17 Technology Enhancement Fee (percent of permit fee)</b>					10%				5%		
<b>18 Transportation Permits</b>											
a) Annual			0.50		\$68	n/a	n/a	132%	\$90		
b) Single Event			0.50		\$68	n/a	n/a	23%	\$16		
<b>19 Plan Review - Water and Sewer</b>											
a) Residential Tract - per 500 LF Water				0.50	\$94	n/a	n/a	100%	\$94		
b) Residential Tract - per 500 LF Sewer				0.50	\$94	n/a	n/a	100%	\$94		
<b>20 Fees for Services Not Listed in this Fee Schedule</b>	1.00				\$187	n/a	n/a	100%	\$187	per person; per hr.	

- [a] Expedited Plan Review request is subject to City Engineer approval. It is dependent on staff availability and workload.
- [b] Deposit amount may be adjusted based on consultant estimate.
- [c] For PM10 annual permit.
- [d] Fee generally assumes one inspection per month. Additional inspections billed using re-inspection fee.
- [e] Includes, curb, gutter, and sidewalk. Excludes driveways.
- [f] Rounded up to nearest thousand feet.
- [g] Footage based on centerline street length.
- [h] Includes tract single family homes, does not include tract final.
- [i] Includes tract finals.
- [j] Permanent patching of pavement at same location will count as a subsequent consecutive day.
- [k] Estimate provided up front.
- [l] Assumes no changes to original permit.

**User and Regulatory Fees**

*Cost of Service Calculations*

[Technology Enhancement Fee](#)

**Estimated Expenditures**

#	Description	Total	Amortization / Update Frequency	Annual Cost	Note
1	Software	\$50,000	1	\$50,000	[a]
2	Hardware	\$100,000	5	\$20,000	[a]
3	Implementation	\$500,000	10	\$50,000	[a]
4	Total	\$650,000		\$120,000	

**Estimated Base for Revenue**

#	Acct Desc	Permit Fee	Construction Valuation	Note
5	Fees With Tech Fee Applied	\$1,200,000	\$42,731,685	[b]
6		\$1,200,000	\$42,731,685	

**Calculation of Fee at Full Cost Recovery**

#	Description	Total Based on Permit Fee	Total Based on Construction Valuation
7	Annual Revenue Requirement	\$120,000	\$120,000
8	Estimated Annual Permit Fees	\$1,200,000	\$42,731,685
9	Technology Fee	10%	\$0.003

**Cost Recovery Analysis**

#	Description	Current Fee	Fee at Full Cost Recovery	Proposed Fee	Notes
10	Technology Enhancement Fee (Percent of Permit Fee)	n/a	10%	5%	
11	Technology Enhancement Fee (Per \$ of Construction Value)	n/a	\$0.003	\$0.002	

**Revenue Analysis**

#	Description	Current Revenue	Revenue at Full Cost Recovery	Revenue at Targeted Fee	GF Subsidy at Current Fee	GF Subsidy at Proposed Fee
11	Technology Enhancement Fee	n/a	\$120,000	\$85,463	\$120,000	\$34,537
12	Cost Recovery %			71%		

[a] Useful life and ongoing licensing costs, and annual revenues estimated by ClearSource. Amounts are intended to represent reasonable estimates. Based on costs incurred for similar, actual project costs, for growing community.

[b] Fee revenue will vary from year-to-year based on annual volume.

**User and Regulatory Fees**

***Cost of Service Calculations***

**[Public Works Fees](#)**

**Calculation of Benefit Ratio (Billing Factor)**

FundNo	FundDesc	Div#	DivDesc	AccountNo	AccountDesc	Total	Salaries	Benefits	Notes
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	1100	SALARIES & WAGES	\$ 207,222	\$207,222	\$0	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	1400	OTHER FRINGE BENEFITS	\$ (11,067)	\$0	(\$11,067)	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	1405	PERS Pension	\$ 10,975	\$0	\$10,975	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	1410	HEALTH PLANS	\$ 65,446	\$0	\$65,446	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	1415	WORKERS COMP CONTRIBUTION	\$ -	\$0	\$0	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	1420	Special Pay	\$ 15,831	\$0	\$15,831	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	1425	PTO + Holiday	\$ (19,560)	\$0	(\$19,560)	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	1430	UNEMPLOYMENT BENEFITS	\$ (50)	\$0	(\$50)	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	1450	RETIREE MEDICAL PREMIUMS	\$ -	\$0	\$0	
<b>Total</b>						<b>\$268,796</b>	<b>\$207,222</b>	<b>\$61,574</b>	
<b>Benefit Bill Factor (For Every \$ of Salary Add this amount for Recovery of Benefits)</b>								<b>0.30</b>	

Calculation of Divisional Indirect Cost Ratio (Billing Factor)

FundNo	FundDesc	Div#	DivDesc	AccountNo	AccountDesc	Total	Initial Adjustment	Subtotal	Salaries	Divisional Indirect	Notes
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	1100	SALARIES & WAGES	\$ 207,222	\$0	\$207,222	\$207,222	\$0	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	1200	SALARIES PART TIME	\$ (6,899)	\$0	(\$6,899)	(\$6,899)	\$0	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	1250	TEMPORARY AGENCY STAFF	\$ -	\$0	\$0	\$0	\$0	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	1300	SALARIES OVERTIME	\$ 32,275	\$0	\$32,275	\$32,275	\$0	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	1305	COMP TIME USED	\$ (4,557)	\$0	(\$4,557)	(\$4,557)	\$0	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	1310	COMP TIME PAID	\$ (2,581)	\$0	(\$2,581)	(\$2,581)	\$0	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	1350	OVERTIME STANDBY PAY	\$ -	\$0	\$0	\$0	\$0	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	1400	OTHER FRINGE BENEFITS	\$ (11,067)	\$11,067	\$0	\$0	\$0	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	1405	PERS Pension	\$ 10,975	(\$10,975)	\$0	\$0	\$0	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	1410	HEALTH PLANS	\$ 65,446	(\$65,446)	\$0	\$0	\$0	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	1415	WORKERS COMP CONTRIBUTION	\$ -	\$0	\$0	\$0	\$0	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	1420	Special Pay	\$ 15,831	(\$15,831)	\$0	\$0	\$0	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	1425	PTO + Holiday	\$ (19,560)	\$19,560	\$0	\$0	\$0	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	1430	UNEMPLOYMENT BENEFITS	\$ (50)	\$50	\$0	\$0	\$0	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	1450	RETIREE MEDICAL PREMIUMS	\$ -	\$0	\$0	\$0	\$0	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	2100	UTILITIES	\$ -	\$0	\$0	\$0	\$0	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	2105	UTILITIES - ELECTRIC	\$ 35,014	\$0	\$35,014	\$0	\$35,014	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	2140	OTHER EQUIPMENT MAINTENANCE	\$ -	\$0	\$0	\$0	\$0	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	2150	TELEMETRY MAINTENANCE	\$ -	\$0	\$0	\$0	\$0	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	2160	DOMESTIC WATER	\$ (65,652)	\$0	(\$65,652)	\$0	(\$65,652)	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	2200	TELEPHONE/COMMUNICATION	\$ 68	\$0	\$68	\$0	\$68	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	2220	ADVERTISING AND PUBLICATIONS	\$ 4,207	\$0	\$4,207	\$0	\$4,207	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	2250	OFFICE SUPPLIES AND MATERIALS	\$ 18,594	\$0	\$18,594	\$0	\$18,594	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	2255	UTILITY BILLING POSTAGE	\$ 39,717	\$0	\$39,717	\$0	\$39,717	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	2260	SOFTWARE PURCHASES	\$ -	\$0	\$0	\$0	\$0	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	2270	COMPUTER HARDWARE PURCHASES	\$ 42,329	\$ -	\$42,329	\$0	\$42,329	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	2350	VEHICLE SUPPLIES & MAINTENANCE	\$ -	\$0	\$0	\$0	\$0	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	2400	CONTRACTS,LEASES,RENTS,& TAXES	\$ 38,383	(\$38,383)	\$0	\$0	\$0	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	2410	GROUND WATER MANAGEMENT	\$ -	\$0	\$0	\$0	\$0	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	2450	MAINT & OPERATIONS/PARTS & SUP	\$ 340,697	(\$340,697)	\$0	\$0	\$0	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	2460	BUILDING MAINTENANCE/REPAIRS	\$ -	\$0	\$0	\$0	\$0	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	2500	INSURANCE, BONDS	\$ -	\$0	\$0	\$0	\$0	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	2550	CONFERENCES	\$ -	\$0	\$0	\$0	\$0	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	2560	TRAINING & EDUCATION	\$ 10,755	\$0	\$10,755	\$0	\$10,755	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	2615	POOL CARS	\$ -	\$0	\$0	\$0	\$0	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	2622	VEHICLE MAINT & REPAIRS	\$ -	\$0	\$0	\$0	\$0	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	2623	VEHICLE FUEL	\$ 547	\$0	\$547	\$0	\$547	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	2645	FRANCHISE FEES	\$ -	\$0	\$0	\$0	\$0	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	2647	UTILITY BUILDING RENTAL FEE	\$ -	\$0	\$0	\$0	\$0	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	2648	UTILITY LAND RENTAL FEE	\$ -	\$0	\$0	\$0	\$0	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	2700	UNIFORMS AND SAFETY EQUIPMENT	\$ 9,962	\$0	\$9,962	\$0	\$9,962	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	2710	PROFESSIONAL/SPECIALIZED SERV	\$ 105,338	(\$105,338)	\$0	\$0	\$0	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	2714	PRINTING SERVICES	\$ 7,065	\$0	\$7,065	\$0	\$7,065	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	2720	WATER TESTING/SAMPLING	\$ 50,321	\$0	\$50,321	\$0	\$50,321	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	2775	Investment Premiums Paid	\$ -	\$0	\$0	\$0	\$0	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	2801	Prop 13 Infrastructure Rehab Program	\$ -	\$0	\$0	\$0	\$0	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	2850	SMALL TOOLS	\$ 5,966	\$0	\$5,966	\$0	\$5,966	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	3600	EQUIPMENT REPLACEMENT	\$ 2	\$0	\$2	\$0	\$2	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	3611	MIS/TELEPHONES	\$ -	\$0	\$0	\$0	\$0	
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	3612	CITY ATTORNEY	\$ (2)	\$ 2	\$0	\$0	\$0	

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571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	3613	IT/COMPUTERS-TELEPHONES	\$ (8,650)	\$ 8,650	\$0	\$0	\$0
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	3616	LIABILITY INSURANCE	\$ (0)	\$ 0	\$0	\$0	\$0
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	3617	EMERGENCY SERVICES	\$ -	\$ -	\$0	\$0	\$0
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	3622	VEHICLE MAINT & REPAIRS	\$ (248)	\$ 248	\$0	\$0	\$0
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	3640	GENERAL FUND OVERHEAD	\$ (2)	\$ 2	\$0	\$0	\$0
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	3647	UTILITY BUILDING RENTAL FEE	\$ 6	\$ (6)	\$0	\$0	\$0
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	3648	UTILITY LAND RENTAL FEE	\$ (4)	\$ 4	\$0	\$0	\$0
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	3680	FACILITY MAINTENANCE	\$ (150)	\$ 150	\$0	\$0	\$0
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	3690	PUBLIC WORKS-OVERHEAD	\$ (940)	\$ 940	\$0	\$0	\$0
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	4100	DEBT SERVICE PRINCIPAL PAYMENT	\$ -	\$0	\$0	\$0	\$0
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	4200	DEBT SERVICE INTEREST PAYMENT	\$ -	\$0	\$0	\$0	\$0
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	4250	OTHER INTEREST EXPENSE	\$ -	\$0	\$0	\$0	\$0
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	4300	FISCAL AGENT ADMINISTRATION	\$ -	\$0	\$0	\$0	\$0
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	4600	LEASE/BOND COST OF ISSUANCE	\$ -	\$0	\$0	\$0	\$0
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	4610	BOND/DEFERRED REF CHG/ESCROW	\$ -	\$0	\$0	\$0	\$0
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	5100	LAND ACQUISITION	\$ -	\$0	\$0	\$0	\$0
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	5200	BUILDINGS	\$ -	\$0	\$0	\$0	\$0
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	5300	OTHER IMPROVEMENTS	\$ -	\$0	\$0	\$0	\$0
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	5400	MAJOR MACHINERY AND EQUIPMENT	\$ (625,695)	\$ 625,695	\$0	\$0	\$0
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	9600	JOB COST PROJECT ADMIN	\$ -	\$0	\$0	\$0	\$0
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	9949	PRIOR PERIOD ADJUSTMENT	\$ -	\$0	\$0	\$0	\$0
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	9960	RESIDUAL EQUITY TRANSFER	\$ -	\$0	\$0	\$0	\$0
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	9990	DEPRECIATION EXPENSE	\$ (168,305)	\$ 168,305	\$0	\$0	\$0
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	9991	LOSS ON SALE OF ASSETS	\$ -	\$0	\$0	\$0	\$0
571	PUBLIC WATER UTILITY	9000	WATER ADMINISTRATION	9992	COMPENSATED ABSENCES EXPENSE	\$ 28,417	\$0	\$28,417	\$0	\$28,417
<b>Total</b>						<b>\$154,774</b>	<b>\$257,998</b>	<b>\$412,771</b>	<b>\$225,460</b>	<b>\$187,311</b>
<b>Divisional Indirect Cost Bill Factor (For Every \$ of Salary Add this amount for Recovery of Divisional Indirect Costs)</b>										<b>0.83</b>

Calculation of Citywide Overhead Cost Ratio (Billing Factor)

Description	Indirect Rate	Salaries	Citywide Overhead	Notes
Citywide Overhead Rate	25%	\$207,222	\$51,806	Alternative expression of rate is 19% of modified operating expenses.
<b>Total</b>		<b>\$207,222</b>	<b>\$51,806</b>	Rate calculated as % of salary for ease of administration.
<b>Citywide Overhead Bill Factor (For Every \$ of Salary Add this amount for Recovery of C'Wide OH)</b>			<b>0.25</b>	

**Allocation of Annual Labor Effort**

Description	Total	Notes
Indirect (Admin; Training; Div Leadership; Policies and Procedures Update; Public Info)	40%	
Direct (Fee-related Water Services)	60%	
<b>Total</b>	<b>100%</b>	

**Calculation of Direct Hours Ratio (Billing Factor)**

Description	Base Hrs Per FTE	Adjust for Typical Leave	Productive Hours	Direct Hours %	Direct Hours Per FTE	Notes
Hours	2,080	(216)	1,864	60%	1,118	
<b>Direct Hours Bill Factor (For Every \$ of Salary Add this amount to account for Direct Hrs v. Total Hrs.)</b>					<b>1.86</b>	

**Summary of Billing Ratios (Billing Factors)**

Description	Total	Notes
Benefit Bill Factor (For Every \$ of Salary Add this amount for Recovery of Benefits)	0.30	
Divisional Indirect Cost Bill Factor (For Every \$ of Salary Add this amount for Recovery of Divisional Indirect Costs)	0.83	
Citywide Overhead Bill Factor (For Every \$ of Salary Add this amount for Recovery of C'Wide OH)	0.25	
<b>Bill Factor (For Every \$ of Salary Add this amount for Recovery of Fully-Burdened Rate)</b>	<b>1.38</b>	

**Calculation of Fully-Burdened Hourly Rates by Position**

Position	Salary	Salary Adjustment for Direct Hours	Salary for Direct Hours	Bill Factor for Indirects	Fully-Burdened Hourly Rate	Final Hourly Bill Factor	Notes	
Cust Serv Rep	\$23.35	1.86	\$43.43	1.38	\$103	4.42		
Accounting Technician II	\$24.54	1.86	\$45.64	1.38	\$109	4.42		
Lead Maintenance Worker	\$24.54	1.86	\$45.64	1.38	\$109	4.42		
Maint Wkr I	\$20.64	1.86	\$38.39	1.38	\$91	4.42		
Maint Wkr II	\$22.23	1.86	\$41.35	1.38	\$98	4.42		
<b>Bill Factor (For Every \$ of Salary Add this amount for Recovery of Fully-Burdened Rate)</b>								

Hourly Rates are shown above. To manually calculate rates multiply step salary rate per hour by final hourly bill factor shown above

**Calculation of Composite Fully-Burdened Hourly Rate**

Description	Current Staff Allocation (In-House)	Direct Hours Per FTE	Direct Hours x FTE	Fully-Burdened Hourly Rate	Rate x Hours	Notes
Cust Serv Rep	3.00	1,118	3,355	\$103	\$345,586	
Accounting Technician II	1.00	1,118	1,118	\$109	\$121,906	
Lead Maintenance Worker	1.00	1,118	1,118	\$109	\$121,906	
Maint Wkr I	1.00	1,118	1,118	\$91	\$101,774	
Maint Wkr II	2.00	1,118	2,237	\$98	\$219,206	
<b>Total</b>	<b>8.00</b>	<b>5,592</b>	<b>8,947</b>		<b>\$910,378</b>	
<b>Composite Hourly Billing Rate</b>					<b>\$102</b>	

<<< Divisional Hourly Rate

**Calculation of Benefit Ratio (Billing Factor)**

FundNo	FundDesc	Div#	DivDesc	AccountNo	AccountDesc	Total	Salaries	Benefits	Notes
221	GAS TAX	4200	STREETS MAINTENANCE	1100	SALARIES & WAGES	\$140,559	\$140,559	\$0	
221	GAS TAX	4200	STREETS MAINTENANCE	1405	PERS Pension	\$52,178	\$0	\$52,178	
221	GAS TAX	4200	STREETS MAINTENANCE	1410	HEALTH PLANS	\$41,436	\$0	\$41,436	
221	GAS TAX	4200	STREETS MAINTENANCE	1415	WORKERS COMP CONTRIBUTION	\$0	\$0	\$0	
221	GAS TAX	4200	STREETS MAINTENANCE	1420	Special Pay	\$8,921	\$0	\$8,921	
221	GAS TAX	4200	STREETS MAINTENANCE	1425	PTO + Holiday	\$4,031	\$0	\$4,031	
221	GAS TAX	4200	STREETS MAINTENANCE	1430	UNEMPLOYMENT BENEFITS	\$0	\$0	\$0	
221	GAS TAX	4200	STREETS MAINTENANCE	1450	RETIREE MEDICAL PREMIUMS	\$0	\$0	\$0	
221	GAS TAX	4200	STREETS MAINTENANCE	2100	UTILITIES	\$0	\$0	\$0	
<b>Total</b>						<b>\$247,125</b>	<b>\$140,559</b>	<b>\$106,566</b>	
<b>Benefit Bill Factor (For Every \$ of Salary Add this amount for Recovery of Benefits)</b>								<b>0.76</b>	<b>[a]</b>

Calculation of Divisional Indirect Cost Ratio (Billing Factor)

FundNo	FundDesc	Div#	DivDesc	AccountNo	AccountDesc	Total	Initial Adjustment	Subtotal	Salaries	Divisional Indirect	Notes
221	GAS TAX	4200	STREETS MAINTENANCE	1100	SALARIES & WAGES	\$ 140,559	\$0	\$140,559	\$140,559	\$0	
221	GAS TAX	4200	STREETS MAINTENANCE	1200	SALARIES PART TIME	\$0	\$0	\$0	\$0	\$0	
221	GAS TAX	4200	STREETS MAINTENANCE	1250	TEMPORARY AGENCY STAFF	\$0	\$0	\$0	\$0	\$0	
221	GAS TAX	4200	STREETS MAINTENANCE	1300	SALARIES OVERTIME	\$8,365	\$0	\$8,365	\$8,365	\$0	
221	GAS TAX	4200	STREETS MAINTENANCE	1305	COMP TIME USED	(\$142)	\$0	(\$142)	(\$142)	\$0	
221	GAS TAX	4200	STREETS MAINTENANCE	1310	COMP TIME PAID	(\$15)	\$0	(\$15)	(\$15)	\$0	
221	GAS TAX	4200	STREETS MAINTENANCE	1400	OTHER FRINGE BENEFITS	(\$1,991)	\$1,991	\$0	\$0	\$0	
221	GAS TAX	4200	STREETS MAINTENANCE	1405	PERS Pension	\$52,178	(\$52,178)	\$0	\$0	\$0	
221	GAS TAX	4200	STREETS MAINTENANCE	1410	HEALTH PLANS	\$41,436	(\$41,436)	\$0	\$0	\$0	
221	GAS TAX	4200	STREETS MAINTENANCE	1415	WORKERS COMP CONTRIBUTION	\$0	\$0	\$0	\$0	\$0	
221	GAS TAX	4200	STREETS MAINTENANCE	1420	Special Pay	\$8,921	(\$8,921)	\$0	\$0	\$0	
221	GAS TAX	4200	STREETS MAINTENANCE	1425	PTO + Holiday	\$4,031	(\$4,031)	\$0	\$0	\$0	
221	GAS TAX	4200	STREETS MAINTENANCE	1430	UNEMPLOYMENT BENEFITS	\$0	(\$0)	\$0	\$0	\$0	
221	GAS TAX	4200	STREETS MAINTENANCE	1450	RETIREE MEDICAL PREMIUMS	\$0	(\$0)	\$0	\$0	\$0	
221	GAS TAX	4200	STREETS MAINTENANCE	2100	UTILITIES	\$0	\$0	\$0	\$0	\$0	
221	GAS TAX	4200	STREETS MAINTENANCE	2105	UTILITIES - ELECTRIC	\$1,741	\$0	\$1,741	\$0	\$1,741	
221	GAS TAX	4200	STREETS MAINTENANCE	2200	TELEPHONE/COMMUNICATIONS	\$2,232	\$0	\$2,232	\$0	\$2,232	
221	GAS TAX	4200	STREETS MAINTENANCE	2250	OFFICE SUPPLIES AND MATERIALS	\$819	\$0	\$819	\$0	\$819	
221	GAS TAX	4200	STREETS MAINTENANCE	2270	COMPUTER HARDWARE PURCHASES	\$0	\$0	\$0	\$0	\$0	
221	GAS TAX	4200	STREETS MAINTENANCE	2350	VEHICLE SUPPLIES & MAINTENANCE	\$0	\$0	\$0	\$0	\$0	
221	GAS TAX	4200	STREETS MAINTENANCE	2400	CONTRACTS,LEASES,RENTS,& TAXES	\$149,956	(\$149,956)	\$0	\$0	\$0	
221	GAS TAX	4200	STREETS MAINTENANCE	2450	MAINT & OPERATIONS/PARTS & SUP	\$111,787	(\$111,787)	\$0	\$0	\$0	
221	GAS TAX	4200	STREETS MAINTENANCE	2460	BUILDING MAINTENANCE/REPAIRS	\$0	\$0	\$0	\$0	\$0	
221	GAS TAX	4200	STREETS MAINTENANCE	2500	INSURANCE, BONDS	\$0	\$0	\$0	\$0	\$0	
221	GAS TAX	4200	STREETS MAINTENANCE	2550	CONFERENCES	\$0	\$0	\$0	\$0	\$0	
221	GAS TAX	4200	STREETS MAINTENANCE	2560	TRAINING & EDUCATION	\$9,203	\$0	\$9,203	\$0	\$9,203	
221	GAS TAX	4200	STREETS MAINTENANCE	2615	POOL CARS	\$0	\$0	\$0	\$0	\$0	
221	GAS TAX	4200	STREETS MAINTENANCE	2622	VEHICLE MAINT & REPAIRS	\$0	\$0	\$0	\$0	\$0	
221	GAS TAX	4200	STREETS MAINTENANCE	2623	VEHICLE FUEL	\$6,343	\$0	\$6,343	\$0	\$6,343	
221	GAS TAX	4200	STREETS MAINTENANCE	2700	UNIFORMS AND SAFETY EQUIPMENT	\$5,243	\$0	\$5,243	\$0	\$5,243	
221	GAS TAX	4200	STREETS MAINTENANCE	2710	PROFESSIONAL/SPECIALIZED SERV	\$10,967	\$0	\$10,967	\$0	\$10,967	
221	GAS TAX	4200	STREETS MAINTENANCE	2714	PRINTING SERVICES	\$0	\$0	\$0	\$0	\$0	
221	GAS TAX	4200	STREETS MAINTENANCE	2775	Investment Premiums Paid	\$0	\$0	\$0	\$0	\$0	
221	GAS TAX	4200	STREETS MAINTENANCE	2800	SEARS/MISCELLANEOUS	\$0	\$0	\$0	\$0	\$0	
221	GAS TAX	4200	STREETS MAINTENANCE	2850	SMALL TOOLS	\$2,896	\$0	\$2,896	\$0	\$2,896	
221	GAS TAX	4200	STREETS MAINTENANCE	3611	MIS/TELEPHONES	\$0	\$0	\$0	\$0	\$0	
221	GAS TAX	4200	STREETS MAINTENANCE	3612	CITY ATTORNEY	\$2	\$0	\$2	\$0	\$2	
221	GAS TAX	4200	STREETS MAINTENANCE	3613	IT/COMPUTERS-TELEPHONES	(\$1,602)	\$0	(\$1,602)	\$0	(\$1,602)	
221	GAS TAX	4200	STREETS MAINTENANCE	3616	LIABILITY INSURANCE	(\$0)	\$0	(\$0)	\$0	(\$0)	
221	GAS TAX	4200	STREETS MAINTENANCE	3617	EMERGENCY SERVICES	(\$2)	\$0	(\$2)	\$0	(\$2)	
221	GAS TAX	4200	STREETS MAINTENANCE	3622	VEHICLE MAINT & REPAIRS	\$0	\$0	\$0	\$0	\$0	
221	GAS TAX	4200	STREETS MAINTENANCE	3640	GENERAL FUND OVERHEAD	\$4	\$0	\$4	\$0	\$4	
221	GAS TAX	4200	STREETS MAINTENANCE	3680	FACILITY MAINTENANCE	(\$50)	\$0	(\$50)	\$0	(\$50)	
221	GAS TAX	4200	STREETS MAINTENANCE	3690	PUBLIC WORKS-OVERHEAD	(\$356)	\$0	(\$356)	\$0	(\$356)	
221	GAS TAX	4200	STREETS MAINTENANCE	5400	MAJOR MACHINERY AND EQUIPMENT	\$9,218	\$0	\$9,218	\$0	\$9,218	
221	GAS TAX	4200	STREETS MAINTENANCE	9600	JOB COST PROJECT ADMIN	\$0	\$0	\$0	\$0	\$0	
<b>Total</b>						<b>\$561,742</b>	<b>(\$366,319)</b>	<b>\$195,423</b>	<b>\$148,766</b>	<b>\$46,658</b>	
<b>Divisional Indirect Cost Bill Factor (For Every \$ of Salary Add this amount for Recovery of Divisional Indirect Costs)</b>										<b>0.31</b>	

**Calculation of Citywide Overhead Cost Ratio (Billing Factor)**

Description	Indirect Rate	Salaries	Citywide Overhead	Notes
Citywide Overhead Rate	25%	\$140,559	\$35,140	Alternative expression of rate is 19% of modified operating expenses.
<b>Total</b>		<b>\$140,559</b>	<b>\$35,140</b>	Rate calculated as % of salary for ease of administration.
<b>Citywide Overhead Bill Factor (For Every \$ of Salary Add this amount for Recovery of C'Wide OH)</b>			<b>0.25</b>	

**Allocation of Annual Labor Effort**

Description	Total	Notes
Indirect (Admin; Training; Div Leadership; Policies and Procedures Update; Public Info)	40%	
Direct (Fee-related Water Services)	60%	
<b>Total</b>	<b>100%</b>	

**Calculation of Direct Hours Ratio (Billing Factor)**

Description	Base Hrs Per FTE	Adjust for Typical Leave	Productive Hours	Direct Hours %	Direct Hours Per FTE	Notes
Hours	2,080	(216)	1,864	60%	1,118	
<b>Direct Hours Bill Factor (For Every \$ of Salary Add this amount to account for Direct Hrs v. Total Hrs.)</b>					<b>1.86</b>	

**Summary of Billing Ratios (Billing Factors)**

Description	Total	Notes
Benefit Bill Factor (For Every \$ of Salary Add this amount for Recovery of Benefits)	0.76	
Divisional Indirect Cost Bill Factor (For Every \$ of Salary Add this amount for Recovery of Divisional Indirect Costs)	0.31	
Citywide Overhead Bill Factor (For Every \$ of Salary Add this amount for Recovery of C'Wide OH)	0.25	
<b>Bill Factor (For Every \$ of Salary Add this amount for Recovery of Fully-Burdened Rate)</b>	<b>1.32</b>	

**Calculation of Fully-Burdened Hourly Rates by Position**

Position	Salary	Salary Adjustment for Direct Hours	Salary for Direct Hours	Bill Factor for Indirects	Fully-Burdened Hourly Rate	Final Hourly Bill Factor	Notes	
Cust Serv Rep	\$23.35	1.86	\$43.43	1.32	\$101	4.32		
Maint Wkr II	\$22.23	1.86	\$41.35	1.32	\$96	4.32		
Maint Wkr II - ROW	\$22.23	1.86	\$41.35	1.32	\$96	4.32		
Cross Connection Spec/CSR	\$27.77	1.86	\$51.64	1.32	\$120	4.32		
Water Quality & Conserv. Spec.	\$28.47	1.86	\$52.94	1.32	\$123	4.32		
Customer Serv Billing/Util Supervisor	\$34.08	1.86	\$63.39	1.32	\$147	4.32		
<b>Bill Factor (For Every \$ of Salary Add this amount for Recovery of Fully-Burdened Rate)</b>								

Hourly Rates are shown above. To manually calculate rates multiply step salary rate per hour by final hourly bill factor shown above

**Calculation of Composite Fully-Burdened Hourly Rate**

Description	Current Staff Allocation (In-House)	Direct Hours Per FTE	Direct Hours x FTE	Fully-Burdened Hourly Rate	Rate x Hours	Notes
Cust Serv Rep	1.00	1,118	1,118	\$101	\$112,958	
Maint Wkr II	1.00	1,118	1,118	\$96	\$107,366	
Maint Wkr II - ROW	1.00	1,118	1,118	\$96	\$107,366	
Cross Connection Spec/CSR	1.00	1,118	1,118	\$120	\$134,208	
Water Quality & Conserv. Spec.	1.00	1,118	1,118	\$123	\$137,563	
Customer Serv Billing/Util Supervisor	1.00	1,118	1,118	\$147	\$164,405	
<b>Total</b>	<b>6.00</b>	<b>6,710</b>	<b>6,710</b>		<b>\$763,867</b>	
<b>Composite Hourly Billing Rate</b>					<b>\$114</b>	

<<< Divisional Hourly Rate

[a] Benefit factor based on Public Works - Public Water Utility as reasonable estimate

		Hourly Rate					Total	Materials / Vendor	Est. Cost of Service	Current Fee	Current Cost Recovery	Targeted Cost Recovery	Proposed Fee	Note
		\$98	\$109	\$123	\$120	\$103								
Fee Description	Maint Worker II	Water/Fin. Cust Serv Rep	Water Quality/conservat.	Backflow Cross-Connection	Water Customer Service Field									
1	Utility account set up		0.33			0.33		\$36	\$7	19%	100%	\$36		
2	Shut Off Notice													
	a) First Unit		0.25			0.50		\$79	\$31	39%	64%	\$50		
	b) Each Additional Unit		0.05			0.05		\$11	\$7	66%	95%	\$10		
3	Delinquent Shut-Off/Reconnect													
	a) Low Income													
	i) During normal work hours		0.17			0.75		\$95	\$50	52%	52%	\$50		
	ii) After normal work hours		0.17			2.00		\$224	\$125	56%	56%	\$125		
	b) All Others													
	i) During normal hours (Before 3pm)		0.25			0.50		\$79	\$73	93%	95%	\$75		
	ii) After normal hours (After 3pm)		0.25			2.00		\$233	\$128	55%	99%	\$230		
4	Non-Sufficient Funds/Returned Check Fee													
	a) First		0.33			0.33		\$36	\$25			\$25	[a]	
	b) Each Additional		0.33			0.33		\$36	\$35			\$35	[a]	
5	Temporary Construction Water Meter													
	a) Temporary Construction Water Meter		0.75			0.50		\$133	\$7, plus \$726 deposit	≈ 5%	98%	\$130, plus cost of water; \$1,200 deposit for meter		
	b) Temporary Construction Water Meter and Backflow device with test		0.25		0.50	0.50	\$75	\$214	n/a	n/a	98%	\$210, plus cost of water; \$2,200 deposit for meter		
	c) Temporary Construction Meter Relocation		0.25			0.50		\$79	n/a	n/a	95%	\$75		
	d) Temporary Construction Meter and backflow Device with Test Relocation		0.25		0.50	0.50	\$75	\$214	n/a	n/a	98%	\$210		
6	Temporary Service		0.25			0.25		\$53	\$52	98%	100%	\$53		
7	Water Turn-On/Turn-Off by Customer Request - Out of Schedule													
	a) During normal work hours (Before 3pm)		0.17			1.00		\$121	\$24	20%	41%	\$50		
	b) After normal work hours (After 3pm)		0.17			2.00		\$224	\$79	35%	56%	\$125		
8	Illegal Reconnect													
	a) Broken Lock		0.50			0.50	\$1	\$107	\$40	37%	94%	\$100		
	b) Removal of Meter w/ plug		0.50			0.50		\$106	\$40	38%	95%	\$100		
	c) Removal of Jumper		0.50			0.50		\$106	\$40	38%	95%	\$100		

Fee Description		Hourly Rate					Total	Materials / Vendor	Est. Cost of Service	Current Fee	Current Cost Recovery	Targeted Cost Recovery	Proposed Fee	Note
		\$98	\$109	\$123	\$120	\$103								
		Maint Worker II	Water/Fin. - Cust Serv Rep	Water Quality/ conservat.	Backflow Cross-Connection	Water Customer Service Field								
9	Meter Purchase													
	a) 5/8" x 3/4"						Actual	Actual	Current Price	100%	100%	Actual Cost		
	b) 1"						Actual	Actual	Current Price	100%	100%	Actual Cost		
	c) 2"						Actual	Actual	Current Price	100%	100%	Actual Cost		
	d) Larger than 2"						Actual	Actual	Current Price	100%	100%	Actual Cost		
10	Backflow Testing Program - Annual Fees													
	a) Backflow device inspection (new/replaced)				1.00	1.00		\$120	n/a	n/a	100%	\$120		
	b) Backflow Inspection and Test				1.00	1.00	\$75	\$195	n/a	n/a	100%	\$195		
	c) Backflow non-compliance test				1.50	1.50	\$75	\$255	n/a	n/a	100%	\$255		
	d) Backflow non-compliance shut-off				2.00	2.00		\$240	n/a	n/a	100%	\$240		
11	Fire Flow Testing for New Fire Services		0.50	1.50		0.50		\$290	\$116	40%	52%	\$150		
12	Meter Testing													
	a) 5/8" to 1"		0.25			0.75		\$104	\$43	41%	96%	\$100		
	b) 1.5" or 2"		0.25			1.00		\$130	\$61	47%	100%	\$130		
	c) Larger than 2"		0.25			1.00		\$130	n/a	n/a	100%	\$130		
13	Collection Agency Processing		0.50					\$54	\$31	57%	92%	\$50		
14	Dye Test	1.50	0.17					\$165	n/a	n/a	97%	\$160		
15	Fees for Services Not Listed in this Fee Schedule													
	a) Maint Worker II	1.00						\$98	n/a	n/a	100%	\$98	[b]	
	b) Water/Fin. - Cust Serv Rep		1.00					\$109	n/a	n/a	100%	\$109	[b]	
	c) Water Quality/ conservat.			1.00				\$123	n/a	n/a	100%	\$123	[b]	
	d) Backflow Cross-Connection				1.00			\$120	n/a	n/a	100%	\$120	[b]	
	e) Water Customer Service Field					1.00		\$103	n/a	n/a	100%	\$103	[b]	

[a] California Civil Code Section 1719.  
 [b] Per person, per hour.

		Hourly Rate		Total	M'tls / Contract Svc	Est. Cost of Service	Current Fee	Current Cost Recovery	Targeted Cost Recovery	Proposed Fee	Note
		\$96	\$130								
Fee Description	PW Maint	PW Admin									
1	Banner Installation and Removal										
	a) Banner (Across Street)	2.00	0.25	2.25		\$225			100%	\$225	[a]
	b) Pennants/Flag Banners (per pole)	0.42	0.17	0.58	\$179	\$241	\$190		79%	\$190	[b]
2	Graffiti Removal										
	a) Up to 250 SF	1.50	0.25	1.75		\$177	\$0	0%	99%	\$175	
	b) Each Additional 100 SF	0.25		0.25		\$24	\$0	0%	83%	\$20	
3	Response and cleanup of sewer spills, spills affecting the storm drains, nuisance abatement, etc.					varies	Actual Cost	100%	100%	Actual Cost	[c]
4	NPDES Ongoing Inspection Fee										
	a) Industrial										
	i) High Priority		0.50	0.50	\$186	\$251	\$0	0%	99%	\$250	[d]
	ii) Medium Priority		0.50	0.50	\$186	\$251	\$0	0%	99%	\$250	[d]
	b) Commercial										
	i) High Priority		0.50	0.50	\$140	\$205	\$0	0%	100%	\$205	[d]
	ii) Medium Priority		0.50	0.50	\$140	\$205	\$0	0%	100%	\$205	[d]
	iii) Low Priority		0.50	0.50	\$112	\$177	\$0	0%	99%	\$175	[d]
	c) Restaurant										
	i) High Priority		0.50	0.50	\$140	\$205	\$0	0%	100%	\$205	[d]
	ii) Medium Priority		0.50	0.50	\$140	\$205	\$0	0%	100%	\$205	[d]
	iii) Low Priority		0.50	0.50	\$112	\$177	\$0	0%	99%	\$175	[d]
	d) Re-inspections		0.50	0.50	\$112	\$177	\$0	0%	99%	\$175	[d]
	e) Post Construction BMPs		0.50	0.50	\$219	\$284	\$0	0%	98%	\$280	[d]
5	Equipment Supplied by City						varies	varies	100%	See FEMA rate schedule	[e]
6	Fees for Services Not Listed in this Fee Schedule				\$114				100%	\$114	[f]

[a] Banner to be provided to City by fee payer.  
 [b] Fee amount per pole includes cost of materials.  
 [c] Actual cost including materials, equipment, and labor time billed at fully-burdened hourly rates.  
 [d] Per inspection.  
 [e] fema.gov/assistance/public/schedule-equipment-rates  
 [f] Billed at fully-burdened hourly rate of staff providing services.

**User and Regulatory Fees**

***Cost of Service Calculations***

[Police Fees](#)

**Calculation of Benefit Ratio (Billing Factor)**

FundNo	FundDesc	Div#	DivDesc	AccountNo	AccountDesc	Total	Salaries	Adjustment	Benefits	Notes
110	GENERAL	3100	POLICE DEPARTMENT	1100	SALARIES & WAGES	\$6,836,470	\$6,836,470	\$0	\$0	
110	GENERAL	3100	POLICE DEPARTMENT	1400	OTHER FRINGE BENEFITS	\$362,767	\$0	\$0	362,767	
110	GENERAL	3100	POLICE DEPARTMENT	1405	PERS Pension	\$3,924,876	\$0	\$0	3,924,876	
110	GENERAL	3100	POLICE DEPARTMENT	1410	HEALTH PLANS	\$1,094,566	\$0	\$0	1,094,566	
110	GENERAL	3100	POLICE DEPARTMENT	1415	WORKERS COMP CONTRIBUTION	\$762,202	\$0	\$0	762,202	
110	GENERAL	3100	POLICE DEPARTMENT	1420	Special Pay	\$861,953	\$0	\$0	861,953	
110	GENERAL	3100	POLICE DEPARTMENT	1425	PTO + Holiday	\$274,539	\$0	\$0	274,539	
110	GENERAL	3100	POLICE DEPARTMENT	1430	UNEMPLOYMENT BENEFITS	\$18,652	\$0	\$0	18,652	
110	GENERAL	3100	POLICE DEPARTMENT	1450	RETIREE MEDICAL PREMIUMS	\$701,000	\$0	\$0	701,000	
110	GENERAL	3100	POLICE DEPARTMENT	1499	PERSONNEL SAVINGS	\$0	\$0	\$0	-	
<b>Total</b>						<b>14,837,025</b>	<b>\$6,836,470</b>	<b>\$0</b>	<b>\$8,000,554</b>	
<b>Benefit Bill Factor (For Every \$ of Salary Add this amount for Recovery of Benefits)</b>									<b>1.17</b>	

Calculation of Divisional Indirect Cost Ratio (Billing Factor)

FundNo	FundDesc	Div#	DivDesc	AccountNo	AccountDesc	Total	Initial Adjustment	Subtotal	Salaries	Divisional Indirect	Notes
110	GENERAL	3100	POLICE DEPARTMENT	1100	SALARIES & WAGES	\$6,836,470	\$0	\$6,836,470	\$6,836,470	\$0	
110	GENERAL	3100	POLICE DEPARTMENT	1200	SALARIES PART TIME	\$62,337	(\$62,337)	\$0	\$0	\$0	
110	GENERAL	3100	POLICE DEPARTMENT	1250	TEMPORARY AGENCY STAFF	\$0	\$0	\$0	\$0	\$0	
110	GENERAL	3100	POLICE DEPARTMENT	1300	SALARIES OVERTIME	\$840,933	(\$840,933)	\$0	\$0	\$0	
110	GENERAL	3100	POLICE DEPARTMENT	1305	COMP TIME USED	\$114,400	(\$114,400)	\$0	\$0	\$0	
110	GENERAL	3100	POLICE DEPARTMENT	1310	COMP TIME PAID	\$161,792	(\$161,792)	\$0	\$0	\$0	
110	GENERAL	3100	POLICE DEPARTMENT	1400	OTHER FRINGE BENEFITS	\$362,767	(\$362,767)	\$0	\$0	\$0	
110	GENERAL	3100	POLICE DEPARTMENT	1405	PERS Pension	\$3,924,876	(\$3,924,876)	\$0	\$0	\$0	
110	GENERAL	3100	POLICE DEPARTMENT	1410	HEALTH PLANS	\$1,094,566	(\$1,094,566)	\$0	\$0	\$0	
110	GENERAL	3100	POLICE DEPARTMENT	1415	WORKERS COMP CONTRIBUTION	\$762,202	(\$762,202)	\$0	\$0	\$0	
110	GENERAL	3100	POLICE DEPARTMENT	1420	Special Pay	\$861,953	(\$861,953)	\$0	\$0	\$0	
110	GENERAL	3100	POLICE DEPARTMENT	1425	PTO + Holiday	\$274,539	(\$274,539)	\$0	\$0	\$0	
110	GENERAL	3100	POLICE DEPARTMENT	1430	UNEMPLOYMENT BENEFITS	\$18,652	(\$18,652)	\$0	\$0	\$0	
110	GENERAL	3100	POLICE DEPARTMENT	1450	RETIREE MEDICAL PREMIUMS	\$701,000	(\$701,000)	\$0	\$0	\$0	
110	GENERAL	3100	POLICE DEPARTMENT	1499	PERSONNEL SAVINGS	\$0	\$0	\$0	\$0	\$0	
110	GENERAL	3100	POLICE DEPARTMENT	2100	UTILITIES	\$0	\$0	\$0	\$0	\$0	
110	GENERAL	3100	POLICE DEPARTMENT	2101	UTILITIES-PD/OPERATIONS	\$0	\$0	\$0	\$0	\$0	
110	GENERAL	3100	POLICE DEPARTMENT	2102	UTILITIES-PD/SERVICES	\$0	\$0	\$0	\$0	\$0	
110	GENERAL	3100	POLICE DEPARTMENT	2103	UTILITIES-PD/ADMIN	\$0	\$0	\$0	\$0	\$0	
110	GENERAL	3100	POLICE DEPARTMENT	2199	PROVISION FOR UNCOLLECTABLE REVENUE	\$0	\$0	\$0	\$0	\$0	
110	GENERAL	3100	POLICE DEPARTMENT	2200	TELEPHONE/COMMUNICATION	\$0	\$0	\$0	\$0	\$0	
110	GENERAL	3100	POLICE DEPARTMENT	2201	TELEPHONE/COMMUNICATION-PD/OPERATIONS	\$3,044	\$0	\$3,044	\$0	\$3,044	
110	GENERAL	3100	POLICE DEPARTMENT	2202	TELEPHONE/COMMUNICATION-PD/SERVICES	\$51,699	\$0	\$51,699	\$0	\$51,699	
110	GENERAL	3100	POLICE DEPARTMENT	2203	TELEPHONE/COMMUNICATION-PD/ADMIN	\$37,456	\$0	\$37,456	\$0	\$37,456	
110	GENERAL	3100	POLICE DEPARTMENT	2220	ADVERTISING AND PUBLICATIONS	\$0	\$0	\$0	\$0	\$0	
110	GENERAL	3100	POLICE DEPARTMENT	2221	ADVERTISING & PUB-PD/OPERATIONS	\$400	\$0	\$400	\$0	\$400	
110	GENERAL	3100	POLICE DEPARTMENT	2222	ADVERTISING & PUB-PD/SERVICES	\$379	\$0	\$379	\$0	\$379	
110	GENERAL	3100	POLICE DEPARTMENT	2223	ADVERTISING & PUB-PD/ADMIN	\$644	\$0	\$644	\$0	\$644	
110	GENERAL	3100	POLICE DEPARTMENT	2250	OFFICE SUPPLIES AND MATERIALS	\$0	\$0	\$0	\$0	\$0	
110	GENERAL	3100	POLICE DEPARTMENT	2251	OFFICE SUPPLIES AND MAT-PD/OPERATIONS	\$0	\$0	\$0	\$0	\$0	
110	GENERAL	3100	POLICE DEPARTMENT	2252	OFFICE SUPPLIES AND MATERIALS-PD/SERVICE	\$506	\$0	\$506	\$0	\$506	
110	GENERAL	3100	POLICE DEPARTMENT	2253	OFFICE SUPPLIES AND MATERIALS-PD/ADMIN	\$32,026	\$0	\$32,026	\$0	\$32,026	
110	GENERAL	3100	POLICE DEPARTMENT	2260	SOFTWARE PURCHASES	\$0	\$0	\$0	\$0	\$0	
110	GENERAL	3100	POLICE DEPARTMENT	2265	SOFTWARE MAINTENANCE	\$0	\$0	\$0	\$0	\$0	
110	GENERAL	3100	POLICE DEPARTMENT	2270	COMPUTER HARDWARE PURCHASES	\$0	\$0	\$0	\$0	\$0	
110	GENERAL	3100	POLICE DEPARTMENT	2350	VEHICLE SUPPLIES & MAINTENANCE	\$0	\$0	\$0	\$0	\$0	
110	GENERAL	3100	POLICE DEPARTMENT	2351	VEHICLE SUPPLIES & MAINT-PD/OPERATIONS	\$1,471	\$0	\$1,471	\$0	\$1,471	
110	GENERAL	3100	POLICE DEPARTMENT	2352	VEHICLE SUPPLIES & MAINT-PD/SERVICES	\$84	\$0	\$84	\$0	\$84	
110	GENERAL	3100	POLICE DEPARTMENT	2353	VEHICLE SUPPLIES & MAINT-PD/ADMIN	\$0	\$0	\$0	\$0	\$0	
110	GENERAL	3100	POLICE DEPARTMENT	2400	CONTRACTS,LEASES,RENTS,& TAXES	\$0	\$0	\$0	\$0	\$0	
110	GENERAL	3100	POLICE DEPARTMENT	2401	CONTRACTS-PD/OPERATIONS	\$80,969	\$0	\$80,969	\$0	\$80,969	
110	GENERAL	3100	POLICE DEPARTMENT	2402	CONTRACTS-PD/SERVICES	\$1,882	\$0	\$1,882	\$0	\$1,882	
110	GENERAL	3100	POLICE DEPARTMENT	2403	CONTRACTS-PD/ADMIN	\$70,615	\$0	\$70,615	\$0	\$70,615	
110	GENERAL	3100	POLICE DEPARTMENT	2450	MAINT & OPERATIONS/PARTS & SUP	\$0	\$0	\$0	\$0	\$0	
110	GENERAL	3100	POLICE DEPARTMENT	2451	MAINT& OPS/PARTS & SUPP-PD/OPERATIONS	\$0	\$0	\$0	\$0	\$0	
110	GENERAL	3100	POLICE DEPARTMENT	2452	MAINT & OPS/PARTS & SUPP-PD/SERVICES	\$2,635	\$0	\$2,635	\$0	\$2,635	
110	GENERAL	3100	POLICE DEPARTMENT	2453	MAINT & OPS/PARTS & SUPP-PD/ADMIN	\$204	\$0	\$204	\$0	\$204	
110	GENERAL	3100	POLICE DEPARTMENT	2550	CONFERENCES	\$0	\$0	\$0	\$0	\$0	
110	GENERAL	3100	POLICE DEPARTMENT	2551	CONFERENCES-PD/OPERATIONS	\$123	\$0	\$123	\$0	\$123	
110	GENERAL	3100	POLICE DEPARTMENT	2552	CONFERENCES-PD/SERVICES	\$2,306	\$0	\$2,306	\$0	\$2,306	

City of Hemet  
 User and Regulatory Fee Study  
 Fully-Burdened Hourly Rate Calculation - Police

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110	GENERAL	3100	POLICE DEPARTMENT	2553	CONFERENCES-PD/ADMIN	\$4,978	\$0	\$4,978	\$0	\$4,978
110	GENERAL	3100	POLICE DEPARTMENT	2555	POST REIMBURSABLE TRAINING	\$0	\$0	\$0	\$0	\$0
110	GENERAL	3100	POLICE DEPARTMENT	2560	TRAINING & EDUCATION	\$0	\$0	\$0	\$0	\$0
110	GENERAL	3100	POLICE DEPARTMENT	2561	TRAINING & EDUCATION-PD/OPERATIONS	\$28,353	\$0	\$28,353	\$0	\$28,353
110	GENERAL	3100	POLICE DEPARTMENT	2562	TRAINING & EDUCATION-PD/SERVICES	\$789	\$0	\$789	\$0	\$789
110	GENERAL	3100	POLICE DEPARTMENT	2563	TRAINING & EDUCATION-PD/ADMIN	\$43,179	\$0	\$43,179	\$0	\$43,179
110	GENERAL	3100	POLICE DEPARTMENT	2565	CREDIT CARD FINANCE CHARGES	\$115	\$0	\$115	\$0	\$115
110	GENERAL	3100	POLICE DEPARTMENT	2615	POOL CARS	\$0	\$0	\$0	\$0	\$0
110	GENERAL	3100	POLICE DEPARTMENT	2622	VEHICLE MAINT & REPAIRS	\$0	\$0	\$0	\$0	\$0
110	GENERAL	3100	POLICE DEPARTMENT	2623	VEHICLE FUEL	\$216,078	\$0	\$216,078	\$0	\$216,078
110	GENERAL	3100	POLICE DEPARTMENT	2700	UNIFORMS AND SAFETY EQUIPMENT	\$0	\$0	\$0	\$0	\$0
110	GENERAL	3100	POLICE DEPARTMENT	2701	UNIFORMS & SAFETY EQUIP-PD/OPERATIONS	\$75,314	\$0	\$75,314	\$0	\$75,314
110	GENERAL	3100	POLICE DEPARTMENT	2702	UNIFORMS & SAFETY EQUIP-PD/SERVICES	\$13,820	\$0	\$13,820	\$0	\$13,820
110	GENERAL	3100	POLICE DEPARTMENT	2703	UNIFORMS & SAFETY EQUIP-PD/ADMIN	\$4,334	\$0	\$4,334	\$0	\$4,334
110	GENERAL	3100	POLICE DEPARTMENT	2710	PROFESSIONAL/SPECIALIZED SERV	\$31	\$0	\$31	\$0	\$31
110	GENERAL	3100	POLICE DEPARTMENT	2711	PROFESSIONAL SERVICES-PD/OPERATIONS	\$59,109	\$0	\$59,109	\$0	\$59,109
110	GENERAL	3100	POLICE DEPARTMENT	2712	PROFESSIONAL SERVICES-PD/SERVICES	\$55,447	\$0	\$55,447	\$0	\$55,447
110	GENERAL	3100	POLICE DEPARTMENT	2713	PROFESSIONAL SERVICES-PD/ADMIN	\$110,761	\$0	\$110,761	\$0	\$110,761
110	GENERAL	3100	POLICE DEPARTMENT	2714	PRINTING SERVICES	\$0	\$0	\$0	\$0	\$0
110	GENERAL	3100	POLICE DEPARTMENT	2715	PRINTING SERVICES-PD/OPERATIONS	\$0	\$0	\$0	\$0	\$0
110	GENERAL	3100	POLICE DEPARTMENT	2716	PRINTING SERVICES-PD/SERVICES	\$0	\$0	\$0	\$0	\$0
110	GENERAL	3100	POLICE DEPARTMENT	2717	PRINTING SERVICES-PD/ADMIN	\$7,388	\$0	\$7,388	\$0	\$7,388
110	GENERAL	3100	POLICE DEPARTMENT	2800	MISCELLANEOUS	\$0	\$0	\$0	\$0	\$0
110	GENERAL	3100	POLICE DEPARTMENT	2801	MISCELLANEOUS-PD/OPERATIONS	\$205	\$0	\$205	\$0	\$205
110	GENERAL	3100	POLICE DEPARTMENT	2802	MISCELLANEOUS-PD/SERVICES	\$0	\$0	\$0	\$0	\$0
110	GENERAL	3100	POLICE DEPARTMENT	2803	MISCELLANEOUS-PD/AMIN	\$0	\$0	\$0	\$0	\$0
110	GENERAL	3100	POLICE DEPARTMENT	2805	POLICE VOLUNTEER COSTS	\$6,419	\$0	\$6,419	\$0	\$6,419
110	GENERAL	3100	POLICE DEPARTMENT	2850	SMALL TOOLS	\$56	\$0	\$56	\$0	\$56
110	GENERAL	3100	POLICE DEPARTMENT	2851	SMALL TOOLS-PD/OPERATIONS	\$0	\$0	\$0	\$0	\$0
110	GENERAL	3100	POLICE DEPARTMENT	2852	SMALL TOOLS-PD/SERVICES	\$64	\$0	\$64	\$0	\$64
110	GENERAL	3100	POLICE DEPARTMENT	2853	SMALL TOOLS-PD/ADMIN	\$57	\$0	\$57	\$0	\$57
110	GENERAL	3100	POLICE DEPARTMENT	3600	EQUIPMENT REPLACEMENT	\$87,948	\$0	\$87,948	\$0	\$87,948
110	GENERAL	3100	POLICE DEPARTMENT	3611	MIS/TELEPHONES	\$0	\$0	\$0	\$0	\$0
110	GENERAL	3100	POLICE DEPARTMENT	3612	CITY ATTORNEY	\$99,852	\$0	\$99,852	\$0	\$99,852
110	GENERAL	3100	POLICE DEPARTMENT	3613	IT/COMPUTERS-TELEPHONES	\$763,088	\$0	\$763,088	\$0	\$763,088
110	GENERAL	3100	POLICE DEPARTMENT	3616	LIABILITY INSURANCE	\$154,748	\$0	\$154,748	\$0	\$154,748
110	GENERAL	3100	POLICE DEPARTMENT	3617	EMERGENCY SERVICES	\$24,414	\$0	\$24,414	\$0	\$24,414
110	GENERAL	3100	POLICE DEPARTMENT	3622	VEHICLE MAINT & REPAIRS	\$798,954	\$0	\$798,954	\$0	\$798,954
110	GENERAL	3100	POLICE DEPARTMENT	3640	GENERAL FUND OVERHEAD	\$0	\$0	\$0	\$0	\$0
110	GENERAL	3100	POLICE DEPARTMENT	3680	FACILITY MAINTENANCE	\$341,650	\$0	\$341,650	\$0	\$341,650
110	GENERAL	3100	POLICE DEPARTMENT	4100	DEBT SERVICE PRINCIPAL PAYMENT	\$0	\$0	\$0	\$0	\$0
110	GENERAL	3100	POLICE DEPARTMENT	4200	DEBT SERVICE INTEREST PAYMENT	\$0	\$0	\$0	\$0	\$0
110	GENERAL	3100	POLICE DEPARTMENT	4300	FISCAL AGENT ADMINISTRATION	\$0	\$0	\$0	\$0	\$0
110	GENERAL	3100	POLICE DEPARTMENT	5300	OTHER IMPROVEMENTS	\$0	\$0	\$0	\$0	\$0
110	GENERAL	3100	POLICE DEPARTMENT	5400	MAJOR MACHINERY AND EQUIPMENT	\$0	\$0	\$0	\$0	\$0
110	GENERAL	3100	POLICE DEPARTMENT	5405	GANG TASK FORCE SEED FUNDS	\$0	\$0	\$0	\$0	\$0
110	GENERAL	3100	POLICE DEPARTMENT	5410	PACT PROGRAM MACHINERY AND EQUIPMENT	\$18,322	(\$18,322)	\$0	\$0	\$0
110	GENERAL	3100	POLICE DEPARTMENT	5902	ARRA COPS STIMULUS GRANT	\$0	\$0	\$0	\$0	\$0
110	GENERAL	3100	POLICE DEPARTMENT	5903	VETS TO COPS HIRING GRANT	\$0	\$0	\$0	\$0	\$0
110	GENERAL	3100	POLICE DEPARTMENT	5904	GUN VIOLENCE REDUCTION HIRING GRANT	(\$20,946)	\$20,946	\$0	\$0	\$0
<b>Total</b>						<b>\$19,197,458</b>	<b>(\$9,177,392)</b>	<b>\$10,020,066</b>	<b>\$6,836,470</b>	<b>\$3,183,596</b>
Divisional Indirect Cost Bill Factor (For Every \$ of Salary Add this amount for Recovery of Divisional Indirect Costs)										<b>0.47</b>

**Calculation of Citywide Overhead Cost Ratio (Billing Factor)**

Description	Indirect Rate	Salaries	Citywide Overhead	Notes
Citywide Overhead Rate	25%	\$6,836,470	\$1,709,118	Alternative expression of rate is 19% of modified operating expenses.
<b>Total</b>		<b>\$6,836,470</b>	<b>\$1,709,118</b>	Rate calculated as % of salary for ease of administration.
<b>Citywide Overhead Bill Factor (For Every \$ of Salary Add this amount for Recovery of C'Wide OH)</b>			<b>0.25</b>	

**Allocation of Annual Labor Effort**

Description	Total	Notes
Indirect (Admin; Training; Div Leadership; Policies and Procedures Update; Public Info)	15%	
Direct	85%	
<b>Total</b>	<b>100%</b>	

**Calculation of Direct Hours Ratio (Billing Factor)**

Description	Base Hrs Per FTE	Adjust for Typical Leave	Productive Hours	Direct Hours %	Direct Hours Per FTE	Notes
Hours	2,080	(216)	1,864	85%	1,584	
<b>Direct Hours Bill Factor (For Every \$ of Salary Add this amount to account for Direct Hrs v. Total Hrs.)</b>			<b>1.12</b>		<b>1.31</b>	

**Summary of Billing Ratios (Billing Factors)**

Description	Total	Notes
Benefit Bill Factor (For Every \$ of Salary Add this amount for Recovery of Benefits)	1.17	
Divisional Indirect Cost Bill Factor (For Every \$ of Salary Add this amount for Recovery of Divisional Indirect Costs)	0.47	
Citywide Overhead Bill Factor (For Every \$ of Salary Add this amount for Recovery of C'Wide OH)	0.25	
<b>Bill Factor (For Every \$ of Salary Add this amount for Recovery of Fully-Burdened Rate)</b>	<b>1.89</b>	

**Calculation of Fully-Burdened Hourly Rates by Position**

Position	Top Step Salary	Salary Adjustment for Direct Hours	Salary for Direct Hours	Bill Factor for Indirects	Fully-Burdened Hourly Rate	Final Hourly Bill Factor	Notes
Community Service Officer	\$23.64	1.31	\$31.04	1.89	\$90	3.79	
Crime Scene Tech	\$28.83	1.31	\$37.85	1.89	\$109	3.79	
Management Assistant	\$36.70	1.31	\$48.18	1.89	\$139	3.79	
Media & Intelligence Analyst	\$40.51	1.31	\$53.18	1.89	\$153	3.79	
Police Captain	\$84.55	1.31	\$110.99	1.89	\$320	3.79	
Police Chief	\$108.20	1.31	\$142.05	1.89	\$410	3.79	
Police Corporal	\$53.41	1.31	\$70.12	1.89	\$202	3.79	
Police Investigator	\$50.76	1.31	\$66.63	1.89	\$192	3.79	
Police Lieutenant	\$76.92	1.31	\$100.98	1.89	\$291	3.79	
Police Officer	\$46.14	1.31	\$60.57	1.89	\$175	3.79	
Police Personnel Training Coordinator	\$34.06	1.31	\$44.71	1.89	\$129	3.79	
Police Sergeant	\$64.10	1.31	\$84.15	1.89	\$243	3.79	
Property/Evidence Tech	\$23.63	1.31	\$31.01	1.89	\$90	3.79	
Public Safety Dispatcher	\$26.05	1.31	\$34.20	1.89	\$99	3.79	
Public Safety Dispatcher OC/TPT	\$34.00	1.31	\$44.64	1.89	\$129	3.79	
Public Safety Office Specialist	\$20.60	1.31	\$27.04	1.89	\$78	3.79	
<b>Bill Factor (For Every \$ of Salary Add this amount for Recovery of Fully-Burdened Rate)</b>							

Hourly Rates are shown above. To manually calculate rates multiply step salary rate per hour by final hourly bill factor shown above

**Calculation of Composite Fully-Burdened Hourly Rate**

Description	Current Staff Allocation (In-House)	Direct Hours Per FTE	Direct Hours x FTE	Fully-Burdened Hourly Rate	Rate x Hours	Notes
Community Service Officer	6.00	1,584	9,506	\$90	\$855,576	
Crime Scene Tech	1.00	1,584	1,584	\$109	\$172,700	
Management Assistant	1.00	1,584	1,584	\$139	\$220,232	
Media & Intelligence Analyst	1.00	1,584	1,584	\$153	\$242,413	
Police Captain	2.00	1,584	3,169	\$320	\$1,014,016	
Police Chief	1.00	1,584	1,584	\$410	\$649,604	
Police Corporal	5.00	1,584	7,922	\$202	\$1,600,244	
Police Investigator	1.00	1,584	1,584	\$192	\$304,205	
Police Lieutenant	2.00	1,584	3,169	\$291	\$922,121	
Police Officer	34.00	1,584	53,870	\$175	\$9,427,180	
Police Personnel Training Coordinator	1.00	1,584	1,584	\$129	\$204,388	
Police Sergeant	10.00	1,584	15,844	\$243	\$3,850,092	
Property/Evidence Tech	1.50	1,584	2,377	\$90	\$213,894	
Public Safety Dispatcher	11.00	1,584	17,428	\$99	\$1,725,412	
Public Safety Dispatcher OC/TPT	0.10	1,584	158	\$129	\$20,439	
Public Safety Office Specialist	5.00	1,584	7,922	\$78	\$617,916	
<b>Total</b>	<b>82.60</b>	<b>25,350</b>	<b>130,871</b>		<b>\$22,040,430</b>	
<b>Composite Hourly Billing Rate</b>					<b>\$168</b>	<b>&lt;&lt;&lt; Divisional Hourly Rate</b>

**Calculation of Hourly Rate for DUI Collision Response, Special Service Requests, and Over-Time Support**

Description	Current Staff		Productive Hours Factor	Hourly Rate Regular Time	Hourly Rate Over-Time	Notes
	Allocation (In-House)	Benefits				
Community Service Officer	\$23.64	\$27.67	1.12	\$57	\$57	
Crime Scene Tech	\$28.83	\$33.74	1.12	\$70	\$70	
Management Assistant	\$36.70	\$42.95	1.12	\$89	\$89	
Media & Intelligence Analyst	\$40.51	\$47.41	1.12	\$98	\$98	
Police Captain	\$84.55	\$98.94	1.12	\$205	\$205	
Police Chief	\$108.20	\$126.63	1.12	\$262	\$262	
Police Corporal	\$53.41	\$62.51	1.12	\$129	\$129	
Police Investigator	\$50.76	\$59.40	1.12	\$123	\$123	
Police Lieutenant	\$76.92	\$90.02	1.12	\$186	\$186	
Police Officer	\$46.14	\$53.99	1.12	\$112	\$112	
Police Personnel Training Coordinator	\$34.06	\$39.85	1.12	\$82	\$82	
Police Sergeant	\$64.10	\$75.02	1.12	\$155	\$155	
Property/Evidence Tech	\$23.63	\$27.65	1.12	\$57	\$57	
Public Safety Dispatcher	\$26.05	\$30.48	1.12	\$63	\$63	
Public Safety Dispatcher OC/TPT	\$34.00	\$39.79	1.12	\$82	\$82	
Public Safety Office Specialist	\$20.60	\$24.10	1.12	\$50	\$50	

Fee Description		Estimated Hourly Rates						Total	=	Cost of Svc	Current Fee	Current Cost Recovery	Proposed Cost Recovery	Proposed Fee	Charge Basis	Note
		\$78	\$99	\$175	\$243	\$90	\$250									
Office Sp'clst	D'sptchr	Officer	Srgt.	Prop. / Evid. Tech	City Att'y											
1	DUI Accident Investigation	0.33	0.00	3.50	0.25	0.00	0.00	4.08	=	\$699	direct costs + staff FBHR	100%	100%	direct costs + staff FBHR	fbhr + testing costs	
2	Crime Scene Photo Reproduction (digital only, no paper reproduction)	0.03	0.00	0.00	0.00	0.75	0.00	0.78	=	\$70	\$37	53%	53%	\$37		[a]
3	Concealed Weapons Investigation	0.45	0.00	0.00	0.67	0.00	0.00	1.12	=	\$197	\$52	26%	26%	\$52	plus vendor costs	[a]
4	False 911 calls	0.00	0.10	0.67	0.00	0.00	0.00	0.77	=	\$127	\$73	58%	79%	\$100		
5	Civil Subpoenas	0.00	0.00	actual time	0.00	0.00	0.00	-	=	varies	2 hr minimum - hrly cost of staff			Maximum Allowed by Law	per hour; per person; per mile	
6	Massage Establishment Inspection	0.00	0.00	0.00	0.75	0.00	0.25	1.00	=	\$245	\$165	67%	82%	\$200		
7	Firearms Dealers	0.00	0.00	0.00	0.17	0.00	0.00	0.17	=	\$41	\$24	59%	99%	\$40		
8	Photographs (Digital Media)	0.00	0.00	0.00	0.00	0.50	0.00	0.50	=	\$45	\$29	64%	64%	\$29		[a]
9	Citation Sign-Off (Non Hemet PD citation)	0.00	0.03	0.27	0.00	0.00	0.00	0.30	=	\$50	\$26	52%	52%	\$26		
10	Duplicate Citations	0.13	0.00	0.00	0.00	0.00	0.00	0.13	=	\$10	\$6	58%	58%	\$6		
11	Massage Technician/Establishment Hearing	0.00	0.00	0.00	1.50	0.00	0.00	1.50	=	\$365	\$148	41%	100%	\$365		
12	Gun Storage Admin Fee	0.00	0.00	0.25	0.00	0.17	0.00	0.42	=	\$59	\$33	56%	85%	\$50		
13	Storage of Vendor Equipment or Products	0.00	0.00	0.25	0.00	0.17	0.00	0.42	=	\$59	n/a	n/a	85%	\$50		
14	Police Report - Non-Collision Report	0.33	0.00	0.00	0.00	0.00	0.00	0.33	=	\$26	\$10	38%	38%	\$10		[b]
15	Police Report - Call for Service	0.25	0.00	0.00	0.00	0.00	0.00	0.25	=	\$20	\$5	26%	26%	\$5		[a]
16	Police Report - Traffic Collision w / injury	0.50	0.00	0.00	0.00	0.00	0.08	0.58	=	\$60	\$32	53%	53%	\$32		[a]
17	Police Report - Traffic Collision without injury	0.50	0.00	0.00	0.00	0.00	0.08	0.58	=	\$60	\$15	25%	25%	\$15		[a]
18	Agency Live-scan fee	0.50	0.00	0.00	0.00	0.00	0.00	0.50	=	\$39	\$12	31%	90%	\$35		[a]
19	Subpoena Fee							-	=							
	a) Clerical Retrieval									\$24				\$24	per hour	[c]
	b) Copies up to 8.5 x 14									\$0.10				\$0.10	per page	[c]

Fee Description		Estimated Hourly Rates						Total	=	Cost of Svc	Current Fee	Current Cost Recovery	Proposed Cost Recovery	Proposed Fee	Charge Basis	Note
		\$78	\$99	\$175	\$243	\$90	\$250									
Office Sp'clst	D'sptchr	Officer	Srgt.	Prop. / Evid. Tech	City Att'y											
20	Bicycle License	0.17	0.00	0.00	0.00	0.00	0.00	0.17	=	\$13	\$8	62%	62%	\$8	for 3 years	[a]
21	Repossession Fee	0.33	0.00	0.00	0.00	0.00	0.00	0.33	=	\$26	\$17	65%	58%	\$15		[a]
22	VIN Verification	0.08	0.00	0.33	0.00	0.00	0.00	0.42	=	\$65	\$37	57%	62%	\$40		[a]
23	Vehicle Impound Fee	0.33	0.08	1.17	0.50	0.00	0.00	2.08	=	\$360	\$200	56%	56%	\$200		[d]
24	Statistical Report (per location)	0.17	0.00	0.00	0.00	0.00	0.00	0.17	=	\$13	\$8	62%	77%	\$10		[a]
25	Clearance Letter	0.50	0.00	0.00	0.00	0.00	0.00	0.50	=	\$39	\$8	21%	90%	\$35		[a]
26	Witness Fee (Civil)	0.00	0.00	2.00	0.00	0.00	0.00	2.00	=	\$350	\$275	79%	NA	\$275	per person; per day	[e]
27	HPD Inspection/Admin Processing - Ice Cream / Food Truck Vendors	0.00	0.00	0.00	0.50	0.00	0.00	0.50	=	\$122	\$74	61%	66%	\$80	per cart / vehicle	[f]
28	2nd Hand Dealer / Pawn Broker - HPD Clerical/Admin DOJ License Processing Recovery	0.50	0.00	0.00	0.17	0.00	0.00	0.67	=	\$80	\$50	63%	75%	\$60	per license	[f]
29	Fees for Services Not Listed in this Fee Schedule								=	Varies		n/a	100%	Varies	per person; per hour	[g]

- [a] Per Resolution 3891.
- [b] Per California Government Code 6253(b).
- [c] Per California Evidence Code Section 1563.
- [d] Per California Vehicle Code 22850.5.
- [e] Per Government Code 68097.2
- [f] Does not include business license fees.
- [g] Billed at fully-burdened hourly rate of staff providing services.

**User and Regulatory Fees**

*Cost of Service Calculations*

[Code Enforcement Fees](#)

**Calculation of Benefit Ratio (Billing Factor)**

FundNo	FundDesc	Div#	DivDesc	AccountNo	AccountDesc	Total	Salaries	Benefits	Notes
120	COMMUNITY DEVELOPMENT	1700	CODE ENFORCEMENT	1100	SALARIES & WAGES	\$287,930	\$287,930	\$0	
120	COMMUNITY DEVELOPMENT	1700	CODE ENFORCEMENT	1305	OTHER FRINGE BENEFITS	\$13,679	\$0	\$13,679	
120	COMMUNITY DEVELOPMENT	1700	CODE ENFORCEMENT	1310	PERS Pension	\$98,302	\$0	\$98,302	
120	COMMUNITY DEVELOPMENT	1700	CODE ENFORCEMENT	1400	OTHER FRINGE BENEFITS	\$13,679	\$0	\$13,679	
120	COMMUNITY DEVELOPMENT	1700	CODE ENFORCEMENT	1405	PERS Pension	\$98,302	\$0	\$98,302	
120	COMMUNITY DEVELOPMENT	1700	CODE ENFORCEMENT	1410	HEALTH PLANS	\$90,238	\$0	\$90,238	
120	COMMUNITY DEVELOPMENT	1700	CODE ENFORCEMENT	1415	WORKERS COMP CONTRIBUTION	\$34,400	\$0	\$34,400	
120	COMMUNITY DEVELOPMENT	1700	CODE ENFORCEMENT	1420	Special Pay	\$8,509	\$0	\$8,509	
120	COMMUNITY DEVELOPMENT	1700	CODE ENFORCEMENT	1425	PTO + Holiday	\$24,623	\$0	\$24,623	
120	COMMUNITY DEVELOPMENT	1700	CODE ENFORCEMENT	1430	UNEMPLOYMENT BENEFITS	\$800	\$0	\$800	
120	COMMUNITY DEVELOPMENT	1700	CODE ENFORCEMENT	1450	RETIREE MEDICAL PREMIUMS	\$31,700	\$0	\$31,700	
120	COMMUNITY DEVELOPMENT	1700	CODE ENFORCEMENT	1499	PERSONNEL SAVINGS	\$0	\$0	\$0	
<b>Total</b>						<b>\$702,163</b>	<b>\$287,930</b>	<b>\$414,233</b>	
<b>Benefit Bill Factor (For Every \$ of Salary Add this amount for Recovery of Benefits)</b>								<b>1.44</b>	

Calculation of Divisional Indirect Cost Ratio (Billing Factor)

FundNo	FundDesc	Div#	DivDesc	AccountNo	AccountDesc	Total	Initial Adjustment	Subtotal	Salaries	Divisional Indirect	Notes
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	1100	SALARIES & WAGES	\$287,930	\$0	\$287,930	\$287,930	\$0	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	1200	SALARIES PART TIME	\$5,331	\$0	\$5,331	\$5,331	\$0	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	1250	TEMPORARY AGENCY STAFF	\$0	\$0	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	1300	SALARIES OVERTIME	\$8,663	\$0	\$8,663	\$8,663	\$0	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	1305	COMP TIME USED	\$500	\$0	\$500	\$500	\$0	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	1310	COMP TIME PAID	\$1,566	\$0	\$1,566	\$1,566	\$0	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	1400	OTHER FRINGE BENEFITS	\$13,679	(\$13,679)	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	1405	PERS Pension	\$98,302	(\$98,302)	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	1410	HEALTH PLANS	\$90,238	(\$90,238)	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	1415	WORKERS COMP CONTRIBUTION	\$34,400	(\$34,400)	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	1420	Special Pay	\$8,509	(\$8,509)	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	1425	PTO + Holiday	\$24,623	(\$24,623)	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	1430	UNEMPLOYMENT BENEFITS	\$800	(\$800)	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	1450	RETIREE MEDICAL PREMIUMS	\$31,700	(\$31,700)	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	1499	PERSONNEL SAVINGS	\$0	\$0	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	2200	TELEPHONE/COMMUNICATIONS	\$6,975	\$0	\$6,975	\$0	\$6,975	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	2220	ADVERTISING AND PUBLICATIONS	\$0	\$0	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	2250	OFFICE SUPPLIES AND MATERIALS	\$7,799	\$0	\$7,799	\$0	\$7,799	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	2260	SOFTWARE PURCHASES	\$4,142	\$0	\$4,142	\$0	\$4,142	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	2270	COMPUTER HARDWARE PURCHASES	\$3,893	\$0	\$3,893	\$0	\$3,893	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	2350	VEHICLE SUPPLIES & MAINTENANCE	\$0	\$0	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	2400	CONTRACTS,LEASES,RENTS,& TAXES	\$2,698	\$0	\$2,698	\$0	\$2,698	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	2550	CONFERENCES	\$0	\$0	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	2560	TRAINING & EDUCATION	\$3,872	\$0	\$3,872	\$0	\$3,872	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	2615	POOL CARS	\$0	\$0	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	2622	VEHICLE MAINT & REPAIRS	\$0	\$0	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	2623	VEHICLE FUEL	\$11,327	\$0	\$11,327	\$0	\$11,327	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	2700	UNIFORMS AND SAFETY EQUIPMENT	\$1,068	\$0	\$1,068	\$0	\$1,068	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	2710	PROFESSIONAL/SPECIALIZED SERV	\$51,139	(\$51,139)	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	2711	PROFESSIONAL/SPECIALIZED SERV	\$0	\$0	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	2714	PRINTING SERVICES	\$2,375	\$0	\$2,375	\$0	\$2,375	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	2850	SMALL TOOLS	\$668	\$0	\$668	\$0	\$668	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	3600	EQUIPMENT REPLACEMENT	\$0	\$0	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	3611	MIS/TELEPHONES	\$0	\$0	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	3612	CITY ATTORNEY	\$5,298	\$0	\$5,298	\$0	\$5,298	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	3613	IT/COMPUTERS-TELEPHONES	\$48,852	\$0	\$48,852	\$0	\$48,852	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	3616	LIABILITY INSURANCE	\$7,800	\$0	\$7,800	\$0	\$7,800	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	3617	EMERGENCY SERVICES	\$1,200	\$0	\$1,200	\$0	\$1,200	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	3622	VEHICLE MAINT & REPAIRS	\$20,898	\$0	\$20,898	\$0	\$20,898	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	3640	GENERAL FUND OVERHEAD	\$0	\$0	\$0	\$0	\$0	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	3680	FACILITY MAINTENANCE	\$6,600	\$0	\$6,600	\$0	\$6,600	
120	COMMUNITY DEVELOPMENT	3350	CODE ENFORCEMENT	5400	MAJOR MACHINERY AND EQUIPMENT	\$0	\$0	\$0	\$0	\$0	
<b>Total</b>						<b>\$792,848</b>	<b>(\$353,390)</b>	<b>\$439,457</b>	<b>\$303,991</b>	<b>\$135,466</b>	
<b>Divisional Indirect Cost Bill Factor (For Every \$ of Salary Add this amount for Recovery of Divisional Indirect Costs)</b>										<b>0.45</b>	

**Calculation of Citywide Overhead Cost Ratio (Billing Factor)**

Description	Indirect Rate	Salaries	Citywide Overhead	Notes
Citywide Overhead Rate	25%	\$287,930	\$71,983	
<b>Total</b>		<b>\$287,930</b>	<b>\$71,983</b>	
<b>Citywide Overhead Bill Factor (For Every \$ of Salary Add this amount for Recovery of C'Wide OH)</b>			<b>0.25</b>	

**Allocation of Annual Labor Effort**

Description	Total	Notes
Indirect (Admin; Training; Div Leadership; Policies and Procedures Update; Public Info)	25%	
Direct (Plan Review, Permitting, Inspection)	75%	
<b>Total</b>	<b>100%</b>	

**Calculation of Direct Hours Ratio (Billing Factor)**

Description	Base Hrs Per FTE	Adjust for Typical Leave	Productive Hours	Direct Hours %	Direct Hours Per FTE	Notes
Hours	2,080	(216)	1,864	75%	1,398	
<b>Direct Hours Bill Factor (For Every \$ of Salary Add this amount to account for Direct Hrs v. Total Hrs.)</b>					<b>1.49</b>	

**Summary of Billing Ratios (Billing Factors)**

Description	Total	Notes
Benefit Bill Factor (For Every \$ of Salary Add this amount for Recovery of Benefits)	1.44	
Divisional Indirect Cost Bill Factor (For Every \$ of Salary Add this amount for Recovery of Divisional Indirect Costs)	0.45	
Citywide Overhead Bill Factor (For Every \$ of Salary Add this amount for Recovery of C'Wide OH)	0.25	
<b>Bill Factor (For Every \$ of Salary Add this amount for Recovery of Fully-Burdened Rate)</b>	<b>2.13</b>	

**Calculation of Fully-Burdened Hourly Rates by Position**

Position	Salary	Salary Adjustment for Direct Hours	Salary for Direct Hours	Bill Factor for Indirects	Fully-Burdened Hourly Rate	Final Hourly Bill Factor	Notes
Code Comp Manager	\$37.30	1.49	\$55.50	2.13	\$174	4.66	
Code Enforcement Officer II	\$29.85	1.49	\$44.42	2.13	\$139	4.66	
Code Enforcement Officer II	\$29.85	1.49	\$44.42	2.13	\$139	4.66	
Code Enforcement Officer II	\$29.85	1.49	\$44.42	2.13	\$139	4.66	
Community Development Director	\$71.22	1.49	\$105.96	2.13	\$332	4.66	
Office Specialist I	\$16.12	1.49	\$23.99	2.13	\$75	4.66	
Office Specialist III	\$18.25	1.49	\$27.15	2.13	\$85	4.66	
<b>Bill Factor (For Every \$ of Salary Add this amount for Recovery of Fully-Burdened Rate)</b>							

Hourly Rates are shown above. To manually calculate rates multiply step salary rate per hour by final hourly bill factor shown above

**Calculation of Composite Fully-Burdened Hourly Rate**

Description	Current Staff Allocation (In-House)	Direct Hours Per FTE	Direct Hours x FTE	Fully-Burdened Hourly Rate	Rate x Hours	Notes
Code Comp Manager	1.00	1,398	1,398	\$174	\$243,252	
Code Enforcement Officer II	0.60	1,398	839	\$139	\$116,593	
Code Enforcement Officer II	0.60	1,398	839	\$139	\$116,593	
Code Enforcement Officer II	0.60	1,398	839	\$139	\$116,593	
Community Development Director	0.25	1,398	350	\$332	\$116,034	
Office Specialist I	1.00	1,398	1,398	\$75	\$104,850	
Office Specialist III	0.60	1,398	839	\$85	\$71,298	
<b>Total</b>	<b>4.65</b>	<b>9,786</b>	<b>6,501</b>		<b>\$885,214</b>	
<b>Composite Hourly Billing Rate</b>					<b>\$136</b>	<<< Divisional Hourly Rate

Fee Description		Hourly Rate		Est. Cost of Service	Current Fixed Fee or Minimum Fee	Current Cost Recovery	Targeted Cost Recovery	Proposed Fixed Fee or Minimum Fee	Note
		\$136	\$130						
		Est. Code Enf Labor Hrs	Est. Finance Labor Hrs						
1	Foreclosure								
	a) Registration	4.00	0.00	\$545	\$227	42%	67%	\$365	
	b) Foreclosure Re-registration	1.50	0.00	\$204	\$82	40%	69%	\$140	
2	Garage Sale Permit	0.08	0.17	\$33	\$10	30%	61%	\$20	
3	Abandoned Vehicle Removal	1.25	0.00	\$170	\$62	36%	70%	\$120	
4	Code Enforcement Inspection (per hour)	1.00	0.00	\$136	varies		100%	\$136	

**User and Regulatory Fees**

***Cost of Service Calculations***

[Finance Fees](#)

**Calculation of Benefit Ratio (Billing Factor)**

FundNo	FundDesc	Div#	DivDesc	AccountNo	AccountDesc	Total	Salaries	Benefits	Notes
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	1100	SALARIES & WAGES	\$352,422	\$352,422	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	1305	COMP TIME USED	\$2	\$0	\$2	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	1310	COMP TIME PAID	\$2	\$0	\$2	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	1400	OTHER FRINGE BENEFITS	\$23,879	\$0	\$23,879	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	1405	PERS Pension	\$121,296	\$0	\$121,296	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	1410	HEALTH PLANS	\$65,959	\$0	\$65,959	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	1415	WORKERS COMP CONTRIBUTION	\$47,950	\$0	\$47,950	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	1420	Special Pay	\$9,489	\$0	\$9,489	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	1425	PTO + Holiday	\$24,712	\$0	\$24,712	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	1430	UNEMPLOYMENT BENEFITS	\$1,150	\$0	\$1,150	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	1450	RETIREE MEDICAL PREMIUMS	\$45,550	\$0	\$45,550	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	1499	PERSONNEL SAVINGS	\$0	\$0	\$0	
<b>Total</b>						<b>\$692,411</b>	<b>\$352,422</b>	<b>\$339,989</b>	
<b>Benefit Bill Factor (For Every \$ of Salary Add this amount for Recovery of Benefits)</b>								<b>0.96</b>	

Calculation of Divisional Indirect Cost Ratio (Billing Factor)

FundNo	FundDesc	Div#	DivDesc	AccountNo	AccountDesc	Total	Initial Adjustment	Subtotal	Salaries	Divisional Indirect	Notes
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	1100	SALARIES & WAGES	\$352,422	\$0	\$352,422	\$352,422	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	1200	SALARIES PART TIME	\$559	(\$559)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	1250	TEMPORARY AGENCY STAFF	\$18,417	(\$18,417)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	1300	SALARIES OVERTIME	\$380	(\$380)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	1305	COMP TIME USED	\$18	(\$18)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	1310	COMP TIME PAID	\$2	(\$2)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	1400	OTHER FRINGE BENEFITS	\$23,879	(\$23,879)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	1405	PERS Pension	\$121,296	(\$121,296)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	1410	HEALTH PLANS	\$65,959	(\$65,959)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	1415	WORKERS COMP CONTRIBUTION	\$47,950	(\$47,950)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	1420	Special Pay	\$9,489	(\$9,489)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	1425	PTO + Holiday	\$24,712	(\$24,712)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	1430	UNEMPLOYMENT BENEFITS	\$1,150	(\$1,150)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	1450	RETIREE MEDICAL PREMIUMS	\$45,550	(\$45,550)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	1499	PERSONNEL SAVINGS	\$0	\$0	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	2200	TELEPHONE/COMMUNICATION	\$1,797	(\$1,797)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	2220	ADVERTISING AND PUBLICATIONS	\$992	(\$992)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	2250	OFFICE SUPPLIES AND MATERIALS	\$24,061	(\$24,061)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	2260	SOFTWARE PURCHASES	\$0	\$0	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	2265	SOFTWARE MAINTENANCE	\$0	\$0	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	2270	COMPUTER HARDWARE PURCHASES	\$0	\$0	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	2400	CONTRACTS,LEASES,RENTS,& TAXES	\$9,778	(\$9,778)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	2450	MAINT & OPERATIONS/PARTS & SUP	\$0	\$0	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	2500	INSURANCE, BONDS	\$0	\$0	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	2550	CONFERENCES	\$2,209	(\$2,209)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	2560	TRAINING & EDUCATION	\$2,640	(\$2,640)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	2565	CREDIT CARD FINANCE CHARGES	\$0	\$0	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	2615	POOL CARS	\$0	\$0	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	2622	VEHICLE MAINT & REPAIRS	\$0	\$0	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	2623	VEHICLE FUEL	\$0	\$0	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	2700	UNIFORMS AND SAFETY EQUIPMENT	\$0	\$0	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	2710	PROFESSIONAL/SPECIALIZED SERV	\$90,957	(\$90,957)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	2714	PRINTING SERVICES	\$2,625	(\$2,625)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	2800	MISCELLANEOUS	\$0	\$0	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	3611	MIS/TELEPHONES	\$0	\$0	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	3612	CITY ATTORNEY	\$6,048	(\$6,048)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	3613	IT/COMPUTERS-TELEPHONES	\$117,898	(\$117,898)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	3616	LIABILITY INSURANCE	\$9,600	(\$9,600)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	3617	EMERGENCY SERVICES	\$1,500	(\$1,500)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	3640	GENERAL FUND OVERHEAD	\$0	\$0	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	3680	FACILITY MAINTENANCE	\$22,300	(\$22,300)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1400	FINANCE DEPARTMENT	5400	MAJOR MACHINERY AND EQUIPMENT	\$0	\$0	\$0	\$0	\$0	
<b>Total</b>						<b>\$1,004,190</b>	<b>(\$651,768)</b>	<b>\$352,422</b>	<b>\$352,422</b>	<b>\$0</b>	
<b>Divisional Indirect Cost Bill Factor (For Every \$ of Salary Add this amount for Recovery of Divisional Indirect Costs)</b>										<b>0.00</b>	

Calculation of Citywide Overhead Cost Ratio (Billing Factor)

Description	Indirect Rate	Salaries	Citywide Overhead	Notes
Citywide Overhead Rate	25%	\$352,422	\$88,106	
<b>Total</b>		<b>\$352,422</b>	<b>\$88,106</b>	
<b>Citywide Overhead Bill Factor (For Every \$ of Salary Add this amount for Recovery of C'Wide OH)</b>			<b>0.25</b>	

**Allocation of Annual Labor Effort**

Description	Total	Notes
Indirect (Admin; Training; Div Leadership; Policies and Procedures Update; Public Info)	25%	
Direct (Plan Review, Permitting, Inspection)	75%	
<b>Total</b>	<b>100%</b>	

**Calculation of Direct Hours Ratio (Billing Factor)**

Description	Base Hrs Per FTE	Adjust for Typical Leave	Productive Hours	Direct Hours %	Direct Hours Per FTE	Notes
Hours	2,080	(216)	1,864	75%	1,398	
<b>Direct Hours Bill Factor (For Every \$ of Salary Add this amount to account for Direct Hrs v. Total Hrs.)</b>					<b>1.49</b>	

**Summary of Billing Ratios (Billing Factors)**

Description	Total	Notes
Benefit Bill Factor (For Every \$ of Salary Add this amount for Recovery of Benefits)	0.96	
Divisional Indirect Cost Bill Factor (For Every \$ of Salary Add this amount for Recovery of Divisional Indirect Costs)	0.00	
Citywide Overhead Bill Factor (For Every \$ of Salary Add this amount for Recovery of C'Wide OH)	0.25	
<b>Bill Factor (For Every \$ of Salary Add this amount for Recovery of Fully-Burdened Rate)</b>	<b>1.21</b>	

**Calculation of Fully-Burdened Hourly Rates by Position**

Position	Salary	Salary Adjustment for Direct Hours	Salary for Direct Hours	Bill Factor for Indirects	Fully-Burdened Hourly Rate	Final Hourly Bill Factor	Notes
Accountant	\$30.65	1.49	\$45.60	1.21	\$101	3.30	
Accounting Manager	\$58.64	1.49	\$87.25	1.21	\$193	3.30	
Acctg Tech III (Accounts Payable)	\$26.43	1.49	\$39.32	1.21	\$87	3.30	
Deputy CM/Dir Admin Svcs	\$67.82	1.49	\$100.90	1.21	\$223	3.30	
Office Specialist CONF	\$20.80	1.49	\$30.94	1.21	\$69	3.30	
Payroll/HR Specialist	\$37.60	1.49	\$55.94	1.21	\$124	3.30	
Principal Accountant	\$43.60	1.49	\$64.88	1.21	\$144	3.30	
Procurement Administrator	\$42.57	1.49	\$63.34	1.21	\$140	3.30	
Acctg Tech II (Utilities)	\$24.54	1.49	\$36.52	1.21	\$81	3.30	
CS/Accounting Supervisor	\$40.49	1.49	\$60.25	1.21	\$133	3.30	
<b>Bill Factor (For Every \$ of Salary Add this amount for Recovery of Fully-Burdened Rate)</b>							

Hourly Rates are shown above. To manually calculate rates multiply step salary rate per hour by final hourly bill factor shown above

**Calculation of Composite Fully-Burdened Hourly Rate**

Description	Current Staff Allocation (In-House)	Direct Hours Per FTE	Direct Hours x FTE	Fully-Burdened Hourly Rate	Rate x Hours	Notes
Accountant	0.50	1,398	699	\$101	\$70,599	
Accounting Manager	0.70	1,398	979	\$193	\$188,870	
Acctg Tech III (Accounts Payable)	1.00	1,398	1,398	\$87	\$121,626	
Deputy CM/Dir Admin Svcs	0.35	1,398	489	\$223	\$109,114	
Office Specialist CONF	0.40	1,398	559	\$69	\$38,585	
Payroll/HR Specialist	1.00	1,398	1,398	\$124	\$173,352	
Principal Accountant	0.55	1,398	769	\$144	\$110,722	
Procurement Administrator	0.60	1,398	839	\$140	\$117,432	
Acctg Tech II (Utilities)	0.05	1,398	70	\$81	\$5,662	
CS/Accounting Supervisor	0.05	1,398	70	\$133	\$9,297	
<b>Total</b>	<b>5.20</b>	<b>13,980</b>	<b>7,270</b>		<b>\$945,258</b>	
<b>Composite Hourly Billing Rate</b>					<b>\$130</b>	

<<< Divisional Hourly Rate

City of City of Hemet  
 User and Regulatory Fee Study  
 Finance Fees  
 Cost of Service Calculation - At Fully-Burdened Hourly Rate

Fee Description		Est. City Staff Labor Hrs	Fully-Burdened Hourly	Est. Cost of Service	Current Fee	Current Cost Recovery	Proposed Cost Recovery	Proposed Fee	Unit	Note
1	Non-Sufficient Funds Processing									
	a) First				\$25			\$25	Each	[a]
	b) Each Additional				\$35			\$35	Each	[a]

[a] California Civil Code Section 1719.

**User and Regulatory Fees**

**Cost of Service Calculations**

[City Clerk Fees](#)

**Calculation of Benefit Ratio (Billing Factor)**

FundNo	FundDesc	Div#	DivDesc	AccountNo	AccountDesc	Total	Salaries	Benefits	Notes
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	1100	SALARIES & WAGES	\$100,419	\$100,419	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	1305	OTHER FRINGE BENEFITS	\$6,429	\$0	\$6,429	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	1310	PERS Pension	\$34,495	\$0	\$34,495	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	1400	OTHER FRINGE BENEFITS	\$6,429	\$0	\$6,429	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	1405	PERS Pension	\$34,495	\$0	\$34,495	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	1410	HEALTH PLANS	\$13,426	\$0	\$13,426	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	1415	WORKERS COMP CONTRIBUTION	\$10,100	\$0	\$10,100	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	1420	Special Pay	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	1425	PTO + Holiday	\$4,031	\$0	\$4,031	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	1430	UNEMPLOYMENT BENEFITS	\$250	\$0	\$250	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	1450	RETIREE MEDICAL PREMIUMS	\$9,350	\$0	\$9,350	
<b>Total</b>						<b>\$219,423</b>	<b>\$100,419</b>	<b>\$119,005</b>	
<b>Benefit Bill Factor (For Every \$ of Salary Add this amount for Recovery of Benefits)</b>								<b>1.19</b>	

Calculation of Divisional Indirect Cost Ratio (Billing Factor)

FundNo	FundDesc	Div#	DivDesc	AccountNo	AccountDesc	Total	Initial Adjustment	Subtotal	Salaries	Divisional Indirect	Notes
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	1100	SALARIES & WAGES	\$100,419	\$0	\$100,419	\$100,419	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	1200	SALARIES PART TIME	\$250	(\$250)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	1250	TEMPORARY AGENCY STAFF	\$0	\$0	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	1300	SALARIES OVERTIME	\$7,507	(\$7,507)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	1305	COMP TIME USED	\$0	\$0	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	1310	COMP TIME PAID	\$0	\$0	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	1400	OTHER FRINGE BENEFITS	\$6,429	(\$6,429)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	1405	PERS Pension	\$34,495	(\$34,495)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	1410	HEALTH PLANS	\$13,426	(\$13,426)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	1415	WORKERS COMP CONTRIBUTION	\$10,100	(\$10,100)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	1420	Special Pay	\$0	\$0	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	1425	PTO + Holiday	\$4,031	(\$4,031)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	1430	UNEMPLOYMENT BENEFITS	\$250	(\$250)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	1450	RETIREE MEDICAL PREMIUMS	\$9,350	(\$9,350)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	2200	TELEPHONE/COMMUNICATIONS	\$665	(\$665)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	2220	ADVERTISING AND PUBLICATIONS	\$5,267	(\$5,267)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	2250	OFFICE SUPPLIES AND MATERIALS	\$623	(\$623)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	2260	SOFTWARE PURCHASES	\$0	\$0	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	2270	COMPUTER HARDWARE PURCHASES	\$0	\$0	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	2350	VEHICLE SUPPLIES & MAINTENANCE	\$0	\$0	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	2400	CONTRACTS,LEASES,RENTS,& TAXES	\$0	\$0	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	2550	CONFERENCES	\$0	\$0	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	2560	TRAINING & EDUCATION	\$100	(\$100)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	2615	POOL CARS	\$87	(\$87)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	2622	VEHICLE MAINT & REPAIRS	\$213	(\$213)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	2623	VEHICLE FUEL	\$0	\$0	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	2700	UNIFORMS AND SAFETY EQUIPMENT	\$0	\$0	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	2710	PROFESSIONAL/SPECIALIZED SERV	\$0	\$0	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	2711	PROFESSIONAL/SPECIALIZED SERV	\$0	\$0	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	2714	PRINTING SERVICES	\$97,493	(\$97,493)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	2850	SMALL TOOLS	\$0	\$0	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	3600	EQUIPMENT REPLACEMENT	\$0	\$0	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	3611	MIS/TELEPHONES	\$0	\$0	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	3612	CITY ATTORNEY	\$0	\$0	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	3613	IT/COMPUTERS-TELEPHONES	\$1,548	(\$1,548)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	3616	LIABILITY INSURANCE	\$11,204	(\$11,204)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	3617	EMERGENCY SERVICES	\$2,200	(\$2,200)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	3622	VEHICLE MAINT & REPAIRS	\$348	(\$348)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	3640	GENERAL FUND OVERHEAD	\$0	\$0	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	3680	FACILITY MAINTENANCE	\$7,450	(\$7,450)	\$0	\$0	\$0	
100	GENERAL ADMINISTRATION FUND	1300	CITY CLERK	5400	MAJOR MACHINERY AND EQUIPMENT	\$0	\$0	\$0	\$0	\$0	
<b>Total</b>						<b>\$313,452</b>	<b>(\$213,034)</b>	<b>\$100,419</b>	<b>\$100,419</b>	<b>\$0</b>	
<b>Divisional Indirect Cost Bill Factor (For Every \$ of Salary Add this amount for Recovery of Divisional Indirect Costs)</b>										<b>0.00</b>	

Calculation of Citywide Overhead Cost Ratio (Billing Factor)

Description	Indirect Rate	Salaries	Citywide Overhead	Notes
Citywide Overhead Rate	25%	\$100,419	\$25,105	
<b>Total</b>		<b>\$100,419</b>	<b>\$25,105</b>	
<b>Citywide Overhead Bill Factor (For Every \$ of Salary Add this amount for Recovery of C'Wide OH)</b>			<b>0.25</b>	

**Allocation of Annual Labor Effort**

Description	Total	Notes
Indirect (Admin; Training; Div Leadership; Policies and Procedures Update; Public Info)	10%	
Direct	90%	
<b>Total</b>	<b>100%</b>	

**Calculation of Direct Hours Ratio (Billing Factor)**

Description	Base Hrs Per FTE	Adjust for Typical Leave	Productive Hours	Direct Hours %	Direct Hours Per FTE	Notes
Hours	2,080	(216)	1,864	90%	1,678	
<b>Direct Hours Bill Factor (For Every \$ of Salary Add this amount to account for Direct Hrs v. Total Hrs.)</b>					<b>1.24</b>	

**Summary of Billing Ratios (Billing Factors)**

Description	Total	Notes
Benefit Bill Factor (For Every \$ of Salary Add this amount for Recovery of Benefits)	1.19	
Divisional Indirect Cost Bill Factor (For Every \$ of Salary Add this amount for Recovery of Divisional Indirect Costs)	0.00	
Citywide Overhead Bill Factor (For Every \$ of Salary Add this amount for Recovery of C'Wide OH)	0.25	
<b>Bill Factor (For Every \$ of Salary Add this amount for Recovery of Fully-Burdened Rate)</b>	<b>1.44</b>	

**Calculation of Fully-Burdened Hourly Rates by Position**

Position	Salary	Salary Adjustment for Direct Hours	Salary for Direct Hours	Bill Factor for Indirects	Fully-Burdened Hourly Rate	Final Hourly Bill Factor	Notes
City Clerk	\$64.90	1.24	\$80.47	1.44	\$196	3.02	
Deputy City Clerk	\$34.06	1.24	\$42.22	1.44	\$103	3.02	
Office Specialist CONF	\$20.80	1.24	\$25.79	1.44	\$63	3.02	
<b>Bill Factor (For Every \$ of Salary Add this amount for Recovery of Fully-Burdened Rate)</b>							

*Hourly Rates are shown above. To manually calculate rates multiply step salary rate per hour by final hourly bill factor shown above*

**Calculation of Composite Fully-Burdened Hourly Rate**

Description	Current Staff Allocation (In-House)	Direct Hours Per FTE	Direct Hours x FTE	Fully-Burdened Hourly Rate	Rate x Hours	Notes
City Clerk	1.00	1,678	1,678	\$196	\$328,810	
Deputy City Clerk	1.00	1,678	1,678	\$103	\$172,793	
Office Specialist CONF	0.40	1,678	671	\$63	\$42,276	
<b>Total</b>	<b>2.40</b>	<b>5,033</b>	<b>4,026</b>		<b>\$543,878</b>	
<b>Composite Hourly Billing Rate</b>					<b>\$135</b>	<<< Divisional Hourly Rate

**User and Regulatory Fees**

**Cost of Service Calculations**

[Library Fees](#)

City of City of Hemet  
 User and Regulatory Fee Study  
 Library Fees  
 Cost of Service Calculation - At Fully-Burdened Hourly Rate

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Fee Description	Est. City Staff Labor Hrs	Fully-Burdened Hourly	3rd Party Costs	Est. Cost of Service	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Charge Basis
1 Late fees for all materials	n/a - fine			n/a - fine	\$0.50	n/a	\$0.50	n/a	Per day
2 Maximum late fees for all material	n/a - fine			n/a - fine	\$10	n/a	\$10	n/a	Per item
3 Replacement fees	0.25 x	\$110 +	varies =	\$28	\$7 processing fee plus cost of materials	n/a	\$10 processing fee plus cost of materials	n/a	Per item
4 Copies and printing									
a) Black and white					\$0.15		\$0.15		Per page
b) Color					\$0.35		\$0.35		Per page
5 Public fax - National									
a) First page	0.00 x	\$110 +	vendor =	vendor	\$1.75	n/a	\$1.75	n/a	Per page
b) Each Add'l page	0.00 x	\$110 +	vendor =	vendor	\$1.00	n/a	\$1.00	n/a	Per page
6 Public fax - International									
a) First page	0.07 x	\$110 +	vendor =	vendor	\$3.95	n/a	\$3.95	n/a	Per page
b) Each Add'l page	0.08 x	\$110 +	vendor =	vendor	\$3.45	n/a	\$3.45	n/a	Per page
7 Collection agency fees	0.08 x	\$110 +	\$10 =	\$19	\$11	57%	\$15	78%	Per Account
8 Replacement Card	0.08 x	\$110 +	\$0 =	\$9	\$3	32%	\$3	32%	
9 Visitors Card	0.08 x	\$110 +	\$0 =	\$9	\$5	53%	\$5	53%	
10 Buying Computer Time (additional time)	n/a - rental			n/a - rental	\$7	n/a	\$8	n/a	Per hour
11 Study Room					n/a	n/a	\$5	n/a	Per Hour
12 Passport processing	0.67 x	\$110 +	\$0 =	\$73	\$25	34%	\$35	48%	Set by Dept of State

# APPENDIX B

## SCHEDULE OF CURRENT FEES, PROPOSED FEES, AND PROPOSED COST RECOVERY

**Schedule of Current Fees, Proposed Fees, and Proposed Cost Recovery**

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FEE SCHEDULE	PAGE
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# City of Hemet

## BEFORE AND AFTER ILLUSTRATION - BUILDING FEES

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Activity Description	Cost of Svc	Current Fee	Current Cost Rec.	Proposed Fee	Fee Change	Charge Basis	Note
1 Permit Processing Fee (Applies to All Permits Issued)	\$80	varies		\$80	varies		
2 Minimum Permit Fee - Commercial	\$360	\$250	69%	\$360	\$110		
3 Minimum Permit Fee - Residential	\$200	\$143	72%	\$200	\$57		
4 Technology Fee (% of valuation)	\$0.003	\$7.25 per permit	varies	valuation x .002	varies		
5 Strong Motion Instrumentation (SMI) Fee Calculation							
a) Residential	\$0.50 or valuation x .00013			\$0.50 or valuation x .00013			
b) Commercial	\$0.50 or valuation x .00028			\$0.50 or valuation x .00028			
6 Building Standards (SB 1473) Fee Calculation (Valuation)							
a) \$1 - \$25,000	\$1			\$1			
b) Each Add'l \$25,000 or fraction thereof	Add \$1			Add \$1			
7 Certificate of Occupancy							
a) Temporary Certificate of Occupancy	\$640	\$410	64%	\$640	\$230		
b) Certificate of Occupancy							
i) 1 - 5000 sq ft	\$213	\$146	69%	\$213	\$67		
ii) 5001 - 25,000 sq ft	\$320	\$263	82%	\$320	\$57		
iii) each additional 25,000 sq ft	\$80	\$79	98%	\$80	\$1		
8 Change of Use	\$320			\$320	\$320		
9 Change of Address	\$160	varies	varies	\$160			
<b>Copies, Re-Print, Change Of Contractor</b>							
10 Printing Scanned / Archived Drawings	varies			actual cost plus \$40 per 15 min. of staff time			[a]
11 Job Card / Permit Re-Print	\$40		0%	\$40	\$40		
<b>Violation Fees</b>							
12 Work Done Without Permits				Per Hemet Municipal Code.			
<b>Other Fees</b>							
13 Permit / Plan Review Extension	\$80			\$80		each	
14 Planning & Fire Plan Review Processing Fee	\$80	\$78	97%	\$80	\$2	each	
15 Planning & Fire Permit Processing Fee	\$80	\$78	97%	\$80	\$2	each	
16 Excess Plan Review Fee (for 3rd and subsequent reviews)	\$160		0%	\$160		per hour	

**City of Hemet**

**BEFORE AND AFTER ILLUSTRATION - BUILDING FEES**

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Activity Description	Cost of Svc	Current Fee	Current Cost Rec.	Proposed Fee	Fee Change	Charge Basis	Note
17 Expedited Plan Review				1.5x Base Plan Review Fee			
18 Partial Inspection / Extra Inspection Fee (per inspection)	\$80		0%	\$80		each	
19 Re-inspection Fee Per California Building Code and Hemet Municipal Code as Amended	\$80		0%	\$80		each	
20 Missed inspection Fee	\$80		0%	\$80		each	
21 After Hours Inspections (Overtime)	\$192		0%	\$192		per hour	
22 Records Research	\$160		0%	\$160		per hour	
23 Month or Yearly Building Permit Activity	\$80		0%	\$80			
24 Microfilm Fee							
a) 11" x 17" or less (per page)		\$1		\$1		per page	
b) Over 11" x 17" (per sheet)		\$6		\$6		per sheet	
25 Plan Storage		valuation x .00018		valuation x .00018			
26 Training Fee (% of valuation)	\$0.0003	valuation x .0003		valuation x .0003			
27 Credit Card Transaction Processing Fee (% of Fees Paid by Credit Card)	3%	3%	100%	3%			
28 Fees for Services Not Listed in this Fee Schedule (per 1/2 hour)	\$80		0%	\$80			

[a] Printing Scanned / Archived Drawings-Price of printing service, consultant services actual fee plus \$160/hour of staff time, charged in 15 minute increments, to research, review, and pick up from service.

City of Hemet

BEFORE AND AFTER ILLUSTRATION - BUILDING FEES

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Activity Description	Cost of Service		Current Fee		Current Cost Recovery		Proposed Fee		Fee Change		Charge Basis	Note
	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection		
1 <u>Electrical Panel/Pedestal</u> Electrical Pedestal/Panel Install or Upgrade (Max 200 AMP)	\$0	\$280		\$247		88%	\$0	\$280	\$0	\$33		
2 <u>HVAC Change-Out</u> HVAC Change-Out (Residential)	\$0	\$240		\$172		72%	\$0	\$240	\$0	\$68		
3 <u>HVAC Change-Out (Commercial)</u> a) First Unit	\$0	\$280		\$209		75%	\$0	\$280	\$0	\$71		
b) Each Additional Unit	\$0	\$40		\$24		59%	\$0	\$40	\$0	\$16		
4 <u>Re-Pipe</u> Re-Pipe of SFR	\$80	\$360	\$73	\$257	91%	71%	\$80	\$360	\$7	\$103		
5 <u>Reroof</u> Reroof Of Non Habitable Space <500 SF	\$0	\$240		\$141		59%	\$0	\$240	\$0	\$99		
6 <u>Reroof SFR</u> a) <4,000 SF	\$0	\$320		\$233		73%	\$0	\$320	\$0	\$87		
b) <4,000 SF From Composition To Tile	\$120	\$400	\$233	\$227	194%	57%	\$120	\$400	-\$113	\$173		
7 <u>Reroof Commercial</u> a) 25,000 SF or less	\$0	\$400					\$0	\$400	\$0	\$400		
b) Each additional 25,000 SF	\$0	\$80					\$0	\$80	\$0	\$80		
8 <u>Solar / Photovoltaic</u> Solar Streamline Permit	\$0	\$360		\$260		72%	\$0	\$360	\$0	\$100		
9 <u>Solar / Photovoltaic Roof Mounted</u> a) Less than 50kw	\$160	\$160	\$110	\$186	69%	116%	\$160	\$160	\$50	-\$26		
b) 50kw - 250kw	\$240	\$320	\$110	\$186	46%	58%	\$240	\$320	\$130	\$134		
c) Above 250kW	\$640	\$800	\$110	\$186	17%	23%	\$640	\$800	\$530	\$614		
10 <u>Solar / Photovoltaic Ground Mounted</u> a) Less than 50kw	\$240	\$240	\$147	\$257	61%	107%	\$240	\$240	\$93	-\$17		
b) 50kw - 250kw	\$320	\$400	\$147	\$257	46%	64%	\$320	\$400	\$173	\$143		
c) Above 250kW	\$800	\$960	\$147	\$257	18%	27%	\$800	\$960	\$653	\$703		
11 <u>Battery Storage</u> a) First Battery	\$120	\$280					\$120	\$280				
b) Each Additional	\$40	\$0					\$40	\$0				

City of Hemet

BEFORE AND AFTER ILLUSTRATION - BUILDING FEES

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Activity Description	Cost of Service		Current Fee		Current Cost Recovery		Proposed Fee		Fee Change		Charge Basis	Note
	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection		
12 Battery Storage with Solar Installation												
a) First Battery	\$80	\$40					\$80	\$40				
b) Each Additional	\$40	\$0					\$40	\$0				
13 Residential EV Charging Plug	\$80	\$160					\$80	\$160				
<u>Tub to Walk-In Shower</u>												
14 Tub To Walk In Shower	\$80	\$240		\$235		98%	\$80	\$240	\$80	\$5		
<u>Wall Heater Replacement</u>												
15 Wall Heater Residential Replacement	\$0	\$200		\$214		107%	\$0	\$200	\$0	-\$14		
<u>Water Heater Replacement</u>												
16 Water Heater Residential Replacement	\$0	\$120		\$50		42%	\$0	\$120	\$0	\$70		
<u>Window Change-Out</u>												
17 Window Change-out	\$80	\$120		\$189		158%	\$80	\$120	\$80	-\$69		
<u>Block and Retaining Walls</u>												
18 Block 50' or less 6' in height or less	\$240	\$240					\$240	\$240	\$240	\$240		
a) Each additional 100'	\$0	\$40					\$0	\$40	\$0	\$40		
19 Block Wall Over 6' in height 50' in length	\$320	\$320					\$320	\$320	\$320	\$320		
a) Each additional 100'	\$0	\$53					\$0	\$53	\$0	\$53		
20 Retaining Wall 50' or less 6' in height or less	\$320	\$320					\$320	\$320	\$320	\$320		
a) Each additional 100'	\$0	\$53					\$0	\$53	\$0	\$53		
21 Retaining Wall Over 6' in height 50' in length	\$400	\$400					\$400	\$400	\$400	\$400		
a) Each additional 100'	\$0	\$67					\$0	\$67	\$0	\$67		
<u>Special Inspection and Housing Assessment</u>												
22 Special Housing Inspection	\$0	\$240					\$0	\$240	\$0	\$240		
23 Housing Assessment Permit	\$0	\$400					\$0	\$400	\$0	\$400		

City of Hemet

BEFORE AND AFTER ILLUSTRATION - BUILDING FEES

New Construction and Residential Additions

Occupancy Classification	Threshold SqFt	Cost of Service		Current Fee		Current Cost Recovery		Proposed Fee		Proposed Fee		Proposed Fee		Note
		Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review Base Fee	Fee Per Add'l 100 SF or Fraction Thereof	Permit Inspection Base Fee	Fee Per Add'l 100 SF or Fraction Thereof	Total Base Fee	Fee Per Add'l 100 SF or Fraction Thereof	
1 R3 - Single-Family, Duplex, Additional Dwelling Units  New Construction, Room Addition, Garage	100	\$480	\$1,120	\$312	\$824	65%	74%	\$480		\$1,120		\$1,600	\$0	
	200	\$480	\$1,280	\$333	\$875	69%	68%	\$480		\$1,280		\$1,760	\$0	
	300	\$480	\$1,360	\$354	\$927	74%	68%	\$480		\$1,360		\$1,840	\$0	
	400	\$560	\$1,440	\$375	\$978	67%	68%	\$560		\$1,440		\$2,000	\$0	
	500	\$640	\$1,520	\$396	\$1,030	62%	68%	\$640	\$32	\$1,520	\$80	\$2,160	\$112	
	1,000	\$800	\$1,920	\$502	\$1,288	63%	67%	\$800	\$32	\$1,920	\$64	\$2,720	\$96	
	1,500	\$960	\$2,240	\$608	\$1,546	63%	69%	\$960	\$64	\$2,240	\$64	\$3,200	\$128	
	2,000	\$1,280	\$2,560	\$713	\$1,804	56%	70%	\$1,280	\$64	\$2,560	\$128	\$3,840	\$192	
	2,500	\$1,600	\$3,200	\$819	\$2,062	51%	64%	\$1,600	\$64	\$3,200	\$128	\$4,800	\$192	
	3,000	\$1,920	\$3,840	\$924	\$2,320	48%	60%	\$1,920	\$32	\$3,840	\$64	\$5,760	\$96	
4,000	\$2,240	\$4,480	\$1,135	\$2,835	51%	63%	\$2,240	\$32	\$4,480	\$32	\$6,720	\$64		
5,000	\$2,560	\$4,800	\$1,347	\$3,351	53%	70%	\$2,560	\$24	\$4,800	\$24	\$7,360	\$48		
2	Electrical Plan Review and Permitting, if Required							10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee		
3	Mechanical Plan Review and Permitting, if Required							10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee		
4	Plumbing Plan Review and Permitting, if Required							10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee		
5	Production Phase Units / Identical Buildings							10% of Base Plan Review Fee for Master Unit		Same as Above		10% of Base Plan Review Fee; 100% of Base Permit Inspection Fee		[a]

[a] For identical buildings built by the same builder on the same lot or in the same tract and for which building permits are issued at the same time.

\* Plan review fees include up to two plan checks. The City will bill hourly for additional plan review required.

\*\* Amounts exclude City of Hemet standard permitting fees and State of California fees.

City of Hemet

BEFORE AND AFTER ILLUSTRATION - BUILDING FEES

Garage/Room Conversions and Residential Remodels with Structural Improvements

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Occupancy Classification	Threshold SqFt	Cost of Service		Current Fee		Current Cost Recovery		Proposed Fee		Proposed Fee		Proposed Fee		Note
		Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review Base Fee	Fee Per Add'l 100 SF or Fraction Thereof	Permit Inspection Base Fee	Fee Per Add'l 100 SF or Fraction Thereof	Total Base Fee	Fee Per Add'l 100 SF or Fraction Thereof	
1 R3 - Single-Family, Duplex, Additional Dwelling Units  Garage/Room Conversions and Residential Remodels with Structural Improvements	100	\$240	\$400	\$114	\$330 - \$658	48%	varies	\$240		\$400		\$640	\$0	
	200	\$320	\$640	\$162	\$330 - \$658	51%	varies	\$320		\$640		\$960	\$0	
	300	\$440	\$1,040	\$196	\$330 - \$1,046	45%	varies	\$440		\$1,040		\$1,480	\$0	
	400	\$480	\$1,120	\$196	\$330 - \$1,046	41%	varies	\$480		\$1,120		\$1,600	\$0	
	500	\$520	\$1,240	\$286	\$330 - \$1,641	55%	varies	\$520	\$24	\$1,240	\$40	\$1,760	\$64	
	1,000	\$640	\$1,440	\$359	\$330 - \$2,193	56%	varies	\$640	\$18	\$1,440	\$30	\$2,080	\$48	
2	Electrical Plan Review and Permitting, if Required							10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee		
3	Mechanical Plan Review and Permitting, if Required							10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee		
4	Plumbing Plan Review and Permitting, if Required							10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee		

\* Plan review fees include up to two plan checks. The City will bill hourly for additional plan review required.

\*\* Amounts exclude City of Hemet standard permitting fees and State of California fees.

City of Hemet

BEFORE AND AFTER ILLUSTRATION - BUILDING FEES

Garage/Room Conversions and Residential Remodels without Structural Improvements

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Occupancy Classification	Threshold SqFt	Cost of Service		Current Fee		Current Cost Recovery		Proposed Fee		Proposed Fee		Proposed Fee		Note
		Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review Base Fee	Fee Per Add'l 100 SF or Fraction Thereof	Permit Inspection Base Fee	Fee Per Add'l 100 SF or Fraction Thereof	Total Base Fee	Fee Per Add'l 100 SF or Fraction Thereof	
1 R3 - Single-Family, Duplex, Additional Dwelling Units  Garage/Room Conversions and Residential Remodels without Structural Improvements	100	\$160	\$400	\$114	\$330 - \$658	71%	varies	\$160		\$400		\$560	\$0	
	200	\$240	\$640	\$162	\$330 - \$658	68%	varies	\$240		\$640		\$880	\$0	
	300	\$280	\$1,040	\$196	\$330 - \$1,046	70%	varies	\$280		\$1,040		\$1,320	\$0	
	400	\$320	\$1,120	\$196	\$330 - \$1,046	61%	varies	\$320		\$1,120		\$1,440	\$0	
	500	\$360	\$1,240	\$286	\$330 - \$1,641	79%	varies	\$360	\$24	\$1,240	\$40	\$1,600	\$64	
	1,000	\$480	\$1,440	\$359	\$330 - \$2,193	75%	varies	\$480	\$18	\$1,440	\$30	\$1,920	\$48	
2	Electrical Plan Review and Permitting, if Required							10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee		
3	Mechanical Plan Review and Permitting, if Required							10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee		
4	Plumbing Plan Review and Permitting, if Required							10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee		

\* Plan review fees include up to two plan checks. The City will bill hourly for additional plan review required.

\*\* Amounts exclude City of Hemet standard permitting fees and State of California fees.

City of Hemet

BEFORE AND AFTER ILLUSTRATION - BUILDING FEES

Commercial / Non-Residential - New Construction, Tenant Improvement, and Shell

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Occupancy Classification	Threshold SqFt	Cost of Service		Current Fee		Current Cost Recovery		Proposed Fee		Proposed Fee		Proposed Fee		Note
		Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review Base Fee	Fee Per Add'l 100 SF or Fraction Thereof	Permit Inspection Base Fee	Fee Per Add'l 100 SF or Fraction Thereof	Total Base Fee	Fee Per Add'l 100 SF or Fraction Thereof	
1 A, B, E, F, H, I, M, R4, S - Assembly; Business; Care / Assisted Living; Educational; Factory; Hazard; Institutional; Mercantile; Storage  <u>New Construction / SF Addition</u>	500	\$1,920	\$2,880	\$1,214	\$1,843	63%	64%	\$1,920	\$28.44	\$2,880	\$78.22	\$4,800	\$106.67	
	1,000	\$2,240	\$3,200	\$1,252	\$1,985	56%	62%	\$2,240	\$17.78	\$3,200	\$64.00	\$5,440	\$81.78	
	5,000	\$3,200	\$6,400	\$1,559	\$3,115	49%	49%	\$3,200	\$12.80	\$6,400	\$51.20	\$9,600	\$64.00	
	10,000	\$3,840	\$8,960	\$1,943	\$4,529	51%	51%	\$3,840	\$6.40	\$8,960	\$25.60	\$12,800	\$32.00	
	20,000	\$4,480	\$11,520	\$2,711	\$7,356	61%	64%	\$4,480	\$14.93	\$11,520	\$46.93	\$16,000	\$61.87	
	50,000	\$8,960	\$25,600	\$5,014	\$15,837	56%	62%	\$8,960	\$10.24	\$25,600	\$40.96	\$34,560	\$51.20	
	100,000	\$14,080	\$46,080	\$8,852	\$29,972	63%	65%	\$14,080	\$7.68	\$46,080	\$30.72	\$60,160	\$38.40	
2 A, B, E, F, H, I, M, R1, R2, R4, S - Assembly; Business; Care / Assisted Living; Educational; Factory; Hazard; Institutional; Mercantile; Hotel/Motel; Apartment; Storage  <u>Tenant Improvement</u>	500	\$960	\$2,160	\$617	\$1,692	64%	78%	\$960	\$144.00	\$2,160	\$48.00	\$3,120	\$192.00	
	1,000	\$1,680	\$2,400	\$657	\$1,988	39%	83%	\$1,680	\$18.00	\$2,400	\$60.00	\$4,080	\$78.00	
	5,000	\$2,400	\$4,800	\$976	\$4,355	41%	91%	\$2,400	\$9.60	\$4,800	\$38.40	\$7,200	\$48.00	
	10,000	\$2,880	\$6,720	\$1,376	\$7,314	48%	109%	\$2,880	\$3.20	\$6,720	\$12.80	\$9,600	\$16.00	
	25,000	\$3,360	\$8,640	\$2,574	\$16,189	77%	187%	\$3,360	\$13.44	\$8,640	\$42.24	\$12,000	\$55.68	
	50,000	\$6,720	\$19,200	\$4,570	\$30,982	68%	161%	\$6,720	\$10.08	\$19,200	\$31.68	\$25,920	\$41.76	
3 A, B, E, F, H, I, M, R4, S - Assembly; Business; Care / Assisted Living; Educational; Factory; Hazard; Institutional; Mercantile; Hotel/Motel; Apartment; Storage  <u>Shell</u>	500	\$1,280	\$3,200	\$928	\$2,143	72%	67%	\$1,280	\$7.11	\$3,200	\$14.22	\$4,480	\$21.33	
	1,000	\$1,440	\$3,520	\$935	\$2,186	65%	62%	\$1,440	\$5.33	\$3,520	\$10.67	\$4,960	\$16.00	
	5,000	\$1,600	\$3,840	\$995	\$2,523	62%	66%	\$1,600	\$6.40	\$3,840	\$12.80	\$5,440	\$19.20	
	10,000	\$1,920	\$4,480	\$1,070	\$2,946	56%	66%	\$1,920	\$3.20	\$4,480	\$12.80	\$6,400	\$16.00	
	20,000	\$2,240	\$5,760	\$1,220	\$3,790	54%	66%	\$2,240	\$7.47	\$5,760	\$23.47	\$8,000	\$30.93	
	50,000	\$4,480	\$12,800	\$1,670	\$6,324	37%	49%	\$4,480	\$5.12	\$12,800	\$20.48	\$17,280	\$25.60	
	100,000	\$7,040	\$23,040	\$2,419	\$10,547	34%	46%	\$7,040	\$3.84	\$23,040	\$15.36	\$30,080	\$19.20	
4	Electrical Plan Review and Permitting, if Required								10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee	
5	Mechanical Plan Review and Permitting, if Required								10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee	
6	Plumbing Plan Review and Permitting, if Required								10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee	

**City of Hemet**

**BEFORE AND AFTER ILLUSTRATION - BUILDING FEES**

**Commercial / Non-Residential - New Construction, Tenant Improvement, and Shell**

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Occupancy Classification	Threshold SqFt	Cost of Service		Current Fee		Current Cost Recovery		Proposed Fee		Proposed Fee		Proposed Fee		Note
		Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review Base Fee	Fee Per Add'l 100 SF or Fraction Thereof	Permit Inspection Base Fee	Fee Per Add'l 100 SF or Fraction Thereof	Total Base Fee	Fee Per Add'l 100 SF or Fraction Thereof	
7	Projects that Include SF Addition and Tenant Improvement							See Note [a]		See Note [a]		See Note [a]		
8	Foundation Only Permit									See Note [b]		See Note [b]		

[a] For projects that include square footage addition and tenant improvements, fee calculated shall be 100% of the square footage addition or tenant improvement fee, whichever is greater, and 25% of the lower fee.

[b] For foundation only permits, fee shall be 25% of regularly applicable permit fee. 100% of base fees will apply when actual permit is pulled.

\* Plan review fees include up to two plan checks. The City will bill hourly for additional plan review required.

\* Amounts exclude City of Hemet standard permitting fees and State of California fees.

Note: Current fee amount is average current fee for various construction types. Amount is shown for illustrative purposes.

City of Hemet

BEFORE AND AFTER ILLUSTRATION - BUILDING FEES

New Construction - R1 and R2 Occupancies

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Occupancy Classification	# of Units	Cost of Service		Current Fee		Current Cost Recovery		Proposed Fee		Proposed Fee		Proposed Fee		Note
		Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review Base Fee	Fee Per Add'l Unit	Permit Inspection Base Fee	Fee Per Add'l Unit	Total Base Fee	Fee Per Add'l Unit	
1 R1 Occupancy Hotel/Motel/Other  <u>New Construction / SF Addition</u>	1 - 25	\$3,040	\$14,880	\$3,160	\$12,347	104%	83%	\$3,040		\$14,880		\$17,920	\$0	
	26 - 50	\$5,920	\$29,600	\$6,320	\$24,695	107%	83%	\$5,920	\$127	\$29,600	\$620	\$35,520	\$747	
	51 - 75	\$8,960	\$44,480	\$9,480	\$37,043	106%	83%	\$8,960	\$120	\$44,480	\$613	\$53,440	\$733	
	76 - 100	\$11,840	\$59,200	\$12,640	\$49,376	107%	83%	\$11,840	\$127	\$59,200	\$573	\$71,040	\$700	
	101+ Units	\$14,880	\$72,960	\$15,800	\$61,739	106%	85%	\$14,880	\$95	\$72,960	\$430	\$87,840	\$525	
2 R2 Occupancy Apartment/Other  <u>New Construction / SF Addition</u>	1 - 10	\$1,920	\$7,680	\$1,532	\$5,562	80%	72%	\$1,920		\$7,680		\$9,600	\$0	
	11 - 25	\$5,760	\$18,560	\$4,787	\$16,126	83%	87%	\$5,760	\$251	\$18,560	\$1,326	\$24,320	\$1,577	
	26 - 50	\$9,280	\$37,120	\$9,576	\$32,253	103%	87%	\$9,280	\$200	\$37,120	\$773	\$46,400	\$973	
	51 - 75	\$14,080	\$55,680	\$14,365	\$48,378	102%	87%	\$14,080	\$187	\$55,680	\$760	\$69,760	\$947	
	76 - 100	\$18,560	\$73,920	\$19,152	\$64,505	103%	87%	\$18,560	\$187	\$73,920	\$760	\$92,480	\$947	
	101+ Units	\$23,040	\$92,160	\$23,940	\$80,631	104%	87%	\$23,040	\$140	\$92,160	\$570	\$115,200	\$710	
3	Electrical Plan Review and Permitting, if Required							10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee		
4	Mechanical Plan Review and Permitting, if Required							10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee		
5	Plumbing Plan Review and Permitting, if Required							10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee		
6	Production Phase Units / Identical Buildings							10% of Base Plan Review Fee for Master Unit		Same as Above		10% of Base Plan Review Fee; 100% of Base Permit Inspection Fee		[a]
7	Tenant Improvement or Shell							See Commerical / Non-Residential Fees		See Commerical / Non-Residential Fees		See Commerical / Non-Residential Fees		

[a] For identical buildings built by the same builder on the same lot or in the same tract and for which building permits are issued at the same time.

\* Plan review fees include up to two plan checks. The City will bill hourly for additional plan review required.

\* Amounts exclude City of Hemet standard permitting fees and State of California fees.

City of Hemet

BEFORE AND AFTER ILLUSTRATION - BUILDING FEES

Awning / Balcony / Carport / Patio / Deck / Screen Room

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Occupancy Classification	Threshold SqFt	Cost of Service		Current Fee		Current Cost Recovery		Proposed Fee		Proposed Fee		Proposed Fee		Note
		Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review Base Fee	Fee Per Add'l 100 SF or Fraction Thereof	Permit Inspection Base Fee	Fee Per Add'l 100 SF or Fraction Thereof	Total Base Fee	Fee Per Add'l 100 SF or Fraction Thereof	
1 Awning / Balcony / Carport / Patio / Deck / Screen Room / Patio Enclosure	100	\$160	\$240	\$112	\$143	70%	60%	\$160		\$240		\$400	\$0	
	200	\$200	\$280	\$126	\$196	63%	70%	\$200		\$280		\$480	\$0	
	300	\$240	\$320	\$140	\$249	58%	78%	\$240		\$320		\$560	\$0	
	400	\$280	\$400	\$153	\$302	55%	76%	\$280		\$400		\$680	\$0	
	500	\$320	\$480	\$167	\$355	52%	74%	\$320	\$8	\$480	\$80	\$800	\$88	
	1,000	\$360	\$880	\$236	\$620	66%	71%	\$360	\$2	\$880	\$20	\$1,240	\$22	
2	Patio, Carport, Awning - Nationally Recognized Approved Plan Set	\$0	\$160			0%	0%	\$0		\$160		\$160	\$0	
3	Electrical Plan Review and Permitting, if Required							10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee		
4	Mechanical Plan Review and Permitting, if Required							10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee		
5	Plumbing Plan Review and Permitting, if Required							10% of Base Plan Review Fee		10% of Base Permit Inspection Fee		10% of Plan Review and Permit Inspection Fee		

\* Plan review fees include up to two plan checks. The City will bill hourly for additional plan review required.

\*\* Amounts exclude City of Hemet standard permitting fees and State of California fees.

City of Hemet

BEFORE AND AFTER ILLUSTRATION - BUILDING FEES

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Activity Description	Cost of Service		Current Fee		Current Cost Recovery		Proposed Fee		Fee Change		Charge Basis	Note
	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection		
<b>Accessibility Ramp</b>												
1 Accessibility Ramp	\$160	\$280	\$155	\$204	97%	73%	\$160	\$280	\$5	\$76	each	
<b>Cellular Antenna/Pole</b>												
2 Cellular Antenna/Pole	\$360	\$320	\$243	\$224	68%	70%	\$360	\$320	\$117	\$96		
3 Cellular Antenna/Pole Modification	\$160	\$200	\$121	\$157	76%	79%	\$160	\$200	\$39	\$43		
<b>Christmas Tree Lot/Pumpkin Patch/Similar Event</b>												
4 Christmas Tree/Pumpkin Patch	\$160	\$240	\$105	\$169	65%	70%	\$160	\$240	\$55	\$71	each	
<b>Construction Trailer</b>												
5 Construction Trailer	\$0	\$280		\$193		69%	\$0	\$280	\$0	\$87		
<b>Demolition</b>												
6 Demolition - Patio Cover or Room	\$0	\$120		\$153		128%	\$0	\$120	\$0	-\$33	each	
7 Demolition - Swimming Pool or Building	\$0	\$320		\$227		71%	\$0	\$320	\$0	\$93	each	
<b>Residential Building - New Door, Window, or Skylight</b>												
8 Door, Window or Sylinder (Addition of New)	\$160	\$360	\$122	\$257	76%	71%	\$160	\$360	\$38	\$103	each	
<b>Drywall Repair</b>												
9 Drywall Repair												
a) Up To 1,000 SF	\$0	\$200		\$172		86%	\$0	\$200	\$0	\$28		
b) Each Add'l 1,000 SF or Fraction Thereof	\$0	\$40		\$72		179%	\$0	\$40	\$0	-\$32		
<b>EVR System Upgrade</b>												
10 EVR System Upgrade	\$240	\$480	\$300	\$347	125%	72%	\$240	\$480	-\$60	\$133		
<b>Fence Building Permit</b>												
11 Fence - Residential	\$0	\$120		\$129		108%	\$0	\$120	\$0	-\$9		
12 Fence - Commercial	\$240	\$320		\$129		40%	\$240	\$320	\$240	\$191		
<b>Flag Pole</b>												
12 Flag Pole - Greater Than Or Equal To 25'	\$240	\$360	\$172	\$254	72%	71%	\$240	\$360	\$68	\$106	each	
13 Flag Pole - Less Than 25'	\$160	\$240	\$85	\$174	53%	73%	\$160	\$240	\$75	\$66	each	
<b>Fireplace</b>												
14 Fireplace	\$160	\$560	\$135	\$392	84%	70%	\$160	\$560	\$25	\$168	each	
<b>Food Truck or Carnival Event</b>												
15 Food Truck or Carnival Event	\$160	\$320	\$104	\$234	65%	73%	\$160	\$320	\$56	\$86		

City of Hemet

BEFORE AND AFTER ILLUSTRATION - BUILDING FEES

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Activity Description	Cost of Service		Current Fee		Current Cost Recovery		Proposed Fee		Fee Change		Charge Basis	Note
	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection		
16 <b>Gas Line Building Permit - Max 500'</b> Gas Line Building Permit - Max 500'	\$80	\$120		\$246		205%	\$80	\$120	\$80	-\$126		
17 <b>Generator</b> Generator												
a) 10kW or less	\$80	\$120			0%	0%	\$80	\$120	\$80	\$120		
b) Over 10kW	\$120	\$160			0%	0%	\$120	\$160	\$120	\$160		
18 <b>Landscape</b> Landscape - Minor Or Modification Of Existing	\$40	\$160	\$38	\$107	96%	67%	\$40	\$160	\$2	\$53		
19 Landscape - Major - New Construction	\$160	\$160	\$102	\$107	64%	67%	\$160	\$160	\$58	\$53		
20 <b>Meter Reset Residential</b> Meter Reset Residential	\$0	\$72		\$221		307%	\$0	\$72	\$0	-\$149		
21 <b>Mobilehome Plan Review and Permit Fees</b> Standard Plan Mobile Home Park: Building Plan Check and Permit Fees (Fee Per Title 25 of California Code of Regulations)			See Title 25 CA Code of	See Title 25 CA Code of	n/a	n/a	See Title 25 CA Code of	See Title 25 CA Code of	n/a	n/a		
22 <b>Model Home Conversion to SFR</b> Model Home Conversion to SFR	\$0	\$360	\$134	\$253	n/a	70%	\$0	\$360	-\$134	\$107		
23 <b>Parking Lot Re-Stripe</b> Parking Lot Re-Stripe												
a) 1-2 Accessible Stalls	\$80	\$120		\$130		108%	\$80	\$120	\$80	-\$10		
b) Each Additional 2 Accessible Stalls	\$13	\$13		\$8		63%	\$13	\$13	\$13	\$5		
24 <b>Sales Office and Model Home Complex for Tract</b> Sales Office and Model Home Complex For Tract	\$280	\$560	\$202	\$391	72%	70%	\$280	\$560	\$78	\$169		
25 <b>Septic System (New or Replace)</b> Septic System (New or Replace)	\$160	\$320	\$153	\$227	96%	71%	\$160	\$320	\$7	\$93		
26 <b>Sewer Hook Up</b> Sewer Hook Up	\$0	\$520		\$364		70%	\$0	\$520	\$0	\$156		
27 <b>Sewer Repair</b> Sewer Repair	\$0	\$280		\$301		108%	\$0	\$280	\$0	-\$21		
28 <b>Siding / Stucco Repair</b> Siding / Stucco Repair	\$0	\$320		\$264		83%	\$0	\$320	\$0	\$56		

**City of Hemet**

**BEFORE AND AFTER ILLUSTRATION - BUILDING FEES**

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Activity Description	Cost of Service		Current Fee		Current Cost Recovery		Proposed Fee		Fee Change		Charge Basis	Note
	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection		
<b><u>Signs</u></b>												
29	Wall Sign	\$120	\$120	\$104	\$176	87%	147%	\$120	\$120	\$16	-\$56	
30	Wall Sign Illuminated	\$200	\$200	\$129	\$229	65%	115%	\$200	\$200	\$71	-\$29	
31	Monument Sign	\$160	\$320	\$104	\$342	65%	107%	\$160	\$320	\$56	-\$22	
32	Monument Sign Illuminated	\$240	\$360	\$129	\$367	54%	102%	\$240	\$360	\$111	-\$7	
33	Site Signage	\$320	\$400	\$172	\$399	54%	100%	\$320	\$400	\$148	\$1	
<b><u>Spray Booth</u></b>												
34	Spray Booth	\$760	\$400	\$551	\$274	73%	69%	\$760	\$400	\$209	\$126	
<b><u>Storage Racks</u></b>												
35	Storage Racks											
	a) Storage Racks - First 100 LF	\$160	\$160	varies	varies	varies	varies	\$160	\$160	varies	varies	
	b) Storage Racks - Each Additional 100 LF	\$0	\$13	varies	varies	varies	varies	\$0	\$13	varies	varies	
<b><u>Swimming Pool - Commercial</u></b>												
36	Swimming Pool - Commercial	\$240	\$1,200	\$170	\$859	71%	72%	\$240	\$1,200	\$70	\$341	each
<b><u>Swimming Pool and Spa - Residential</u></b>												
37	Swimming Pool Residential	\$0	\$720		\$527		73%	\$0	\$720	\$0	\$193	
38	Spa/Hot Tub Above Ground	\$0	\$400		\$298		75%	\$0	\$400	\$0	\$102	
<b><u>Tent Sale</u></b>												
39	Tent Sale No Generator	\$160	\$320	\$104	\$221	65%	69%	\$160	\$320	\$56	\$99	
40	Tent Sale W/Generator	\$200	\$400	\$129	\$286	64%	71%	\$200	\$400	\$71	\$114	
<b><u>Trash Enclosure</u></b>												
41	Trash Enclosure	\$240	\$400	\$104	\$293	43%	73%	\$240	\$400	\$136	\$107	each
	Trash Enclosure- City Standard	\$80	\$400					\$80	\$400	\$80	\$400	each
<b><u>Utilities - Temporary Commercial Electrical and Gas</u></b>												
42	Utilities - Temporary Commercial Electrical and Gas	\$0	\$240		\$170		71%	\$0	\$240	\$0	\$70	
<b><u>Utilities to Shed</u></b>												
43	Utilities To Shed Elec Plumb Gas Building Permit	\$80	\$200		\$251		126%	\$80	\$200	\$80	-\$51	
<b><u>Wall Addition</u></b>												
44	Wall Addition - Interior Residential	\$240	\$480	\$172	\$330	72%	69%	\$240	\$480	\$68	\$150	
45	Wall Addition With Plumbing - Interior Residential	\$320	\$640	\$319	\$460	100%	72%	\$320	\$640	\$1	\$180	
46	Wall Addition - Interior Commercial	\$320	\$680	\$221	\$485	69%	71%	\$320	\$680	\$99	\$195	

**City of Hemet**

**BEFORE AND AFTER ILLUSTRATION - BUILDING FEES**

Activity Description		Cost of Service		Current Fee		Current Cost Recovery		Proposed Fee		Fee Change		Charge Basis	Note
		Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection		
47	Wall Addition With Plumbing - Interior Commercial	\$400	\$1,120	\$270	\$795	67%	71%	\$400	\$1,120	\$130	\$325		

City of Hemet

BEFORE AND AFTER ILLUSTRATION - BUILDING FEES

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Activity Description	Cost of Service		Current Fee		Current Cost Recovery		Proposed Fee		Fee Change		Charge Basis	Note
	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection		
<b>STAND ALONE PERMIT FEES</b>												
<u>Temporary Electrical Service</u>												
1 Temporary Electrical, Prior To Final	\$0	\$240		\$215		89%	\$0	\$240	\$0	\$25		
2 Temporary Electrical W/Gas Release	\$0	\$320		\$186		58%	\$0	\$320	\$0	\$134		
3 Temporary Power Pole	\$0	\$160		varies		varies	\$0	\$160	\$0	varies		
4 Span Poles	\$0	\$13		varies		varies	\$0	\$13	\$0	varies		
<b>ALL OTHER PERMIT FEES</b>												
<u>Receptacles, Switches, Fixtures, and Outlets</u>												
5 Each receptacle, switch, fixture, or outlet, lights	\$0	\$5		varies		varies	\$0	\$5	\$0	varies	each	
<u>Residential Appliances</u>												
6 For fixed residential appliances or receptacle outlets for same, including wall-mounted electric ovens; counter-mounted cooking tops; electric ranges; self-contained room, console or through-wall air conditions; space heater; food waste grinders; dishwashers; washing machines; water heaters; clothes dryers; or other motor-operated appliances not exceeding 1 horsepower (HP)	\$0	\$8		\$4		50%	\$0	\$8	\$0	\$4	each	
<u>Non-Residential Appliances</u>												
7 For nonresidential appliances and self-contained factory-wired, nonresidential appliances not exceeding 1 horsepower (HP), kilowatt (kW) or kilovolt-ampere (kVA) in rating, including medical and dental devices; food, beverage and ice cream cabinets; illuminated show cases; drinking fountains; vending machines; laundry machines; or other similar types of equipment.	\$0	\$8		\$4		50%	\$0	\$8	\$0	\$4	each	
<u>Power Apparatus</u>												
8 Power Apparatus: Up To 1 HP, kW, Or kVA	\$0	\$8		varies		varies	\$0	\$8	\$0	varies	each	
9 Power Apparatus: 1- 10 HP, kW, Or kVA	\$0	\$27		varies		varies	\$0	\$27	\$0	varies	each	
10 Power Apparatus: 11 - 50 HP, kW, Or kVA	\$0	\$40		varies		varies	\$0	\$40	\$0	varies	each	
11 Power Apparatus: 50 - 100 HP, kW, Or kVA	\$0	\$80		varies		varies	\$0	\$80	\$0	varies	each	
12 Power Apparatus: > 100 HP, kW, Or kVA	\$0	\$120		varies		varies	\$0	\$120	\$0	varies	each	
<u>Busways and Trolley</u>												
13 Busways-Plug In Type, Each 100 FT	\$0	\$8		\$6		75%	\$0	\$8	\$0	\$2	each	
14 Trolley, Each 100 FT	\$0	\$8		\$6		75%	\$0	\$8	\$0	\$2	each	
<u>Signs, Outline Lighting and Marquees</u>												
15 For signs, outline lighting systems or marquees supplied from one branch	\$0	\$40		\$20		50%	\$0	\$40	\$0	\$20	each	
16 For additional branch circuits within the same sign, outline lighting system or marquee	\$0	\$8		\$5		67%	\$0	\$8	\$0	\$3	each	
<u>Services (Service Change)</u>												
17 Service: Up To 600 Volts And 200 Amperes	\$0	\$40		\$25		61%	\$0	\$40	\$0	\$15	each	
18 Services: Up To 600 Volts And 201-1,000 Amperes	\$0	\$80		\$50		62%	\$0	\$80	\$0	\$30	each	
19 Service: Over 600 Volts Or Over 1,000 Amperes	\$0	\$120		\$99		83%	\$0	\$120	\$0	\$21	each	

City of Hemet

BEFORE AND AFTER ILLUSTRATION - BUILDING FEES

Activity Description	Cost of Service		Current Fee		Current Cost Recovery		Proposed Fee		Fee Change		Charge Basis	Note
	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection		
<b><u>Temporary Power Service</u></b>												
20 Temporary Pedestal	\$0	\$40		\$20		50%	\$0	\$40	\$0	\$20	each	
21 Temporary Distribution System	\$0	\$13		\$10		75%	\$0	\$13	\$0	\$3	each	
22 Temporary Lighting	\$0	\$13		\$10		75%	\$0	\$13	\$0	\$3	each	
<b><u>Carnivals and Circuses</u></b>												
23 Generator	\$0	\$27		\$20		75%	\$0	\$27	\$0	\$7	each	
24 For electrical generators and electrically drive rides	\$0	\$27		\$20		75%	\$0	\$27	\$0	\$7	each	
25 For mechanically driven rides and walk-through attractions or displays	\$0	\$8		\$6		75%	\$0	\$8	\$0	\$2	each	
26 For a system of area and booth lighting	\$0	\$8		\$6		75%	\$0	\$8	\$0	\$2	each	
<b><u>Miscellaneous Apparatus, Conduits and Conductors</u></b>												
27 For electrical apparatus, conduits and conductors for which a permit is	\$0	\$27		\$15		55%	\$0	\$27	\$0	\$12	each	

City of Hemet

BEFORE AND AFTER ILLUSTRATION - BUILDING FEES

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Activity Description	Cost of Service		Current Fee		Current Cost Recovery		Proposed Fee		Fee Change		Charge Basis	Note
	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection		
<b>STAND ALONE PERMIT FEES</b>												
<u>Commercial Hood &amp; Duct</u>												
1 Commercial Hood & Duct	\$320	\$400	varies	varies	varies	varies	\$320	\$400	varies	varies	each	
<b>ALL OTHER PERMIT FEES</b>												
<u>Furnaces</u>												
2 For the installation or relocation of each forced-air or gravity-type furnace or												
a) Up to and including 100,000 Btu/h (29.3 kW)	\$0	\$19	\$12		64%	\$0	\$19	\$0	\$7	each		
b) Over 100,000 Btu/h (29.3 kW)	\$0	\$27	\$15		55%	\$0	\$27	\$0	\$12	each		
3 For the installation or relocation of each floor furnace, including vent.	\$0	\$19	\$12		64%	\$0	\$19	\$0	\$7	each		
4 For the installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit heater.	\$0	\$19	\$12		64%	\$0	\$19	\$0	\$7	each		
<u>Appliance Vents</u>												
5 For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit.	\$0	\$8	\$6		75%	\$0	\$8	\$0	\$2	each		
<u>Repairs or Additions</u>												
6 For the repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code.	\$0	\$19	\$12		64%	\$0	\$19	\$0	\$7	each		
<u>Boilers, Compressor and Absorption Systems</u>												
7 For the installation or relocation of each boiler or compressor or absorption system:												
a) Up to 3 HP; and including 100,000 Btu/h (29.3 kW)	\$0	\$19	\$12		64%	\$0	\$19	\$0	\$7	each		
b) Over 3 HP; Over 100,000 Btu/h (29.3 kW)	\$0	\$32	\$22		68%	\$0	\$32	\$0	\$10	each		
<u>Air Handlers</u>												
8 For each air-handling units to and including 10,000 cubic feet per minute (CFM), including ducts attached thereto.	\$0	\$13	\$9		65%	\$0	\$13	\$0	\$5	each		
9 For each air-handling unit over 10,000 CFM	\$0	\$27	\$15		55%	\$0	\$27	\$0	\$12	each		
<u>Evaporative Coolers</u>												
10 For each evaporative cooler other than portable type	\$0	\$13	\$9		65%	\$0	\$13	\$0	\$5	each		
<u>Ventilation and Exhaust</u>												
11 For each ventilation fan connected to a single duct	\$0	\$8	\$6		75%	\$0	\$8	\$0	\$2	each		
12 For each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit	\$0	\$13	\$9		65%	\$0	\$13	\$0	\$5	each		
13 For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood.	\$0	\$13	\$9		65%	\$0	\$13	\$0	\$5	each		

City of Hemet

BEFORE AND AFTER ILLUSTRATION - BUILDING FEES

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Activity Description	Cost of Service		Current Fee		Current Cost Recovery		Proposed Fee		Fee Change		Charge Basis	Note
	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection		
<b><u>Incinerators</u></b>												
14 For the installation or relocation of each domestic-type incinerator	\$0	\$27		\$15		55%	\$0	\$27	\$0	\$12	each	
15 For the installation or relocation of each commercial of industrial-type incinerator	\$0	\$80		\$60		75%	\$0	\$80	\$0	\$20	each	
<b><u>Miscellaneous</u></b>												
16 For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which other fee is listed in the table.	\$0	\$13		\$9		65%	\$0	\$13	\$0	\$5	each	

City of Hemet

BEFORE AND AFTER ILLUSTRATION - BUILDING FEES

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Activity Description	Cost of Service		Current Fee		Current Cost Recovery		Proposed Fee		Fee Change		Charge Basis	Note
	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection	Plan Review	Permit Inspection		
<b>STAND ALONE PERMIT FEES</b>												
<u>Gas Connection / Release Prior To Final</u>												
1 Gas Connection Prior To Final	\$0	\$240		\$215		89%	\$0	\$240	\$0	\$25		
2 Gas Release Prior To Final W/Elec Release	\$0	\$320		\$186		58%	\$0	\$320	\$0	\$134		
<b>ALL OTHER PERMIT FEES</b>												
<u>Fixtures and Vents</u>												
3 For each plumbing fixture or trap or set of fixtures on one trap (including water, drainage piping and backflow protection thereof)	\$0	\$13		\$8		60%	\$0	\$13	\$0	\$5	each	
4 For repair or alteration of drainage or vent piping	\$0	\$5		\$4		74%	\$0	\$5	\$0	\$1	each	
<u>Sewers, Disposal Systems and Interceptors</u>												
5 For each residential building sewer and each trailer park sewer	\$0	\$40		\$20		50%	\$0	\$40	\$0	\$20	each	
6 For each cesspool	\$0	\$40		\$30		75%	\$0	\$40	\$0	\$10	each	
7 For each private sewage disposal system, ex: septic tank	\$0	\$80		\$60		75%	\$0	\$80	\$0	\$20	each	
8 For each industrial waste pretreatment interceptor, including its trap and vent, excepting kitchen-type grease interceptors functioning as fixture traps	\$0	\$40		\$16		40%	\$0	\$40	\$0	\$24	each	
9 Rainwater systems - per drain (inside building)	\$0	\$13		\$8		60%	\$0	\$13	\$0	\$5	each	
<u>Water Piping and Water Heaters</u>												
10 For installation, alteration, or repair of water piping or water-treating equipment, or both	\$0	\$5		\$4		74%	\$0	\$5	\$0	\$1	each	
11 For each water heater including vent	\$0	\$19		\$12		64%	\$0	\$19	\$0	\$7	each	
<u>Gas Piping Systems</u>												
12 Gas Piping: 1-4 Outlets	\$0	\$5		\$4		74%	\$0	\$5	\$0	\$1	each	
13 Gas Piping: 5 Or More, Per Outlet	\$0	\$3		\$1		37%	\$0	\$3	\$0	\$2	each	
<u>Lawn Sprinklers, Vacuum Breakers and Backflow Protection Devices</u>												
14 For each lawn sprinkler system on any one meter, including backflow protection devices thereof	\$0	\$19		\$12		64%	\$0	\$19	\$0	\$7	each	
15 For each backflow-protection device 2 inches and smaller	\$0	\$19		\$10		53%	\$0	\$19	\$0	\$9	each	
16 For each backflow-protection device over 2 inches	\$0	\$40		\$20		50%	\$0	\$40	\$0	\$20	each	
<u>Miscellaneous</u>												
17 For each appliance or piece of equipment regulated by the Plumbing Code but not classed in other appliance categories, or for which no other fee is listed in this code.	\$0	\$19		\$15		78%	\$0	\$19	\$0	\$4	each	

# City of Hemet

## BEFORE AND AFTER ILLUSTRATION - FIRE PREVENTION FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Charge Basis	Note
1 Permit Processing Fee	\$28	\$67	\$67	per permit	
<b>FIRE SPECIFIC ITEMS</b>					
2 Water Based Fire Protection Systems (1)					
a) Fire Sprinkler Commercial/Multi Family/Other - New System					
i) Plan Review (up to 100 heads)		\$400	\$400	per installation	
ii) Inspection (up to 100 heads)		\$480	\$480	per installation	
b) Fire Sprinkler Commercial/Multi Family/Other - Alteration					
i) Plan Review (up to 25 heads)		\$200	\$200	per installation	
ii) Inspection (up to 25 heads)		\$240	\$240	per installation	
c) Fire Sprinkler, Per additional head - New or Alteration					
i) Plan Review		\$2	\$2	per head	
ii) Inspection		\$2	\$2	per head	
d) Fire Sprinkler Single Family/Duplex - New System					
i) Plan Review		\$320	\$320	per installation	
ii) Inspection		\$480	\$480	per installation	
e) Fire Sprinkler Single Family/Duplex - Alteration of Existing System					
i) Plan Review		\$120	\$120	per installation	
ii) Inspection		\$240	\$240	per installation	
f) Standpipe					
i) Plan Review (per standpipe system)		\$320	\$320	per system	
ii) Inspection (per standpipe system)		\$640	\$640	per system	
g) Fire Protection Underground System					
i) Plan Review		\$480	\$480	each	
ii) Inspection		\$640	\$640	each	
h) Fire Pump					
i) Plan Review		\$320	\$320	each	
ii) Inspection		\$320	\$320	each	
i) Per Additional Sprinkler Riser or Hydrant					
i) Plan Review		\$160	\$160	each	
ii) Inspection		\$320	\$320	each	

# City of Hemet

## BEFORE AND AFTER ILLUSTRATION - FIRE PREVENTION FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Charge Basis	Note
3 Fire Alarm System (1):					
a) Fire Alarm - New System					
i) Plan Review (up to 25 devices)		\$280	\$280	per system	
ii) Inspection (up to 25 devices)		\$400	\$400	per system	
b) Fire Alarm - New System					
i) Plan Review (> 25 devices)		\$480	\$480	per system	
ii) Inspection (> 25 devices)		\$480	\$480	per system	
c) Fire Alarm - Alteration					
i) Plan Review (up to 5 devices)		\$160	\$160	per system	
ii) Inspection (up to 5 devices)		\$240	\$240	per system	
4 Alternative Automatic Extinguishing Systems (2):					
a) Dry, Wet, CO2, Halon, UL 300, Clean Agent, Spray Booth, Other					
i) Plan Review		\$240	\$240	per system	
ii) Inspection		\$360	\$360	per system	
5 Other Fire Construction Reviews and Inspections (2):					
a) LPG, Cryogenics, Compressed Gas, Medical Gas, Battery Storage Systems, Industrial					
i) Plan Review		\$400	\$400	per system	
ii) Inspection		\$480	\$480	per system	
b) Emergency Responder Radio Coverage					
i) Plan Review & Coordination Deposit (3)		\$480	\$480	per system	
ii) Inspection & Coordination Deposit (3)		\$960	\$960	per system	
c) Public School Access & Water Supply Plan Check (hourly) - Minimum 1 hour review deposit required (3)		\$160	\$160	per review	
d) Alternative Materials & Methods of Construction (hourly) - Minimum 1 hour review deposit required (3)		\$160	\$160	per review	
6 Hazardous Activities Installation/Removal Permits (4):					
a) Above Ground - Hazardous Materials Tank and/or Pipe Installation or Removal (1		\$640	\$640	per tank system	
b) Under Ground - Hazardous Materials Tank Installation, New System (1 tank)		\$640	\$640	per tank system	
c) Under Ground - Hazardous Materials Tank Removal (1 tank)		\$640	\$640	per tank system	
d) Under Ground - Hazardous Materials Tank Pipe Installation or Removal (per		\$640	\$640	per tank	
e) Above Ground Tank or Underground Tank installation or removal (per additional tank)		\$320	\$320	per tank	

# City of Hemet

## BEFORE AND AFTER ILLUSTRATION - FIRE PREVENTION FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Charge Basis	Note
7 Fire Code Verification:					
a) Operational permit Plan Review/Application Code Review and Presubmittal		\$80	\$80	per 1/2 hour	
b) Operational permit inspection (hourly) - Minimum 2 hour review deposit, additional		\$160	\$160	per hour	
c) Special Events or Temporary Use Events (hourly) - Minimum 2 hour review deposit,		\$160	\$160	per hour	
d) Inspection Outside of Normal Work Hours - Hourly Rate (7)		\$192	\$192	per hour	
8 Annual Inspection:					
a) Above Ground - Flammable / Combustible Liquid Tank and/or Pipe (>10,000 gallons)		\$640	\$640	per tank system	
b) Above Ground - Flammable / Combustible Liquid Tank and/or Pipe (<10,000		\$320	\$320	per tank system	
c) Underground Hazardous Materials Tank Inspection		\$600	\$600	per tank system	
d) CalARP Facility		\$480	\$480	per site	
9 California Fire Code Verification		\$160	\$160	per hour	
OTHER MISCELLANEOUS FEES					
10 Annual R-1/R-2 Occupancy Inspection (2):					
a) Base Fee (Per Building)		\$80	\$80	per building	
b) Per additional Unit Fee		\$5	\$5	per unit beyond 3	
11 High Rise Building		\$200	\$200	per floor	
12 Day Care Inspection					
a) Residential (Child / Elderly / Community) Less Than 26 (per hour)		\$160	\$160		
b) Residential (Child / Elderly / Community) 26 & Over (per hour)		\$160	\$160		
13 Detention Facilities		\$320	\$320		
14 Educational Facilities					
a) 1 - 250 Students		\$480	\$0		
b) 251 - 500 Students		\$800	\$0		
c) > 500 Students		\$1,600	\$0		
15 Fire Clearance Inspection (5):					
a) Less than 500 SqFt		\$120	\$120	per certificate	
b) 501 - 1,000 SqFt		\$160	\$160	per certificate	
c) 1,001 - 3,000 SqFt		\$240	\$240	per certificate	
d) Greater than 3,000 SqFt		\$440	\$440	per certificate	

# City of Hemet

## BEFORE AND AFTER ILLUSTRATION - FIRE PREVENTION FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Charge Basis	Note
16 Research		\$80	\$80	per half-hour	
17 Re-Inspection Fee		\$160	\$160	per hour	
18 Service Required in Excess of Standard. Applies to all fees listed in schedule. See footnote (6)		\$160	\$160	per hour	
19 Supplemental Plan Check Fee (per hour for more than two reviews)		\$160	\$160	per hour	
20 Certificate of Occupancy					
a) Temporary Certificate of Occupancy		\$120	\$120	each	
b) Certificate of Occupancy		\$120	\$120	each	
21 Change of Use Inspection					
a) Change of Use - 5,000 SF or Less		\$120	\$120	each	
b) Change of Use - Greater than 5,000 SF		\$240	\$240	each	
22 New Construction Plan Check (8):					
a) A - Assembly		\$400	\$400	each	
b) B, I, M - Business, Institutional, Mercantile		\$320	\$320	each	
c) F, S, H - Factory, Storage, Hazardous		\$400	\$400	each	
d) All Tenant Improvements		\$240	\$240	each	
e) U - Utility Structures and Buildings		\$160	\$160	each	
23 Technology Fee (percent of permit fee)		\$0	5%	% of fee	
24 Work Without a Permit			2x applicable fee		
25 Special Request for Fire Department Personnel Services					
a) Fire Prevention Personnel and Contract Support		\$160	\$160	per person; per hr.	
b) Fire Operations Staff		overtime rate by rank	overtime rate by rank	per person; per hr.	
26 Fees for Services Not Listed in this Fee Schedule		\$160	\$160	per person; per hr.	

# City of Hemet

## BEFORE AND AFTER ILLUSTRATION - FIRE PREVENTION FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Charge Basis	Note
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- (1) Fee includes up to two plan checks or three inspections. Additional costs to be recovered at staff hourly rate.
- (2) Fee includes up to two plan checks or two inspections. Additional costs to be recovered at staff hourly rate.
- (3) Actual costs - may also be charged by actual costs using the fully burdened hourly rates plus any outside consultant costs if applicable.  
Review time exceeding initial hours assumed for establishing deposit is billed at hourly rate.
- (4) Fee includes plan check and up to two inspections. Additional costs to be recovered at staff hourly rate.
- (5) Fee includes research and up to two inspections. Additional costs to be recovered at staff hourly rate.
- (6) Each fee listed in this schedule is based on the estimated number of hours required to perform a standard service request.  
The standard number of hours estimated can be calculated by dividing the fee amount by \$160, the Division's fully-burdened hourly rate.  
For example, a fee amount of \$320 assumes roughly 2.00 hours will be required to perform a standard request for the fee related service.  
Review and inspection efforts that exceed the standard number of hours used to calculate the fee by more than one hour will be billed hourly for any time spent in excess of the standard hours built into the fee.
- (7) Inspection outside normal work hours will require hourly fees in addition to other required fees.
- (8) Planning submittals for fire review and related correspondence, meetings, etc. may be charged for at hourly rate during the construction plan review.

# City of Hemet

## BEFORE AND AFTER ILLUSTRATION - PLANNING FEES

Activity Description	Current Minimum Fee	Current Deposit	Cost of Service	Proposed Minimum Fee	Proposed Deposit	Charge Basis	Note
<b>Agreement</b>							
1 Density bonus Agreement	\$2,884		\$3,209	\$3,209			[a]
2 Development Agreement							
a) Agreement		\$20,000	\$2,799		\$20,000	Deposit	[a]
b) Agreement Amendment		\$10,000	\$1,866		\$10,000	Deposit	[a]
<b>Application</b>							
3 SDR Modification - Minor (CDDR)	\$960		\$2,279	\$2,279			
4 Administrative Adjustment (Zoning standards)	\$390		\$866	\$866			
5 Administrative Use							
a) Permit (CDDR)	\$3,058		\$3,948	\$3,948			
b) Permit Modification	\$697		\$1,967	\$1,967			
6 Adult Business Permit	\$6,100		\$7,794	\$7,794			
7 Alcoholic Beverage Control Review - Finding of Public Convenience or Necessity (CDDR)	\$570		\$1,976	\$1,976			
8 Annexation		\$10,000			\$10,000	Deposit	[b]
9 Appeals							
a) Community Development Director Decision	\$582		\$1,386	\$1,386			
b) Planning Commission Decision	\$951		\$1,386	\$1,386			
10 Certificate of Compliance (Not Including Lot Line Adjustment)	\$633		\$793	\$793			
11 Conditional Use Permit (CUP)							
a) Major	\$5,971		\$8,363	\$8,363			
b) Minor	\$2,218		\$5,962	\$5,962			
c) Modification	\$1,782		\$5,379	\$5,379			

# City of Hemet

## BEFORE AND AFTER ILLUSTRATION - PLANNING FEES

Activity Description	Current Minimum Fee	Current Deposit	Cost of Service	Proposed Minimum Fee	Proposed Deposit	Charge Basis	Note
12 Conditions of Approval - Amendment	\$1,069		\$3,239	\$3,239			
13 Conversion from Senior Housing Permit- (PC)	\$6,130		\$7,506	\$7,506			
14 Conversion to Condominiums	\$5,767		\$7,297	\$7,297			
15 Determination of Use (CDDR)	\$389		\$448	\$448			
16 Downtown Project Review							
a) Major - PC	\$2,698		\$3,043	\$3,043			
b) Minor - CDDR	\$664		\$1,213	\$1,213			
17 Extension of Time - Community Development Director Review	\$805		\$2,106	\$2,106			
18 Extension of Time - Planning Commission Review	\$1,855		\$3,319	\$3,319			
19 General Plan Amendment (GPA)							
a) Text/Policy Change - Major		\$10,000	\$1,493		\$10,000	Deposit	[c]
b) Text/Policy Change - Minor	\$3,617		\$4,175	\$4,175			
c) Land Use or Circulation Map Change		\$8,000	\$747		\$8,000	Deposit	[d]
20 Habitat Acquisition and Negotiation Strategy (HANS) Application Review	\$1,593		\$1,733	\$1,733			
21 Lot Line Adjustment	\$1,010		\$1,693	\$1,693			
22 Mobile Home Park Conversion	\$7,600		\$8,845	\$8,845			
23 Model Home Complex/Sales Office: Model Home Plan Complex	\$1,827		\$2,376	\$2,376			
24 Parcel Map Waiver	\$2,497		\$3,382	\$3,382			
25 Planned Community Development (PCD)		\$15,000	\$1,866		\$15,000	Deposit	
26 Planned Community Development (PCD) Amendment		\$5,000	\$1,493		\$5,000	Deposit	

# City of Hemet

## BEFORE AND AFTER ILLUSTRATION - PLANNING FEES

Activity Description	Current Minimum Fee	Current Deposit	Cost of Service	Proposed Minimum Fee	Proposed Deposit	Charge Basis	Note
27 Planned Unit Development (PUD)		\$10,000	\$1,866		\$10,000	Deposit	
28 Planned Unit Development (PUD) Amendment		\$5,000	\$933		\$5,000	Deposit	
29 Preliminary Application Review - conceptual	\$846		\$1,407	\$1,407			
30 SDR Modification - Major (PC)							
a) Major (PC)	\$2,162		\$3,106	\$3,106			
b) Minor	\$960		\$1,379	\$1,379			
31 Sign Program							
a) Minor Amendment (CDDR)	\$330		\$733	\$733			
b) Major Amendment (PC)	\$902		\$1,466	\$1,466			
32 Site Development Review (SDR)							
a) Minor - CDDR	\$2,805		\$6,579	\$6,579			
b) Major- Commercial/industrial (PC)	\$4,799		\$9,693	\$9,693		Base Fee Plus \$15.00 per acre	
c) Auto Center Review	\$3,340		\$4,093	\$4,093			
33 Site Development Review Major- residential (PC)	\$5,386		\$9,693	\$9,693		Base Fee Plus \$10.00 per unit	
34 Small Group Home Permit	\$875		\$1,244	\$1,244			
35 Specific Plan		\$20,000	varies		\$20,000	Deposit	[c]
36 Specific Plan Amendment		\$10,000	varies		\$10,000	Deposit	[c]
37 Sphere Of Influence Amendment		\$15,000	varies		\$15,000	Deposit	[c]
38 Subdivision							
a) Reversion to acreage/lot merger	\$2,038		\$4,119	\$4,119			
b) Amended Final Map	\$2,428		\$4,369	\$4,369			

# City of Hemet

## BEFORE AND AFTER ILLUSTRATION - PLANNING FEES

Activity Description	Current Minimum Fee	Current Deposit	Cost of Service	Proposed Minimum Fee	Proposed Deposit	Charge Basis	Note
39 Substantial Conformance Determination (Subdivision, SDR,CUP) (CDDR)	\$829		\$4,585	\$4,585			
40 Tentative Map Revision/Resubmittal	\$4,086		\$5,959	\$5,959			
41 Tentative Parcel Map							
a) Commercial/Industrial	\$4,796		\$7,145	\$7,145			
b) Residential	\$3,753		\$6,072	\$6,072			
42 Tentative Tract Map							
a) Commercial/Industrial	\$6,861		\$10,271	\$10,271		Base Fee + \$25/lot	
b) Condominium or Conveyance	\$5,951		\$8,764	\$8,764		Base Fee + \$15/acre	
c) Residential	\$7,805		\$10,884	\$10,884		Base Fee + \$15/lot	
43 Variance (Major)	\$2,256		\$3,812	\$3,812			
44 Vesting Tentative Tract Map		\$15,000	\$2,240			Actual Cost @ FBHR	[c]
45 Zone Change - map designation	\$4,429		\$7,677	\$7,677		Plus GIS mapping fee	[e]
46 Zoning							
a) Planning Letter- basic	\$161		\$260	\$260			
b) Zoning Ordinance Amendment		\$3,000			\$3,000	Deposit	[c]
<b>Direct Cost</b>							
47 Public Hearing Notice	\$33 plus \$75 for add		\$303	\$300			
<b>Permit</b>							
48 Home Occupation Permit	\$43		\$87	\$87			
49 Homemade Food Operator							
a) Permit	\$101		\$202	\$202			
b) Annual Renewal	\$43		\$87	\$87			

# City of Hemet

## BEFORE AND AFTER ILLUSTRATION - PLANNING FEES

Activity Description	Current Minimum Fee	Current Deposit	Cost of Service	Proposed Minimum Fee	Proposed Deposit	Charge Basis	Note
50 Sign Permit Review	\$86		\$173	\$173			
51 Temporary Sign/Banner Permit	\$43		\$87	\$87			
52 Temporary Use Permit							
a) Permit	\$139		\$347	\$347		Plus cost for inspections, if needed	
b) Permit for Non-Profit			\$347			Council Determination for no cost recovery for processing	
<b>Professional Services</b>							
53 City Attorney Review/Meeting Time		FBHR	\$87		FBHR	Deposit	
54 Planning Division Hourly Rate for other services		Actual Cost			Actual Cost	Deposit	[c]
55 Planning Research Fee		Actual Cost			Actual Cost	Deposit	[c]
56 Public Hearing Notice - mailed notice	\$66		\$347	\$347		Plus postage costs	
<b>Review</b>							
57 Airport Compatibility Study Review	\$842		\$910	\$910			
58 Airport Influence Area Review	\$229		\$347	\$347			
<b>Technical Review</b>							
59 GIS - Mapping Fee	\$105		\$187	\$187		Base Fee + \$10/acre	
60 Mitigation Monitoring		\$2,000			\$2,000	Deposit	[c]
61 Technical Study review	Actual Cost					Deposit for FBHR - 1 hour minimum	

# City of Hemet

## BEFORE AND AFTER ILLUSTRATION - PLANNING FEES

Activity Description	Current Minimum Fee	Current Deposit	Cost of Service	Proposed Minimum Fee	Proposed Deposit	Charge Basis	Note
62 CEQA							
a) Categorical Exemption	\$229		\$260	\$260			
b) Environmental Impact Report		\$20,000	\$7,797		\$20,000	Deposit	[f]
c) Initial Study w/Mitigated Negative Declaration		\$5,000	\$5,198		\$5,000	Deposit	[f]
d) Initial Study w/Negative Declaration		\$2,000	\$5,198		\$2,000	Deposit	[f]
63 Credit Card Transaction Processing Fee	n/a	n/a	3%	3%		% of fees paid by credit card	
64 Building Plan Check	n/a	n/a	\$87	\$87			
65 Planning Final Inspection	n/a	n/a	\$347	\$347			
66 Sidewalk Vendor Permit	n/a	n/a	\$347	\$347			
67 Food Truck Permit	n/a	n/a	\$347	\$347			
68 Commercial Cannabis / Hemp Permit	n/a	n/a	\$347	\$347			
69 Special Events Permit	n/a	n/a	\$173	\$173			
70 Fees for Services Not Listed in this Fee Schedule							
a) In-house Planning personnel	n/a	n/a	\$173	\$173		per person; per hr.	
b) Contract Service Support				Actual Cost		passthrough of actual cost	

[a] Plus city attorney costs at fully burdened hourly rate.

[b] Full cost deposit for staff time + deposit for city attorney time (minimum \$10,000.00 + gis mapping fee).

[c] Actual cost at fully burdened hourly rate.

[d] Deposit for full cost plus gis mapping fee.

[e] Plus GIS mapping fee.

[f] Full cost deposit + staff time deposit at 20% of contract amount + deposit for city attorney time.

# City of Hemet

## BEFORE AND AFTER ILLUSTRATION - CURRENT ENGINEERING FEES

Activity Description	Minimum Fee	Deposit	Charge Basis	Note
<b>Plan Checking</b>				
Grading				
1 Clear & Grub - Stockpile - Mass - Rough				
a) Single Family Home - 1 Acre Or Less	\$572			3 Reviews Maximum
b) Residential Subdivisions		4% of costs		Initial Deposit of 4% of grading construction costs with FBHR plus Outside Costs
c) Commercial Sites		4% of costs		Initial Deposit of 4% of grading construction costs with FBHR plus Outside Costs
2 Precise Grading				
a) Single Family Home - 1 Acre Or Less (First Lot)	\$1,052			
b) SFR - Each Additional Lot	\$361			
c) Commercial Sites		4% of costs		Initial Deposit of 4% of grading construction costs with FBHR plus Outside Costs
3 Erosion & Sediment Control Plans				
a) Base Fee	\$756			per sheet
b) SWPPP	\$511			per sheet
4 Grading Permit Issuance				
a) Review Submitted Documentation	\$239			
b) Issuance	\$81			
5 Research Previous Permit Documentation				
a) Research Previous Permit Documentation	\$193			
b) Review Submitted Documentation	\$307			
c) Issuance	\$142			
6 4th & Subsequent Review	\$292			per sheet
7 Grading Plan Revision	\$572			per sheet
8 Traffic Control Plans	\$108			per sheet
9 Encroachment Permit	\$210			
10 Import/Export Fee	\$0.35			per CY

# City of Hemet

## BEFORE AND AFTER ILLUSTRATION - CURRENT ENGINEERING FEES

Activity Description	Minimum Fee	Deposit	Charge Basis	Note
Public/Private Improvements				
11 Improvement Plans Review		4% of costs	Initial Deposit of 4% of construction costs with FBHR plus Outside Costs	
12 Permit Issuance - On/Off-Site Improvements	\$292			
13 Traffic Control Plans	\$164		per sheet	
14 4th & Subsequent Review	\$292		per sheet	
15 Improvement Plan Revision	\$572		per sheet	
16 Encroachment Permit	\$210			
17 Plans Storage/Scanning	\$3		per sheet	
Mapping				
18 Easements				
a) Dedication/Quitclaim				
i) Review 1 and 2, Research, Process Docs, & Staff Report	\$791			
b) Vacation				
i) Review 1 and 2, Research, Process Docs, & Staff Report	\$1,354			
19 Street Vacation				
a) Summary				
i) Review 1 and 2, Research, Process Docs, & Staff Report	\$2,887			
b) Detailed				
i) Review 1 and 2, Research, Process Docs, & Staff Report	\$4,664			
20 Parcel Maps				
a) Up To 4 Parcels	\$4,265		3 reviews	
b) More Than 4 Parcels (Commercial)	\$6,504		3 reviews	
c) Parcel Map Waiver	\$2,781		3 reviews	
d) Reversion To Acreage	\$2,992		3 reviews	

# City of Hemet

## BEFORE AND AFTER ILLUSTRATION - CURRENT ENGINEERING FEES

Activity	Description	Minimum Fee	Deposit	Charge Basis	Note
21	Final Maps				
	a) Up To 25 Lots	\$8,899		3 reviews	
	b) More Than 25 Lots ---> Add 1 hr/Lot Above 25	\$445		3 reviews	
	c) Subdivision Agreement And Bonds Processing	\$1,544		3 reviews	
	d) Bond Replacement/Reduction	\$1,010		3 reviews	
22	Maps - 4th And Subsequent Review	\$465		per sheet	
23	Record Of Survey	\$2,478			
24	Amended Map	\$1,498			
25	Certificate Of Compliance	\$1,358			
26	Certificate Of Correction	\$1,148			
27	Centerline Ties Review	\$239			
28	LLMD Formation				
	a) Parcels 1 thru 10 w/ Engineers Report	\$3,050		Base Fee + per parcel fee of \$25	[a]
	b) Parcels 11 thru 150 w/Engineers Report	\$3,979		Base fee + per parcel fee of \$20	[a]
	c) Parcels 151 thru 400 w/Engineers Report	\$4,911		Base fee + per parcel fee of \$10	[a]
	d) Parcels 401 + w/Engineers Report	\$5,842		Base fee + per parcel fee pf \$2.50	[a]
29	CFD (Public Safety) Formation		\$3,000	Contracted - Minimum deposit of \$3,000. Add'l costs will be based on project size and level of effort specific to the development	[a]
30	LLMD Processing				
	<b>Studies</b>				
31	Traffic Impact Analysis	\$604			

# City of Hemet

## BEFORE AND AFTER ILLUSTRATION - CURRENT ENGINEERING FEES

Activity Description	Minimum Fee	Deposit	Charge Basis	Note
32 FEMA				
a) Conditional Letter Of Map Revision (CLOMR)	\$2,286			
b) Letter Of Map Revision (LOMR)	\$572			
c) Letter Of Map Amendment (LOMA)	\$572			
d) Elevation Certificate	\$541			
e) Flood Zone Clearance Letter/FIRmette	\$330			
33 Hydrology And Hydraulics				
a) 0 To 50 Acres	3rd Party/City FBHR			
b) 50 To 100 Acres	3rd Party/City FBHR			
c) More Than 100 Acres	3rd Party/City FBHR		Each additional acre over 100	
d) Preliminary (WQMP)	3rd Party/City FBHR			
e) Final (WQMP)	3rd Party/City FBHR			
<b>Inspection</b>				
Grading				
34 Precise Grading				
a) Clear & Grub - Stockpile - Mass - Rough		4% of costs	Initial Deposit of 4% of construction costs with FBHR plus Outside Costs	
b) Single Family Home - 1 Acre Or Less	\$242			
c) Subdivision Lots	\$546		Up to 4 parcels	
d) Additional Lot	\$242			
e) Commercial Sites		4% of costs	Initial Deposit of 4% of construction costs with FBHR plus Outside Costs	
35 Erosion And Sediment Control Facilities		4% of costs	Initial Deposit of 4% of construction costs with FBHR plus Outside Costs	
36 Special Inspection	\$118		per hour	
Public/Private Improvements				

# City of Hemet

## BEFORE AND AFTER ILLUSTRATION - CURRENT ENGINEERING FEES

Activity Description	Minimum Fee	Deposit	Charge Basis	Note
37 Improvements Inspection		4% of costs	Initial Deposit of 4% of construction costs with FBHR plus Outside Costs	
38 Traffic Control Inspection		4% of costs	Initial Deposit of 4% of construction costs with FBHR plus Outside Costs	
39 Storm Water Pollution Prevention Plan (SWPPP) Inspection		4% of costs	Initial Deposit of 4% of construction costs with FBHR plus Outside Costs	
40 Water Quality Mgmt. Plan (WQMP) Facilities Inspection		per proposal	Initial Deposit of 4% of construction costs with FBHR plus Outside Costs	
41 WQMP - Annual Inspection Per Site		4% of costs	Initial Deposit of 4% of construction costs with FBHR plus Outside Costs	
<b>Permits</b>				
Encroachment Permit	\$129			
42 Driveways				
a) Residential	\$336			
b) Commercial	\$539			
c) Second Approach	\$336			
43 Curb Core	\$238		Max. 2 per lot	
44 Block Party	\$214			
45 Excavation				
a) Crossing	\$284			
b) Parallel		4% of costs	Initial Deposit of 4% of construction costs with FBHR plus Outside Costs	
46 Transportation Permit				
a) Single Trip	\$127		per Caltrans	
b) Annual	\$201		per Caltrans	
c) Multi-Trip	\$201		per Caltrans	
47 Documents/Plans Research	\$111		per hour, 2 hr min	

[a] Contracted.

# City of Hemet

## BEFORE AND AFTER ILLUSTRATION - PROPOSED ENGINEERING FEES

Activity Description	Fee	Charge Basis	Note
<b>Land Subdivision</b>			
<b>1 Parcel Map:</b>			
a) Final Parcel Map (up to 3 reviews)			
i) Initial Sheet	\$3,740		
ii) Each Additional Sheet	\$1,122		
b) Final Parcel Map - Amendment			
i) Initial Sheet	\$2,712		
ii) Each Additional Sheet	\$748		
c) Substantial Conformance Review			
i) Initial Sheet	\$2,244		
ii) Each Additional Sheet	\$748		
<hr/>			
<b>2 Tract Map: (up to 3 reviews)</b>			
a) Final Tract Map			
i) Initial Sheet	\$4,862		
ii) Each Additional Sheet	\$1,496		
b) Final Tract Map - Amendment			
i) Initial Sheet	\$2,899		
ii) Each Additional Sheet	\$842		
c) Substantial Conformance Review			
i) Initial Sheet	\$2,618		
ii) Each Additional Sheet	\$1,122		
<hr/>			
<b>3 Reversion to Acreage: (up to 3 reviews)</b>			
a) Initial Sheet	\$3,740		
b) Each Additional Sheet	\$748		
<hr/>			
<b>4 Lot Line Adjustment/Parcel Merger (up to 3 reviews)</b>			
a) Lot Line Adjustment	\$2,244		
b) Parcel Merger	\$2,244		
<hr/>			
<b>5 Street Dedication/Vacation</b>			
a) Summary	\$5,236		
b) Detailed	\$6,919		

# City of Hemet

## BEFORE AND AFTER ILLUSTRATION - PROPOSED ENGINEERING FEES

Activity Description	Fee	Charge Basis	Note
<b>6 Land Survey (up to 3 reviews)</b>			
a) Record of Survey	\$3,740		
b) Certificate of Correction	\$1,496		
<hr/>			
<b>Grading / Project Improvements</b>			
<b>7 Plan Review (First 3 Reviews):</b>			
a) Mass Grading / Stockpile			
i) Initial Sheet	\$561		
ii) Each Additional Sheet	\$187		
iii) Revisions - Initial Sheet	\$94		
iv) Revisions - Each Additional Sheet	\$94		
b) Rough Grading			
i) Initial Sheet	\$1,543		
ii) Each Additional Sheet	\$842		
iii) Revisions - Initial Sheet	\$1,309		
iv) Revisions - Each Additional Sheet	\$935		
c) Precise Grading - Commercial			
i) Initial Sheet	\$1,683		
ii) Each Additional Sheet	\$1,309		
iii) Revisions - Initial Sheet	\$1,122		
iv) Revisions - Each Additional Sheet	\$935		
d) Precise Grading - Tract Homes			
i) Initial Sheet	\$1,216		
ii) Each Additional Sheet	\$374		
iii) Revisions - Initial Sheet	\$655		
iv) Revisions - Each Additional Sheet	\$234		
e) Precise Grading			
i) Precise Grading - Infill Home	\$935		
ii) Precise Grading - Custom Home	\$1,122		
<hr/>			
f) PM 10 (Fugitive Dust Control)			
i) PM 10 Packet	\$468		
ii) PM 10 Full Size Plan	\$748		
iii) Revisions - Packet	\$374		
iv) Revisions - Full Size Plan	\$281		

# City of Hemet

## BEFORE AND AFTER ILLUSTRATION - PROPOSED ENGINEERING FEES

Activity Description	Fee	Charge Basis	Note
g) Street Improvements			
i) Initial Sheet	\$1,683		
ii) Each Additional Sheet	\$748		
iii) Revisions - Initial Sheet	\$1,122		
iv) Revisions - Each Additional Sheet	\$561		
h) Storm Drain			
i) Initial Sheet	\$1,683		
ii) Each Additional Sheet	\$748		
iii) Revisions - Initial Sheet	\$1,122		
iv) Revisions - Each Additional Sheet	\$561		
i) Signing and Striping			
i) Initial Sheet	\$1,496		
ii) Each Additional Sheet	\$748		
iii) Revisions - Initial Sheet	\$1,309		
iv) Revisions - Each Additional Sheet	\$748		
j) Traffic Signal			
i) Initial Sheet	\$2,244		
ii) Each Additional Sheet	\$1,122		
iii) Revisions - Initial Sheet	\$935		
iv) Revisions - Each Additional Sheet	\$561		
k) Sidewalk (when submitted separately from grading plan)			
i) Initial Sheet	\$561		
ii) Each Additional Sheet	\$281		
iii) Revisions - Initial Sheet	\$748		
iv) Revisions - Each Additional Sheet	\$374		
l) Traffic Control Plan			
	\$561		
m) Record Drawings Review			
i) Initial Sheet	\$935		
ii) Each Additional Sheet	\$187		

# City of Hemet

## BEFORE AND AFTER ILLUSTRATION - PROPOSED ENGINEERING FEES

Activity Description	Fee	Charge Basis	Note
n) Hydrology Report	\$2,244		
i) Revisions	\$935		
<hr/>			
o) Traffic Study	\$2,244		
<hr/>			
p) Traffic Letter	\$374		
<hr/>			
q) Water Quality Mgmt. Plan Report (WQMP)	\$2,244		
i) Revisions	\$935		
<hr/>			
r) Stormwater Pollution Prevention Plan (SWPPP)	\$561		
i) Revisions	\$187		
<hr/>			
s) Sewer and Water - Onsite or Offsite			
i) Initial Sheet	\$187		
ii) Each Additional Sheet	\$94		
iii) Revisions - Initial Sheet	\$94		
iv) Revisions - Each Additional Sheet	\$94		
<hr/>			
8 Plan Review (per review>3 Reviews)	\$187		
<hr/>			
9 Expedited Plan Review Fee	1.5x fee		[a]
<hr/>			
10 Easements			
a) Dedication/Quitclaim	\$2,618		
b) Vacation	\$3,366		
<hr/>			
11 Centerline Ties Review	\$1,496		
<hr/>			
12 Special Financing District Formation (LMD, CFD, Etc.)	\$20,000	Deposit	[b]
<hr/>			

# City of Hemet

## BEFORE AND AFTER ILLUSTRATION - PROPOSED ENGINEERING FEES

Activity Description	Fee	Charge Basis	Note
<b>13 Permit Inspection (per permit)</b>			
a) Mass Grading / Stockpile			
i) Per 1,000 CY	\$139		
b) Rough Grading			
i) First 3 Acres	\$693		
ii) Each Additional Acre	\$104		
c) Precise Grading			
i) Single Family Infill Lot	\$416		
ii) Single Family Custom Home Lot	\$554		
iii) Tract Home (per lot)	\$277		
iv) All Others			
a) Without Rough Grading			
i) First 3 Acres	\$693		
ii) Each Additional Acre	\$139		
b) Subsequent to Rough Grading			
i) First 3 Acres	\$416		
ii) Each Additional Acre	\$69		
d) Sewer and Water - Private On Site	\$208		
e) All Other (Including Public Improvements and Private Street Improvements)			
i) Engineer's Estimate - for first \$250,000			
a) Minimum Fee	\$1,108		
b) Percent of Engineer's Estimate	6%		
ii) Engineer's Estimate - for next \$250,000			
a) Base Fee	\$11,358		
b) plus, Percent of Engineer's Estimate > \$250,000	3%		
iii) Engineer's Estimate - for amount exceeding \$500,000			
a) Base Fee	\$18,561		
b) plus, Percent of Engineer's Estimate > \$500,000	2%		

# City of Hemet

## BEFORE AND AFTER ILLUSTRATION - PROPOSED ENGINEERING FEES

Activity Description	Fee	Charge Basis	Note
f) PM10 (per year)			
i) Single Family Infill Lot <10,000 Sq Ft	\$554		[c]
ii) > 10,000 Sq Ft - < 10 Acres	\$1,662		[c] , [d]
iii) 10 - 50 Acres	\$2,493		[c] , [d]
iv) 51 - 200 Acres	\$3,324		[c] , [d]
v) > 200 Acres	\$4,155		[c] , [d]
<b>14 Encroachment Permits</b>			
a) Minor Encroachment Work Inspection	\$346		
b) Street Improvements - Off-Site			
i) Up to 500 LF	\$547		[e]
ii) 500 - 1,000 LF	\$820		[e] , [f]
iii) Each Additional 1,000 LF	\$547		[e] , [f]
c) Storm Drain Line			
i) Up to 500 LF	\$1,093		
ii) 500 - 1,000 LF	\$1,913		[f]
iii) Each Additional 1,000 LF	\$820		[f]
d) Storm Drain Inlet/Outlet Structures			
i) Up to 5	\$547		
ii) Each Additional	\$137		
e) Off-site Signing and Striping			
i) Up to 500 LF	\$547		[g]
ii) 500 - 1,000 LF	\$1,093		[f] , [g]
iii) Each Additional 1,000 LF	\$205		[f] , [g]
f) Traffic Signal	\$2,186		
g) Bond Reduction Request	\$1,571		
h) Final Inspection/Acceptance			
i) Single Family Lot <10,000 Sq Ft	\$137		[h]
ii) > 10,000 Sq Ft - < 2 Acres	\$410		[i]
ii) > 2 Acres - < 10 Acres	\$547		[i]
iii) > 10 - < 50 Acres	\$820		[i]
iv) > 50 - 200 Acres	\$1,093		[i]
v) > 200 Acres	\$1,366		[i]

# City of Hemet

## BEFORE AND AFTER ILLUSTRATION - PROPOSED ENGINEERING FEES

Activity Description	Fee	Charge Basis	Note
i) Traffic Control			
i) Up to Two Consecutive Days	\$171		[j]
ii) Three - Five Consecutive Days	\$410		
iii) Each Additional Consecutive Day (Up to 10 Days)	\$102		
iv) 11+ Days (Up to 60 Calendar Days Max)	\$1,366		
<hr/>			
j) Cut/Bore/Vault/Pot Hole	\$273		
<hr/>			
k) Driveway			
i) Residential	\$171		
ii) Commercial	\$547		
<hr/>			
l) Excavation / Trenching			
i) First 100 LF	\$410		
ii) Each Additional 100 LF	\$68		
<hr/>			
m) Sidewalk			
i) Up to 20 Lineal Feet	\$102		
ii) 20 - 100 Lineal Feet	\$137		
iii) Each Additional 100 Lineal Feet	\$137		
<hr/>			
n) Night Work (per night)	\$1,108		
<hr/>			
o) Excess Inspection / Missed Inspection / Re-Inspection / Re-Call Compliance Inspections	\$139		
<hr/>			
p) Stop Work Notice Release	\$416		
<hr/>			

# City of Hemet

## BEFORE AND AFTER ILLUSTRATION - PROPOSED ENGINEERING FEES

Activity Description	Fee	Charge Basis	Note
<b>15 Research/Administrative</b>			
a) Subdivision Improvement Agreement (SIA)	\$1,640		
b) SIA - Time Extension	\$957		
c) Assignment & Assumptions Agreement	\$1,776		
d) Flood Plain			
i) Research/FEMA App	\$410		
ii) Community Acknowledgement Form	\$205		
e) Bid Protest Review	\$1,093		
f) Misc Research (per request, per hour)	\$137		[k]
g) Misc Covenant Review & Approval	\$342		
h) CC&R Review (per request)	\$2,186		
i) Streetlight Application Review and Covenant	\$342		
<b>16 Reactivation of Permit</b>			
a) Reactivation of an Expired Minor Permit	\$137		[l]
b) Reactivation of an Expired Major Permit	\$273		[l]
<b>17 Technology Enhancement Fee (percent of permit fee)</b>	5%		
<b>18 Transportation Permits</b>			
a) Annual	\$90		
b) Single Event	\$16		
<b>19 Plan Review - Water and Sewer</b>			
a) Residential Tract - per 500 LF Water	\$94		
b) Residential Tract - per 500 LF Sewer	\$94		
<b>20 Fees for Services Not Listed in this Fee Schedule</b>	\$187	per person; per hr.	

# City of Hemet

## BEFORE AND AFTER ILLUSTRATION - PROPOSED ENGINEERING FEES

Activity Description	Fee	Charge Basis	Note
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- [a] Expedited Plan Review request is subject to City Engineer approval. It is dependent on staff availability and workload.
- [b] Deposit amount may be adjusted based on consultant estimate.
- [c] For PM10 annual permit.
- [d] Fee generally assumes one inspection per month. Additional inspections billed using re-inspection fee.
- [e] Includes, curb, gutter, and sidewalk. Excludes driveways.
- [f] Rounded up to nearest thousand feet.
- [g] Footage based on centerline street length.
- [h] Includes tract single family homes, does not include tract final.
- [i] Includes tract finals.
- [j] Permanent patching of pavement at same location will count as a subsequent consecutive day.
- [k] Estimate provided up front.
- [l] Assumes no changes to original permit.

# City of Hemet

## BEFORE AND AFTER ILLUSTRATION - PUBLIC WORKS - PUBLIC WATER UTILITY SERVICES FEES

Activity Description	Current Fee	Cost of Service (Max Fee)	Proposed Fee	Fee Change	Note
1 Utility account set up	\$7	\$36	\$36	\$29	
2 Shut Off Notice					
a) First Unit	\$31	\$79	\$50	\$19	
b) Each Additional Unit	\$7	\$11	\$10	\$3	
3 Delinquent Shut-Off/Reconnect					
a) Low Income					
i) During normal work hours	\$50	\$95	\$50	\$0	
ii) After normal work hours	\$125	\$224	\$125	\$0	
b) All Others					
i) During normal hours (Before 3pm)	\$73	\$79	\$75	\$2	
ii) After normal hours (After 3pm)	\$128	\$233	\$230	\$102	
4 Non-Sufficient Funds/Returned Check Fee					
a) First	\$25	\$36	\$25	\$0	[a]
b) Each Additional	\$35	\$36	\$35	\$0	[a]
5 Temporary Construction Water Meter					
a) Temporary Construction Water Meter	\$7, plus \$726 deposit	\$133	\$130, plus cost of water; \$1,200 deposit for meter and water		
b) Temporary Construction Water Meter and Backflow device with test	n/a	\$214	\$210, plus cost of water; \$2,200 deposit for meter and water		
c) Temporary Construction Meter Relocation	n/a	\$79	\$75		
d) Temporary Construction Meter and backflow Device with Test Relocation	n/a	\$214	\$210		
6 Temporary Service	\$52	\$53	\$53	\$1	
7 Water Turn-On/Turn-Off by Customer Request - Out of Schedule					
a) During normal work hours (Before 3pm)	\$24	\$121	\$50	\$26	
b) After normal work hours (After 3pm)	\$79	\$224	\$125	\$46	

# City of Hemet

## BEFORE AND AFTER ILLUSTRATION - PUBLIC WORKS - PUBLIC WATER UTILITY SERVICES FEES

Activity Description	Current Fee	Cost of Service (Max Fee)	Proposed Fee	Fee Change	Note
8 Illegal Reconnect					
a) Broken Lock	\$40	\$107	\$100	\$60	
b) Removal of Meter w/ plug	\$40	\$106	\$100	\$60	
c) Removal of Jumper	\$40	\$106	\$100	\$60	
9 Meter Purchase					
a) 5/8" x 3/4"	Current Price	Actual	Actual Cost		
b) 1"	Current Price	Actual	Actual Cost		
c) 2"	Current Price	Actual	Actual Cost		
d) Larger than 2"	Current Price	Actual	Actual Cost		
10 Backflow Testing Program - Annual Fees					
a) Backflow device inspection (new/replaced)	n/a	\$120	\$120		
b) Backflow Inspection and Test	n/a	\$195	\$195		
c) Backflow non-compliance test	n/a	\$255	\$255		
d) Backflow non-compliance shut-off	n/a	\$240	\$240		
11 Fire Flow Testing for New Fire Services	\$116	\$290	\$150	\$34	
12 Meter Testing					
a) 5/8" to 1"	\$43	\$104	\$100	\$57	
b) 1.5" or 2"	\$61	\$130	\$130	\$69	
c) Larger than 2"	n/a	\$130	\$130		
13 Collection Agency Processing	\$31	\$54	\$50	\$19	
14 Dye Test	n/a	\$165	\$160		
15 Fees for Services Not Listed in this Fee Schedule					
a) Maint Worker II	n/a	\$98	\$98		[b]
b) Water/Fin. - Cust Serv Rep	n/a	\$109	\$109		[b]
c) Water Quality/ conservat.	n/a	\$123	\$123		[b]
d) Backflow Cross-Connection	n/a	\$120	\$120		[b]
e) Water Customer Service Field	n/a	\$103	\$103		[b]

[a] California Civil Code Section 1719.

[b] Per person, per hour.

# City of Hemet

## BEFORE AND AFTER ILLUSTRATION - PUBLIC WORKS - MAINTENANCE FEES

Activity Description	Current Fee	Cost of Service (Max Fee)	Proposed Fee	Fee Change	Note
1 Banner Installation and Removal					
a) Banner (Across Street)		\$225	\$225	\$225	[a]
b) Pennants/Flag Banners (per pole)	\$190	\$241	\$190	\$190	[b]
2 Graffiti Removal					
a) Up to 250 SF	\$0	\$177	\$175	\$175	
b) Each Additional 100 SF	\$0	\$24	\$20	\$20	
3 Response and cleanup of sewer spills, spills affecting the storm drains, nuisance abatement, etc.	Actual Cost	varies	Actual Cost	Actual Cost	[c]
4 NPDES Ongoing Inspection Fee					
a) Industrial					
i) High Priority	\$0	\$251	\$250	\$250	[d]
ii) Medium Priority	\$0	\$251	\$250	\$250	[d]
b) Commercial					
i) High Priority	\$0	\$205	\$205	\$205	[d]
ii) Medium Priority	\$0	\$205	\$205	\$205	[d]
iii) Low Priority	\$0	\$177	\$175	\$175	[d]
c) Restaurant					
i) High Priority	\$0	\$205	\$205	\$205	[d]
ii) Medium Priority	\$0	\$205	\$205	\$205	[d]
iii) Low Priority	\$0	\$177	\$175	\$175	[d]
d) Re-inspections	\$0	\$177	\$175	\$175	[d]
e) Post Construction BMPs	\$0	\$284	\$280	\$280	[d]
5 Equipment Supplied by City	varies		See FEMA rate schedule	See FEMA rate schedule	[e]
6 Fees for Services Not Listed in this Fee Schedule			\$114		[f]

[a] Banner to be provided to City by fee payer.

[b] Fee amount per pole includes cost of materials.

[c] Actual cost including materials, equipment, and labor time billed at fully-burdened hourly rates.

[d] Per inspection.

[e] [fema.gov/assistance/public/schedule-equipment-rates](http://fema.gov/assistance/public/schedule-equipment-rates)

[f] Billed at fully-burdened hourly rate of staff providing services.

**City of Hemet**

**BEFORE AND AFTER ILLUSTRATION - CODE ENFORCEMENT FEES**

Activity Description	Current Fee	Cost of Service	Proposed Fee	Fee Change	Note
1 Foreclosure					
a) Registration	\$227	\$545	\$365	\$138	
b) Foreclosure Re-registration	\$82	\$204	\$140	\$58	
2 Garage Sale Permit	\$10	\$33	\$20	\$10	
3 Abandoned Vehicle Removal	\$62	\$170	\$120	\$58	
4 Code Enforcement Inspection (per hour)	varies	\$136	\$136		

# City of Hemet

## BEFORE AND AFTER ILLUSTRATION - POLICE FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Charge Basis	Note
1 DUI Accident Investigation	direct costs + staff FBHR	\$699	direct costs + staff FBHR	fbhr + testing costs	
2 Crime Scene Photo Reproduction (digital only, no paper reproduction)	\$37	\$70	\$37		[a]
3 Concealed Weapons Investigation	\$52	\$197	\$52	plus vendor costs	[a]
4 False 911 calls	\$73	\$127	\$100		
5 Civil Subpoenas	2 hr minimum - hrly cost of staff	varies	Maximum Allowed by Law	per hour; per person; per mile	
6 Massage Establishment Inspection	\$165	\$245	\$200		
7 Firearms Dealers	\$24	\$41	\$40		
8 Photographs (Digital Media)	\$29	\$45	\$29		[a]
9 Citation Sign-Off (Non Hemet PD citation)	\$26	\$50	\$26		
10 Duplicate Citations	\$6	\$10	\$6		
11 Massage Technician/Establishment Hearing	\$148	\$365	\$365		
12 Gun Storage Admin Fee	\$33	\$59	\$50		
13 Storage of Vendor Equipment or Products	n/a	\$59	\$50		
14 Police Report - Non-Collision Report	\$10	\$26	\$10		[b]
15 Police Report - Call for Service	\$5	\$20	\$5		[a]
16 Police Report - Traffic Collision w / injury	\$32	\$60	\$32		[a]
17 Police Report - Traffic Collision without injury	\$15	\$60	\$15		[a]
18 Agency Live-scan fee	\$12	\$39	\$35		[a]

# City of Hemet

## BEFORE AND AFTER ILLUSTRATION - POLICE FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Charge Basis	Note
19 Subpoena Fee					
a) Clerical Retrieval	\$24		\$24	per hour	[c]
b) Copies up to 8.5 x 14	0.10		0.10	per page	[c]
20 Bicycle License	\$8	\$13	\$8	for 3 years	[a]
21 Repossession Fee	\$17	\$26	\$15		[a]
22 VIN Verification	\$37	\$65	\$40		[a]
23 Vehicle Impound Fee	\$200	\$360	\$200		[d]
24 Statistical Report (per location)	\$8	\$13	\$10		[a]
25 Clearance Letter	\$8	\$39	\$35		[a]
26 Witness Fee (Civil)	\$275	\$350	\$275	per person; per day	[e]
27 HPD Inspection/Admin Processing - Ice Cream / Food Truck Vendors	\$74	\$122	\$80	per cart / vehicle	[f]
28 2nd Hand Dealer / Pawn Broker - HPD Clerical/Admin DOJ License Processing Recovery	\$50	\$80	\$60	per license	[f]
29 Fees for Services Not Listed in this Fee Schedule		Varies	Varies	per person; per hour	[g]

[a] Per Resolution 3891.

[b] Per California Government Code 6253(b).

[c] Per California Evidence Code Section 1563.

[d] Per California Vehicle Code 22850.5.

[e] Per Government Code 68097.2

[f] Does not include business license fees.

[g] Billed at fully-burdened hourly rate of staff providing services.

**City of Hemet**

**BEFORE AND AFTER ILLUSTRATION - FINANCE**

Activity Description	Current Fee	Proposed Fee	Charge Basis	Note
1 Non-Sufficient Funds Processing				
a) First	\$25	\$25	Each	[a]
b) Each Additional	\$35	\$35	Each	[a]

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[a] California Civil Code Section 1719.

# City of Hemet

## MASTER FEE SCHEDULE - LIBRARY

Activity Description	Current Fee	Proposed Fee	Charge Basis	Note
1 Late fees for all materials	\$0.50	\$0.50	Per day	
2 Maximum late fees for all material	\$10	\$10	Per item	
3 Replacement fees	\$7 processing fee plus cost of materials	\$10 processing fee plus cost of materials	Per item	
4 Copies and printing				
a) Black and white	\$0.15	\$0.15	Per page	
b) Color	\$0.35	\$0.35	Per page	
5 Public fax - National				
a) First page	\$1.75	\$1.75	Per page	
b) Each Add'l page	\$1.00	\$1.00	Per page	
6 Public fax - International				
a) First page	\$3.95	\$3.95	Per page	
b) Each Add'l page	\$3.45	\$3.45	Per page	
7 Collection agency fees	\$11	\$15	Per Account	
8 Replacement Card	\$3	\$3		
9 Visitors Card	\$5	\$5		
10 Buying Computer Time (additional time)	\$7	\$8	Per hour	
11 Study Room	n/a	\$5	Per Hour	
12 Passport processing	\$25	\$35	Set by Dept of State	

## REGIONAL FEE COMPARISON

In order to provide the City Council with additional information as it considers potential adjustments to fees, current and proposed fees were compared to amounts collected by other agencies within our region. City policymakers often consider fees established by other regional agencies for similar services when evaluating proposed fees. There are some readily identifiable drawbacks and benefits to this approach.

### Drawbacks of regional fee comparisons include

- Comparison agencies may not have examined fees for several years
- Comparison agency fees don't identify target cost recovery levels
- Comparison agencies may not provide the same service levels

### Benefits of regional fee comparisons include

- Understanding whether there is historical precedent for fees
- Determining whether current fees align to the region

The City of Hemet, consistent with other cities throughout the State, has an existing fee schedule that contemplates hundreds of potential unique requests for service. This can result in thousands of fee scenarios when comparing among multiple agencies. Consequently, an exhaustive comparison of the hundreds, and potentially thousands of scenarios is unrealistic. Instead, comparison information for several targeted fee categories (e.g., high volume categories, fee categories of particular interest to community, etc.) are presented in order to provide City Council with a reasonable sense of changes expected.

For Hemet, outcomes will show that new fees may range from low, mid, to upper end of regional fee spectrum depending on the service provided. This is common among municipalities due to differing levels of service and review included among various fee categories. Although comparison outcomes will differ from fee to fee, some general conclusions can be drawn.

# APPENDIX C



# APPENDIX C

